



Athletic Trainer

Job Description

DIVISION/DEPARTMENT: Athletics

DATE TO BE FILLED:

SALARY: Commensurate with Experience

SUMMARY

Reports to the Director of Athletics. Directs the athletic training program for Intercollegiate Athletics and oversees the training room. Collaborates with coaching staff in developing conditioning, weight training, and nutrition programs for athletes. Coordinates medical coverage for athletic events. Manages Athletic Trainers/Physical Therapists in the prevention, care, and rehabilitation of athletic injuries. Determines, with advice from doctors, when and at what level an athlete can return to participation in a sport. Directs departmental operations, including the development and implementation of department policies, processes, and procedures.

RESPONSIBILITIES

- Directs the athletic training program to include physical evaluation and treatment services to student-athletes in high-impact, high-intensity, and/or large sports prone to extensive and/or chronic injury; provides a comprehensive range of care, including operation of therapeutic devices and equipment, first aid application, customized fitness/nutrition/conditioning plans, and rehabilitation and medical referrals.
- Collaborates with coaching staff in developing conditioning, weight training, and nutrition programs for athletes. Advises coaching staff as to the daily medical status of injured players.
- Provides medical coverage for all home varsity athletic contests and practices and arranges for athletic training coverage at all away contests.
- As part of the Athletics Leadership Team, develops and implements policies, objectives, short-and long-range planning, projects, and programs to assist in the accomplishment of established goals. Assists in the annual budget planning process and regularly monitors expenditures.
- Directs and oversees the supervision of personnel, which includes work allocation, training, promotion, and problem resolution; evaluates performance and makes recommendations for personnel actions; motivates employees to achieve peak productivity and performance.
- Serves as a liaison between physicians, administrators, coaches, parents, and student-athletes regarding injury prevention, diagnosis, care, management, treatment, rehabilitation, and claim submission.
- Oversees daily management of training room, athletic billing, maintaining medical files, inventorying supplies, and equipment, and scheduling follow-up appointments with medical providers, diagnostic testing, and professional consultations.
- Oversees safety factors of athletic competition by ensuring the elimination of undue hazards.
- Serves as Campus Security Authority as outlined by the Clery Act.
- Serves on College-wide committees and taskforces as requested.
- Performing other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

QUALIFICATIONS

Minimum Job Requirements

- Bachelor's degree; at least 3 years of experience directly related to the duties and responsibilities specified.
- Completed degree(s) from an accredited institution that is above the minimum education requirement may be substituted for experience on a year-for-year basis.

QUALIFICATIONS CONT'D

Knowledge, Skills, and Abilities Required

- Knowledge and understanding of the unique strategic, programmatic, and operational requirements of a NAIA program.
- Knowledge and understanding of the current and emerging psychosocial issues facing college-level student-athletes.
- Knowledge of NAIA academic and behavioral rules, regulations, guidelines, and standards for student-athletes.
- Knowledge of NAIA recruiting rules and student-athlete eligibility requirements.
- Strategic planning and advanced leadership skills
- Ability to supervise and train employees including organizing, prioritizing, and scheduling work assignments; evaluating performance; and mentoring and coaching employees to achieve maximum productivity.
- Ability to evaluate therapeutic requirements for student-athletes, and to fit and modify therapeutic and/or protective equipment
- Ability to react calmly and effectively in emergencies.
- Ability to design and implement fitness, nutrition, and/or conditioning programs.
- Skill in the use of first aid procedures
- Knowledge of CPR and emergency medical procedures.
- Ability to read, understand, follow, and enforce safety procedures.
- Ability to develop and formulate working processes, policies, and procedures in area of expertise.
- Strong interpersonal and communication skills and the ability to work effectively with students, faculty, staff, and parents, as well as a wide range of constituencies in a diverse community.
- Ability to collect, interpret, and analyze medical data, and to formulate, implement, and evaluate a plan of medical care.

SPECIAL INFORMATION

The Federal Government requires that every individual hired since May 31, 1987, complete the I-9. This requirement is in response to the Immigration Reform and Control Act of 1986. Form I-9 has been developed to verify that persons are eligible to work in the United States.

ABOUT US

Rust College is a historically black college located in Holly Springs, Mississippi. Rust is a private, coeducational, four-year, residential, comprehensive Liberal Arts institution affiliated with the United Methodist Church. Founded in 1866, the college faculty, staff, and students have diverse social, cultural, ethnic, racial, and national backgrounds. The college is located 35 miles east of Memphis, TN, with forty-seven buildings on a one hundred twenty-six-acre campus. Often referred to as the "citadel on the hill," the campus and historic town provide the perfect backdrop for fulfilling the mission to equip and inspire students for excellence and service in their communities and throughout the world.

RUST COLLEGE IS AN EQUAL OPPORTUNITY\AFFIRMATIVE ACTION EMPLOYER

TO APPLY

Persons interested in the above position should submit a cover letter, resume, unofficial transcript of the highest educational level completed, and three references, including contact information, to careers@rustcollege.edu.

(Please put the job title in the subject line; you may attach your materials as Word or PDF documents).

Mrs. Angela Williams, Associate VP for Human Resources
Rust College
150 Rust Avenue
Holly Springs, MS 38635

Closing Date:

Open Until Filled

Posting Date:

9/2024