

**Rust College**  
**Catalog 2022-2023**



**President Ivy R. Taylor**



# TABLE OF CONTENTS

	PAGE
Greetings from the President .....	4
Directory of Correspondence .....	5
Catalog Provisions .....	5
College Calendar for 2016-2017 .....	8

## PART ONE: GENERAL INFORMATION

### I. INTRODUCTION TO THE COLLEGE

Mission Statement.....	11
Vision.....	11
Philosophy and Purpose.....	11
Fraternization Policy.....	11
Quality Enhancement Plan (QEP) Goals .....	13
Historical Background .....	13
Significant Dates.....	13
Presidents of Rust College.....	14
Map and Location .....	15
Campus and the Buildings .....	15

### II. ACADEMICS

Academic Programs and Degree.....	18
Academic Calendar .....	18
Admission Requirements .....	18
Requirements for Admission as a Freshman.....	18
Admission Procedures .....	19
Rust College Deferred Credit Program.....	20
Admission of Transfer Students.....	20
Credit Hour Definition.....	20
Transfer Credits .....	20
Admission of Foreign Students.....	21
Admission of Veterans.....	21
Readmission Requirements and Procedures .....	21
Advanced Standing .....	22
Academic Regulations .....	22
Student Concern Statement (#28).....	23
Graduation Requirements for Bachelor Degree.....	23
Graduation Requirement for Associate Degree .....	24
Modular Course Schedule.....	24
Credit by Examination .....	24
Academic Honors and Awards .....	25
Academic Probation and Dismissal for Poor Scholarship .....	25
Appeal Procedures Relating to Unsatisfactory Progress .....	26
Classification of Students/Good Standing .....	26
Class Attendance.....	27
Grading System.....	27
Academic Overload Policy .....	27
Academic Code of Honor .....	28
Independent Study .....	29
Examinations and Grade Reports.....	30
Student Appeal of Final Course Grade .....	30
Student Records .....	31
a) Retention and Records Disposal.....	31

b) Directory Information .....	31
Schedule of Expenses .....	31
Special Financial Arrangements .....	32
Refund Policy .....	33
Summer Session (Schedule of Expenses) .....	34

### **III. STUDENT FINANCIAL AID**

Student Financial Aid .....	35
How to Apply for Federal Financial Aid at Rust College.....	35
Over awarding.....	35
Deadlines .....	35
Adjustments to the Award .....	35
Award Notification .....	35
Student Consumer Information.....	36
Dependency Status.....	36
Scholarships.....	36
Grants.....	38
Endowed Scholarships.....	38
Rust Work Program .....	41
Loans.....	42
Satisfactory Academic Progress for Student Financial Aid.....	42
Quantitative.....	43
Reinstatement of Aid .....	43
Appeal Procedures Relating to Unsatisfactory Progress .....	43

### **IV. AREA OF STUDENT AFFAIRS**

Change of Address and/or Name .....	44
Automobiles on Campus.....	44
Campus Security .....	44
Handicapped Student Services.....	44
Student Health Center and Services.....	44
Residence Education.....	44
The Counseling, Outreach Problem-Solving for Excellence (C.O.P.E.) Center.....	45
Cultural Life.....	45
Religious Life .....	45
Athletics and Intramural .....	45
Student Organizations.....	45

### **V. ACADEMIC SUPPORT SERVICES AND RELATED PROGRAMS**

Student Support Services .....	47
Academic Advising Program.....	48
Academic Enrichment Program (AEP).....	48
Student Internship Program .....	48
Service Learning.....	49
Testing Services.....	49
College Choir.....	49
College Band.....	50
Leontyne Price Library .....	50
Radio/TV Station .....	50
College and Student Publications .....	50

### **VI. SPECIAL PROGRAMS**

Weekend Program .....	52
Evening Program .....	52
Adult Pathway Program.....	52

Study Abroad Program .....	52
The Earnest and Melverta Smith Honors Program .....	53

## **PART TWO: THE CURRICULUM**

### **I. THE CURRICULUM**

Organization of the Curriculum .....	55
Key to Course Numbers .....	56
Course Abbreviations Used .....	56
Strategic Plan .....	57
Rust College Institutional Learning Outcomes .....	57
General Education Core Competencies .....	57
General Education Requirements .....	58
Required Program for Associate Degrees .....	59
Acceptance of General Education Transfer Credits .....	59

### **II. THE FRESHMAN YEAR EXPERIENCE**

Test for Adult Basic Education (TABE) .....	60
Freshman Year Academic Skills Program .....	60
Freshman Year General Education Curriculum .....	60
New Student Orientation and Assessment .....	61
Program Course Descriptions .....	61
Academic Skills Program .....	63
Academic Skills Course Descriptions .....	63
Early Warning System .....	63

### **III. DIVISION OF BUSINESS**

Program Overview .....	64
Bachelor of Science in Business Administration .....	65
Areas of Concentration in Business Administration for Business Majors .....	67
Associate of Science in Business Administration .....	68
Bachelor of Science in Business Education .....	68
Bachelor of Science in Business Administration Evening Program .....	70
Program Course Descriptions .....	71

### **IV. DIVISION OF EDUCATION**

Program Overview .....	76
Admission to Teacher Education Programs .....	77
Admission to Student Teaching .....	78
Teacher Education Curriculum .....	80
Elementary Education .....	83
Child Care Management .....	84
Early Childhood (Associate Degree Program) .....	86
Program Course Descriptions .....	87

### **V. DIVISION OF HUMANITIES**

Program Overview .....	93
English/Literature/Writing .....	94
English Education .....	95
Mass Communication/Broadcast Journalism .....	102
Mass Communication/Print Journalism .....	103
Program Course Descriptions .....	106

**VI. DIVISION OF SCIENCE AND MATHEMATICS**

Program Overview ..... 118  
Biology ..... 119  
Chemistry ..... 120  
Computer Science ..... 121  
Mathematics ..... 123  
Biology Education ..... 124  
Mathematics Education ..... 125  
Program Course Descriptions ..... 126

**VII. DIVISION OF SOCIAL SCIENCES**

Program Overview ..... 135  
Social Science ..... 136  
Political Science ..... 136  
Sociology ..... 137  
Social Science Education ..... 138  
Social Science Interdisciplinary Concentrations ..... 141  
Program Course Descriptions ..... 141  
Social Work ..... 147  
Program Course Descriptions ..... 148

**PART THREE: THE REGISTRY**

**I. THE REGISTRY**

Rust College Trustees ..... 150  
The President’s Executive Council ..... 152  
The President’s Cabinet ..... 152  
Members of the Faculty ..... 153  
Emeriti and Retirees ..... 155

**INDEX**

Index ..... 157

**ADDENDUMS/ERRATAS**

Addendum A: Policy for Awarding Credit Hours to Courses and Programs ..... 160

**RUST:** An Innovative College working with people in preparing for change.



**RUST COLLEGE**  
Holly Springs, Mississippi  
**GENERAL CATALOG, 2016-2020**

**ACCREDITED BY:**

**Rust College** is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the associate and baccalaureate degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30003-4097 or call 404-679-5400 for questions about the accreditation of Rust College.

University Senate of the United Methodist Church  
Mississippi State Department of Education  
Council on Social Work Education (CSWE)

**MEMBERSHIP IN:**

Association of Fundraising Professionals  
Association of Governing Boards of Universities and Colleges (AGB)  
Chamber of Commerce – Byhalia, Mississippi  
United Negro College Fund (UNCF)  
Chamber of Commerce – Holly Springs, Mississippi  
Council of Independent Colleges (CIC)  
Council of Advancement and Support of Education (CASE)  
Mississippi Association of Colleges (MAC)  
Mississippi Association of Independent Colleges and Universities (MAICU)  
National Association for Equal Opportunity in Higher Education (NAFEO)  
National Association of Schools and Colleges of the United Methodist Church (NASCUMC)  
National Association of College and University Business Officers (NACUBO)  
National Collegiate Athletic Association (NCAA)  
Southeastern Library Network, Inc. SOLINET  
The Library Corporation (TLC) – Library Automation Solutions

**APPROVED FOR THE EDUCATION OF:**  
Veterans  
International Students



**Frances A. Hathorne  
Alumni-College Relations  
Center  
Oakview Mansion**

*The Oldest Building on campus.  
Served as a slave trading office prior to the Civil War.*

**RUST COLLEGE IS A CO-EDUCATIONAL  
SENIOR LIBERAL ARTS COLLEGE WITH INNOVATIVE PROGRAMS**



## GREETINGS FROM THE PRESIDENT



Dear Students and Prospective Students:

This 2022-2023 edition of the Rust College General Catalog outlines our academic programs and the College's general policies governing our programs. This document is meant to present to the reader the College's mission, a description of academic programs, and the rules and regulations which govern the academic programs. Rust is committed to developing the entire student, in a church-related environment, with all of our programs geared toward preparing leaders for the future.

We welcome you to this historic institution of higher education that has more than 156 years of providing quality service to our church and nation. Each student admitted to Rust is encouraged to take full advantage of the academic programs and services provided.

I look forward to greeting and working with you as we continue our "Rustian Renaissance." Rust College salutes each student for choosing education as the key in preparing for leadership.

Sincerely,  
Ivy R. Taylor, Ed.D.  
**President**



## DIRECTORY OF CORRESPONDENCE

### For Information on:

Alumni Affairs

Admission Requirements

Academic Affairs

Entrance Exams

Financial Assistance

Gifts/Donations to the College

Majors, Degree Requirements, and Advising

Publications, Information and Campus Tours

Registration/Transcripts and Degree Requirements

Student Housing

Summer School

Veteran's Education

Address: Rust College  
150 Rust Avenue  
Holly Springs, Mississippi 38635

Phone: (662) 252-8000 or 252-4661

FAX: (662) 252-6107

Web address: [www.rustcollege.edu](http://www.rustcollege.edu)

### Write or Call

Director of Alumni Affairs (Ext. 4915)

Dean of Enrollment Services (Ext. 4065/4058)

Vice President for Academic Affairs (Ext. 4050)

Vice President of Enrollment Services (4058)

Director of Financial Aid (Ext. 4061/4062)

Director of Development (Ext. 4014)  
President (Ext. 4017)

Chair of the Divisions:

Division of Business (Ext. 4352)

Division of Education (Ext. 4408)

Division of Humanities (Ext. 4558)

Division of Science and Mathematics (Ext.  
4200) Division of Social Science (Ext.

4307/4359)

Director of Public Relations  
(Ext. 4911/4912/4917)

Registrar (Ext. 4056/4057)

Vice President of Students (Ext. 4075/4077)

Vice President for Academic Affairs (Ext. 4050)

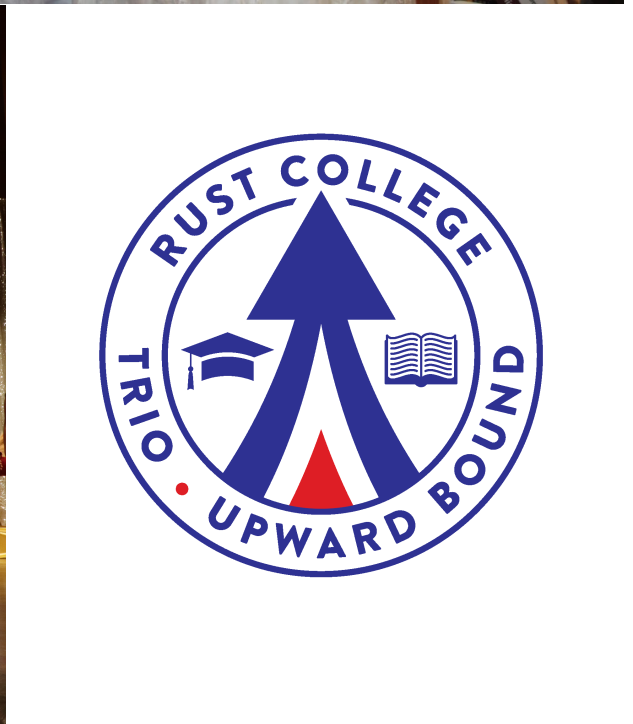
Registrar (Ext. 4057)

## CIVIL RIGHTS ACT OF 1964

In December, 1964, Rust College signed the Assurance of Compliance agreement of the Department of Health, Education and Welfare, Title VI of the Civil Rights Act of 1964. Consistent with this agreement, it is the policy of the College to make available its teaching, research, and service programs and its facilities to every qualified person regardless of race, color, creed, or national origin. Rust College is also an equal opportunity employer.

## CATALOG PROVISIONS

The provisions of this catalog are not to be regarded as an irrevocable contract between the student and the College. The College reserves the right to change any provision or requirement at any time within the student's terms of residence. The College further reserves the right to ask him or her to withdraw at any time for adequate cause in the best interest of the institution.







**MISTER RUST COLLEGE**

Joshua Wright

**MISS RUST COLLEGE**

Genesa Williams







# Rust College

## Standing Committees 2017-2018

### **ACADEMIC COUNCIL**

**Purpose:** To assist the Vice President for Academic Affairs in developing recommendations for academic policies and developing implementation procedures for the conduct of the academic community. (Membership by position)  
Dr. Gemma Beckley  
Mr. Richard Frederick  
Dr. James Herod  
Dr. Leon Howard  
Dr. Vida Mays  
Dr. Margaret Delashmit  
Mrs. Anita Moore  
Dr. Debayo Moyo  
Dr. Helen Oliver  
Ms. Eleanor Clayborn  
Dr. A. J. Stovall  
**Dr. Sandra C. Vaughn, Chair**  
Mrs. Chiquita Walls  
Dr. Doris Ward  
Mr. Berry Cooper

### **DISCIPLINARY COMMITTEE**

**Purpose:** To review disciplinary cases and act for faculty and administration in the disposition of said cases; action is subject to administrative review.  
Mrs. Ollie Holloway  
Mr. John A. House  
**Mrs. Carolyn Hymon, Chair**  
Ms. Tanya Kelly-Kirk, Ex-Officio  
Dr. Rhonda Kuykindoll  
Mr. Clarence Smith, Ex-Officio  
Mrs. Tawana Robinson  
Mr. Sana Sise  
Students (3)

### **FISCAL AFFAIRS**

**Purpose:** To assist in policy-making and implementation procedures to such programs as pensions, insurance, student finances and faculty housing.  
Mr. Berry Cooper  
Mrs. Veronica Dukes  
Ms. Suprena Duncan  
Mr. Richard Frederick  
Mr. Don Manning-Miller, Ex-Officio  
Mrs. Barbara Moore  
Ms. Patricia Pegues  
Dr. Hilda B. Williams  
Student (1)

### **STUDENT AFFAIRS**

**Purpose:** To deal with matters concerning student life in non-academic programs designed to enrich the total education of students. The committee will work with the respective staff on policy recommendations for developing and improving this area of the college.  
Miss Suprena Duncan  
Mr. Richard Frederick  
**Dr. Leon Howard, Chair**  
Mrs. Gwendolyn Jones  
Ms. Tanya Kelly-Kirk, Ex-Officio  
Rev. Kevin Kosh  
Mr. Clarence Smith, Ex-Officio  
Mrs. Josephine Muruako  
Mr. Eric Scott, Ex-Officio  
Mr. Marlon Jones  
Mr. Frederick Taylor  
Mrs. Synethia Walker  
Ms. Ricca Wright  
Students (2)

### **DEVELOPMENT**

**Purpose:** This committee is to assist the Development Area of the College in identifying the financial needs of the College and make recommendations on methods and possible avenues of support in order to meet the needs, and to assist in carrying out these methods and procedures where feasible. Assist with local United Negro

College Fund campaigns and related fund-raising activities in local communities.

**Dr. Nnamdi Anosike, Chair**  
Dr. Norman Chapman  
Mr. Clencie Cotton  
Dr. Ishmell H. Edwards, Ex-Officio  
Dr. Vida Mays  
Ms. Jo Ann Scott  
Dr. Charles Williams  
Student (1)

### **RELIGIOUS LIFE**

**Purpose:** To supervise religious activities for religious services.  
Dr. Warren Booker  
Mrs. Sharron Goodman-Hill  
Mr. John House  
**Rev. Kevin Kosh, Chair**  
Mrs. Naomi T. Taylor  
Mrs. Sharon White  
Students (2)

### **ATHLETIC COMMITTEE**

**Purpose:** To participate in policy-making regarding athletics and supervise athletic activities. To keep the administration informed of changes and overall developments in athletics and to assist in appointing coaches and other personnel working with the athletic program.  
Miss Lillie Bolton  
Mr. Aurby Burdine, Ex-Officio  
Mr. Robert Curry  
Dr. Ishmell H. Edwards, Ex-Officio  
Mrs. Armestine Gipson, Alumni Rep.  
**Mr. Clarence Smith, Chair**  
Mr. Frederick Taylor, Jr., Ex-Officio  
Mrs. Naomi T. Taylor  
Mr. Michael Vickerstaff, Ex-Officio  
Mr. Alfred Worthy  
Students (3)

### **ADMISSIONS AND FINANCIAL AID COMMITTEE**

**Purpose:** To recommend and give guidance on the implementation of Rust College's admission and financial aid policies. This committee shall also serve as the: a) **Retention, and b) Default Prevention/Management Committee**  
Ms. Suprena Duncan  
Mr. Richard Frederick  
Dr. Wonso Hayes  
Dr. James Herod  
**Mrs. Carolyn Hymon, Chair**  
Mrs. Shelley Jackson  
Mr. Thaddeus Jefferson  
Mrs. Benita Marion-Ivy  
Mr. Clarence Smith  
Mr. Reginald Smith  
Mr. Braque Talley  
Mrs. Chiquita Walls  
Dr. Jiaqian Zhu  
Dr. David L. Beckley, Ex-Officio  
Dr. Ishmell H. Edwards, Ex-Officio  
Mr. Don Manning-Miller, Ex-Officio  
SGA President

### **LYCEUM AND CULTURAL COMMITTEE**

**Purpose:** The select, promote and give general supervision to Lyceum activities for faculty, staff, and students. The committee coordinates and directs programs and assemblies.  
Dr. Ishmell H. Edwards  
Mr. John A. House  
Ms. Glinda King  
Dr. Margaret Delashmit  
Mrs. Anita Moore  
Dr. Helen Oliver  
**Miss Patricia Pegues, Chair**  
Ms. Dionyal Spencer  
Dr. A. J. Stovall

Mr. Frederick Taylor  
Dr. Sandra C. Vaughn  
SGA President

### **LIBRARY**

**Purpose:** To acquire ways and means by which the library may best serve the students, faculty and community; to study needs and advise the librarian on procedures and activities  
Dr. Gemma Beckley  
Dr. Yao Foley Modey  
Dr. Sharron Sarthou  
**Dr. A. J. Stovall, Chair**  
Mrs. Wanda Pegues, Ex-Officio  
Mrs. Anita Moore, Ex-Officio

### **BUILDINGS AND GROUNDS COMMITTEE**

**Purpose:** To make recommendations on the upkeep of maintenance, to work with staff in planning future facilities and improvements on campus grounds.  
Mr. Richard Boone  
Mrs. Deborah Butler  
Mr. Robert Curry, Ex-Officio  
**Mrs. Ollie Holloway, Chair**  
Mrs. Martha Stovall  
Mrs. Jurlean Walker  
Mrs. Diane Walton  
Dr. Frank Yeh  
Students (2)

### **COMPUTER RESOURCE COMMITTEE**

**Purpose:** To oversee the technology and computing resources of Rust College. The role is to collect information, to assess the college usage of our current information and technological resources, and to make appropriate recommendations for the development of the comprehensive plan for implementing information technology at Rust College.  
Mr. Richard Frederick  
Ms. Erica Gipson  
Mr. Sulayman Mbenga  
**Mr. Don Manning-Miller, Chair**  
Mrs. Barbara Moore  
Mrs. Mollie Pegues  
Miss Patricia Pegues, Staff Liaison  
Mr. Sana Sise  
Mr. Clarence Smith  
SGA President

### **SAFETY COMMITTEE**

**Purpose:** To stay abreast with current risk management items as it relates to campus safety and meeting the guidelines of the college insurance carrier.  
Mr. Robert Curry  
**Dr. Ishmell H. Edwards, Chair**  
Mrs. Ollie Holloway  
Mr. Don Manning-Miller  
Ms. Patricia Pegues  
Mr. Eric Scott  
Ms. Jurlean Walker

# **PART ONE GENERAL INFORMATION**

## **INTRODUCTION TO THE COLLEGE**

### **RUST COLLEGE MISSION STATEMENT**

**Rust College** is a historically Black, co-educational, senior liberal arts college founded in 1866 by the Freedman's Aid Society of the Methodist Episcopal Church to offer quality programs in business, education, humanities, science and math, and social science to prepare students for leadership and service in a global society.

### **WE ARE**

- § A college related to the United Methodist Church
- § A college with sound programs designed to serve students who have a variety of academic preparations
- § A college that recognizes the threefold functions of education as teaching, research, and community service, with its primary mission as teaching
- § A college with programs designed to acquaint students with cultural, moral, and spiritual values both in theory and in practice
- § A college that provides an opportunity for education to all, regardless of race, religion, gender, national origin, or ethnic background.

### **VISION**

Our vision for the future reflects an institution of teaching and learning, internal and external to the classroom. Students will come to prepare for careers while living and studying in an environment that nurtures academic and personal development.

### **Strategic Initiatives 2014-2019**

1. To operationalize programs and activities that are firmly based in the institutional mission;
2. To utilize an institutional model for monitoring and evaluating the effectiveness of college operations as they relate to the institution's mission;
3. To maintain a strong academic program with a focus on teaching, research, and community service in order to prepare students for a global society;
4. To institutionalize an enrollment management system aimed at recruitment, retention, and graduation of top quality students with the skills necessary for success in their chosen fields;
5. To stabilize enrollment at 1,000 FTE students;
6. To improve the system for acquiring and managing the College's fiscal resources to include a projected increase in the permanent endowment to \$35 million; and
7. To continue to upgrade the College's technologies to meet the needs and challenges of present and future students.

### **GOAL**

To make Rust College the premier private liberal arts college in North Mississippi, serving young people from throughout the world.

## PHILOSOPHY AND PURPOSE

In the early history of Rust College, its first president, the Reverend A.C. McDonald, stated the purpose of Rust College as follows:

It is our aim to not do hot-house work, seeking to hurry students through a college curriculum, as do many mushroom schools in the South, sending them into the battle of life only to disgrace themselves and bring reproach upon the cause of education at large, but take the by far more difficult and tedious plan of trying to lay well a foundation for a broad, thorough, and practical education, such as shall fit our pupils for long lives of usefulness to themselves, their race, and the church.

President McDonald gave the criterion for testing this purpose: “By Their Fruits Ye Shall Know Them,” which is the motto of Rust College, and a good criterion for its purpose. While the elements of the purpose as originally stated by President McDonald remain in essence, the scope and expression of the purpose have expanded and must be expressed in terms of complexities and demands of education in a more complex and sophisticated society.

## FACULTY, STAFF, AND STUDENT FRATERNIZATION POLICY

### **Rationale**

Rust College holds its administrators, faculty, and staff to the highest ethical and professional standards. A faculty, staff, and student fraternization policy has been established in order to promote efficient and fair operation of the College, to avoid conflicts of interest, misunderstandings and complaints of favoritism, supervision problems, morale problems, questions regarding academic achievement, and sexual harassment. Rust College has enacted the Fraternization Policy in order to affirm respect for the humanity of all of its constituencies and to publish guidelines to proactively protect against violations.

### **Definition of Fraternization**

Fraternization is defined as a consensual romantic or consensual sexual relationship between individuals who occupy different levels of authority within the institution. Such a relationship can be said to occur when a party of higher status and/or power with explicit or implicit authority over or the power to reward or discipline misuses that power to enter a romantic or sexual relationship with a party of lower status and/or power.

### **Policy**

All administrators, faculty, and staff are prohibited from fraternization with students, including but not limited to dating, pursuing a date, having or pursuing a romantic or sexual relationship. Violators of this policy shall be subject to discipline, up to or including termination of employment with the College. This policy applies to all administrators, directors, supervisors, regular and temporary (adjunct) faculty, teaching and research assistants, regular and temporary staff, contract workers, and employees of independent contractors of Rust College.

### **Reporting of Suspected Incidents of Fraternization**

All students, employees, and officers of the College have an obligation to report known fraternization. Reports of fraternization shall follow the same protocols and procedures as outlined in the College’s Sexual Harassment Policy as published in staff, faculty, and student handbooks. All concerns of possible violation of the Fraternization Policy should be reported to any of the following officers of the College: Dean of Students or Director of Human Resources.

*Passed by President’s Cabinet and Approved by the President on February 4, 2015*



Students with varied academic achievement, cultural backgrounds and socioeconomic status attend Rust College. The college has, therefore, the responsibility to provide educational experiences which will provide challenges for the gifted and will also offer adequate opportunities for the under-achiever to make up his or her academic deficiencies and to benefit from a college education.

Traditionally a liberal arts institution, Rust College provides programs for students to prepare for professional and graduate study, for community service, and for employment in various fields. The total environment and educational programs have been geared to provide orientation for community service, leadership and human relations.

## **QUALITY ENHANCEMENT PLAN (QEP)**

### **Student Learning Outcomes**

A. *First-Year students will be able to demonstrate an increase in basic math skills through contextual learning communities.*

Following exposure to math situations in the contextual learning environment, tools for assessing specific math skills (e.g., performing operations on sets, solving basic algebraic problems, representing math data appropriately, etc.) will be the post-test for the TABE or ACCUPLACER; math skills assessment in math courses; and performance on the PRAXIS I assessment test in Math.

B. First year students will be able to describe/explain math concepts using examples from the real world.

Following exposure to math situations in the contextual learning environment, students' knowledge of real world math concepts will be assessed using rubrics for exams/tests administered in the first year math courses.

## **HISTORICAL BACKGROUND**

**RUST COLLEGE** was established in 1866 by the Freedman's Aid Society of the Methodist Episcopal Church. Its founders were missionaries from the North who opened a school in Asbury Methodist Episcopal Church, accepting adults of all ages, as well as children, for instruction in elementary subjects. A year later the first building on the present campus was erected.

In 1870, the school was chartered as Shaw University, honoring the Reverend S.O. Shaw, who made a gift of \$10,000 to the new institution. In 1892, the name was changed to Rust University to avoid confusion with another Shaw University. The name was a tribute to Richard S. Rust of Cincinnati, Ohio, Secretary of the Freedman's Aid Society. In 1915, the title was changed to the more realistic name, Rust College.

As students progressed, high school and college courses were added to the curriculum, and in 1878 two students were graduated from the college department. As public schools for Negroes became more widespread the need for private schools decreased, and in 1930 the grade school was discontinued. The high school continued to function until 1953.

A significant change in the administration of the institution took place in 1920 when Dr. M.S. Davage became president, the first Negro to hold that position. Dr. L. M. McCoy (1924), his successor, was the first alumnus to serve his Alma Mater as president. He was followed in 1957 by Dr. Earnest A. Smith, an alumnus, class of 1937. In 1967, Dr. William A. McMillan, a non-alumnus assumed the presidency. In 1993, Dr. David L. Beckley, an alumnus, class of 1967, became the eleventh president of Rust College.

Among approximately 20,000 former students of Rust College, many completed only their elementary or secondary education. However, more than 5,500 have graduated from the college department. Among these alumni are bishops of the United Methodist Church and other Church denominations, public school teachers and administrators, college presidents, lawyers, physicians, businessmen, government leaders and ministers.

## **SIGNIFICANT DATES**

- 1866 Shaw School established in Asbury Methodist Episcopal Church with Dr. A.C. McDonald as the first President.
- 1867 Erection of the first building (McDonald Hall) on the present campus.
- 1868 Institution chartered as Shaw University by the State of Mississippi.
- 1870 The State of Mississippi authorized Shaw College to award degrees May 26.

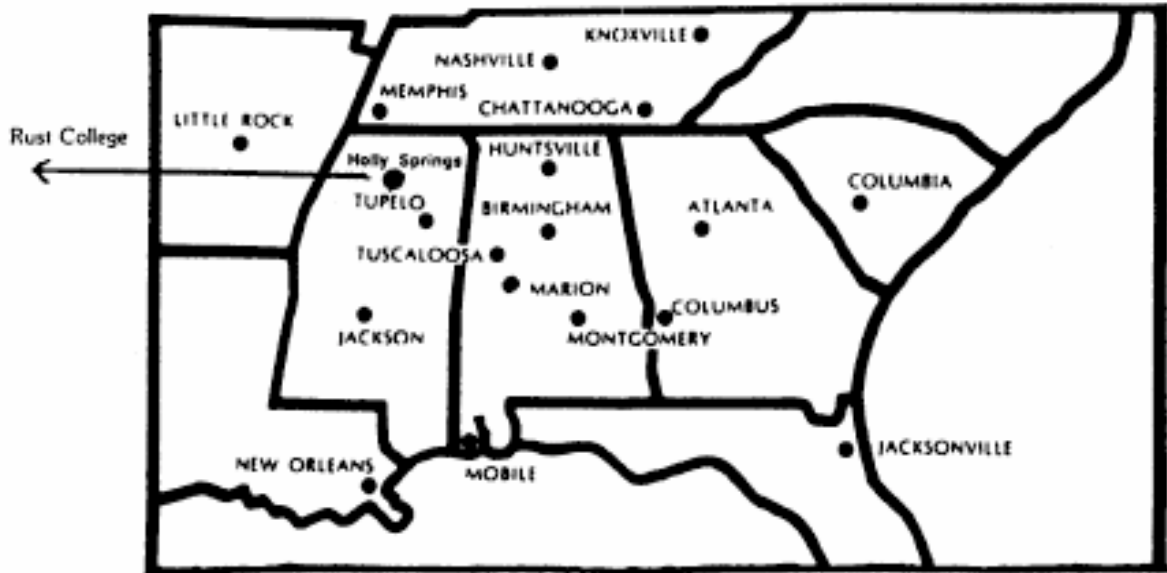
- 1878 First two college graduates were Robert Q. Adams and Wesley Thomas.
- 1892 The name of the institution was changed from Shaw University to Rust University.
- 1914 The institution placed under the auspices of the Board of Education of the Methodist Episcopal Church.
- 1915 The name of the institution changed from Rust University to Rust College.
- 1920 Dr. M.S. Davage became the first African-American President of the institution.
- 1924 Dr. L. M. McCoy, an alumnus, became Rust's eighth president and served with distinction for 33 years (1924-1957).
- 1930 Ms. Natalie Doxey started the Rust College A Cappella Choir. The Elementary School discontinued.
- 1940 A major disaster (Rust Hall burned). This five-story building housed administrative offices, the library, dormitories for men and women, dining hall, music department, auditorium, classrooms for college courses, and gymnasium.
- 1953 The high school department discontinued.
- 1957 President Dr. Earnest A. Smith, an alumnus, became the 9<sup>th</sup> president (1957-1967).
- 1960 Erection of President's Shrine representing nine (9) college presidents.
- 1965 Completion of Wiff Dormitory, Gross Dormitory and McDonald Science Hall. Football at Rust discontinued. The G. I. Dormitory for male students was torn down to build the Science Building.
- 1966 Institute for Community Services (ICS) Head start established.
- 1967 Dr. W.A. McMillan became the tenth president. Served from 1967-1993.
- 1969 The Leontyne Price Library completed.
- 1970 Completed Davage-Smith dormitory, which houses 170 male students and E.L. Rust Hall which houses 196 female students.
- 1970 Rust College accredited by the Southern Association of Colleges and Schools.
- 1971 New Physical Education Building completed (W. A. McMillan Center).
- 1974 Modular scheduling program instituted. Doxey Fine Arts Building completed.
- 1974 Rust College accreditation reaffirmed by the Southern Association of Colleges and Schools.
- 1981 R.A. and Ruth M. Brown Mass Communication Center housing WURC radio and RC-TV2 television station completed.
- 1984 Rust College Accreditation reaffirmed by the Southern Association of Colleges and Schools.
- 1987 WURC, a non-commercial radio station, established on campus.
- 1991 Emma Elzy Residence Hall completed.
- 1992 Erection of Post Office/Student Washerette. Ervin "Magic" Johnson Sports Arena completed.
- 1993 "A New Era: In Quest of Excellence" began with the eleventh President, Dr. David L. Beckley.
- 1994 Rust College accreditation reaffirmed by the Southern Association of Colleges and Schools.
- 1999 John Davis Plant Operations Building completed.
- 2000 David L. Beckley Conference Service Center completed.
- 2001 James A. Elam Chapel completed.
- 2004 Rust College accreditation reaffirmed by the Southern Association of Colleges and Schools.
- 2008 Hamilton Science Center completed.
- 2011 Rust College received Airliewood, an antebellum former slave plantation estate a few blocks from the campus. Built in 1858, Airliewood served as living quarters for General Ulysses Grant during the Civil War.
- 2013 Social Work Program accreditation reaffirmed by the Council on Social Work Education.
- 2013 Rust College is named to President Barack Obama's Higher Education Community Service Honor Roll. The award is the highest honor a university or college can receive for civic and volunteer work in the community.
- 2013 Rust College is selected by Forbes Magazine as a Financially Fit Institution.
- 2013 Rust College ranks as a Top Business School by EBONY Magazine.
- 2014 Rust College accreditation reaffirmed by the Southern Association of Colleges and Schools.

## PRESIDENTS OF RUST COLLEGE

Reverend A.C. McDonald .....	1866-1876
Reverend A.W. Hooper, D.D.....	1876-1885
Reverend Charles E. Libby, D.D .....	1885-1897
Reverend W.W. Foster, Jr. D.D.....	1897-1909
Reverend James T. Dockings, Ph.D. ....	1909-1915
Reverend George Evans, D.D.....	1915-1920
Professor Matthews S. Davage.....	1920-1924
Dr. Lee Marcus McCoy, B.A., M.A., Litt.D.....	1924-1957
Dr. Earnest A. Smith, A.B., M.A., D.D. ....	1957-1967
Dr. William A. McMillan, B.A., M.A., Ph.D., L.L.D. ....	1967-1993
Dr. David L. Beckley, B.A, M.Ed., Ph.D. ....	1993-

## MAP AND LOCATION

The College is located in the city of Holly Springs in the Northwestern part of Mississippi. Situated approximately 35 miles southeast of Memphis, Tennessee, the College is on U.S. Highway 178 and Mississippi Highway 7.



## THE CAMPUS AND THE BUILDINGS

**THE CAMPUS** is situated on the northern part of the city, facing Rust Avenue, which connects Memphis Street on the west side and North Randolph on the east side. The area of the campus is approximately 126 acres.

**FRANCES HATHORNE ALUMNI & PUBLIC RELATIONS CENTER, formerly known as OAKVIEW MANSION (remodeled 1905, 1973 and 1994)**, is the oldest building on campus built prior to the Civil War and was first remodeled in 1905. Formally the Infirmary and office spaces, was renovated to house female students in 1985. Beginning July 1, 1994, Oakview Mansion houses the offices of Public Relations, Alumni Affairs and the International Alumni Association's President. Included in this facility are two guest bedrooms, a storage area, a conference room and several offices.

**\*MCCOY BUILDING (1947)**, a two-story colonial style building, houses the administrative offices. In 1971 an annex was added to the Administration Building.

**SHAW HALL (1952)**, Old Cafeteria renovated in 1990, houses Special Services and the College Health Center. There is also one handicap-equipped apartment located in this building.

**THE PRESIDENT'S HOME (1958)** renovated in 1993 is an attractive five-bedroom bungalow located on the east side of the campus, currently serving as a guesthouse.

**GROSS RESIDENCE HALL (1965)** a three-story building that provides housing for 90 freshman male students, with a comfortable lounge, and an apartment for the Residence Hall Director.

**\*McDONALD SCIENCE HALL (1965)** is a two-story air-conditioned brick building which houses physics, chemistry, and biology laboratories; two lecture rooms and several classrooms; and faculty offices. In 1973 the Miller annex to the Science Building was completed.

**WIFF RESIDENCE HALL (1965)** a three-story building that provides housing for 90 upper class female honor students.

**\*DAVAGE-SMITH RESIDENCE HALL (1970)** a two-story building that houses 274 upper class male students, with a lounge area and an apartment for the Residence Hall Director. In 1976 the Living and Learning Center annex was added to this facility.

**E. L. RUST RESIDENCE HALL (1970)** is a two-story brick air-conditioned building that houses 194 freshman female students. The rooms have individual air-heating units, with built-in desks, drawer and closet space.

**LEONTYNE PRICE LIBRARY (1969)** is a two-story modern facility located at the center of the campus directly behind the L. M. McCoy Administration Building. It was dedicated on December 4, 1969, in honor of the famous Metropolitan Opera Star, Miss Leontyne Price.

**S. L. GRIFFIN WAREHOUSE & BOOKSTORE (1970)** is an air-conditioned building which houses the bookstore, warehouse and print shop. This building was named in memory of Mr. S. L. Griffin, who served for more than 30 years as buildings and grounds supervisor, football coach and athletic director.

**DOXEY ALUMNI FINE ART-COMMUNICATION CENTER (1974)** is a modern facility with a 600-seat auditorium, ample space for faculty offices, recording studios, music, art and other disciplines in the Division of Humanities. The building is named in honor of Ms. Natalie Doxey and all former students and graduates. The Auditorium is named for Mr. Albert Morehouse of Humboldt, Iowa, who left \$260,000 in his Will for the inclusion of a Chapel-Auditorium in this building.

**\*McMILLAN MULTI-PURPOSE CENTER (1971)** (formerly Inter-Disciplinary Education Center, 1971) is a modern air-conditioned building with a 2,500-seat gymnasium/auditorium, indoor swimming pool, faculty offices and classrooms. In 1973, a spacious annex was added containing a snack bar, a recreation area with bowling billiard tables, and other indoor games.

**R.A. AND RUTH M. BROWN MASS COMMUNICATION CENTER (1981)** is a two-story brick, fully air-conditioned building with banquet facilities; recording, television and radio studios; journalism facilities; three classrooms and faculty offices.

**KATHY W. SMITH FACULTY/STAFF APARTMENT COMPLEX (1979)** is a twelve-unit apartment complex built for faculty and staff use. This complex was named in memory of Miss Kathy W. Smith who worked in several capacities at Rust College from 1964 until her death in 1997.

**EATON HALL (1983)** is an air-conditioned frame building that houses faculty and staff. This building was named for the late Mrs. F.N. Eaton, a graduate and a teacher of economics at Rust for more than thirty years.

**GRIFFIN RESIDENCE HALL (1985)** is an air-conditioned frame building which houses faculty apartments. This building was named for the late Mrs. Carlean T. Griffin, who was a graduate and life-long employee of Rust College.

**McCARTY/VARNELL BUSINESS, COMPUTER AND SOCIAL SCIENCE CENTER (1989)** is a state-of-the-art 44,000 square-foot, two-story brick building with classroom space for the divisions of Social Science and Business and the computer laboratories. It also houses the James T. Heard Auditorium.

**EMMA ELZY LIVING/LEARNING RESIDENCE HALL** was completed in March, 1991, and houses 208 female students. The modern two-story building houses a student lounge and a living/learning center.

**JOHN H. DAVIS PLANT AND OPERATIONS BUILDING (1999)** houses the Area of Operations and Physical Plant. In addition to office space, the building provides space for a shop and specified work areas. This building was named in honor of Mr. John Harry Davis who served as plant director for 27 years (1967-1994).

**\*DAVID L. BECKLEY CONFERENCE CENTER (2000)** is a one-story brick air-conditioned building designed for inter-relationships with the local community such as continuing education, entrepreneurial development, work readiness programs and meetings. The building is located directly across Rust Avenue from the campus. The center was constructed with the assistance of a grant from the U. S. Department of Housing and Urban Development. Within the center is the Trojcek Art Collection.

**JAMES A. ELAM CHAPEL (2001)** is a one-story brick structure with sanctuary seating for 250 people. It was named in honor of donor James Andrew Elam of Dayton, Ohio.

**HAMILTON SCIENCE CENTER (2008)** is a stately three-story addition to the current McDonald Science Building. The Center brings the latest in technology and research to the students. The building was named in honor of major donors, Dr. & Mrs. Ralph Hamilton, Memphis, TN.

**RUST @ AIRLIEWOOD (2011)** is an antebellum former slave plantation estate a few blocks from the Rust College campus. Built in 1858, Airliewood served as living quarters for General Ulysses Grant during the Civil War. The property was acquired through the generosity of Kathy and Joe Overstreet and serves as the official residence of the President.

**\*Named for current and former Presidents**

# ACADEMICS

## ACADEMIC PROGRAMS AND DEGREES

Rust College offers academic programs leading to the Bachelor of Arts, Bachelor of Science, Bachelor of Social Work and Associate in Science degrees as listed below:

- Associate of Science:** Early Childhood Education and Business Administration
- Bachelor of Arts:** English, Music, Sociology, Mass Communications/Print Journalism, Mass Communications/Broadcast Journalism, and Political Science
- Bachelor of Science:** Biology, Biology Education, Business Administration, Business Education, Chemistry, Computer Science, Elementary Education, English Education, Mathematics, Mathematics Education, Social Science Education, Social Science, and Child Care Management
- Bachelor of Social Work:** Social Work

## THE ACADEMIC CALENDAR

**THE RUST COLLEGE** academic year is two semesters and two summer terms. The semesters are divided into four eight-week modules, two modules during the first semester and two modules in the second semester. The summer school modules follow immediately after the second semester.

## ADMISSION REQUIREMENTS

**RUST COLLEGE** invites applications for admission from students from all cultural, racial, religious, and ethnic groups, who meet the College's admission requirements. The College considers for admission those students whose educational goals, career objectives, and intellectual abilities match the institution's academic and non-academic programs. Students may send applications at any time during the year. Although admissions at the beginning of the academic year are encouraged, students who would like to begin their study at Rust College at the beginning of the second semester (January), or summer (April) may be considered for admission.

A student is admitted as a freshman when the admission requirements for freshman students are met. Students transferring from other colleges are classified according to the number of courses accepted as transfer credits. Any student who is not seeking a degree from Rust College will be classified as a special student. A graduate of Rust College or any other college, who plans to do additional work for academic credit, but not for another degree, will be classified as a special student. A student of another institution who plans to conduct study at Rust College for a limited period (a semester or a summer) and to transfer the credits earned to the regularly enrolled College will be admitted as a visiting student. Copies of scores on the American College Testing (ACT) or the Scholastic Assessment Testing (SAT) are required.

Any student who is not seeking a degree from Rust College will be classified as a special student. Special students may enroll in one course in a given module. A student may be classified as a special student for one semester only. If a student intends to persist at Rust College after that time period he/she must fully meet admission requirements.

## REQUIREMENTS FOR ADMISSION AS A FRESHMAN

The minimum requirements for admission to the College as a freshman student with regular status are as follows:

1. Satisfactory completion of the work of a high school approved by a state and/or regional accrediting agency, or its equivalent as expressed through scores on the General Education Development (GED) Test. The student's high school transcript must include the following minimum distribution of units and a grade point average of 2.50 or better.

English..... 4 units  
Social Studies ..... 3 units

Mathematics .....	3 units
Natural Sciences.....	3 units
Electives .....	6 units
	Total 19 units

- Two letters of recommendation, one of which must come from the Principal or the Counselor of the high school from which the student graduated. In the case of a student seeking admission based on the GED test scores, both recommendation letters must come from persons who are qualified to certify the student's ability to benefit from a College education.
- A medical report from a licensed physician on the form prescribed by the College.

### **ADMISSION PROCEDURES**

In order to be assured of consideration for admission, the student should submit the following at least one month prior to the date of registration:

- A completed application for admission.
- A \$10.00 non-refundable application fee.
- An official transcript from the high school and/or college attended.
- A pre-entrance medical report on the prescribed form provided by the College.
- Two letters of recommendation, one of which must come from a principal, on forms provided by the College. In case of a student seeking admission by GED, both recommendations must come from persons who are qualified to certify the student's ability to qualify for a college education.

A student may be admitted conditionally if one or more items from 1 through 6 are missing. However, a student may not remain in a conditional status for more than one semester. Non-resident part-time students who are not seeking a degree may be exempted from items 4,5, and 6. All resident students must comply with item 4.

Upon receipt of the completed application with required documents and the application fee, the Admissions Committee will consider the application for admission and will notify the student of its decision.

Students who desire or are required to live in the college dormitories must send a room reservation deposit of \$50.00. New students should submit the fee upon notice of acceptance for admission. Continuing students are encouraged to submit the fee before July 15<sup>th</sup> for the Fall and November 15<sup>th</sup> for the Spring. All fees and deposits are to be sent to the Director of Admissions before the confirmation of admission can be finalized. In evaluating the student's application for admission the Admissions Committee considers the following factors:

- Student academic performance at the high school and/or college previously attended.
- ACT and/or SAT scores.
- Student personal qualities and interests as expressed through the letters of recommendation.
- Transcripts--high school, and in case of transfer students, college or university transcript.

## **RUST COLLEGE DEFERRED CREDIT PROGRAM**

Deferred credit is a term used for the process of allowing certain academically qualified secondary school students to enroll in general education courses at Rust College. General education are courses required for all degree-seeking students. Students applying for the deferred credit program must be enrolled in a college-bound degree track in their high school with a cumulative grade point average of at least a 3.00 on a 4.00 scale. Applicants are to be strongly recommended by their school counselor and an instructor in a class related to the one in which the applicant is to enroll.

Students accepted in the deferred credit program may attend tuition free. The deferred credits will be recorded as regular credits if the student is admitted to the College later as a freshman student, after his/her graduation from high school. If the student attends Rust, the credits will be applied toward the degree. If, however, the student opts not to attend Rust and wishes to have the credits earned transferred to another institution, the student must pay for the cost of the course before a transcript can be released. Cost will be based at the part-time evening rate in place at the time the courses are transferred.

The College reserves the right to limit enrollment based on availability of class space. Students are expected to fully meet the requirements of courses and will be graded accordingly.

### **ADMISSION OF TRANSFER STUDENTS**

Transfer students are encouraged to seek admission to Rust College either at the beginning of the summer session, the first semester, or the beginning of the second semester. Transfer students are required to submit the same documents and fees and to follow the same application procedures as outlined for freshman students. Transfer students are not required to submit ACT or SAT scores if they have completed at least 15 semester hours of college level courses.

Students transferring from a regionally accredited junior or community college with an associate of arts or an associate of science degree requirements with grades of "C" or better may be accepted as juniors. Students admitted under this provision must meet the College General Education requirements and entry requirements of the proposed degree program.

Transfer students may not receive credit toward a degree at Rust College for work completed at another institution prior to ten years before entering Rust College.

### **CREDIT HOUR DEFINITION**

Rust College maintains standards to ensure sound and acceptable practices for awarding academic credit. The instructor-lecture method serves as the primary mode of course delivery. Regardless of mode of delivery or format, no less than forty-five (45) clock hours of instruction are administered for each semester hour of credit. All courses, except those identified as a part of the Academic Skills Program, (remedial or developmental) adhere to this regulation.

### **TRANSFER CREDITS**

Rust College accepts transfer credits from all regionally accredited junior, community, senior colleges and universities. Rust College will accept no more than 70 semester hours of transfer credit or the hours in a conferred AA degree program towards the Bachelor's degree in any major. Students may transfer these courses upon acceptance to Rust College. No course hours over this amount will be accepted toward a Rust degree. Students may be given permission to take courses in a regular summer school or an accredited distance learning program in the summer to the extent of this policy. However, no credits below "C" in any course and no credits for any course which are not in keeping with the College's catalog will be accepted as transfer credits. Courses with quarter hour credits will be equated with semester hour credits as follows:

<b>Quarter Hours</b>	<b>Equivalence in Semester Hours</b>
2	1
3	2
4 or 5	3
6	4



## Procedure

The Registrar has the responsibility of accepting transfer credits to the institution. The acceptance of the courses is based on the transfer policy. The Registrar, through the use of the Evaluation of Previously Earned Credit Form, (EPECF) lists the courses accepted. The Registrar will evaluate the general education courses only. All major area courses will be evaluated for comparability by the respective division. The divisional area will record the comparable courses on the Divisional Previously Earned Credit Form (DPECF) and submit the form to the Registrar office, along with providing a copy to the student.

### ADMISSION OF INTERNATIONAL STUDENTS

Rust College is approved by the United States Department of Homeland Security (DHS) as an institution of higher learning for international students. Students applying for admissions must present the original and complete academic credentials with the application for admission.

All international students seeking admission to Rust College must meet the following requirements:

1. Application for Admission: This form is to be completed and returned to the Office of Enrollment Services with a \$10.00 (US dollars) non-refundable application processing fee.
2. Rust College Medical Form: this form must be completed by your family physician (certified) and returned to the Office of Enrollment Services.
3. Recommendation Form: this form must be completed by the head of your secondary school. It should be mailed directly to the Office of Enrollment Services by the person completing the form.
4. The following credentials must be on file before the admission's process is complete:
  - a. High School transcript and Secondary Leaving certificate (notarized).
  - b. Evidence of adequate financial backing, such as a notarized Affidavit of Support.
  - c. Upon enrollment, international students must deposit the first semester's cost (tuition, room and board) with the college.
  - d. Students who are not from countries where English is the official language, must submit application of recent test of English as foreign language (TOEFL of 540 or above); or two (2) notarized letters attesting to English Proficiency by school administration, teacher, counselor or religious leader.
  - e. Room Reservation Form and \$50.00 fee. Rust College is a residential campus. Students who live outside of a 50-mile radius are required to live on campus. Students may appeal to the Vice President for Student Engagement for a waiver of this requirement at (662) 252-8000, extension 4075 or 4077.

Once the admission process is complete, the file will be evaluated before issuance of **Student Exchange Visitors Information System (SEVIS) I-20, a valid F-1 Visa or an Immigrant Visa. (No Visitor's Visa will be accepted.)**

International students who have attended an International College or University and wish to have their academic work considered for transfer credit may submit their transcript(s) to the following address: **World Education Services (WES) Postal Address: Bowling Green Station, P. O. Box 5087, New York, NY 10113-0745. Courier Address: 64 Beaver St, #146, New York, NY 1004. Telephone: (212) 966-6311, Fax: (212) 739-6100, Toll Free: 1-800-977-8263.**

### ADMISSION OF VETERANS

Rust College is approved by the Mississippi State Veteran Affairs Approving Agency for Veterans Education and Training. All veterans seeking admission to Rust College must satisfy the general admission requirements and present their certificate of eligibility for training to the Coordinator of Veterans Affairs.

### READMISSION REQUIREMENTS AND PROCEDURES

Any student who withdraws from the College for a semester or more must apply for readmission. Any former student who is not duly readmitted cannot register for courses at Rust College.

Any student who has not attended Rust College for eight (8) years or longer may be readmitted regardless of the last GPA including access to financial aid for which the student is qualified. Students whose GPA was below satisfactory progress for their classification will be placed on probation. The GPA of the first semester in which the student returns will determine their status and ability to continue.

### ADVANCED STANDING

Advanced standing may be granted to students by examination. A student's adequate knowledge of a selected listing of courses determined by the respective academic division may apply for credit for the course by examination. For details the student should refer to the regulations concerning Credit by Examination (page 25), and consult with the faculty advisor or Vice President for Academic Affairs.

## ACADEMIC REGULATIONS

### General Regulations

1. Students are required to select and formally declare their major (or minor if required) fields of study at the end of their first year. A student may change his/her major at any point during his/her college career.
2. Each student is assigned a major area advisor who guides the student in the selection of courses for each semester and in progression toward fulfillment of all requirements for graduation.
3. Some general education requirements may be fulfilled by taking examination for exemption or by completing courses for credit by examination. For details the student should refer to the regulations concerning courses for Credit by Examination and Exemption by Examination. Credit is not provided by Rust College based on prior work or life experience.
4. Students over 30 years of age or those who have served at least two years in the armed services may be exempted from the physical activity courses upon approval of the Vice President for Academic Affairs.
5. Students are expected to complete their degree requirements within six years of matriculation. Those failing to achieve graduation in this time may be required to satisfy the requirements of the current catalog. A student whose academic career is interrupted by military services may complete the requirements of this degree under the catalog of the student's first registration provided she/he returns to the College within one year after being discharged and has not changed the first declaration concerning major area of study.
6. Students registered for the first time under a particular catalog are allowed to change to a later catalog. In such cases the student must meet all requirements under the later catalog.
7. A transfer student enters under and is guided by the catalog in vogue at the time of entry.
8. No credit will be given for any course unless it is properly scheduled and recorded in the Records Office by the last day of the change of program period in the particular semester.
9. If for any reason a student withdraws from one or more courses or completely from the college without filing the appropriate withdrawal forms and obtaining approval of the college officials concerned, the student may receive failing grades in these courses.
10. Upon recommendation of the concerned instructor and approval of the Vice President of Academic Affairs, a student may be dropped from a course. Documentation must be presented by the instructor indicating no likelihood of passing the course(s).
11. If a student is compelled to withdraw or drop courses because of illness or conditions beyond his or her control, that student will be marked withdrawn.
12. A student may not be absent from a term examination without approval of the Vice President for Academic Affairs. Students who are members of the choir, athletes, or special College representatives may be approved to miss a class period upon written request of an official advisor. All class work remains the responsibility of the student.
13. The normal student course load is 12-18 semester hours during the semesters. A student who is on probation may not take more than 12 semester hours.
14. A student with less than a 3.00 grade point average must get approval from his/her advisor and the division chair to take over 15 hours in a given semester.
15. A student may change his/her major area of study upon recommendation of the faculty advisor and the chairman of the division and upon approval of the Vice President for Academic Affairs.
16. The cumulative grade point average of the student is computed only on the courses completed at Rust College.

17. All courses taken at Rust College must be taken for the number of credit hours stated in the catalog which is in vogue at the time the student takes the course.
18. Students may not receive credit toward a degree at Rust College for coursework in their major completed at another institution prior to ten years before entering Rust College. Coursework completed at another regionally accredited institution used to satisfy general education and/or electives have no time restriction.
19. The last day for adding courses is the third day after classes begin. The last day for dropping courses is Friday of the fourth week of each module.
20. The last day to remove an "I" received during the fall semester is the 3rd Friday in March in the following spring semester.
21. The last day to remove an "I" received during the spring semester is the 1st Friday in November in the following fall semester.
22. All grade errors *must* be corrected within 15 school days after grades are reported.
23. During the fall semester of each year, academic counseling and registration shall be two weeks designated in November on the college calendar.
24. During the spring semester of each year, academic counseling and registration will be the last two weeks of March.
25. Academic degrees are conferred once each year as indicated in the master calendar. Persons receiving degrees are expected to participate in graduation exercises unless excused by the Vice President for Academic Affairs. Persons not completing all graduation requirements may not participate in commencement exercises.
26. Students involved in approved off-campus programs (such as internship) will be exempted from College Orientation and AEP during the semester they do not study on Rust campus. Transfer students are exempted from College Orientation and AEP requirements for the period they do not attend Rust College. Non-traditional, evening students, and students 30 years or older are exempt from the AEP and College Orientation requirements.
27. Any course for which the student has earned a grade may be repeated. When a course is repeated, the student must request an audit of the course in order for the cumulative grade point average to be recalculated. Only the succeeding course will be included in calculating the cumulative grade point average. A course may be counted only once toward fulfillment of credit hours for graduation. An audit must be requested prior to graduation.
28. Any registered student has the right to complete a Statement of Concern form about issues which may negatively impact their chance of receiving the degree. Concern forms may be secured from major officers and division chairs. The concern system is open for use by the full academic community.
29. A student who is absent for 50% of class meetings by the drop deadline for the module, may be dropped by the professor.
30. The withdrawal designation is assigned based on the policy outlined in the Rust College catalog under the heading **Grading System**. A student initiated withdrawal will result in a "W" grade if the student formally withdraws during the period from the conclusion of registration to the final day to drop. If a student withdraws from the College within ten (10) class periods prior to the final exam a failing grade is received. (Approved April 11, 2013 President's Cabinet)

This rule applies to evening, summer and on-line courses after seventy-five percent (75%) of the class meeting times have passed.

## **GRADUATION REQUIREMENTS FOR BACHELOR DEGREE**

Students seeking baccalaureate degrees from Rust College must fulfill certain requirements. A candidate for graduation must:

1. Present a minimum of 124 semester hours including the general education program, a major area of study, and a concentration or electives as prescribed by the academic division.

2. Maintain a cumulative grade point average of “C” or 2.00 points (A = 4 quality points) in all work completed at Rust College and a minimum grade of “C” in all courses taken in the major area of study. This includes required electives in the degree track.
3. Be a full-time student for at least two semesters and must have completed the last twenty-five percent (25%) of the required hours at Rust College, completing at least one-third of the courses in the major area at Rust College.
4. Demonstrate to the satisfaction of the college sound ethical character and high standards of conduct consistent with the philosophy of the college.
5. Assume full responsibility for completing all requirements and obligations (including the financial obligations) to the college.
6. File with the Registrar an Application for Graduation before the deadline prescribed by the college in the academic calendar of the current catalog.

### **GRADUATION REQUIREMENTS FOR ASSOCIATE DEGREE**

Students seeking associate degrees from Rust College must fulfill certain requirements for graduation. A candidate for graduation with an associate degree must:

1. Complete a minimum of 73 semester hours including required general education courses, required courses in the major area of study, and electives as prescribed by the academic division.
2. Maintain a cumulative average of “C” or 2.00 points in all work completed at Rust College.
3. Be a full-time student for at least one semester and must have completed the last twenty-five percent (25%) of the required hours at Rust College.
4. Demonstrate to the satisfaction of the college sound ethical character and high standards of conduct consistent with the philosophy of the college.
5. Assume full responsibility for completing all requirements and obligations including the financial obligations to the college.
6. File with the Registrar an application for graduation before the deadline prescribed by the college in the academic calendar of the current catalog.

### **MODULAR COURSE SCHEDULE**

Classes are scheduled to meet daily for a 1.5 hour period. The semester is divided into two eight-week Modules. A 1.5 hour meeting time equates to (1.5hrs per day x 5 days per week x 8 weeks) 60.00 clock hours of classroom instruction in an eight-week Module. The out-of-class student work is expected to be two hours for each hour of classroom instruction.

Rust College employs a 4.00 grading system and assigns numeric values to each letter grade (A=4, B=3, C=2, D=1, and F=0) as a basis for calculating and depicting the overall academic standing of each student

### **CREDIT BY EXAMINATION**

1. **Credit By Examination**  
A student may take for credit by examination one course from the approved courses, in any given module, but not more than four courses per year. The course may not be above the sophomore level. Credit by examination may not be taken for courses failed. A student may take *a maximum of four courses credit-by- examination during his/her degree program*. An allowable course may be attempted only once for credit by examination. Students will receive a *pass* or *fail* grade for the course credit.

Only those students with a 2.75 or above average may be eligible to take a course credit by examination. A student must obtain prior approval of his/her advisor, the division chairperson and then the Vice President for Academic Affairs before he/she registers for the course. The student must pay a fee of \$200.00 per course which is paid at the time of registration for the course. The hours for courses taken credit by examination will not be calculated in the cumulative grade point average.

**2. Credit By College-Level Examination Program (CLEP)**

The College-Level Examination Program (CLEP) is a program of credit by examination, sponsored by the College Entrance Board. This program provides interested individuals an opportunity to obtain recognition for college level achievement on the basis of examination performance.

**3. Advanced Placement Program**

Rust College participates in the Advanced Placement Program of the College Entrance Examination Board (CEEB). This program begins in a high school when college level studies are offered to able, interested students. The College does not limit the number of credits an entering student may receive for courses the student has completed in this manner.

## ACADEMIC HONORS AND AWARDS

At Rust College, students are honored for exceptional academic performance. At the end of each semester, the Records Office publishes a roster of students who have maintained the following cumulative average while carrying a full load:

**President List**—Cumulative GPA of 3.78 or above

**Dean List**—Cumulative GPA of 3.60 up to 3.77

**Honor Roll**—Cumulative GPA of 3.46 up to 3.59

**Honorable Mention**—Cumulative GPA of 3.00 up to 3.45

Students who have completed at least 48 semester hours at Rust College are eligible at graduation for the following honors for excellence in scholarship:

**Summa Cum Laude**—Cumulative GPA of 3.80 or above

**Magna Cum Laude**—Cumulative GPA of 3.50—3.79

**Cum Laude**—Cumulative GPA of 3.20—3.49

Students also receive honors and awards for their service and leadership in various areas or activities, both academic and non-academic.

## ACADEMIC PROBATION AND DISMISSAL FOR POOR SCHOLARSHIP

The objective of the regulations concerning scholastic probation and dismissal is to provide the student an opportunity to improve academic performance as well as to maintain the institution's academic standard. The student is not allowed to take active part in any extracurricular activities which might take him/her away from classes, library, or laboratories during the probationary period.

A student's semester grade point average (SGPA) is determined by dividing the sum of quality points by the sum of the credit hours attempted during a particular semester at Rust College. A student's cumulative grade point average (CGPA) is determined by dividing the sum of the quality points by the sum of the credit hours attempted during the entire tenure at Rust College.

A student on academic probation at the end of any given semester must register with the COPE Center for advisement. No student will be placed under scholastic probation when the (CGPA) is 2.00 or higher.

A student dismissed for poor scholarship is allowed to attend the summer sessions. If the (CGPA) improves to meet the minimum requirement for good standing, the student is allowed to attend the first semester as a student in good standing. A student may not receive Title IV funds (financial aid) if the cumulative grade point average (CGPA) is less than 2.0 at the end of four semesters. A student who has completed four semesters or more and placed on probation may return to school, but will be responsible for tuition and cost and will not receive financial aid.

The following table indicates the minimum cumulative grade point average (CGPA) required for a student to be in good standing or under scholastic probation and the (CGPA) for scholastic dismissal. The student will be informed by the Registrar's Office of both probation and dismissal status at the time when either occurs.

Hours Classification	Hours Attempted	CGPA Probation	CGPA Dismissal
First Year	29 or less	Less than 1.50	Less than 1.50 after matriculating two semesters
Sophomore	At least 30-59hrs	Less than 1.85	Less than 1.85 after matriculating four semesters
Junior	At least 60 or 89	Less than 2.00	After one semester on probation and less than 2.00
Senior	At least 90	Less than 2.00	After one semester on probation and less than 2.00

At the end of any academic year a student may be dismissed for poor scholarship when it is evident that continuance at Rust College will serve no useful purpose in improving academic performance. A student who is dismissed for poor scholarship may be considered for readmission after one semester.

A student who is dismissed for the second time will not be able to seek readmission as a candidate for a degree at Rust College within eight years following the second dismissal.

The student may appeal the dismissal to the Vice President for Academic Affairs who may act on the appeal or pass it on to the Academic Council. If the Academic Council is satisfied that the student will be able to improve the academic performance if allowed to continue for one more semester, the Council may recommend to the Vice President for Academic Affairs that the student be allowed to continue under probation for one more semester.

### **APPEAL PROCEDURES RELATING TO UNSATISFACTORY PROGRESS**

Students wishing to appeal a determination of unsatisfactory progress or dismissal for poor scholarship on the basis of mitigating circumstances must be able to document one of the following:

1. Personal illness or accident of student with validated statement(s) from physical and/or medical care unit.
2. Serious illness or death within his or her immediate family. Immediate family consists of mother, father, sister, brother, child, grandparents or legal guardian.
3. Cancellation of classes or withdrawal from the College.
4. Other extenuating circumstances which may be considered acceptable by the College.

All appeals must be submitted in written form within thirty (30) days from the date of the probation or dismissal letter to the Vice President for Academic Affairs. All requests will be considered on a case-by-case basis.

### **CLASSIFICATION OF STUDENTS/GOOD STANDING**

Classification of students is based on the total number of hours completed at Rust College and the number of transfer credits accepted from other colleges. A student is classified as a FRESHMAN when admitted to the College as a regular first-year student.

In order to become a sophomore, a freshman must complete 30 semester hours of coursework and achieve an acceptable score on the English Proficiency Examination. In order to become a junior, a sophomore must complete 60 semester hours. In order to become a senior, a junior must complete 90 semester hours.

In order to make satisfactory progress as a student in good standing, a student must achieve a minimum of 2.00 or better during each year at the College. A grade of "C" represents the minimum competency level for work accepted in a major area of study, ASP Writing, ASP Math, ENGL 134 and ENGL 136.

## CLASS ATTENDANCE

Students are obligated to comply with class attendance policies.

Faculty members are obligated to notify students in writing at the beginning of each class of the policies and procedures on absences and make-up work. When students must be absent from class, they are required to make arrangements satisfactory to the instructor with regard to work missed.

Ten percent of class meetings is regarded as a maximum number of absences, after which grades may be impacted.

A student who is absent for 50% of class meetings by the drop deadline for the module, may be dropped by the professor.

## GRADING SYSTEM

Rust College employs a 4.00 grading system as follows: A—Excellent, 4 quality points per semester hour; B—Good, 3 quality points per semester hour; C—Average, 2 quality points per semester hour; D—Poor, 1 quality point per semester hour; F—Failure, 0 points per semester hour attempted; W—Withdrew. (The grade point average is obtained by dividing the number of quality points by the number of semester hours attempted).

The grade “W” is given when a student withdraws from a course by filing the proper papers which may be obtained from the Records Office; otherwise, the grade of “F” will result.

“I” indicates that work in a particular course is incomplete. An “I” is given only when for a valid reason the student has been unable to satisfy the requirements of a given course by the time final reports are due.

When an incomplete grade is given, it may be changed to a permanent grade upon removal of its cause. Incompletes must be removed within the first regular semester in which the student reregisters. In case a student discontinues for valid reasons, he/she has two semesters to remove the “I” grade. Failure to remove stated cause for incomplete will result in an automatic change of the incomplete into a permanent grade.

**WITHDRAWAL:** When a student finds it necessary to withdraw from the college during the semester, the proper forms through the Office of the Retention Coordinator of the College should be executed. Failure of the student to follow through with this procedure will result in an “F” for work taken and a charge for the full semester’s work. When a student is required to withdraw as the result of disciplinary action, he or she forfeits all rights and privileges as a member of the college family, as well as fees paid in advance. A grade of “W” will be given for all academic work.

## ACADEMIC OVERLOAD POLICY

The normal maximum credit hour load is 18 hours in a semester and six hours in summer school. The maximum number of credit hours a student may take in any semester is 22. Students may enroll in this maximum number of credit hours (22):

- a. If he/she is within the last 30 hours of requirements for graduation, and
- b. Has a cumulative grade point average of 3.00 or above, and
- c. Has received permission from his/her Advisor, Division Chairperson, and Vice President for Academic Affairs.

Science and Mathematics majors taking courses with labs may take up to 22 hours in any semester in which they are taking these labs.

Freshmen may enroll in 20 hours of coursework when the hours over 18 are college orientation, band, choir or AEP.

Credit hours for AEP, band and choir are not counted in the overload credit hours.

## ACADEMIC CODE OF HONOR

The development of intelligence and strengthening of moral responsibility are two of the most important aims of education. Fundamental to the accomplishments of these purposes is the duty of the student to perform all of the required work without illegal help. The following actions constitute major forms of examples of academic dishonesty among students:

- a. Submission, to satisfy academic requirements, of material previously submitted in whole or in a substantial part in another course, without prior and expressed consent of the instructor.
- b. The use of material, in whole or in part, from a source or sources and submitting the material as one's own. This includes undocumented quotations, unacknowledged paraphrases, uncited basic ideas, misappropriated source documentation, or other forms of representing the work of another as one's own. These acts constitute plagiarism.
- c. The receipt of information from another student or other unauthorized source, as well as the offer of information to another student with intention to deceive while completing an examination or individual assignment, in or outside the classroom. This constitutes cheating. The use of various technological devices such as cell phones, PDAs, programmable calculators, etc., in order to deceive while completing an assignment or examination is also cheating.
- d. Falsification of academic materials; fabrication of laboratory materials, notes, or reports; the forging of an instructor's name or initials; or submission of a report, paper, or examination (or any considerable part thereof) prepared by any person other than the student responsible for the assignment.
- e. Procurement, distribution, or acceptance of examinations, laboratory results, or confidential academic materials without prior and expressed consent of the instructor.

Penalties for the above violations may vary depending on the intent and knowledge regarding the expectations of performance and at the discretion of the faculty. Possible penalties for violation of academic code of honor are an "F" grade for the assignment or examination, failure of the course, dismissal from the college, or denial or revocation of the degree. The Vice President for Academic Affairs may also choose to sanction via immediate suspension without a hearing. The student has the right to appeal any sanction to the Vice President of Academic Affairs.

Where there is reason to suspect a student has violated the College policy on academic honesty or the instructor's code as found in the course syllabus, the instructor should discuss the charges and evidence with the student in private. The following should then occur:

- a. The instructor may decide on an appropriate action including but not limited to failure of assignment or failure of the course.
- b. The instructor should write a report of the offense by the student and submit it to the Division Chair. In the report should include such information as the charge against the student, supporting evidence, a summary of the discussion between the student and instructor including any denial or admission of guilt, and the instructor's choice of penalty.
- c. The student has the right to appeal. The process for appeal is outlined in the college catalog.
- d. The Division Chair will inform the student in writing of the charge against him or her, of the instructor's sanction, and of the student's right to appeal. The letter will also include an outline of the appeal process and the date by which the student needs to respond if he or she intends to appeal. If the student chooses to appeal, then the Division Chair will meet with the student. The Division Chair may decide to uphold, modify, or overturn the instructor's sanction; a letter will be sent to the student notifying him or her of the Division Chair's decision.



- e. If the student decides to appeal the Division Chair's decision, then he or she must write a letter of appeal to the Vice President for Academic Affairs within five days of the date of the Division Chair's letter. If the request for appeal is granted, a hearing will be set by the Vice President for Academic Affairs.
- f. The Vice President for Academic Affairs may elect to hear the appeal alone or appoint an appeals panel of at least three faculty members.
- g. The decision of the Vice President for Academic Affairs or the appeals panel is final.

The above process will be required of all breaches in the academic code. Where grades are not a concern, e.g. falsification, etc. the process will be the same as outlined above.

## **INDEPENDENT STUDY**

In most major fields of concentration, there are provided Independent Study Programs intended to give the student an opportunity for a self-directed experience and an introduction to research. Programs in a topic which embraces more than one area may be arranged by the Division Chair in consultation with the major advisor concerned.

The Independent Studies Program shall be open to those students whose work has demonstrated ability to do independent study and whose cumulative average for all work at the college is at least 3.00.

1. The Independent Study Project may be:
  - a. A project of reading of selected books related to a particular theme, in which the student is required to submit a number of book reports showing his mastery of the subject matter.
  - b. A project of library or journalistic writing.
  - c. A research project producing a written report which exhibits sound scholarship.
  - d. A project in performance of music, art or dramatics.
2. High quality is expected in the Independent Study Project. The nature and quality of performance is evaluated by the major area concerned.
3. The maximum number of courses a student may receive for Independent Study is two courses or not more than 6 semester hours.
4. Each major area will determine whether these courses shall count toward satisfaction of requirements for the major, concentrations, or electives. This must be explained in a conference with the student before the project begins the Independent Study Project the student's work on.
5. The committee to assess the student's work shall consist of three to five members (one of whom shall represent a different discipline) and shall be approved by the Division Chairperson in cooperation with the student's recommendation and the Vice President for Academic Affairs. The director will be selected from the committee of three.
6. The committee shall make periodic reviews of the student's progress as agreed upon by the group (student and committee). The committee as a whole will review the student's progress at least once before the final evaluation. If the student chooses an interdisciplinary project, the committee shall be composed of members of all disciplines. The director must report to the Division Chairman and the Vice President for Academic Affairs from time to time.
7. Though the student should have wide latitude in the selection of a topic and great freedom in creative ability and ingenuity in developing the topic, it is expected that the student will be able to defend the topic and procedure to the satisfaction of the committee.

8. The final report of the project shall be typed in triplicate and submitted to the committee at least 15 days before grade reports are due. The grade, hours and nature of course (single title for transcript listing) shall be reported on grade sheets.

A regular course may be taken as an independent study with the above guidelines, provided that:

- a. The student has completed the prerequisites.
- b. The course is not being offered during the semester in which the student wants to enroll for the same.
- c. The chair of the division and the Vice President for Academic Affairs approve the application and the completed work.
- d. A faculty member is available to serve as the director of the project.

## **EXAMINATIONS AND GRADE REPORTS**

Students are required to take the final examination in each course in addition to the class quizzes and tests as prescribed by the instructor. Each instructor should inform the students of the results of evaluations and counsel with those who are failing to perform up to expectation.

The final evaluation should include work done by the student during the course. Instructors are required to report the final grades to the Records Office by the specified date and in the manner prescribed by the Registrar. Final grade reports are sent to the student.

A number of standardized tests are administered for the purpose of counseling, guidance, and placement. All students who plan to teach are required to take the PRAXIS I prior to formally entering the teacher education program and PRAXIS II prior to student teaching. All students who plan to go to graduate school may take the Graduate Record Examination (GRE) during their junior or senior year. Other specialized tests are also administered for those who seek admission to law schools, medical schools, etc. Rust College is the center for the following nationally administered tests: The Medical College Admission Test (MCAT), Law School Admission Test (LSAT), Graduate Management Admission Test (GMAT), Graduate Record Examination (GRE), and American College Test (ACT).

## **STUDENT APPEAL OF FINAL COURSE GRADE**

Students should be protected from prejudice and capriciousness in the awarding of grades. They are entitled to a reasonable explanation of their performance in relation to the standards of the course. The grade reported by a teacher to the Registrar's Office at the conclusion of a grading period is always considered final and is not subject to modification except in the case of an incomplete or miscalculation.

The basic relation in grading lies always between the student and the faculty member involved. Therefore, any questions about grading should be pursued promptly on this level, including any adjustment that is deemed appropriate. Students should contact the instructor during the first week after receipt of grade. When possible, this should be done in a face-to-face discussion of the grade. This is the first level.

If at the end of this time there is no resolution of the issue, the student has one week to file a letter of appeal with the division chair. This letter of appeal must state the reasons why the student feels the grade was awarded in a prejudicial or capricious manner. The letter of appeal initiates the second level. The division chair may rule in favor of or against the appeal.

The third level of the appeal is the formal petition to the Vice President for Academic Affairs. The completed petition must be filed before the end of the third week of receipt. The dean will vote to hear the case if the petition (including action of the division chair) creates a reasonable doubt as to the fairness of the grade. The faculty member will be heard if he or she so desires. The Vice President for Academic Affairs may decide on the issue or appoint a review committee.

## STUDENT RECORDS

### Retention and Records Disposal

The Registrar's Office retains all academic and support information relevant to a student's matriculation at Rust College. Upon graduation, students' files are placed in a permanent storage fireproof vault. Academic transcripts are maintained on the college's computer (datatel). The older transcripts are placed on micro fiche and CD Rom for easy retrieval. No students' file materials are removed or destroyed. Items kept as part of the student's permanent file: Academic Transcript, Enrollment Verification, Scholarship Recommendations, Admission Materials, Graduation Requirement Letter, Probation or Dismissal Letters, Grade Change, or 'I' or 'F' Forms, and Transcript Requests.

### Directory Information

Information contained in student records kept by Rust College administrative offices is classified as follows:

**Public Information:** This classification includes names, addresses, telephone numbers, dates of attendance, current enrollment status, courses elected, honors awarded and degree earned. Public information may be released without student consent upon the request of an inquirer who has established identity and reasonable need for the information

**Restricted Information:** This includes grades earned, financial arrangements between the student and the college and disciplinary (academic and social) actions taken by appropriate committees. Restricted information may be released to persons outside the college only with the student's written consent or under legal process. Such information may be released to authorized college personnel with the understanding that it will be used in an advisory manner related to the student's educational pursuits.

**Privileged Information:** All information obtained in confidence and having protected status under the law and common professional practice is considered privileged information. It may be released only upon written request of the student and with written consent of the college office in custody of the information, or under legal process.

## SCHEDULE OF EXPENSES (Please See Addendum B on pages 161-162) (2038 – 2039)

Following are the 2016-2017 schedule of expenses for full-time boarding and non-boarding students: Students enrolling for the first time second semester of the school year will pay first semester's fees.

(This schedule of expenses may be subject to change)

### Full-Time Students

	<u>First Semester</u>	<u>Second Semester</u>	<u>Total</u>
Tuition	\$ 4,850.00	\$ 4,650.00	\$ 9,500.00
Room & Board	\$ 2,050.00	\$ 2,050.00	\$ 4,100.00
Total for Boarding Students	\$ 6,900.00	\$ 6,700.00	\$ 13,600.00
Total for Non-Boarding Students	\$ 4,850.00	\$ 4,650.00	\$ 9,500.00

All residential students are required to pay a \$50.00 non-refundable room reservation fee annually to reserve a space in campus housing. Students who do not enroll, who make advance payments are entitled to a refund. The request for a refund must be made before August 1 for students entering the Fall semester and December 10 for students entering the Spring semester of the current academic year. A \$15.00 processing fee will be deducted per refund.

### Part-Time Students

Evening Students per Credit Hour	\$ 404.00
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Part-Time Students per Credit Hour	\$ 404.00
Adult Pathway per Credit Hour	\$ 404.00
Social Work Weekend per Credit Hour	\$ 404.00

### **Other Regular Fees**

Tuition Overload per Credit Hour	\$ 404.00
Independent Study per Credit Hour	\$ 404.00
Room Reservation Deposit (Non-Refundable)	\$ 50.00
Application for Admission Fee (Non-Refundable)	\$ 10.00
Graduation Fee	\$ 80.00
Internship Fee/Student Teaching Fee	\$ 60.00
Credit by examination Fee (Per Course)	\$ 200.00
Key Deposit (refundable upon return of key)	\$ 10.00
Student Room/Board per Module	\$1,025.00
Late Payment of monthly bill	\$ 20.00
Drop or Add (Per Course)	\$ 10.00
Late Registration Fee (First Day)	
(each day thereafter \$5.00 not to exceed \$75.00)	\$ 50.00
Technology Fee for Online classes	\$ 50.00
(per credit hour - in addition to regular tuition)	

All Fees and deposits are due and payable in accordance with the above schedule of expenses. The opportunity for students to complete registration in the Business Office expires when the Business Office closes on the last day to add a class.

### **Discounts**

1. A student receiving no financial assistance is entitled to a five percent (5%) discount on tuition if the entire semester's expenses are paid at the time of registration, including previous balance, if any.
2. Active licensed or ordained United Methodist pastors are eligible for free tuition.
3. Dependents of United Methodist ministers and United Methodist ministerial students are eligible for a thirty percent (30%) discount on tuition.
4. Active CME Ministers are eligible for a fifty percent (50%) discount on tuition.
5. Active CME Ministers spouses and dependents seeking a bachelor's degree from Rust College are eligible for a thirty percent (30%) discount on tuition.
6. A Trustee of Rust College, his/her spouse and dependents may be granted a seventy-five percent (75%) discount in tuition while attending Rust College.
7. Rust College employees who have completed two years of service to the college are eligible to take a three hour course per module after normal working hours at no cost.
8. Rust College employee's spouse and dependent children may be granted a seventy-five percent (75%) discount in tuition provided the employee has completed at least two years of service to the college. Any amount of scholarship, loan, grant-in-aid and/or Federal Pell Grant for which the student is eligible to receive will be deducted from the total amount of tuition and other charges.
9. Persons over 65 years of age are allowed to enroll for one course per module at Rust College at a reduced tuition rate of \$25.00 per course. Credits from these courses may not be used toward credit for any degree either internally at Rust College or externally at another institution of higher education.

### **SPECIAL FINANCIAL ARRANGEMENTS**

1. Students with cash balances due at registration may enter into special arrangements with the Business Office to make monthly installment payments toward that balance. Veterans may receive special considerations; but in general, the following principles will govern such arrangements:
  - a. Twenty-five percent (25%) of the cash amount is due at registration.

- b. Three equal installment payments will be pre-arranged by check or credit/debit card to be processed on the fifth (5<sup>th</sup>) of each month in the semester. A \$20.00 late charge will be accessed for any payment not paid in full or any payment not received on time.
2. Failure to make the payment in five days of the due date may result in restriction of academic records, sanctions and/or suspension. Restricting academic records means that until the bill is paid in full, the student forfeits the right to:
- a. Obtain grades or transcripts.
  - b. Complete registration for another term's work until satisfactory arrangements have been made with the Business Office for full payment of delinquent bill and or the obligations of the new term.

Students registering for classes in the 2<sup>nd</sup> and 4<sup>th</sup> modules financial arrangements will be govern by the number of months remaining in the semester.

## REFUND POLICY

All students, regardless if expelled, drop-out or withdrawal will be governed by this refund policy:

Before the first day of class.....	100%
First day of class through 10 days of class in the module.....	90%
Eleven Days through 20 days of class in the module.....	50%
Twenty-one through 24 days of class in the module.....	25%
25 days through end of the module.....	0%

The Rust College refund policy for federal aid is to return the student's portion of the financial aid to the programs in the following order:

- a. Federal Direct Unsubsidized Stafford
- b. Federal Direct Subsidized Stafford
- c. Federal Direct Plus
- d. Federal Pell Grants
- e. Federal SEOG
- f. Any other Title IV Program
- g. Other Federal, State, Private or Institution Aid
- h. Student

Room and board charges are refunded on a pro-rata basis, using the number of remaining weeks divided by the weeks in the term.

Any financial aid recipient who officially withdraws from the college after 25 days is responsible for all charges incurred in the module unless; the pro-rata refund calculation for financial aid is applied as determined by the financial aid office.

Students receiving any form of financial aid, who are considering reducing their class load below twelve hours for the semester, or six hours for the module, should consult with the Director of Financial Aid to discuss how this will affect their financial aid.

## Refund of Credit Balances

Refunds of payments from Financial Aid sources are made in accordance with the Student Assistance-General Provisions, Regulations 168.21 of Title IV of the Higher Education Act of 1965, as amended. ***Institutional Scholarships cannot be used as a credit balance refund.***

When the financial aid award and/or cash payments exceed college charges, the student is eligible to receive a refund. Refunds for the excess credit balances are processed by the cashier's office within fourteen (14) days after the date the credit balance is determined. The Business Office processes checks on Thursday of each week.

**SUMMER SESSION (Module 5)  
2038-2039**

**SUMMER SCHEDULE OF EXPENSES  
(This schedule of expenses may be subject to change)**

Students already enrolled for the spring semester will pay \$125.00 per credit hour and students enrolling for the first time during the academic year will pay \$195.00 per credit hour.

**Boarding Student**

Tuition	\$ 735.00
Insurance	\$ 15.00
Room/Board	\$ 745.00
Total Boarding	\$1,495.00

**Non-Boarding Student**

Tuition	\$ 735.00
Insurance	\$ 15.00
Total Non-Boarding	<del>\$ 750.00</del>

Refunds for the five week summer term will be calculated using this formula:

Before the first day of class.....	100%
First day through fourth day.....	90%
Fifth day through first week.....	50%
After first week through second week.....	25%
After second week through end of term.....	0%

Only first time Title IV recipients who withdraw before the sixty percent point in the enrollment period will have their refund calculated by using pro-rate. Any financial aid recipient, who officially withdraws from the college after two weeks of the summer session, is responsible for all charges incurred.

**SUMMER SESSION ON-LINE (Module 6)  
2038-2019**

Students who were registered in classes in the Spring of the current year enrolling for the on-line session (Module 6) will pay \$180.00 per credit hour (\$130.00 per credit hour tuition and \$50.00 per credit hour technology fee).

All other Students enrolling for the 6th Module summer session will pay \$252.00 per credit hour (\$202.00 per credit hour tuition and \$50.00 per credit hour technology fee).

**Payment Option (Module 6)**

Students enrolling for the on-line session (Module 6) will be expected to pay at least \$200.00 of the cost at registration. The remaining balance must be paid by mid-module to remain active in the class.

## **STUDENT FINANCIAL AID**

Financial Aid may be granted to needy and deserving students who have demonstrated above average abilities in curricular and extra-curricular activities, and have exhibited willingness to render responsible service, have demonstrated high moral standards and have shown a spirit of cooperation in the supporting of the objectives of the college. However, the awarding of financial aid is always subject to the availability of government grants, private donations, and gifts. In order to receive financial aid from any Federal Financial Aid Program, the student must be in good standing and make satisfactory progress in his/her course of study. Financial aid is not automatically renewable. All recipients of financial aid must re-apply annually.

### **HOW TO APPLY FOR FEDERAL FINANCIAL AID AT RUST COLLEGE**

1. Apply and be accepted for admission to Rust College.
2. Complete the institution's internal financial aid application by the stated deadline. Awards are made on a first-come, first-serve basis and the availability of funds.
3. Submit the Free Application for Federal Student Aid; indicate Rust College's code #002433 on the form. This packet is available through the office of student financial assistance on campus or in most high school counseling centers.

### **OVERAWARDING**

If a student is over-awarded as a result of outside aid that is stipulated for tuition, fees, etc., the college will make necessary adjustments to the various federal aid programs and institutional aid.

### **DEADLINES**

Students are encouraged to apply early in the spring prior to the fall semester in order to complete the process and receive their awards early. The priority deadline is April 1 of each year. However, applications will be accepted throughout the year.

### **ADJUSTMENTS TO THE AWARD**

Students who are awarded financial aid on the basis of their expenses as boarding students will have their award adjusted if they arbitrarily change to commuter student status during the year. Students who are awarded scholarships or financial aid from other sources should notify the Financial Aid Office; their award from the college is then subject to review and possible revision. It is anticipated that the student will keep the Financial Aid Office informed of any significant changes in the family's financial situation which might warrant an increase or decrease in aid from the college.

### **AWARD NOTIFICATION**

When all required application information is submitted to the Financial Aid Office, the student's file is reviewed and evaluated to determine eligibility for financial assistance. Students are notified of their financial aid awards by award letters. This notice informs students of the type and amount of their award. Request for revision of financial aid awards will be processed after all other students have been notified of their financial eligibility.

### **STUDENT CONSUMER INFORMATION**

In compliance with section 493 A of the Higher Education Act of 1965 as amended, certain consumer information will be made available to any student or prospective student at Rust College. This information will include a description of all financial aid programs plus scholarships available to students, application procedures, eligibility requirements, and criteria for recipient selection, a statement of the rights and responsibilities of students, means of payments and any other financial information. The Financial Aid Office will provide this information to students upon request or assist students in obtaining the information.

## DEPENDENCY STATUS

**Dependent Student**—A dependent student is one who relies on the financial help and support of his or her parent(s) or guardian(s), and is under 24 years of age. The student must report his or her income amounts as well as the parent(s).

**Independent Student**—Independent students are those who are twenty-four years of age or older, married, or are veterans of the U.S. Armed Services, or who support dependents other than a spouse, or are orphans or wards of the court. Other conditions may allow students to be classified as independent; however proper documentation must be provided.

Described below are the various types of financial aid awarded to needy and/or deserving students at Rust College.

1. **Federal Pell Grant:**

The Federal Pell Grant is a federal entitlement program that provides funds to students pursuing a first undergraduate degree. To apply, the student must complete the Free Application for Federal Student Aid. The Federal Pell Grant award currently ranges from \$555 to \$5,550 and is based on financial need.

2. **Federal Supplemental Educational Opportunity Grant (FSEOG):**

The Federal Supplemental Educational Opportunity Grant is a federal program for undergraduate students who demonstrate exceptional financial need. FSEOG awards are made to students with the greatest need; the funds are only awarded to FPELL eligible students. The grant ranges from \$100 to \$4,000 per academic year, depending on need and availability of funds.

3. **Federal Work-Study Program (FWSP):**

The College Work-study Program is a federal program that provides part-time employment to FPELL eligible students who are enrolled at Rust College. Students are employed on campus by a variety of departments, with the typical student working approximately 10-15 hours per week. They are paid minimum wage. Also, the program encourages community service work and work related to a student's course of study.

4. **William D. Ford Federal Direct Loan Program (Federal):**

Loans made through this program are referred to as Direct Loans. Eligible students and parents borrow directly from the U.S. Department of Education at participating schools. Direct Loans include subsidized and unsubsidized Direct Stafford Loans (also known as Direct Subsidized Loans and Direct Unsubsidized Loans), Direct PLUS Loans, and Direct Consolidation Loans. You repay these loans directly to us. Students who demonstrate financial need may borrow up to \$3,500 for the first year of enrollment, \$4,500 for the sophomore year and \$5,500 per academic year for the remaining undergraduate years. Repayment begins six months after the student graduates, withdraws, or drops below half-time.

5. **Federal Direct Parental Loans for Undergraduate Students (FDPLU):**

The PLUS Program is a non-need based loan that is available to parents who may borrow to help pay for their children's education. Federal Direct Plus Loans enable parents with good credit histories to borrow money for each child who is enrolled in at least half-time (6 hours) and is a dependent student. The annual loan limit is the student's cost of education minus any estimated financial aid received.

## SCHOLARSHIPS

1. **Academics**

Scholastic potential and financial need are the two most important criteria for awarding academic scholarships. All new students applying for an academic scholarship must have a minimum high school average equal to that of "B." Enrolled students at Rust must have achieved a minimum over-all average of "B" for all course work completed at the college level. Renewal of this award will depend on maintaining a "B" average, good character, and availability of funds.

2. **United Methodist Scholarship**



Any United Methodist student who is registered as a full-time student may apply for this scholarship. An applicant must be a citizen of the United States and/or an eligible non-citizen, a member of the United Methodist Church and be Christian in character, sound in health, and show promise of future usefulness. An applicant is required to have a grade average of "B" or better during the semester immediately preceding the application. These scholarships are funded by the United Methodist Church. Renewal of this scholarship depends on maintaining the above requirements and the availability of funds from the church.

3. **Rust-Wood Scholarship**

The Rust-Wood Scholarship is given to one student annually, selected on the basis of scholarship, personality, character and leadership in religious and social activities. The scholarship amount will be based on funds received from the Mississippi Conference United Methodist Women. The College will make the selection.

4. **Lettie Pate Whitehead Foundation Scholarship**

This foundation provides scholarship grants to deserving female students from nine southeastern states.

5. **Honors Scholarships**

Rust College awards three groups of scholarships that are collectively grouped to recognize the most academically outstanding students. These scholarships are known as: (1) The Honors Track, (2) The Presidential Scholarship, and (3) The Academic Dean's Scholarship. There are fifteen slots available in each program. Scholarships are renewable for no more than four years, contingent upon maintaining the GPA.

**Once the time or GPA eligibility is lost the scholarship cannot be regained.**

**HONOR TRACK (Up to full cost to attend including federal and state aid).**

**Criteria for Admission**

- a. Applicants should rank in the top 10% of high school graduating class and have a 3.50 or above cumulative GPA.
- b. Submit a desirable score of 22 on the ACT or 1530 on the SAT.
- c. Three letters of recommendations (high school counselor and two teachers) must accompany the application.
- d. Submit a 500 word essay addressing why you would like to attend college and Rust College, in particular, along with academic and life goals.
- e. If accepted into the program, the student must maintain a cumulative GPA of 3.50 for as long as the scholarship is held.

**Presidential Scholarship (Up to \$3,000 each year).**

**Criteria for Admission**

- a. Must meet two of the following requirements:
  - a 3.25 or above cumulative GPA
  - an ACT score of 19 or above or 1350 on SAT
  - in the top 10% of graduating class
- b. If accepted into the program, the student must maintain a cumulative GPA of 3.25 for as long as the scholarship is held.
- c. Submit a 500 word essay addressing why you would like to attend college and Rust College, in particular, along with academic and life goals.

**Academic Dean Scholarship (Up to \$2,500 Scholarship each year).**

**Criteria for Admission**

- a. Must meet two of the following requirements:
  - a 3.00 or above cumulative GPA
  - an ACT score of 17 or above or 1230 on SAT

- in the top 10% of graduating class
- b. If accepted into the program, the student must maintain a cumulative GPA of 3.00 for as long as the scholarship is held.
  - c. Submit a 500 word essay addressing why you would like to attend college and Rust College, in particular, along with academic and life goals.

## GRANTS

### 1. **College Grant-in-Aid**

The College offers a limited number of “Grant-in-Aid” awards (varying from \$100-\$1,000) to students on the basis of their ability to perform in such areas as drama, band, and choir. These grant-in-aid awards are funded by special student aid contributions, made by donors to assist in special programs. Renewal of these programs depends on performance and availability of funds.

### 2. **Mississippi Tuition Assistance Grant (MTAG)**

This grant is for full time residents of Mississippi (the student must have lived four years in-state prior to receiving the grant). If eligible, the maximum grant is \$500 for freshmen and sophomores, and \$1,000 for juniors and seniors. Deadline to apply is September 15.

### 3. **Mississippi Eminent Scholars Grant (MESG)**

This grant is for residents of the state of Mississippi. The grant amount is \$2,500 per year.

The MESG amount is repayable if the student drops out of school without cause prior to receiving the degree. Students must meet other criteria to qualify for any of the state programs. Contact the Financial Aid Office for additional information. The deadline to apply is September 15th.

### 4. **Critical Needs Teacher Loan/Scholarship Program (CNTP)**

Applicants may be enrolled full-time or part-time, in a program of study leading to a class “A” teacher education license. He or she must have and maintain a minimum of 2.5 CGPA and 18 ACT. Deadline to apply is April 30th.

### 5. **William Winter Teacher Scholar/Loan Program (WWTS)**

This program offers Mississippi residents who are enrolled full-time in an undergraduate teacher education program leading to a Class “A” standard teacher education license up to \$1,000 per academic year as freshmen and sophomores, while juniors and seniors may receive up to \$3,000 per academic year. Freshman applicants must have a cumulative high school grade point average of 3.0 and a minimum ACT score of 21. All recipients must maintain a cumulative college grade point average of 2.5 each academic year and earn a minimum of 24 credit hours per academic year. Application deadline is April 30<sup>th</sup>.

## ENDOWED SCHOLARSHIPS

Endowed Scholarships are made possible by individual donations. These scholarships are presented at Honors and Awards Day in April of each year.

1. **The L. M. McCoy Fund** was set up for Dr. L.M. McCoy who served as President of Rust College for 33 years. It provides a \$300 scholarship for a selected freshman, sophomore and junior who display high standards of leadership in campus life.
2. **The Algernon Sullivan Scholarship Award** is a fund which provides a \$2,500.00 scholarship for the student selected on the basis of scholarship, personality, character, and leadership in religious and social activities.

3. **The James and Lydia McMillan Scholarship** is a fund which provides a \$1,000.00 scholarship to four needy students selected on the basis of need, scholarship and personality.
4. **The Leontyne Price Scholarship Fund** was founded by the Metropolitan Opera Star, Miss Leontyne Price. The interest from this fund provides two scholarships yearly in the amount of \$500 each for students majoring in music selected on the basis of need, scholarship, personality, character and leadership in religious and social activities.
5. **The James T. Heard Scholarship** is a fund which provides a \$500.00 scholarship for students selected on the basis of scholarship, personality, character, and leadership in religious and social activities.
6. **The Earnest A. & Milverta Smith Scholarship Award** is a fund which provides a \$500.00 scholarship annually for a student selected on the basis of scholarship, personality, character, and leadership in religious and social activities.
7. **The Rainsford A. and Ruth M. Brown Award** provides scholarships for three (3) students selected on the basis of scholarship, personality, character, and leadership in religious and social activities, granted in the following amounts:
 

Freshman	\$500.00
Sophomore	\$500.00
Junior	\$500.00
8. **The Amanda Elzy Scholarship Fund** provides approximately \$850.00 per year to needy students in the field of education.
9. **The J.W. Patillo and D.M. Ray Memorial Scholarship** is given to a pre-ministerial United Methodist student based on (1) need, (2) character, (3) scholarship, (4) personality, (5) dedication, and (6) leadership. The amount of this scholarship is \$350.00.
10. **The Beckley Family Scholarship Fund**, established by President and Mrs. David L. Beckley, in memory of Mrs. Georgiana Thompson (class of 1952), the Reverend and Mrs. Brown Jackson, and Mr. and Mrs. Leander Fields, provides \$700.00 per year to a student selected on the basis of scholarship, character, and leadership.
11. **The Elizabeth Naas Scholarship Fund**, the interest from this fund provides \$1,200 scholarships for needy students selected on the basis of need, scholarship, character, and leadership.
12. **The Rosa Rogers Stewart Endowed Scholarship Fund** was established by her children in recognition of their love for her and her contribution to them and humanity. An annual scholarship is awarded to a student who exemplifies unusual leadership qualities in at least one or more of the following areas: academics, religion, social, recreational or organizational activities.
13. **The William Randolph Hearst Endowment Scholarship** was established in 1988 to provide annual scholarships to students selected on the basis of scholarship, character and leadership abilities.
14. **The Hernando Central High School Alumni Scholarship** provides an annual scholarship of \$500.00 to an African American student from Desoto County. The student is selected on the basis of grade point average, financial need, personality, character and leadership in religious and social activities.
15. **The Morris Marion Scholarship** provides \$100.00 annually for a student selected as a regular library user who maintains an average of 3.00 or above. All nominees receive gifts in the form of money and/or books.
16. **The Willie Erst Elliott Memorial Scholarship Fund** was established in 1988. It was to provide a \$200 scholarship annually to a student from Carroll or Montgomery County on the basis of 2.75 GPA or above, financial need, personality, character and leadership.

17. **The John W. and Mary N. Mosley Memorial Scholarship Fund** was established in honor of John W. and Mary N. Mosley to provide scholarships for United Methodist students from Oktibbeha County who are making satisfactory academic progress with a cumulative grade point average of at least 2.75, are active in campus religious activities and show willingness to assist others through precepts and examples.
18. **The Edgar and Robbie Rankin Scholarship** is a fund which provides annually a \$500.00 scholarship to a student in the field of education who has an interest in teaching in the state of Mississippi.
19. **The Ruth D. Cummings Memorial Scholarship Fund** established by her granddaughter (Paula Drungole) provides financial assistance to juniors/seniors with a demonstrated need, particularly when such aid may make the difference between success and failure. Students must be full-time, members of the United Methodist Church, political science/pre-law majors, maintain a 3.8 cumulative grade point average and be residents of Mississippi.
20. **The Dr. Ching-Lein Han Memorial Scholarship Fund** established in 1998 by his daughter (Jan Han) provides an annual scholarship of \$500 to a student in the field of Education and Psychology with a 3.5 CGPA or above who has an interest in teaching in the state of Mississippi. The student will be selected by the Division of Education faculty.
21. **The Ruby Hamilton Puryear Memorial Scholarship** was established by Dr. M. T. Puryear in memory of his wife, who died in 1983. The scholarship, which carries a stipend of five hundred dollars (\$500), will be awarded to a senior student who qualifies as an honor student, a leader in student and campus life, and who shows potential as a leader in graduate school, on the job and in the community in which the recipient shall reside.
22. **The Cecile (Murrell) Flippen Endowed Scholarship** provides funds to highly motivated students with at least a 2.5 cumulative grade point average.
23. **The H. M. Thompson and Allen Stewart Endowed Scholarship Fund** established by the United Supreme Council Charitable Foundation in honor of two outstanding educators, Rust College Supporters and Masonic Members will provide a \$300 annual scholarship to a mathematics student pursuing a baccalaureate degree at Rust College.
24. **The Reverend Joyce Graham Dozier Endowed Scholarship** is a fund which provides \$300 annually to support ministerial students to attend Rust College.
25. **The Vernon-Child Memorial Fund** was established by Mr. Arnold Vernon and Mr. John Child at Rust College on March 23, 1999, in the amount of \$25,000. This fund was established to help promote quality education for deserving students and to provide financial assistance to those students with a minimum GPA of 3.0 and demonstrated academic achievement. The recipient must sign a commitment statement to give back to Rust College the monetary value that he or she receives in financial assistance while attending the college. The maximum amount a student can receive is \$2,000 per year from the fund.
26. **The Macon Stewart & Annette H. Stewart Memorial Scholarship** is a fund awarded in the amount of \$1,000 in honor of their granddaughter, Aisha Nakita Williams. This Scholarship provides financial assistance to students selected on the basis of scholarship, personality, character and leadership who plan to attend Rust College and participate in the Rust College A Cappella Choir pursuing a career in an academic area of their choice with the approval of the Academic Scholarship Committee at the college.
27. **The Arvern Moore Head Start Scholarship Award** established by the Institute of Community Services, Inc. to support a student of good character with a financial need majoring in Biology, Chemistry, or Physics with a grade point average of 3.00 and above. The student must be an active member of the Christian Methodist Episcopal Church (CME) and a resident of Mississippi.
28. **The George and Deolia Bruce Endowed Scholarship Fund** established by the Bruce Family to provide a \$300.00 scholarship to a senior education major from Panola or Lafayette County selected on the basis of scholarship, personality, character, and leadership in religious and social activities.

29. **Class of 1964 Promise Scholarship** supports six scholarships of \$1,000.00 each for students studying to become teachers, three females, and three males based on economic need with a minimum GPA of 2.50.
30. **Rock River Endowed Scholarship** was established by Morgan Freeman to support needy students from Coahoma and Tallahatchie Counties making satisfactory progress toward a degree. The fund provides five \$1,000.00 scholarships annually.
31. **The Marjorie Jones Barringer Endowed Scholarship Fund** was established by Mrs. Barringer in memory of her son Alan Alvoyd Jones. An annual scholarship in the amount of \$1,000.00 is awarded to two students majoring in Education with a minimum 2.75 cumulative grade point average. The students shall also have financial need, pleasing personality and leadership characteristics.
32. **The Rubye Street-Owens Scholarship** is awarded to an entering first year student with demonstrated financial need. The scholarship is in memory of a dedicated employee of Rust College for forty-two years. The Street-Owens Scholarship may range from \$500 to \$1,000.
33. **The Gertrude White Hayes, '50, Memorial Scholarship** established by Joe S. Hayes, '48, to support a needy student majoring in music or science with a GPA of 2.00 in music and 3.00 in science. The Hayes Memorial Scholarship will be awarded annually in the amount of \$500.00.
34. **Omicron Alpha Omega Chapter of Alpha Kappa Alpha Sorority, Inc. Endowed Scholarship** established by Omicron Alpha Omega Chapter to support a need-based, full time, female sophomore student who has a cumulative grade point average of 2.50 or above.
35. **Odell Davis Dockins Endowed Scholarship** established by Mr. Joe T. Dockins in memory of Mrs. Odelle Davis Dockins, Class of 1952, to support an English major with a 3.0 or above GPA from Starkville or Oktibbeha County, MS.
36. **The Alonza J. Nero Scholarship** was established by Mr. and Mrs. David Harrington and the Nero family to support a needy student with a grade point average of at least 2.5.

## **RUST WORK PROGRAM**

Through special assistantships and tutoring grants made by donors, Rust College is able to provide assistance to students with special financial needs. Students who are not eligible for federal work-aid may apply for work through this program.

## LOANS

### 1. **Memorial Revolving Fund**

The L.M. McCoy Memorial Revolving Fund was designed in memory of Dr. L.M. McCoy who served as President of Rust College for 33 years. This fund is designed to help students who need short-term loans to assist them during critical periods in their college program. Contributors to this fund are: F.A. Koener, Charleston, Illinois; Mr. and Mrs. Gerrol Swinston, Mount Ayr, Iowa; and Mrs. L.T. Miller, Yazoo City, Mississippi.

### 2. **Memorial Emergency Loan Fund**

The Memorial Emergency Loan Fund has been established by donors who desire to have their loved ones memorialized through a worthy contribution to students who have need for emergency aid. Upon cause, students may make small short-term loans from these funds without interest. The present fund carries the following names in memory: Mrs. Gayle Morter, Santa Barbara, California; Mrs. Maudlin Brown, Starkville, Mississippi; Reverend Freedman C. Havinhurst, Springfield, Missouri; Mrs. Wardean Huffman, Kosciusko, Mississippi; Mrs. Nettie R. McGhee, Magnolia, Mississippi; Dr. C. R. Buckwalter of LaJunta, Colorado; Mrs. May B. Collins of Jackson, Mississippi; Mrs. Obi L. Graves of Jackson, Mississippi; Mrs. Freddie Greiner of Rockham, South Dakota; Mrs. Charles Kempe of Miranda, South Dakota; Mrs. Elizabeth Lenz of Mason City, Iowa; James and Lydia McMillan of Winnabow, N.C.; Mr. Kenneth May of Estherville, Iowa; Mrs. H.W. Metz of Miranda, South Dakota; Mr. Manford R. Moore of Oskaloosa, Iowa; Reverend John William Rossiter of Fairmont, Minnesota; Mrs. Edna Slater of Miranda, South Dakota; Mr. Bruce F. Stoll of Appleton, Minnesota; Mrs. Clarence W. Wollard of Malvern, Iowa; Mrs. Mary J. Bealle of Huron, South Dakota; Dr. W.A. Waters of Holly Springs, Mississippi; and Mrs. Katie Price of Laurel, Mississippi.

### 3. **The Katina Kitchens-Lloyd Memorial Scholarship**

The Katina Kitchens-Lloyd (Class of 1995) Memorial Scholarship is a fund which provides a \$1,250 annual scholarship for a Junior or Senior Education Major with a minimum 2.90 grade point average. A student from Mississippi should have first preference followed by any student from the United States that meets the above criteria.

## SATISFACTORY ACADEMIC PROGRESS FOR STUDENT FINANCIAL AID

In order for a student to receive federal or state student financial aid, regulations require that he/she maintain academic progress toward an Associate or Bachelor's degree. The following are the satisfactory academic progress standards for students seeking financial aid at Rust College. The satisfactory academic progress policy must include a qualitative and quantitative measure of the student's progress. The qualitative measure must establish a minimum grade point average (GPA). The quantitative measure must establish a maximum time frame in credit hours for a student to complete his/her program and a minimum number of credits a student must satisfactorily complete each year. Below is a description of the qualitative and quantitative requirements of the Rust College Satisfactory Academic Progress Standards.

<b>Hours Attempted</b>	<b>Cumulative GPA Required (Including-Transfer Credits Accepted)</b>
0-29	1.50
30-59	1.85
60-75	2.00
76 and above	2.00

## **QUANTITATIVE**

1. Whether a student has received aid or not, a student must earn his/her first bachelor's degree within 150% of the hours needed to successfully complete a degree. Example: If your major requires 124 hours for graduation, you could attempt up to 186 hours (124 x 150%); once the 186 hours are exceeded, your aid will be suspended. (Please note: 186 hours is an example and may vary with your major/degree).
2. The minimum number of credits a student must complete each year depends on the student's enrollment status, the number of terms for which aid was received for that year.
3. Students earning no hours in any term are immediately suspended from financial aid.
4. Academic suspension or dismissal will result in automatic suspension from financial aid. Financial aid is not awarded for audit courses.
5. To retain financial aid each student must complete sixty-seven percent (67%) of the hours attempted. Example: a full-time student must attempt twelve or more semester hours and successfully complete eight or more each semester toward his/her degree. Academic progress will be evaluated at the end of each year. Students will be notified in writing of any action taken regarding their loss of eligibility for financial assistance. A student who fails to meet the progress standards relative to grade point average requirements and/or minimum number of hours that must be successfully completed will be ineligible to receive financial aid. The student however, may attend at his/her own expense. After one semester of ineligibility the student may reapply, if he/she meets the requirements.

## **REINSTATEMENT OF AID**

To have financial aid eligibility reinstated, a student may make up the credit hours and/or GPA deficiencies in a subsequent term without receipt of financial aid for that term. The student must then submit his/her academic transcript to verify the number of credits and grades earned.

## **APPEAL PROCEDURES RELATING TO UNSATISFACTORY PROGRESS**

Students wishing to appeal a determination of unsatisfactory progress or on the basis of mitigating circumstances must be able to document one of the following:

1. Personal illness or accident of student with validated statement(s) from physical and/or medical care unit.
2. Serious illness or death within his or her immediate family. Immediate family consists of mother, father, sister, brother, child, grandparents or legal guardian.
3. Cancellation of classes or withdrawal from the College.
4. Other extenuating circumstances which may be considered acceptable by the College. All appeals must be submitted in written form within thirty (30) days from the date of the suspension letter to the Director of Student Financial Aid at Rust College. All requests will be considered on a case by case basis.

## **AREA OF STUDENT AFFAIRS**

The Area of Student Affairs of Rust College offers a variety of services, activities and programs, each of which is designed to complement classroom learning and facilitate total student development.

### **CHANGE OF ADDRESS AND/OR NAME**

All Rust College Students are required to keep a correct and current address on file in the Registrar's Office. Any student whose name or address changes must update their official record in the Registrar's Office.

### **AUTOMOBILES ON CAMPUS**

Students and employees of Rust College are required to have a yearly valid parking decal. Parking decals may be purchased in the Development Office in early September.

### **CAMPUS SECURITY**

The purpose of the security team is to provide 24 hour security to protect the physical properties of the campus, students and employees. The security's authority encompasses all properties owned and operated by the college.

The security team is a part of the Fiscal Affairs Department and is supervised by a Chief of Security.

### **HANDICAPPED STUDENT SERVICES**

Facilities, services and activities of the college are made fully accessible to handicapped students. Services on the second floor of the McCoy Administration Building are made available on the first floor for students who may need help from the Financial Aid Office and other areas located on the second floor.

### **STUDENT HEALTH CENTER AND SERVICES**

The college operates a student health center with office hours from 8:00 a.m. to 5:00 p.m. Monday through Friday. Cases requiring emergency treatment after office hours may receive care from the Marshall County Hospital Emergency Room or the Memphis Methodist Hospital. Local doctors are used for office calls. Complete physical examinations are required for admission to Rust College.

The Student Health Center and Services Program has a preventive program whose objective is to keep the student in the classroom and to keep the student as healthy as possible. Health seminars and workshops are a part of the Student Health Center and Services Program.

### **RESIDENCE EDUCATION**

#### **Campus Housing**

There are five (5) Residence Halls on the Rust College campus. Two are for males: Gross Hall, housing 90 students, and Davage-Smith Hall, housing 274 students. There are three residence halls for females: Wiff Hall, housing 90 women; E.L. Rust, housing 194 women; and Elzy Hall, housing 208 women. The on-campus capacity is 856. There is a full-time professional who lives in each building and he/she is responsible for the educational and operational functions of the residence hall. Rules governing residential living are explained in the Student Handbook and Residence Life Handbook.

#### **Living off Campus**

Rust College is a residential campus. Students who live outside of a 50-mile radius are required to live on campus. Students may appeal to the Dean of Students for a waiver of this requirement.



It is the belief of the college that residential living can provide an opportunity for concentrated study, shared responsibility, cooperative and congenial living, and self-management and group adhesiveness, factors which can be influential in promoting values in group processes. Full-time students, after having met the requirements of admission, re-admission or continuing attendance, may request housing according to the housing policy.

## **THE COUNSELING, OUTREACH PROBLEM-SOLVING FOR EXCELLENCE (C.O.P.E.) CENTER**

The Counseling, Outreach and Problem-Solving for Excellence (C.O.P.E.) Center is designed to aid in the retention of students at Rust College. The Center offers support and outreach services to students by assisting through problem-solving and helping students to make informed choices about opportunities, community resources, and other services.

With a counselor's help, students develop an Individual Success Plan (ISP) that addresses areas of student life and academic success, i.e., emotional/behavioral/physical health, living arrangements, and academic, domestic, legal, and social well-being. The Individual Success Plan (ISP) includes problem recognition, goals, achievement criteria, required tasks and identification of the person responsible for each task. Students are seen by appointment or on a walk-in basis.

## **CULTURAL LIFE**

To complement classroom education, Rust College offers a diversified program of cultural activities including music, book reviews, plays, and lectures by outstanding individuals. These activities are provided through the Lyceum Series, through the academic divisions, and various organizations on the campus in cooperation with cultural programs in nearby Memphis, Tennessee. The varied chapel and assembly programs provide a means of cultural and spiritual enrichment essential to a liberal arts education. Most of these programs are free for students upon the presentation of their Rust College ID Cards. Others are offered for a reasonable fee.

## **RELIGIOUS LIFE**

From its inception, religious life activities have been a cornerstone at Rust College. Rust College has a great religious heritage and is religiously functional in all aspects of campus activities. While the College is related to the United Methodist Church, it makes no attempt to force denominational views upon the students or faculty.

## **ATHLETICS AND INTRAMURALS**

The objectives of the athletic and intramural areas are to teach sportsmanship, fair play, respect for the rights of others, and to provide opportunity for recreation and physical fitness. The College participates in the following intercollegiate sports: basketball; baseball; tennis; cross-country; track and field; softball; and volleyball.

## **STUDENT ORGANIZATIONS**

All student organizations and activities are conceived as having educational values complementary to those derived from the pursuit of formal credit courses. A college education aims to provide the opportunity to build a foundation on which to construct a full life. To this end, the College acknowledges the following events and organizations:

1. **Student Government Association (SGA)**  
The SGA is the Student Governing Body in matters pertaining to the common interest of students.
2. **Class Organizations**  
Class organizations are structural and offices are held at the four levels of student classification.
3. **Special Service Groups**  
Concert Band; (2) A Cappella Choir; and (3) Theatre Guild; (4) Baptist Student Union Gospel Choir

4. **Major Area Clubs**

(1) Science and Mathematics; (2) Social Work Club; (3) Student National Education Association; (4) Computer Science Club; and (5) Pre-Law Club; (6) Division of Business Students Advisory Council (DOBSAC); (7) Student National Education Association (SNEA); (8) Honor's Program RoyalScholars.

5. **Religious Organizations**

Methodist Student Movement (M.S.M.); (2) Y.M.C.A.; (3) Y.W.C.A.; (4) Sunday School; (5) Baptist Student Movement (B.S.M.); and (6) Catholic Student Association (C.S.A.).

6. **Greek Letter Organizations**

Rust College has authorized chapters of the following national organizations:

(1) Phi Beta Sigma Fraternity, Inc. (Social); (2) Zeta Phi Beta Sorority, Inc. (Social); (3) Omega Psi Phi Fraternity, Inc. (Social); (4) Sigma Tau Delta (Honorary English); (5) Delta Psi Omega National Honorary Dramatic Fraternity, Inc.; (6) Kappa Alpha Psi Fraternity, Inc. (Social); (7) Delta Sigma Theta Sorority, Inc. (Social); (8) Alpha Kappa Alpha, Sorority, Inc. (Social); (9) Alpha Phi Alpha, Fraternity, Inc. (Social); (10) Gamma Sigma Sigma (Service); (11) Phi Beta Lambda (Academic); (12) Alpha Kappa Mu National Honors Society (Honorary); (13) Mu Epsilon Nu Fraternal Organization (Service); and (14) Sigma Gamma Rho (Social).

7. **Athletic Groups**

(1) Cheerleaders; (2) Pep Squad; (3) Basketball; (4) Track and Field Activities; (5) Baseball; and (6) Tennis; (7) Cross Country; (8) Softball; and (9) Volleyball.

8. **Other Organizations**

(1) NAACP; (2) International Students Associations; (3) National Association of African-American Honors Program (NAAAHP).

# ACADEMIC SUPPORT SERVICES AND RELATED PROGRAMS

## STUDENT SUPPORT SERVICES

The Student Support Services (SSS) program is sponsored by the U.S. Department of Education. It provides opportunities for academic development, assists students with basic college requirements, and serves to motivate students towards the successful completion of their postsecondary education. The goal of SSS is to increase the college retention and graduation rates of its participants and facilitate the process of transition from one level of higher education to the next.

### Services provided by the program include:

Instruction in basic study skills

Tutorial services

Academic, financial, or personal counseling

Assistance in securing admission and financial aid for enrollment in graduate and professional programs

Information about career options

Mentoring

### The Student Support Services Counseling Program

The Student Support Services Counseling program at Rust College provides personal and academic counseling to program participants. The counseling program is intended to provide necessary guidance, information and assistance to students. The counseling staff is committed to showing genuine care and concern, consistency, and availability to students as needed. Counseling services include the following:

- a. Providing support to faculty and staff members performing academic advisement to ensure that satisfactory academic progress is maintained by the student;
- b. Assisting students in discovering their academic talents, skills, and needs by assessing and interpreting comprehensive test results;
- c. Being available to students encountering emotional difficulties, not only at the initiative of students and staff, but also being able to recognize when students may be going through a crisis, and therefore reaching out to them;
- d. Making referrals when appropriate or necessary;
- e. Providing on-going, consistent and effective advisement/counseling to SSS students;
- f. Assisting students in selecting the appropriate courses to fulfill their educational requirements;
- g. Helping students to interpret the college's academic policies and requirements;
- h. Helping students assess their skills as they pertain to their individual career interests and assisting students in reviewing and revising their own educational career paths;
- i. Monitoring class attendance and academic progress through the first two years;

- j. Providing counseling sessions with each student on a consistent basis; and maintaining an accurate file for each SSS student with appropriate class schedules and phone numbers.

## ACADEMIC ADVISING PROGRAM

In collaboration with the various academic departments the area of academic affairs offers a program of academic advising. The objective of the Academic Advising Program at Rust College is to help students in planning their academic program according to their needs and interests and to guide them in fulfilling all requirements for graduation. Freshmen are assigned to counselors/advisors in the First Year Experience Program/COPE Center. After the freshman year and as soon as the student selects a major area of study, a faculty member from the major area of study is appointed as the student's academic advisor. The Division Chairperson functions as the academic advisor of any student in the absence of the academic counselor.

## ACADEMIC ENRICHMENT PROGRAM (AEP)

The primary objective of the Academic Enrichment Program (AEP) is to ensure that intellectual, cultural, and social activities are essential aspects of education at Rust College. The Academic Enrichment Program is a graduation requirement. Students are required to register for 1/2 semester hour credit of AEP each semester during their first two years of attendance at Rust College. Students must receive a total of 2 AEP semester hour credits with appropriate letter grades. Letter grades will be based upon attendance at the specified programs. These programs include lectures, seminars, assembly and chapel programs, concerts, plays, art exhibitions and any other program which adds to the total development of students. The Dean of Students maintains the record of attendance and submits the grades to the Registrar's Office. Students involved in approved off-campus programs (such as Internship) must make arrangements with the Dean of Students to complete the requirements. The following are the AEP course numbers for the purpose of registration and reporting grades:

During the Regular Semester

Freshman Level AEP 111/112—Academic Enrichment  
Sophomore Level AEP 211/212—Academic Enrichment

## STUDENT INTERNSHIP PROGRAM

The student internship program at Rust College is a career-oriented educational plan which integrates academic study with practical experience by means of alternating specific periods of classroom instruction with specific periods of employment. The Internship Program is designed to help students put into practice their classroom knowledge and skills by participating in a designated period of planned and supervised study-related work experience approved and supervised by the student's major area of study.

**Application/Placement:** Any student, depending on his or her area of study, may be required to participate in an internship program. A student must file an application in the Division Chair's Office after completing 60 semester hours of course work or one semester in the major if transferring from another institution.

The student must:

Have at least a 2.00 cumulative grade point average;  
Attend all required meetings and conferences with the coordinator of internship;  
Have on file a resume;  
Be approved and recommended by the division chairperson.

**Registration:** All internship students **must complete** their registration for internship through the Registrar's Office and Business Office before the internship assignment is processed. **Each student is responsible for registering himself/herself.**

**Academic Credit:** Semester hours awarded for internship are determined by the respective division; however, no internship may be less than eight (8) weeks in duration or awarded fewer than six (6) semester hours credit. This credit will count towards the requirement for the baccalaureate degree.

Prior to receiving academic credits, all internship reports and Employer's Evaluation forms must be on file with the Internship Coordinator in each division. The Internship Coordinator, in turn, submits the student's report to the Division Chairperson and awards the grade.

A student registering for an internship period must obtain prior approval from the Division Chairperson. Internship students will be charged the regular rates set by the institution. **No student can participate in an Internship assignment without proper registration and college clearance.**

**Status of Internship Students:** The internship student is an officially enrolled student during the internship period and is entitled to all the privileges of a regular student except (a) the right to hold an active office in a student organization; (b) student room and board privileges on campus; (c) active participation in student activities such as choir, band, athletics, intramural, et cetera. Internship students will be responsible for their own room and board and transportation during their Internship term. Internship students are expected to exhibit a professional and ethical code of conduct at all times as an employee-student.

**Time, Place and Compensation:** The time and location of the Internship experience will be determined by the Internship Coordinator and the Division Chairperson. Internship placement is dependent upon the major and/or concentration field, availability of internship positions, and the employer's acceptance of students. The program at Rust College includes employers locally and nationwide. The required internship does not carry with it an obligation for a paid placement.

## SERVICE LEARNING

Service Learning is an integral aspect of the mission of Rust College. Service Learning promotes concern about community issues and a commitment to being involved that are a hallmark of active, caring citizens. Through active service learning activities students learn and develop thoroughly organized community awareness that is conducted in and meets the needs of a community.

Service Learning is a graduation requirement for all students entering after July 2010. Students will be required to complete a minimum of sixteen (16) hours of service learning. For credit to be given, the service learning activity must show three components: (1) actual field work or on-site activity; (2) a reflection paper of work; and (3) an oral presentation, oral report and reflection.

Specific courses in every division and major have been designated as service learning classes. Once the student passes the classes in which service learning has been designated, the requirement for graduation has been complete as well.

## TESTING SERVICES

As one of its services to students, Rust College offers an extensive testing program. Rust College offers an academic assessment program that is required of all entering freshmen and credit by examination for students who may want to test out of a course from the general education curriculum. Rust College is a center for various nationally administered examinations, such as the Medical College Admission Test (MCAT), the American College Testing Program (ACT), the Multi State Professional Responsibility Examination (MPRE), and PRAXIS Series/School Leadership Series. The registration packages of various tests may be accessed on their website.

A test calendar of internal and external examinations is provided each academic school year. Students are advised to consult bulletin boards for various test announcements. Inquiries concerning the tests should be directed to the Testing Coordinator.

## COLLEGE CHOIR

The College Choir, known as the Rust College World Renowned A'Cappella Choir, had its beginning in the early 1930's under the directorship of Miss Natalie Doxey, a graduate of Rust College, who served as a music teacher and choir director until 1969. Members are accepted by audition only. The Chamber Singers are chosen from the World Renowned A'Cappella Choir. It earned the name World Renowned after touring five countries in Europe, South Africa, and performing at Notre Dame in Paris, France.

The World Renowned A'Cappella Choir performs major works, anthems, spirituals, etc., while the Chamber Singers perform a number of works spanning a period from Madrigals to Vocal Jazz. The Choir has its annual spring tour following commencement.

## **COLLEGE BAND**

The Rust College instrumental music program provides opportunities for students to perform at various campus and off-campus activities. Students from all majors are welcome to join, and scholarship money and class credit are available to qualified individuals. Interested students must be able to read music and must first audition for the conductor in order to be accepted in to the program. Performance opportunities exist in the Rust College Concert Band, Rust College Jazz Ensemble, Basketball Pep Band, and in various chamber ensembles. The instrumental music program also offers opportunities for students to study on their individual instruments for class credit, through one-on-one instruction.

## **LEONTYNE PRICE LIBRARY**

**THE LEONTYNE PRICE LIBRARY (1970)** is a three-level, modern award winning building, with 30,440 square feet of useable space, modern equipment and comfortable furniture. It is located at the center of the campus and was dedicated on December 4, 1969, in honor of the famous Metropolitan Opera Star, Mary Violet Leontyne Price.

It contains over 125,000 volumes, microfilms, records, tapes (cassette and video); CD's, DVD's and over 300 current and bound periodical titles reflect the College's Mission in supporting the curriculum. The library is completely automated and equipped with Internet, Solinet and other on-line services.

The library has a seating capacity for 350 readers and space to house a collection of approximately 130,000 volumes. Some of the special features of the Library include the listening room, specialty rooms, and several special collections: Roy Wilkins, United Methodist and the International Culture Room.

## **RADIO/TV STATION**

Rust College has both a campus-based radio station and television studio. WURC-88.1FM is a non-commercial, educational, FCC approved station which broadcasts 18 hours daily throughout the calendar year. It is managed by professionals with students serving as support staff. RC-TV2, a cable-accessed channel, broadcasts live and taped programs to the Holly Springs and Marshall County community. Both the radio and television media are used also as training resources for majors in broadcast journalism.

## **COLLEGE AND STUDENT PUBLICATIONS**

### **The Bearcat**

The Bearcat is the College Yearbook, an annual publication edited by staff selected by the student body.

### **The Sentinel**

The Sentinel, edited and published by the Director of Publications, is the College's bulletin which is circulated among alumni, friends, associates, faculty, staff, the community, and student body. It provides information concerning important events and progress of the College.

### **The Rustorian**

The Rustorian is the campus newspaper produced by students under the guidance of a faculty advisor. Stories written by students reflect campus life and activities as well as events in the community. The Rustorian serves also as training resource for print journalism majors, and its all-volunteer staff includes students from various academic areas on campus. The Rustorian is a monthly publication distributed on campus and in the community. It has the added potential of worldwide readership with its online edition at [www.rustorian.com](http://www.rustorian.com).

## **The Weekly Newsletter**

A weekly newsletter, Campus News Briefs, is produced by the Office of Public Information. This is used to keep the faculty, staff, and students informed about campus activities which will take place during the coming week.

## **SPECIAL PROGRAMS**

### **WEEKEND PROGRAM**

The Weekend Program is designed to help non-traditional\* students meet the requirements for an Associate or Bachelor degree during the weekend. The major focus of the program is to prepare personnel for successful teaching in Headstart, Child Care centers, nursery school; and individuals practicing social work who desire a Bachelor of Social Work degree and can thereby attend classes on the weekend; however, students in other programs may enroll in these courses.

The Program's objectives are:

- a. To offer a weekend program for child care providers to obtain the Associate of Science Degree in Early Childhood Education within two academic years;
- b. To make the Rust College Academic Program available to non-traditional students in a timeframe that will accommodate their work schedules.

### **EVENING PROGRAM**

The Evening Program is designed to help the non-traditional\* student to become productive, self-actualized and service-oriented members of an ever changing society.

Its objectives are:

- To educate adults to develop and improve their skills in order to enhance job opportunities;
- To educate adults for personal enrichments; and
- To offer courses to meet the needs of the current job market.

An official transcript from the high school or college(s) attended and two recommendation forms are required for admission.

The Evening Program also provides non credit courses to the community. The course selection varies widely both in subject matter and length of time required for completion. Courses are open to all interested persons. Non-credit courses are offered for job improvement, advancement and for personal enrichment. They have their own fee structures and do not have entrance requirements. The courses concentrate on teaching specific skills; therefore, previous training is usually not necessary.

### **THE ADULT PATHWAY PROGRAM**

The evening program for Business Administration Majors is called the Adult Pathway Program. This program is designed as an accelerated, degree completion program for evening students. The program is designed to provide a unique opportunity for non-traditional\* students to complete their college degree while working full time during the day. These students must have completed 45 semester hours, 30 of which must meet Rust College's requirements in liberal arts education) that can be applied toward satisfying the course requirements for the Bachelor of Science degree in Business Administration.

*\* A non-traditional student is a first time student over the age of 25 and one who has been out of high school for at least seven years.*

### **STUDY ABROAD PROGRAM**

Rust College offers opportunities for students to Study Abroad which allows students a unique opportunity to engage in a practical international experience by studying in a foreign country. This experience is in cooperation with other institutions and the Division of Social Sciences. The goal of the program is to educate students on global issues and to enhance their ability to realize the full range of opportunities and responsibilities inherent in living in an interdependent world.



## THE EARNEST AND MELVERTA SMITH HONORS PROGRAM

The purpose of the Honors Program is to provide varied educational opportunities to interested, able and identified students in an environment that fosters the intellect to expand, assimilate and synthesize academic excellence. Often, students are identified through the admissions process as potential participants in the program. Students may enter the Honors Program in several ways: (1) all students who enter the college with Presidential, Academic Dean and Honors Track scholarships are required to participate in the program; (2) students who, after enrollment in Rust College, may apply or are recommended by their adviser and have at least a 3.0 average; and (3) students who transfer to Rust College with a 3.0 or higher may apply.

The program consists of courses in the general education program which requires more rigor as well as some major courses. The honors program students are advised by the Director of the Honors Program during their first year. A requirement of thirty hours of service learning is included in this program. Finally, there is a student organization, the Earnest and Melverta Smith Honor Society where students develop leadership skills, plan and implement scholarly activities and travel to conferences and cultural events where resources permit.

### General Education Honors Courses

ENG	134	Composition I
ENG	136	Composition II
ENW	232	Composition III
ENG	233	Introduction to Literature
HIS	133	African Diaspora I
HIS	134	African Diaspora II
MAT	130	Intermediate Algebra
MAT	132	College Algebra
MAT	131	Quantitative Reasoning
MAT	133	Geometry & Trigonometry
BIO	130	Biological Science & Lab
PSC	133	Physical Science
CMS	130	Introduction to Personal Computers
SOS	231	Introduction to Social Sciences
HUM	233	Introduction to the Humanities
REL	230	Introduction to Biblical Studies
ORT	111/112	College Orientation

### Major Program Honors Courses

Honors ENG	433	Creative Writing
Honors SOW	432	Rural Social Delivery
Honors SOW	435	Current Issues in social Work II
Honors BEC	231	Principles of Microeconomics
Honors BEC	232	Principles of Macroeconomics
Honors BEC	333	Global Issues
Honors BUA	434	Business Ethics and Society
Honors CHE	418	Chemistry Seminar
Honors BIO	426	Biological Research
Honors CHE	428	Chemical Research

**Institutions, like individuals, are properly judged by their ideals, their methods, and their achievements in the production of men and women who are to do the world's work.**

**Booker T. Washington**



President Taylor in the historic Asbury United Methodist Church where Rust College was founded in 1866, and where the start of the College's anniversary celebration is held.

## **PART TWO THE CURRICULUM**

The Rust College academic program offers twenty Bachelor and two Associate degrees. The curriculum is organized as follows: required general education program, as well as major and minor areas of study and electives. Rust College offers major areas of study in liberal arts and sciences. In some areas pre-professional programs have been designed for students who want to continue advanced professional study after their graduation from Rust College. A minor is at least fifteen (15) semester hours in a major area of study.

### **DEGREES OFFERED**

Bachelor of Science  
Bachelor of Arts  
Associate of Science  
Bachelor of Social Work

### **MAJOR AREAS OF STUDY**

#### **Division of Business**

Business Administration  
*(Areas of Concentration: Accounting, Management, Computer Information Systems)*

#### **Division of Education**

Elementary Education  
Secondary Education (Business, English, Biology, Mathematics, Social Science)  
Child Care Management  
Early Childhood Education

#### **Division of Humanities**

English  
*(Areas of Concentration: Literature, Writing)*  
Mass Communication/Broadcast Journalism  
Mass Communication/Print Journalism

#### **Division of Science and Mathematics**

Biology  
Computer Science  
Chemistry  
Mathematics

#### **Division of Social Sciences**

Criminal Justice  
History  
Political Science  
Social Work  
Sociology

## KEY TO COURSE NUMBERS

The first digit indicates year or class level (1-freshman; 2-sophomore; 3-junior; 4-senior). The second digit represents credit hour of the course. In some cases, a course with 1 as the middle digit may represent 1/2 credit hour instead of one credit hour. For example, PHE 111 or ORT 111 each carries one-half semester hour.

## COURSE ABBREVIATIONS USED

### GENERAL:

AEP=Academic Enrichment Program  
CEP=Concept Enrichment Program

INT=Internship

### FRESHMAN YEAR EXPERIENCE:

ENG=English  
HIS=History  
SPC=Speech  
ORT=College Orientation

PSC=Physical Science  
MAT=Mathematics  
BIO=Biology  
PHE=Physical Activity

### DIVISION OF BUSINESS:

BAC=Business Accounting  
BUE=Business Education  
BHO=Business Honors Seminar  
BCI=Business Computer  
Information Systems

BMG=Business Management  
BMK=Business Marketing  
BUA=Business Administration  
BEC=Economics

### DIVISION OF EDUCATION:

EDE=Elementary Education  
EDS=Secondary Education  
EDU=Education  
EDC=Early Childhood Education

PSY=Psychology  
RDL=Reading and Language Arts  
HLM=Health and Leisure Management

### DIVISION OF HUMANITIES:

DRM=Drama  
ENG, ENL, ENP, ENS, ENW=English  
FRE=French  
PHI=Philosophy  
REL=Religion  
SPA=Spanish

MAC=Mass Communication  
MUS=Music  
MUS=Music Media  
HUM=Humanities  
JOU=Journalism  
SPC=Speech

### DIVISION OF SCIENCE AND MATHEMATICS:

BIO=Biology  
CHE=Chemistry  
CMS=Computer Science  
SCI=Science

ENR=Engineering  
MAT=Mathematics  
PHY=Physics

### DIVISION OF SOCIAL SCIENCES:

SOS=Social Science  
PLS=Political Science  
HIS=History

CMJ = Criminal Justice  
SOW=Social Work  
SOC=Sociology

**STRATEGIC PLAN**  
**Major Area Objectives 2009-2014-ACADEMIC AFFAIRS**

1. Continue to implement activities for the QEP including increases student retention
2. Improve on the academic advising process with the production of a manual for faculty and staff that assist in tracking and monitoring students.
3. Provide opportunities for Servant Leadership for students, faculty and staff by inspiring life long learning.
4. Update curricula through assessment and evaluation.
5. Increase the number faculty with terminal degrees by 10%.
6. Provide faculty development activities to create master teachers.
7. Develop a faculty awards and recognition program.
8. Provide staff development activities so that staff and programs are competitive.
9. Develop systems and provide resources to quantitatively and qualitatively measure learning outcomes, graduate school and career placements and other outputs.
10. Improve upon all support programs and offices to increase the graduation rate by at least 10%.

**RUST COLLEGE**  
**INSTITUTIONAL STUDENT LEARNING OUTCOMES**

**Preamble/Introduction:** Students graduating from Rust College with a four-year degree are expected to demonstrate knowledge, skills, and attitudes gained from the following focal points of institutional learning.

- **Technology:** Students completing a degree will demonstrate the effective use of information technology in individual assignments, research and presentations as well as in collaborative efforts.
- **Analytical Thinking:** Students completing a degree will demonstrate analytical and critical thinking skills, synthesis and evaluation of data and problem-solving skills.
- **Communication:** Students completing a degree are expected to effectively use verbal, electronic, and print modes of communication to interact in the broader society.
- **Service Learning in a Global Community:** Students completing a degree must demonstrate useful knowledge that will benefit and meet specific needs in their local or global community.
- **Discipline Content:** Students completing a degree will demonstrate effective knowledge, skills, and attitudes that are specific to their chosen academic program.

**GENERAL EDUCATION CORE COMPETENCIES**

**Competency 1:** Demonstrate an understanding of the foundations of major cultural and multi-cultural issues, and sociological, ethical and human behavioral concerns.

**Competency 2:** Demonstrate knowledge of mathematics at the college algebra level, including quantitative reasoning and logical thinking, and identify and extract relevant and appropriate data within a mathematical environment.

**Competency 3:** Recognize a problem, review problem data, develop plausible solutions and evaluate results.

**Competency 4:** Develop research questions, formulate testable hypotheses, analyze and interpret data (hypothesis testing, drawing inferences) and draw conclusions.

**Competency 5:** Demonstrate competence in written communication (grammar, spelling, punctuation, and organization) and oral communication skills in a variety of contexts.

**Competency 6:** Demonstrate knowledge of basic biological as well as physical science concepts and principles and demonstrate literacy in basic computing.

**Competency 7:** Demonstrate understanding of global leadership, core leadership values and styles and show knowledge of the major philosophies and religions of the world.

## GENERAL EDUCATION REQUIREMENTS

The following shows the distribution of courses as pure humanities or as one of the three component area of general education studies – humanities/fine arts, social/behavioral sciences and natural science/mathematics.

<b>Rust College Requirements</b>	<b>Hours</b>	<b>Pure Humanities</b>	<b>Humanities/ Fine Arts</b>	<b>Social/Behavioral Sciences</b>	<b>Natural Science/ Mathematics</b>
ENG 134 Composition I (Must pass with “C” or higher)	3		x		
ENG 136 Composition II (Prerequisite ENG 134-Must pass with “C” or higher)	3		x		
ENG 233 Introduction to Literature	3		x		
<i>Or CEP 130 Social and Cultural Literacy</i>	3		x	x	
ENW 232 Composition III	3		x		
SPC 130 Fundamentals of Speech	3		x		
<i>Or DRM 230 Acting I</i>	3		x		
<i>Or DRM 231 Acting II</i>	3		x		
<i>Or DRM 235 Introduction to Theater</i>	3		x		
HIS 133 African Diaspora I	3			x	
HIS 134 African Diaspora II	3			x	
*MAT 130 Intermediate Algebra	3				x
<i>And/Or **MAT 132 College Algebra</i>	3				x
<i>And/Or *MAT 131 Quantitative Reasoning (Prerequisite MAT 130)</i>	3				x
<i>And/Or **MAT 133 Geometry &amp; Trigonometry</i>	3				x
BIO 130 Biological Science & Lab	3				x
PSC 133 Physical Science	3				x
CMS 130 Introduction to Computers	3				x
SOS 231 Introduction to Social Sciences	3			x	
HUM 233 Introduction to the Humanities	3	x			
REL 130 Studies in Comparative Religion	3		x		
<i>Or REL 232 Introduction to Philosophy and Religion</i>	3		x		
<i>Or REL 234 Studies in Comparative Religion</i>	3		x		
Two Courses in One Foreign Language	6		x		
ORT 111 College Orientation	.5				
ORT 112 College Orientation	.5				
PHE 111 Physical Activities	.5				
PHE 112 Physical Activities	.5				
AEP 111 Academic Enrichment	.5				
AEP 112 Academic Enrichment	.5				
AEP 211 Academic Enrichment	.5				
AEP 212 Academic Enrichment	.5				
<b>Total Hours</b>	<b>55</b>				

\*Non-Science and Non-Business majors may take any two of the above mathematics courses.

## REQUIRED PROGRAM FOR ASSOCIATE OF SCIENCE DEGREE IN BUSINESS ADMINISTRATION

### GENERAL EDUCATION

ENG	134	Composition I	3
ENG	136	Composition II	3
REL	230	Intro to Biblical Studies (or either 232/234)	3
SPC		Speech (any acceptable speech class DRM 230/231/235)	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
MAT	132	College Algebra & 1 Additional College Level Math Class	6
BIO	130	Biological Science with Lab	3
PSC	133	Physical Science with Lab	3
ORT	111/112	College Orientation	1
PHE	111/112	Physical Activities	1
AEP	111/112	Academic Enrichment	1
		<b>Total Hours</b>	<b>33.00</b>

## REQUIRED PROGRAM FOR ASSOCIATE OF SCIENCE DEGREE IN EARLY CHILDHOOD EDUCATION

### GENERAL EDUCATION

ENG	134	Composition I	3
ENG	136	Composition II	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
MAT	130	Intermediate Algebra	3
MAT	131	Quantitative Reasoning	3
BIO	130	Biological Science with Lab	3
SPC	131	Fundamentals of Speech	3
SOC	230	Introduction to Sociology	3
	Or		
SOS	231	Introduction to Social Science	
ORT	111/112	College Orientation	1
		<b>Total Hours</b>	<b>28.00</b>

## ACCEPTANCE OF GENERAL EDUCATION TRANSFER COURSES

### General Regulations

1. Fulfillment of the College's requirements for the completion of general education is required of all degree-seeking students.
2. Students admitted to the College must meet the College's General Education requirements as well all entry requirements of the proposed degree program.
3. Rust College accepts transfer credits from all regionally accredited junior, community, senior colleges and universities.
4. Rust College accepts transfer credits to the institution, including general education courses, utilizing the Evaluation of Previously Earned Credit Form.
5. Some general education requirements may be fulfilled by taking the examination for exemption or by completing courses for credit by examination.

### Procedures

1. Guidelines for the acceptance of General Education courses are based on policy initiated by the faculty and implemented by the Office of the Registrar.
2. The College Registrar has the responsibility of evaluating all transfer transcripts of admitted students to determine whether general education courses can be accepted. The College Registrar has the responsibility of accepting all transfer credits for the Institution, but only equate general education courses that will be used by First Year Experience (FYE) and the divisional areas.
3. The transferability of a course receiving credit for general education is guided by three primary criteria:
  - (a) Comparative review of course descriptions to determine if the transferring course content is consistent with the Rust College General Education Course.
  - (b) Transferring general education course content must be consistent with the outcomes of the Rust College general education course.
  - (c) Comparative review of course title and number must reflect the appropriate college level of study (e.g. 100-level) for the general education courses and the appropriate academic area consistent with the academic division of the general education course offered at Rust College.
4. Students cannot receive double credit for any one transfer general education course.

## **THE FIRST YEAR EXPERIENCE PROGRAM**

All freshman students enter Rust College through the First Year Experience Program (FYEP). The purpose of the FYEP is to further the goals of Rust College by providing a quality program of general education which meets the needs of students at different levels of ability and academic preparation. The FYEP is committed to offering students academic learning experiences that will prepare them for successful undergraduate academic careers culminating in a baccalaureate degree. The primary goals of the program are to provide to new students academic and retention programs that promote intellectual and social development leading to academic success. These goals are accomplished through assessment and placement based on students' individual needs and academic preparation. Thus, the FYEP provides academic instruction; tutoring and counseling; and advisement that will maximize retention and promote successful achievement in college.

### **FRESHMANYEARACADEMICKILLSPROGRAM**

New freshmen students with less than 2.70 GPA and 16 on the ACT may be placed in the Academic Skills Program.

REA	121	Foundations of College Reading (Tutorial)	2
ENG	121	Basic Writing (Tutorial)	2
MAT	121	Basic Math (Tutorial)	2
<b>Total Hours</b>			<b>6.00</b>

### **FRESHMAN YEAR GENERAL EDUCATION CURRICULUM**

All students regardless of major must complete thirty-three (55) credit hours of freshman general education requirements. The courses are listed below:

ENG 134	Composition I	3
ENG 136	Composition II	3
ENG 233	Introduction to Literature	3
ENW 232	Composition III	3
SPC 130*	Fundamentals of Speech	3
HIS 133	African Diaspora I	3
HIS 134	African Diaspora II	3
Two Courses in Math (see page 58)		6
BIO 130	Biological Science w/ lab	3
PSC 133	Physical Science w/ lab	3
CMS 130	Introduction to Computers	3
SOS 231	Introduction to Social Science	3
HUM 233	Introduction to Humanities	3
REL 130*	Studies in Comparative Religion	3
Two Courses in One Foreign Language		6
ORT 111/112	College Orientation	1
PHE 111/112	Physical Education	1
AEP 111/112	Academic Enrichment	1
AEP 211/212	Academic Enrichment	1

**\*Please see page 58 for full list of General Education Courses**



## NEW STUDENT ORIENTATION AND ASSESSMENT

Rust College conducts an Orientation and Assessment Program which is required of all entering freshmen. The program begins one week prior to registration for upperclassmen. Students are required to take certain diagnostic tests to determine their mastery of basic reading, writing and mathematics. Based on these scores, a student may be placed in an Academic Skills Program (ASP) course.

### FRESHMAN PROGRAM COURSE DESCRIPTIONS

**ENG 134 COMPOSITION I 3 SEM. HRS.**

Freshman Composition provides an introduction to academic writing and thinking. The main work of the course is the writing of essays using a variety of expository modes (description, examples, cause and effect, etc.). Intensive instruction in the writing process will also focus on organization of the ideas in well-developed expository and argumentative essays, with stress on grammar, punctuation, and vocabulary development. The approach will be writing as a process that begins with brainstorming and ends with editing and proofreading. A minimum grade of "C" is required.

**ENG 136 COMPOSITION II 3 SEM. HRS.**

A continuation of the Freshman Composition course with emphasis on the explicit knowledge of the prescriptive rules of grammar, syntax, mechanics, usage, spelling, and vocabulary. Students will be introduced to the fundamentals of literary research, including practice in summarizing texts in paraphrase, citing texts to support extended statements (essays), and avoiding plagiarism by using proper techniques to incorporate outside texts into the essay. Each student will produce a relatively brief research paper to demonstrate grasp of these rules and techniques. Prerequisite: Successful completion of English 134. A minimum grade of "C" is required.

**SPC 130 FUNDAMENTALS OF SPEECH 3 SEM. HRS.**

This course provides a study of communication theory, public address, basic listening and presentation skills. It focuses on the use of language, environment, kinesics, psychology and physiology to communicate and interrelate on both personal and professional levels. Oral and written communication skills are taught and skills in public speaking and speech writing are enhanced via the astute use of language and personality.

**HIS 133 AFRICAN DIASPORA I 3 SEM. HRS.**

Course introduces students to the social, political, and economic experiences of people of African descent across the globe in such areas as Africa, the Caribbean, and the Americas from the development of early civilization to the 1850's. Utilizing an interdisciplinary approach, the cultural contributions and achievements of African peoples in literature, arts, music and to civilization will be studied.

**HIS 134 AFRICAN DIASPORA II 3 SEM. HRS.**

A continuation of HIS 133 African Diaspora I the course presents students with the social, cultural, political and economic history of people of African descent from the 1800's to contemporary times.

**MAT 130 INTERMEDIATE ALGEBRA 3 SEM. HRS.**

A course for non-science majors designed to provide skills such as real numbers, variable expressions, solving equations, polynomials, factoring, algebraic fractions, linear inequalities, radical expressions and graph of a line. These skills are taught to prepare students to succeed in freshman math and science courses. Prerequisite: Passing score on the Rust College Placement Exam or MAT 121.

**MAT 131 QUANTITATIVE REASONING 3 SEM. HRS.**

A course for non-science majors designed to provide the opportunity to students to acquire the general knowledge of the following topics related to real life: basic concepts of algebra including factoring, functions and graphs, geometry, counting methods, probability and statistics including histograms and consumer mathematics such as interest, inflation and buying a house. Prerequisite: MAT 130.

**MAT 132 COLLEGE ALGEBRA 3 SEM. HRS.**

College Algebra is a one-semester course covering standard topics such as algebraic functions and their graphs, exponential and logarithmic functions, and system of equations. Passing score on TABE or MAT 130.

**MAT 133                      GEOMETRY & TRIGONOMETRY                      3 SEM. HRS.**  
Trigonometry and Geometry is a one-semester course covering standard topics such as trigonometric functions and graphs, inverse functions and their graphs, analytical and plane geometry (including polar coordinates and parametric equations). Prerequisite: MAT 132.

**BIO 130                      BIOLOGICAL SCIENCE WITH LAB                      3 SEM. HRS.**  
The properties of living matter, the diversity and community relations of living organisms are introduced. The concepts of organisms, energy requirements, genetic mechanisms, development and reproduction are stressed. Elementary practice in microscopy, dissection and other tools in biology study are included in the laboratory sessions.

**CMS 130                      INTRODUCTION TO PERSONAL COMPUTERS                      3 SEM. HRS.**  
The Course is taught using the Microsoft Office textbook. It is an introduction to the basic functions of a personal computer and its operating system. This course includes hands-on exercises with word processing, spreadsheets, and database. The textbook consists of 31 lessons that introduce the basics of using Word, Excel, Access, PowerPoint, Outlook, Publisher, and FrontPage programs. The student will learn to operate effectively within the desktop environment and will be able to manage and organize files and directories/folders as well as know how to copy, move and delete files and folders. The course is designed to teach students how to create, edit and design documents and presentations in Microsoft Office.

**PSC 133                      PHYSICAL SCIENCE WITH LAB                      3 SEM. HRS.**  
In this course fundamental principles and basic mathematical relationships among involved variables will be studied. Major themes of the course will be interdisciplinary commutative relationships between matter and energy with a global perspective.

**AEP 111/112                      ACADEMIC ENRICHMENT PROGRAM                      1 SEM. HR.**  
The primary objective of the Academic Enrichment Program is to encourage the student to attend various intellectual and cultural activities as an essential aspect of education at Rust College. The Academic Enrichment Program is a graduation requirement. Students are required to register for the course each semester during their freshman, sophomore, and junior years, and will receive a total of 1/2 credit per semester with appropriate letter grades which will be based on their attendance at the specified cultural programs including lectures, seminars, assembly and chapel programs, concerts, plays, art exhibitions and any other program which may be considered desirable. The Dean of Students will maintain the record of attendance, compute the grades, and submit them to the Registrar. Students involved in the approved off-campus programs such as Internship, Student Exchange Program, etc. will be exempted from AEP during the semester they do not study on the Rust Campus. Transfer students are exempted from the AEP requirements for the period they did not attend Rust College. Non-traditional, evening students, and students 30 years or older are exempt from the AEP requirement. Students take Academic Enrichment through their Sophomore year as 211/212.

**AEP 211/212                      ACADEMIC ENRICHMENT PROGRAM                      1 SEM. HR.**  
This course is designed for Sophomore students. See description under AEP 111/112.

**PHE 111/112                      PHYSICAL ACTIVITIES                      1 SEM. HR.**  
This course provides variety of physical activities.

**COL 111/112                      COLLEGE ORIENTATION                      1 SEM. HR.**  
College Orientation 111 & 112 is mandatory for all students that are first time in college. This course is designed to acquaint entering students with the fundamental aspects of college life in a religious and culturally diverse setting. Emphasis is placed on college policy and procedures, course selection, study methods, class attendance and academic advisement. In short, this College Orientation Class is designed to increase students' success in college by assisting them in developing and expanding their academic and life skills. Its primary goal is to assist students in making a successful transition to higher education while acclimating them to campus life through an awareness of opportunities and resources available.

## ACADEMIC SKILLS PROGRAM

The Academic Skills Program (ASP) has been instituted to help students who have been admitted to Rust College but have a need for some pre-college preparation. The program is designed to help prepare students in the areas of basic mathematics, writing and reading. Entry into the program is based on high school G.P.A., ACT scores and performance on the TABE administered by the College. The courses are sequenced to equip students with the appropriate learning skills to enable them to enter the regular college level program. Students must demonstrate mastery of the course content and computerized tutorial lab sessions to earn a passing grade in these courses. A grade of D is given to students who show progress in the course, but fail to meet all of the required competencies. The student must re-enroll in the course and pass with an A, B, or C grade to remove the D grade. Students may not move to the next sequential course level until the D grade has been removed. Academic Skills Program courses do not count toward any degree or graduation and are not transferable. Students needing ASP courses will be counseled on course selection. Students must earn a grade of C or better to exit ASP courses.

### ACADEMIC SKILLS COURSE DESCRIPTIONS

**ENG 121 BASIC WRITING (TUTORIAL) 2 SEM. HRS.**

A pre-college level module course that emphasizes skill sets for students who need a boost in their English grammar and writing skills. The course lays the foundation for students to begin writing coherent well organized and well written paragraphs moving towards complete essays. This course does not count for graduation requirements.

**REA 121 FOUNDATIONS FOR COLLEGE READING (TUTORIAL) 2 SEM. HRS.**

Foundations for College Reading is a pre-college level course that is designed to help students locate main ideas; skim and scan for specific ideas; draw conclusions; make judgments and make inquiries. The program is designed to be self pacing until students attain the necessary skills for college reading. This course does not count for graduation requirements.

**MAT 121 BASIC MATH (TUTORIAL) 2 SEM. HRS.**

This is a pre-college level course covering topics such as: addition, subtraction, multiplication and division of real numbers, properties of real numbers, solving equations, problem-solving, conversions, basic geometry, basic data analysis and probability concepts. This course does not count for graduation requirements.

### Attendance

Any student missing more than four (4) classes and lab sessions will not be eligible for the grade of A,B, or C for a semester grade. This is also true if the student does not make-up all missed tutorial sessions. **Thus, students are required to attend all classes, labs and tutorial sessions. Only official institutional excuses or doctors' letters will serve as excused absences.** All work and time missed due to an excused absence must be made up.

### EARLY WARNING SYSTEM

The Early Warning System (EWS) is a computer-based program of collecting freshman students' absences and tardiness on a daily basis. Instructors enter the names of their absent students into the EWS program and this information is accessed by the Freshman Year Experience (FYE) staff (along with the Vice President for Academic Affairs, and the Dean of Students). The staff contacts the student via post card on campus and at the home address to inform the students that he or she must meet with an FYE staff person immediately to explain the reason for missing class.

Once a student's name has appeared four times for absences in a class, the FYE staff will find the student and bring him or her in for personal counseling. During the personal counseling session the student is informed that excessive absences have caused failure in the course. In addition, a post card is sent home informing the student that because of the many absences the course will have to be repeated during the next module.

Students should also be aware that class tardiness is not permitted at Rust College. Student attendance is documented at the beginning of each class. Students who are ten minutes late are not permitted to enter the classroom and are considered absent. Two tardies are counted as one absence.

# DIVISION OF BUSINESS

## Program Overview

The Division of Business is committed to delivering a quality undergraduate business administration program to a student population from diverse academic backgrounds. Through innovative instruction, applied research, internship, and service learning, which seek to nurture ethical values, the Division of Business prepares graduates who can meet the challenges of the global marketplace and public sector organizations.

## Major Areas of Study

The Division of Business offers the following degrees: Bachelor of Science in Business Administration, Associate of Science in Business Administration and a Bachelor of Science in Business Education.

## Divisional Goals

In pursuit of its mission, the Division of Business will:

- actively recruit, and retain promising students regardless of race, religion, sex, national origin, or ethnic background;
- instill in students a global business perspective and appreciation for diversity;
- develop students' analytical and problem solving skills;
- recruit and retain qualified faculty members committed to excellence in teaching; and, who also recognize the importance of research and service in education.

## Divisional Learning Outcomes

Students in the Division of Business are required to complete core courses designed to provide students with the basic applied knowledge and skills needed to compete in today's global business environment. Core courses are determined by the standards established by the National Business Education Association (NBEA). Upon completing business courses students will be able to:

- Demonstrate critical thinking and problem solving skills supported by appropriate qualitative and quantitative techniques.
- Demonstrate the ability to integrate general knowledge across business disciplines; develop strategic recommendations that embody the functional areas of business in a diverse and global setting.
- Communicate both orally and in writing using proper English and APA writing standards through case studies, senior thesis, and oral presentations.
- Define and apply professional codes of conduct and ethical standards within their professional lives through the expansion of an organizational governance plan using ethical models.
- Demonstrate their ability to function in a business environment through internship assignments.
- Demonstrate their ability to function effectively in a group setting by developing acceptable group solutions to business problems.

Business students demonstrate their understanding of each of the eleven standards established by the NBEA by developing useable marketing and business plans, internship requirements, producing a business related research project and successfully completing the Senior Comprehensive Exam. Students further demonstrate their ability to understand and use the eleven standards established by the NBEA by successfully completing the core courses including:

A.	Foundational Courses		
	BMK 230	Principles of Marketing	3
	BAC 231	Principles of Accounting I	3
	BAC 232	Principles of Accounting II	3
	BEC 231	Principles of Microeconomics	3
	BEC 232	Principles of Macroeconomics	3
	BCI 230	Basic Computer Concepts	3
	BUA 230	Math for Business	3
	BUA 233	Business Communications	3
B.	Advanced Courses		
	BMG 330	Organizational Theory and Behavior	3
	BUA 330	Business Law	3
	BUA 331	Business Calculus	3
	BCI 331	Information Systems I	3
	BEC 333	Global Business Issues	3
	BUA 334	Research Writing	3
	BMG 335	Workforce Diversity Management	3
	BEC 335	Business Statistics	3
	BAC 430	Managerial Accounting	3
	BUA 432	Business Finance	3
	BMG 432	Production/Operations Management	3
	BUA 434	Business Ethics and Society	3
C.	Assessment Courses		
	BUA 460	Internship	6
	BUA 433	Business Policy	3

## **BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION**

The student majoring in Business Administration will complete the major courses listed below and may choose the general business program that follows or may choose any one of the following areas of concentration: **(A) Accounting, (B) Management, (C) Computer Information Systems**. A minimum of 124 semester hours is required for the B. S. degree. Foundation knowledge of business will be assessed through the senior project required of all graduating seniors. The business faculty advisor and student will use the need sheet to determine and track business graduation requirements. See the program for **BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION** on the following pages.

### **MAJOR COURSE REQUIREMENTS**

BMK	230	Principles of Marketing	3
BAC	231	Principles of Accounting I	3
BAC	232	Principles of Accounting II	3
BEC	231	Principles of Microeconomics	3
BEC	232	Principles of Macroeconomics	3
BCI	230	Basic Computer Concepts	3
BUA	230	Mathematics for Business	3
BUA	233	Business Communication	3
BMG	335	Workforce Diversity Management	3
BMG	330	Organizational Theory and Behavior	3
BUA	331	Business Calculus	3
BUA	330	Business Law	3

BCI	331	Information Systems I	3
BEC	335	Business Statistics	3
BEC	333	Global Business Issues	3
BUA	334	Research Writing	3
BAC	430	Managerial Accounting	3
BUA	433	Business Policy	3
BUA	432	Business Finance	3
BMG	432	Production/Operations Management	3
BUA	434	Business Ethics and Society	3
BUA	460	Internship in Business	6
<b>Total Hours</b>			<b>69.00</b>

## REQUIRED PROGRAM FOR BACHELOR OF SCIENCE DEGREE IN BUSINESS ADMINISTRATION

**Note: Students may or may not elect an area of concentration.**

### FRESHMAN YEAR

ENG	134	Composition I	3
ENG	136	Composition II	3
REL	230	Intro to Biblical Studies (or either 232/234)	3
SPC	130	Speech (or any expectable speech class DRM 230/231/235)	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
MAT	132	College Algebra & 1 Additional College Level Math Class	6
BIO	130	Biological Science with Lab	3
PSC	133	Physical Science with Lab	3
ORT	111/112	College Orientation	1
PHE	111/112	Physical Activities	1
AEP	111/112	Academic Enrichment	1
<b>Total Hours</b>			<b>33.00</b>

### SOPHOMORE YEAR

BUA	230	Mathematics for Business ( <b>Service Learning</b> )	3
BMK	230	Principles of Marketing	3
BCI	230	Basic Computer Concepts	3
BAC	231	Principles of Accounting I	3
BAC	232	Principles of Accounting II	3
BEC	231	Principles of Microeconomics	3
BEC	232	Principles of Macroeconomics	3
BUA	233	Business Communications	3
SOS	231	Introduction to the Social Sciences	3
HUM	233	Introduction to the Humanities	3
		Two courses in one Modern Foreign Language	6
AEP	211/212	Academic Enrichment	1
<b>Total Hours</b>			<b>37.00</b>

### JUNIOR YEAR

BMG	330	Organizational Theory and Behavior	3
BEC	333	Global Business Issues	3
BUA	331	Business Calculus	3
BUA	330	Business Law	3
BCI	331	Information Systems I	3
BUA	334	Research Writing	3
BEC	335	Business Statistics	3
BMG	335	Workforce Diversity Mgt	3
		1 Business Elective	3
<b>Total Hours</b>			<b>27.00</b>

**SENIOR YEAR**

BUA	434	Business Ethics & Society	3
BAC	430	Managerial Accounting	3
BMG	432	Production/Operations Management	3
BUA	432	Business Finance	3
BUA	433	Business Policy ( <b>Senior Comp Exam</b> )	3
BUA	460	Internship for Business	6
		1 Business Elective	3
		1 Non-Business Elective	3
		<b>Total Hours</b>	<b>27.00</b>

**Total Semester Hours Required for Graduation** **124.00**

**Other Graduation Requirements:** 1. Senior Project 2. Exit Interview

**ELECTIVE COURSES IN BUSINESS**

BCI	211	Introduction to Online Learning	1
BMG	331	Risk Management	3
BAC	331	Intermediate Accounting I	3
BAC	332	Intermediate Accounting II	3
BCI	332	Information Systems II	3
BCI	333	Communication Network	3
BMG	430	Human Resource Management	3
BAC	431	Cost Accounting	3
BMG	438	Mgt. of Labor-Management Relations	3
BCI	431	Database Management Systems	3
BAC	433	Tax Accounting	3
BAC	434	Auditing	3
BMG	333	Small Business Management and Entrepreneurship	3
BMG	334	Money and Banking Management	3
BCI	433	Web Designing	3
BMG	431	Retail Management	3
BMG	435	International Business Management	3
BCI	334	C Language	3
BAC	335	Accounting Information Systems	3

**AREAS OF CONCENTRATION IN BUSINESS ADMINISTRATION FOR BUSINESS MAJORS**

**ACCOUNTING (Any 3 of these courses plus non-accounting elective)**

BAC	331	Intermediate Accounting I
BAC	332	Intermediate Accounting II
BAC	433	Tax Accounting
BAC	434	Cost Accounting
BAC	333	Accounting Information Systems

**MANAGEMENT (Any 3 of these courses plus 1 non-management elective)**

BMG	333	Small Business Management and Entrepreneurship
BMG	430	Human Resource Management
BMG	435	International Business Management
BMG	438	Mgt. of Labor-Management Relations
BMG	334	Money and Banking Management
BMG	331	Risk Management
BMG	431	Retail Management

**COMPUTER INFORMATION SYSTEMS (Any 3 of these courses plus 1 non-CIS elective)**

BCI	433	Web Designing
BCI	332	Information Systems II





BUA	330	Business Law	3
BCI	331	Information Systems I	3
BUA	233	Business Communication	3
BUA	333	Research Writing	3
BMG	335	Workforce Diversity Management	3
BUA	434	Business Ethics and Society	3
BUA	230	Mathematics for Business	3
<b>Total Hours</b>			<b>42.00</b>

## REQUIRED PROGRAM FOR BACHELOR OF SCIENCE DEGREE IN BUSINESS EDUCATION

### FRESHMAN YEAR

ENG	134	Composition I	3
ENG	136	Composition II	3
HIS	133	African Diaspora I	3
MAT	132	College Algebra	3
HIS	134	African Diaspora II	3
PSC	131	Physical Science with Lab	3
MAT	133	Geometry and Trigonometry	3
BIO	130	Biological Science with Lab	3
SPC	130	Fundamental of Speech	3
ORT	111/112	College Orientation	1
PHE	111/112	Physical Activity	1
AEP	111/112	Academic Enrichment	1
<b>Total Hours</b>			<b>30.00</b>

### SOPHOMORE YEAR

BCI	230	Basic Computer Concepts	3
BUA	230	Mathematics for Business	3
BMK	230	Principles of Marketing	3
REL	230	Introduction to Biblical Studies	3
SOS	231	Introduction to the Social Sciences	3
HUM	233	Introduction to the Humanities	3
PSY	230	General Psychology	3
BEC	232	Principles of Macroeconomics	3
EDU	230	Foundations of Education	3
PRAX	230	PRAXIS Seminar (not required if student has required ACT score)	3
AEP	211/112	Academic Enrichment	1
		Two Courses in One Modern Foreign Language	6
<b>Total Hours</b>			<b>37.00</b>
Pre-professional Skills Test: Subtest: Reading, Writing, Mathematics			

### JUNIOR YEAR

BAC	231	Accounting Principles I	3
BAC	232	Accounting Principles II	3
BMG	330	Organizational Theory and Behavior	3
EDU	313	Educational Technology Comp.	2
BCI	331	Information Systems I	3
EDS	331	Teaching Reading in Sec. Schools	3
PSY	332	Human Growth & Development	3
SPE	331	Psychology of Exceptional Students	3
BUA	233	Business Communication	3
BMG	335	Workforce Diversity Management	3
EDU	313	Teaching Strategies Prac. (Obs/Par)	1
<b>Total Hours</b>			<b>30.00</b>

PRAXIS II Examination: (Optional not included in total hours)  
Principles of Learning and Teaching Content Area Examination

### SENIOR YEAR

EDU	330	Classroom Management	3
BUA	330	Business Law	3
BEC	333	Global Business Issues	3
EDU	401	Student Teaching Seminar	0
EDS	430	Methods of Teaching Sec. Ed.	3
EDU	430	Measurement and Evaluation	3
EDU	433	Integrative Teaching Seminar	3
BUA	434	Business Ethics and Society	3
EDU	460	Student Teaching	6
EDU	461	Student Teaching	6
<b>Total Hours</b>			<b>33.00</b>
<b>Total Semester Hours Required for Graduation</b>			<b>130.00</b>

**Other Graduation Requirements:** 1. Senior Project, 2. Exit Interview

### MINOR COURSE REQUIREMENTS FOR NON-BUSINESS MAJORS

BMG	330	Organizational Theory and Behavior	3
BMK	230	Principles of Marketing	3
BAC	231	Principles of Accounting I	3
BEC	231	Principles of Microeconomics	3
BUA	330	Business Law	3
BEC	232	Global Business Issues	3
<b>Total Hours</b>			<b>18.00</b>

## BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION EVENING PROGRAM

The evening program for Business Administration Majors is called the Adult Pathway Program. This program is designed as an accelerated, degree completion program for evening students. The program is designed to provide a unique opportunity for non-traditional\* students to complete their college degree while working full time during the day. These students must have completed 45 semester hours, 30 of which must meet Rust College's requirements in liberal arts education) that can be applied toward satisfying the course requirements for the Bachelor of Science degree in Business Administration.

Following are the business course requirements for the completion of a Bachelor of Science in Business Administration degree from Rust College:

COL	111/112	College Orientation	1
BCI	230	Basic Computer Concepts	3
BMK	230	Principles of Marketing	3
BUA	230	Mathematics for Business ( <b>Service Learning</b> )	3
BMG	330	Organizational Theory and Behavior	3
BAC	231	Principles of Accounting I	3
BEC	231	Principles of Microeconomics	3
BAC	232	Principles of Accounting II	3
BEC	232	Principles of Macroeconomics	3
BUA	233	Business Communication	3
BCI	331	Information Systems I	3
BUA	330	Business Law	3
BUA	334	Research Writing	3
BUA	331	Business Calculus	3
BEC	335	Business Statistics	3
BAC	430	Managerial Accounting	3
BMG	432	Production/Operations Management	3

BUA	432	Business Finance	3
BUA	433	Business Policy ( <b>Senior Comp Exam</b> )	3
BUA	460	Internship in Business	6
BMG	335	Workforce Diversity Management	3
BUA	434	Business Ethics and Society	3
BEC	333	Global Business Issues	3
		<b>Total Hours</b>	<b>70.00</b>

**GENERAL EDUCATION (LIBERAL ARTS REQUIREMENTS) FOR ADULT PATHWAY PROGRAM**

BIO	130	Biological Science with Lab	3
SPC	130	Fundamentals of Speech	3
ENG	134	Composition I	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
MAT	132	College Algebra	3
ENG	136	Composition II	3
SOS	231	Introduction to the Social Sciences	3
HUM	233	Introduction to the Humanities	3
		<b>Total General Education hours</b>	<b>27.00</b>
		<b>Total Additional Semester Hours</b>	<b>30.00</b>

**Total Semester Hours Required for Graduation 127.00**

**Other Graduation Requirements: 1. Senior Project 2. Exit Interview**

**BUSINESS ADMINISTRATION COURSE DESCRIPTIONS**

**GENERAL COURSE DESCRIPTIONS**

**BUA 230 MATHEMATICS FOR BUSINESS 3 SEM. HRS.**

Course includes a study of mathematical procedures including percentages, computing inventory, interests, taxes, discounts, mark-ups, installments, and other related computational topics in Business. Prerequisite: MATH 131.

**BUA 330 BUSINESS LAW 3 SEM. HRS.**

The classification of law, contracts, and negotiable instruments, interest in personal property, surety ship, and law of organizing a business are topics to be discussed. Emphasis will also be placed on the basic foundations of law as relates to business, the origin of the law, structure of the court systems, and criminal and civil procedures. Prerequisite: Junior standing or permission of instructor.

**BUA 331 BUSINESS CALCULUS 3 SEM. HRS.**

Application of basic concepts of calculus, such as equations, graphs, functions, slope, limits, marginal, maximum, minimum critical analysis and ration of change applications are emphasized. Prerequisite: BUAD 230.

**BUA 432 BUSINESS FINANCE 3 SEM. HRS.**

This course deals with policies and practices required to plan and control the direction and uses of a firm's funds. Emphasis is placed on formulation, implementation, and modification of corporate financial policies. Prerequisite: BACC 232 and BECO 231 or BECO 232.

**BUA 433 BUSINESS POLICY 3 SEM. HRS.**

Capstone course that employs the management functions of planning, organizing, leading, and controlling tactical and strategic management issues in analyzing and solving real world business problems through case study. Prerequisite: Student must be a graduating senior or within one semester of graduation.

**BUA 233 BUSINESS COMMUNICATION 3 SEM. HRS.**

This course teaches the principles, procedures, and practices of clear communication in a multi-cultural society and their relationship to sound management. Resume writing and job interviews are also emphasized. Computer applications of all documents will be required.

**BUA 334 RESEARCH WRITING 3 SEM. HRS.**

This course teaches the principles, procedures, and practices needed for writing an effective research paper in business. The APA writing style is emphasized along with correct procedures for collecting primary and secondary data. The course is designed to develop an understanding of all the required elements needed to complete the senior project. Prerequisites: BUAD 233.

**BUA 434 BUSINESS ETHICS AND SOCIETY 3 SEM. HRS.**

A study of corporate ethics and social responsibility in both domestic and global settings. Ethical and moral considerations of corporate conduct and social responsibility are explored. The course also discusses the external environment of the firm and how it impacts on business decision-making and operation. Prerequisites: BMGT 330 or permission from instructor.

**BUA 460 INTERNSHIP IN BUSINESS 6 SEM. HRS.**

Internship is an application of full-time on-the-job training in the student's major or minor area of study. The student is placed in a position by the Internship Office. When the student is recommended for Internship by his/her advisor, the student completes an application from the Internship Office and gets the signature of his/her academic advisor. Prerequisite: All 200 level business courses.

### **ACCOUNTING COURSE DESCRIPTIONS**

**BAC 230 GENERAL ACCOUNTING 3 SEM. HRS.**

A course focusing on (1) understanding of basic financial accounting terminology, (2) providing an overview of the financial accounting process, and (3) developing sufficient grounding in financial accounting to be able to understand and analyze basic financial statements. Business majors may not take this course for credit.

**BAC 231/232 PRINCIPLES OF ACCOUNTING I & II 6 SEM. HRS.**

The functions of accounting in a business-oriented society and concepts on which accounting rests are emphasized. Accounting principles and procedures for proprietorships, partnerships, and corporations, and the preparation of financial statements are covered.

**BAC 331/332 INTERMEDIATE ACCOUNTING I & II 6 SEM. HRS.**

Focuses on conceptual framework of financial reporting, including such areas as objectives, elements, qualitative characteristics, recognition, measurement, and methods of presentation and principles underlying financial statements, current assets, current liabilities, investments, tangible assets, and analysis of financial statements. Prerequisite: BACC 232 or by permission of the instructor.

**BAC 333 ACCOUNTING INFORMATION SYSTEMS 3 SEM. HRS.**

This course integrates a set of interrelated subsystems that work together to collect, process, store, transform and distribute information for planning, decision-making, and control. Topics to be covered include documentation of system, database management tools and strategies, and information systems controls. Prerequisite: BACC232, BCIS 230 and BCIS 331.

**BAC 430 MANAGERIAL ACCOUNTING 3 SEM. HRS.**

Decision making process through accounting information planning; control, make-or-buy decisions; inventory planning; incremental analysis; models and present-value analysis. Prerequisite: BACC 232.

**BAC 431 COST ACCOUNTING 3 SEM. HRS.**

Cost determination and analysis; study of measurement and accumulation of direct and indirect, product, and period costs. Job-order costs; process costs; by-products and joint products; cost-volume-profit relationships; and the application of overhead. Prerequisite: BACC 232.

**BAC 433 TAX ACCOUNTING 3 SEM. HRS.**

Federal and State income taxes for individual returns; withholding taxes; classification of business and non-business expenses; capital gains and losses; partnership; and corporate returns. Prerequisite: BACC 232.



**BMG 430 HUMAN RESOURCE MANAGEMENT 3 SEM. HRS.**  
A study of managerial policy, techniques and methods which influence organization of work, selection, hiring, placing, and training and supervising workers; also, safety and compliance with equal employment and other issues related to the work environment. Prerequisite: All 300 level business courses or permission from instructor.

**BMG 431 RETAIL MANAGEMENT 3 SEM. HRS.**  
This senior level course requires students to analyze the management of retail operations, their environments, personnel, buying functions, merchandising, expense control, and customer services. Prerequisites: All 300 level business courses or permission from instructor.

**BMG 432 PRODUCTION/OPERATIONS MGMT 3 SEM. HRS.**  
This course identifies and explores decisions critical to effective production and operations management. Strategic management decisions will include production design, process selection, facility location, facility layout, procurement and tactical decisions. Prerequisites: BUAD 230, BECO 335 or permission of instructor.

**BMG 435 INTERNATIONAL BUSINESS MGMT 3 SEM. HRS.**  
This is an interdisciplinary course that is designed to prepare students for the realities of an interdependent global economy by helping them to understand global economic, political and social developments and their impact on the conduct of international business. Prerequisite: BECO 333.

**BMG 438 MGMT OF LABOR-MGMT RELATIONS 3 SEM. HRS.**  
This is a study of the development of organized labor in the United States, the theory and practice of collective bargaining and public policy toward labor. Prerequisite: BMGT 330.

### **COMPUTER INFORMATION SYSTEMS COURSE DESCRIPTIONS**

**BCI 211 INTRODUCTION TO ONLINE LEARNING 1 SEM. HR.**  
This is an online class designed to help students understand how to navigate throughout an online learning environment. Students will become familiar with the online learning format used in the Division of Business and learn to function in an online learning team. Each student taking this course should have access to a computer with internet services, and receive the required password needed to log onto Blackboard.

**BCI 230 BASIC COMPUTER CONCEPTS 3 SEM. HRS.**  
This course is designed to provide students a basic understanding of computing concepts. It is therefore an introduction to computers, programming, and applications, with emphasis on business applications.

**BCI 331 INFORMATION SYSTEMS I 3 SEM. HRS.**  
This course is designed to help students become competent in the management of information in business organizations. Use of application software (Spreadsheet) to make rational decisions in business settings will be an important component of this course. Students will be able to create a simple home page. Prerequisite: BCIS 230 or permission of instructor.

**BCI 332 INFORMATION SYSTEMS II 3 SEM. HRS.**  
This course is designed to help students become competent in the management of information in business organizations. A study of data structures, file procession, database and database management systems within organizations will be emphasized. Use of application software (Database) to make rational decisions in business settings will be an important component of this course. Prerequisite: BCIS 331.

**BCI 333 COMMUNICATION NETWORK (CMSC 438) 3 SEM. HRS.**  
Introduction to communication network; design principals of network, physical layer, data link layer; local area network; network layers; transport session and presentation. BCIS 332 or permission of instructor.

**BCI 334 C LANGUAGE (CMSC 236) 3 SEM. HRS.**  
Identifiers; operations and expressions; input/output statements; control statements; while, do while, for, if else, switch, break and continue statements; functions arrays and pointers; structure and unions. Prerequisite: BCIS 331.

**BCI 431 DATABASE MANAGEMENT SYSTEMS (CMSC 435) 3 SEM. HRS.**

This is the designing and management of database systems with an emphasis on search and matching techniques to create reports and queries using SQL. Prerequisite: BCIS 333 or permission of instructor.

**BCI 433 WEB DESIGNING 3 SEM. HRS.**

This course covers several aspects of World Wide Web programming, including HTML 4, Perl/CGI. It will cover specifics such as the syntax of each programming tool and the procedures to build your own site of web pages, as well as advanced programming concept such as the characteristics of object-oriented programming. Most importantly, the focus will be on business applications. Prerequisite: BCIS 331.

**MARKETING COURSE DESCRIPTIONS**

**BMK 230 PRINCIPLES OF MARKETING 3 SEM. HRS.**

This course is designed to analyze interacting business activities related to planning, pricing, promoting, and distributing of goods and services to current and potential customers.

# DIVISION OF EDUCATION

## Program Overview

The mission of the Division of Education at Rust College is to assist students through innovative teaching techniques in acquiring the necessary competencies and professional attitudes for service careers in Elementary and Secondary education, Early Childhood Education, and Child Care Management. The intent is to produce graduates who will assume responsible roles as educators throughout the nation and the world.

## Major Areas of Study

To fulfill this mission, the Division of Education at Rust College provides a strong academic program which prepares caring, competent, creative educators, who are committed to professional excellence.

The Division of Education offers Bachelor of Science degrees in the licensure areas of Elementary Education and Secondary Education and the non-licensure areas of Child Care Management and Early Childhood Education. The secondary education majors include Bachelor of Science degrees in Business Education, English Education, Biology Education, Mathematics Education, and Social Science Education.

## Division Objectives

- Prepare students to complete licensure requirements;
- Develop contributing community members by providing service learning opportunities;
- Assist students in developing competencies in subject-matter knowledge and professional skills; Instill in students a love of learning to pursue their career and professional development;
- Encourage each student to develop a genuine concern for and human sensitivity to the unique needs of diverse students;
- Evaluate the program offerings by assessing examination results, achievements of graduates, student and employer opinion, and alumni review; and
- Assist students to enter the world of work and/or succeed in graduate studies.

## Division Learning Outcome

Upon completion of a program in Education students will be able to:

- Identify developmental appropriate objectives for lessons based on state frameworks and best practices.
- Demonstrate the use of acceptable written, oral, and non-verbal communication
- Demonstrate knowledge of subject(s) taught
- Evaluate and adjust the classroom environment to enhance social relationships, motivation, and learning
- Interpret assessment criteria and performance standards to be applied to the students



## **ADVISEMENT**

Upon declaration of intent to enroll in the Division of Education, each student will be assigned an academic advisor. The advisor will assist the student in planning the academic program and will provide general, personal, and professional guidance from time of declaration until graduation, change of major, or dismissal from the division.

## **ADMISSION TO TEACHER EDUCATION**

Admission to the college does not assure admission to programs in teacher education. Formal application must be made to be admitted into the teacher education program. Admission and retention are based on criteria developed by the Rust College Division of Education and the Mississippi Commission on Teacher and Administrator Education, Certification, and Licensure and Development.

### **Application**

Students who plan to enroll in courses of study in elementary or secondary education are encouraged to file an application for admission as follows:

- Regular students, upon attaining the classification of first-semester sophomore; and
- Transfer students, upon official admission to the college with the classification of first-semester sophomore.

Application forms are provided in the Division of Education Office all year and during each college registration period. These forms are to be completed and filed with the Division of Education based on the deadlines as published by the division. The standards which must be met to be admitted into the teacher education program include:

### **Standards**

- Completion of a minimum of 44 undergraduate hours in the Core Curriculum with a minimum GPA of 2.75 based on a 4.0 system;
- One letter of recommendation attesting to a satisfactory record of conduct, character and scholarship;
- One nomination from a professor at Rust College attesting to a satisfactory record of conduct, character and scholarship;
- An application filled out and signed by all designated college officials;
- Meeting the qualifying scores on a standardized examination, which is at present:
  - ACT Composite of 21 or higher, or
  - SAT score of 1060 or higher, or
  - Core Academic Skills for Educators: Reading Qualifying Score: 156
  - Core Academic Skills for Educators: Writing Qualifying score: 162
  - Core Academic Skills for Educators: Qualifying Score: 150

### **Procedures**

During the semester of the application for admission the faculty and/or Teacher Education Review Panel will review the application and the student will be notified of the action taken. At this point in the admission process, the student may be *approved* or *denied* on the basis of the standards. All program requirements are in response to Mississippi Department of Education regulations and are subject to change. Please also note that the applicable program of study (need sheet) for elementary and secondary teacher education majors is not based on the program of study in

the catalog for the year the student enters Rust College but is based on the approved program of study which is in use at the end of the semester the student is accepted into the program.

### **Retention**

Retention in the teacher education program is based on the following criteria:

- a cumulative grade point average of 2.75 or above in all coursework attempted;
- a grade of “C” or above in all professional and specialized coursework;
- evidence of satisfactory personal conduct;
- evidence that candidates are completing an interdisciplinary program of study that prepares them with the knowledge, skills, and dispositions expected of beginning teachers to include 12 hours of English; 9 hours of Mathematics; 9 hours of Science; 12 hours of Social Science; 12 hours of Reading/Literacy; and 6 hours of Fine Arts.

Teacher education majors whose GPA drops lower than 2.75 overall will be placed on probation for the next semester. Students who do not raise their GPA after one semester may not take courses in education and must re-apply for admission to the Teacher Education Program after the GPA has been raised to 2.75 or higher. If any student who was on probation and then readmitted allows his/her GPA to drop below 2.75 again or dispositions fall below minimum expectations, that student will be permanently dropped from the program.

### **Field Experiences and Clinical Experiences**

As part of the professional education component of Teacher Education Programs, all teacher candidates are required to complete the Unit’s Field Experiences Program. The Field Experiences Program at Rust College has three (3) levels of supervised field experiences, Level I (Observation), Level II (Microteaching), and Level III (Clinical Practice or Student Teaching). In addition, graduates and other program completers are provided with assistance from the Division during their first year of employment. This is referred to as Level IV. This “Induction Year” or “First Year Experience” is unsupervised by Unit faculty, but the Division works with school staff to provide assistance to ease the experiences of new teachers during their first year of service. Field experiences are designed to introduce the prospective teacher (degree seeking and post baccalaureate) to a variety of educational settings, learners, and activities. Field experiences begin EDU 230-Foundations of Education- continue through methods courses and culminate with Clinical Experience.

### **ADMISSION TO TEACHER INTERNSHIP**

Teacher Internship is the capstone course of the teacher education program at Rust College. It is the single most important experience in the teacher preparation process as it ties together all the previous theory, strategies and skills learned in the college classrooms to the field experiences in the public schools. During this sixteen week experience the student teacher observes, assists, and gradually assumes responsibility for the classroom instruction under the supervision of the cooperating teacher and the college supervisor. Through student teaching the pre-service teacher experiences the many facets of a professional teacher’s role and gains a deeper understanding of teaching students and how classrooms and schools operate. The following requirements must be met to be considered for student teaching:

#### **Application**

A meeting will be conducted during the third week of the second and fourth modules. A notice will be posted and the meeting announced in all education classrooms. Applications will be distributed and explained at that meeting. The procedures prior to being admitted to student teaching will be covered in detail. An application for admission to student teaching may also be secured from the Division of Education office. Completed applications should be submitted to the Division Chair. The application may be filed up to two semesters preceding the term in which the enrollment will be sought, but no later than the following deadlines: April 1 for enrollment in student teaching in the following fall term, and November 30 for enrollment in the following spring term. The faculty of the Division of

Education will review all applications based on listed criteria and notify students of actions taken. Applications for student teaching may be approved unconditionally or conditionally, pending the completion of course work or the application may be deferred or denied on the basis of standards cited. Only students approved unconditionally for admission may enroll in student teaching. There is a \$50.00 laboratory fee for student teaching.

## **Standards**

Approval for admission to the teacher internship is based on satisfactory completion of the following criteria:

- a scholastic average (CGPA) of 2.75 or above in all coursework attempted;
- a grade of "C" or above in all professional and specialized coursework;
- completion of all coursework and requirements for graduation appropriate to the certification area;
- passing the Praxis II examination and/or completion of all standardized examinations as described by the Mississippi State Department of Education.

*These examinations must be taken before a student may enroll for student teaching;*

- a satisfactory record of conduct, character, mental and physical health verified by two letters of recommendation and a statement of good physical health from the school nurse or private doctors;
- no full-time job or other major commitment of time or effort; and
- a satisfactory recommendation from the assigned advisor in the students' major field of study.

## **Placement for Teacher Internship**

While every effort will be made to place students in internship situations which will give them the best training experiences, it should be understood that individual school districts have the right to accept or reject students according to their standards and practices. Students may be placed in public or private school systems. Schools used for placement must be accredited by the State Department of Education. These schools and districts should be within a maximum two-hour drive from the College. The internship consists of 16 weeks of clinical experience. A minimum of 16 weeks will be spent in a classroom under a trained cooperating teacher. Teacher Internship may be scheduled during the senior year only.

## **Performing Teacher Internship**

Candidates for Teacher Internship shall arrange their program so as to remain in the internship training situation for 16 weeks. In some cases, a special supervisory fee ranging from \$50.00 to \$100.00 may be charged by the authority of the school district concerned. This fee is not to be confused with the \$50.00 laboratory fee required by the College. Students who bring discredit upon Rust College and/or the Division of Education by their conduct as interns will be dismissed from the teacher education program.

## **Completion of Teacher Internship**

Every prospective teacher education major will be examined by the Academic Division in their respective certification area to ascertain their readiness for teaching. Each candidate will submit a performance portfolio which includes a multimedia presentation of the teacher internship experience, an assessment unit and an electronic copy of the portfolio. The guidelines for the portfolio are listed in the syllabus for the class but must include documentation of student performance in compliance with Division of Education periodic evaluations, INTASC, NCATE, TIAI, ISTE, MS Frameworks and Benchmarks and NBPTS standards.

## Certification

The Teacher Education Program at Rust College is approved by the Mississippi State Department of Education which uses the Mississippi State adopted standards of the National Council for the Accreditation of Teacher Education (NCATE) for evaluation purposes. Requirements for each teaching area at Rust College are in compliance with the regulations set forth by the Mississippi Department of Education and are subject to change. To be recommended for certification, a candidate must meet or exceed the Mississippi established minimums on Praxis II and the Specialty Area Assessments and all Rust College graduation requirements. When the approved teacher education program and Mississippi State testing requirements have been met, students may apply for state certification. Applications are signed by the certifying officer and all appropriate data are submitted to the State Department of Education by the applicant.

Rust College graduates currently teach throughout the United States. When certification is desired in another state, many state Departments of Education request a copy of the teaching certificate obtained from the state in which the teacher education program was completed. Graduates may contact Department of Education in other states to request an application for certification and/or may contact the Chair of the Division of Education at Rust College to inquire about individual state certification requirements.

### THE TEACHER EDUCATION CURRICULUM

The constructivist philosophy is the foundation for the teacher education program. The divisions' instruction is based upon constructivist inquiry in a caring, competent, Christian environment. The constructivist theory of learning states that learners create their own learning from direct and indirect experiences with their environment. Creating constructivist classrooms requires bold changes and breaks from the past modes of instruction to implement new forms that include teacher-centered classrooms. Students are trained to be constructivist practitioners who reflect upon the results of not only their performance but also the performance of their students. The constructivist philosophy is based upon five guiding principles proposed by Brooks and Brooks (1993):

- Principle 1: Posing Problems of Emerging Relevance to Students
- Principle 2: Structuring Learning Around Primary Concepts: The Quest for Excellence
- Principle 3: Seeking and Valuing Students' Points of View
- Principle 4: Adapting Curriculum to Address Students' Suppositions
- Principle 5: Assessing Student Learning in the Context of Teaching

With the constructivist philosophy as the underpinning of the teacher education curriculum, students seeking degrees in teacher education must complete coursework in three distinct units:

#### Unit I - General Studies for Initial Teacher Preparation

The general studies include the arts, communications, history, literature, mathematics, philosophy, sciences, and the social sciences. The general studies incorporate multicultural and global perspectives and an inter-disciplinary program of study that prepares pre-service teachers with the knowledge, skills, and dispositions expected of beginning teachers. The minimum course requirements for The Interdisciplinary Program of Studies are:

- English – 12 semester hours
  - Mathematics – 9 semester hours
  - Fine Arts – 3 semester hours
  - Social Studies-12 semester hours
  - Science – 9 semester hours
  - Reading/Literacy – 15 semester hours\*
- \*must include Literacy I and Literacy II courses

#### Unit II- Content Studies for Specialty Area Preparation

Content courses develop in students an understanding of the structure, skills, core concepts, ideas, values, facts, methods of inquiry, and uses of technology in the specific discipline or subject area. While the division considers all students majoring in education as education majors, specialty content courses that make up the certification areas or majors in Business, English, Social Sciences, Mathematics, Biology, and the elementary cognate are determined by the respective divisions. The required content courses by major are:

A. Elementary Education			
RDL	332	Teaching Reading Grades 3-8	3
RDL	338	Diagnosis & Treatment of Reading Disabilities	3
EDE	336	Creative Expressions for Teachers	3
EDE	331	Mathematics for Teachers	3
EDE	334	Science for Teachers	3
EDE	333	Social Science for Teachers	3
RDL	337	Developmental Approach to Reaching & Literacy	3
EDU	339	Educational Psychology	3
HLM	335	Physical Education for Children	3
<b>Total Hours</b>			<b>27.00</b>

All elementary education majors will have a concentration of 21 hours in reading and a second concentration of 21 hours to complete two cognate areas. (Some courses counted in the concentration may be General Education Courses). The second concentration may be in (1) English, (2) Mathematics, (3) Science, or (4) Social Studies.

B. Biology Education			
BIO	231/211	General Botany & Lab	4
BIO	232/212	Zoology & Lab	4
BIO	331/311	Environmental Biology & Lab	4
CHE	131/111	General Chemistry I & Lab	4
CHE	132/112	General Chemistry II & Lab	4
PHY	231/211	Physics I & Lab	4
BIO	431/411	Genetics & Lab	4
BIO	336/316	Microbiology & Lab	4
MAT	230	Pre-calculus	3
MAT	231	Analytical Geometry & Calculus I	3
BIO	333/313	Human Anatomy & Physiology I & Lab	4
<b>Total Hours</b>			<b>42.00</b>

C. Business Education			
BMK	230	Principles of Marketing	3
BUA	230	Mathematics for Business	3
BCI	230	Basic Computer Concepts	3
BEC	232	Principles of Macroeconomics	3
BAC	231/232	Principles of Accounting I & II	6
BMG	330	Organizational Theory and Behavior	3
BUA	333	Business Communication	3
BMG	335	Workforce Diversity Management	3
BUA	330	Business Law	3
BEC	333	Global Business Issues	3
BUA	434	Business Ethics and Society	3
BCI	331	Information Systems I	3
<b>Total Hours</b>			<b>39.00</b>

D. English Education			
ENL	235/236	World Literature before or after 1750	3
ENG	337	Professional Writing	3
ENG	330/331	African-American Literature I or II	3
ENG	332	Advanced Writing	3
ENG	333/334	American Literature I or II	3
ENL	335	British Literature before 1750	3
ENG	434	History of the English Language	3
ENG	438	Literary Criticism	3
ENG	233	Introduction to Literature	3
ENL	336	British Literature after 1750	3
ENW	339	Advanced Grammar	3
ENG	339/432	Medieval or Shakespeare	3

		<b>Total Hours</b>	<b>36.00</b>
E.	Mathematics Education		
	MAT 231	Analytical Geometry & Calculus I	3
	MAT 233	Linear Algebra	3
	MAT 232	Analytical Geometry & Calculus II	3
	MAT 334/335	Abstract I & II	6
	MAT 234	Introduction to Probability & Statistics	3
	PHY 231/211	Physics I & Lab	4
	MAT 330	Number Theory	3
	MAT 431	Differential Equations	3
	One Elective in Computer Science or Mathematics		3
		<b>Total Hours</b>	<b>31.00</b>
F.	Social Science Education		
	SOC 231	Introduction to Sociology	3
	BEC 231	Principles of Microeconomics	3
	BEC 232	Principles of Macroeconomics	3
	PLS 231	American Government	3
	HIS 231	History of the United States I	3
	HIS 232	History of the United States II	3
	SOC 332	The Black Family	3
	HIS 332	Survey of African History	3
	HIS 333/334	History of Europe I & II	6
	HIS 235	African-American History	3
	SOC 335	Social Science Research Methods	3
	HIS 350	Mississippi History	3
		<b>Total Hours</b>	<b>39.00</b>

### Unit III - Professional and Pedagogical Studies for Initial Teacher Preparation

Professional and pedagogical courses ensure that teacher candidates acquire and learn to apply knowledge and skills to become competent to work with all students. The professional studies component is a well-planned sequence of courses and experiences based upon INTASC and TIAI Standards. The INTASC standards outline ten principles that a student keep:

- Principle 1: Understands the central concepts, tools of inquiry, and structure of the Disciplines taught; creates learning experiences that are meaningful to students
- Principle 2: Understands how children learn and develop; provides learning opportunities that support their development
- Principle 3: Understands how students differ in their approaches to learning, creates instructional opportunities adapted to diverse learners
- Principle 4: Understands and uses a variety of instructional strategies
- Principle 5: Creates a learning environment that encourages positive social interaction, active engagement in learning, and self-motivation
- Principle 6: Uses knowledge of communication techniques to foster active inquiry, collaboration, and supportive interaction
- Principle 7: Plans instruction based on knowledge of subject matter, students, the community, and curriculum goals
- Principle 8: Understands and uses formal and informal assessment
- Principle 9: Reflects on learning
- Principle 10: Fosters relationships with colleagues, parents, and agencies in the larger community.

To further define the quality of pre-service teacher performance, the ten principles developed by the Interstate New Teachers Assessment and Support Consortium (INTASC) are incorporated into six domains as the Teacher Intern Assessment Instrument (TIAI). The pedagogy and assessment of teaching performance is based on the six domains which are: (1) planning and preparation, (2) communication and interaction, (3) teaching for learning, (4) managing the learning environment, (5) assessment of student learning, and (6) professionalism and partnerships.

The professional and pedagogical component provides sufficient opportunities for the application and evaluation of the theories that are taught. This component is comprised of 35 semester hours that are required of all students regardless of certification area. The experiences are sequenced so that students move through stages of increased responsibility for classroom instruction or other professional roles in schools. This common core includes the following courses:

A. Foundation Block Courses			
PRA	230	Praxis Seminar I	3
EDU	230	Foundations of Education	3
PSY	332	Human Growth & Development & Diversity	3
SPE	331	Psychology of Exceptional Students	3
PSY	230	General Psychology	3
EDU	330	Classroom Management	3
B. Integrative Assessment Block Courses			
EDU	430	Measurement and Evaluation	3
EDU	433/434	Integrative Teaching Seminar	6
EDU	323	Educational Technology Competency	2
C. Synthesis Block Courses			
EDU	460/461	Teacher Internship	12
EDU	401	Teacher Internship Seminar	

In addition to the Core blocks above, secondary majors must take the following Professional Block courses:

EDU	332	Methods of Middle School Instruction	3
EDU	313	Teaching Strategies Practicum	1
EDS	430	Methods of Teaching Secondary Education	3
RDL	334	Teaching Reading in the Content Area	3

### REQUIRED PROGRAM FOR B.S. IN ELEMENTARY EDUCATION (K-6)

#### FRESHMAN YEAR

ENG	134	Composition I	3
ENG	136	Composition II	3
HIS	133	The African Diaspora I	3
HIS	134	The African Diaspora II	3
MAT	132	College Algebra	3
MAT	133	Geometry & Trigonometry	3
BIO	130	Biological Science with Lab	3
PSC	133	Physical Science with Lab	3
CMS	230/BCI 230	Intro. to Personal Computers/Basic Computer Concepts	3
SPC	130	Fundamentals of Speech	3
PHE	111/12	Physical Activity	1
AEP	111/112	Academic Enrichment	1
ORT	111/112	College Orientation	1
<b>Total Hours</b>			<b>33.00</b>

#### SOPHOMORE YEAR

HUM	230	Fine Arts	3
HUM	233	Introduction to Humanities	3
REL	230	Introduction to Biblical Studies	3
SPA	231	Spanish I	3
SPA	232	Spanish II	3
SOC	231	Introduction to Social Science	3
PRA	230	CORE I Seminar	3
ENG	233	Introduction to Literature	3
ENW	232	Composition II	3

MAT		Math Elective	3
AEP	211/212	Academic Enrichment	1
EDU	230	Foundations of Education	3
<b>Total Hours</b>			<b>34.00</b>

**JUNIOR YEAR**

PSY	230	General Psychology	3
EDU	330	Classroom Management	3
PSY	332	Human Growth, Development and Diversity	3
EDU	339	Educational Psychology	3
SPE	331	Psychology of Exceptional Students	3
RDL	330	Early Lit. Instruct: Part 1	3
RDL	331	Early Lit. Instruct: Part 2	3
RDL	333	Teaching the Language Arts	3
RDL	335	Literature in the Schools	3
RDL	337	Developmental Approach to Reading & Literacy	3
RDL	332	Teaching Reading Grades 3-8	3
RDL	338	Diagnosis and Treatment of Reading Disabilities	3
EDE	336	Creative Expressions for Teachers	3
EDE	331	Mathematics for Teachers	3
EDE	333	Social Science for Teachers	3
EDE	334	Science for Teachers	3
<b>Total Hours</b>			<b>48.00</b>

**SENIOR YEAR**

EDU	430	Measurement and Evaluation	3
HLM	335	Physical Education for Children	3
EDU	332	Methods of Middle School Instruction	3
EDU	433	Integrative Teaching Seminar	3
PRA	330	Praxis II Seminar (elective)	3
EDU	323	Educational Technology	2
EDU	460	Internship (Student Teaching)	12
EDU	401	Student Teaching Seminar	
<b>Total Hours</b>			<b>29.00</b>

**Total Semester Hours for Graduation** **144.00**

The required program for the following certification areas is described in the respective division.

- BUSINESS EDUCATION (The Division of Business)**
- ENGLISH EDUCATION (The Division of Humanities)**
- BIOLOGY EDUCATION (The Division of Science and Mathematics)**
- MATHEMATICS EDUCATION (The Division of Science and Mathematics)**
- SOCAL STUDIES EDUCATION (The Division of Social Science)**

**CHILDCARE MANAGEMENT PROGRAM**

The Division of Education offers a non-teaching Bachelor's degree in Child Care Management. The Child Care Management Program has a two-fold purpose: (1) to serve nontraditional students in the Evening Program; and (2) to meet the needs of traditional students who aspire to work with preschoolers and to become entrepreneurs as owners of day centers. The rapid growth and developmental changes of young children make it essential that caregivers be flexible and adapt promptly to children's changing needs. The baccalaureate degree program is targeted to enroll nontraditional students who currently work in preschool programs and individuals who operate child care centers who wish to broaden their knowledge by obtaining a bachelors degree. This program is designed to serve both full-time and part-time students, with particular emphasis on meeting the needs of childcare givers who desire to improve their management capabilities. The program structure blends a number of functional business disciplines and education components into a cohesive unit of core courses encompassing theoretical, applied, quantitative, and behavioral concepts of management that apply to decision making in the childcare center as a service organization in the community. Competent caregivers working with young children must have a variety of skills to manage all aspects of the program (such as bookkeeping, first aid, food preparation, and supervising



teaching). This degree is designed to prepare managers of childcare facilities rather than to prepare credentialed teachers.

## REQUIRED PROGRAM FOR B.S. IN CHILD CARE MANAGEMENT

### FRESHMAN YEAR

ENG	134	Composition I	3
ENG	136	Composition II	3
HIS	133	The African Diaspora I	3
HIS	134	The African Diaspora II	3
MAT	130/131 132/133	Mathematics (Any 2 Courses)	6
BIO	130	Biological Science with Lab	3
PSC	133	Physical Science with Lab	3
SPC	130 or	Fundamentals of Speech	3
ENW	232	Composition III	3
PHE	111/112	Physical Activity	1
AEP	111/112	Academic Enrichment	1
ORT	111/112	College Orientation	1
<b>Total Hours</b>			<b>33.00</b>

### SOPHOMORE YEAR

ENG	233	Introduction to Literature	3
HUM	233	Introduction to Humanities	3
REL	230	Introduction to Biblical Studies	3
EDU	230	Foundations of Education	3
SPA	231	Spanish I	3
SPA	232	Spanish II	3
SOS	231	Introduction to Social Science	3
BCI	230 or	Basic Computer Concepts	3
CMS	230	Introduction to Personal Computers	3
HLM	232	Holistic Health	3
HLM	234	First Aid	3
BAC	231	Principles of Accounting I	3
AEP	211/212	Academic Enrichment	1
<b>Total Hours</b>			<b>34.00</b>

### JUNIOR YEAR

EDE	230	Principles of Early Childhood Education	3
EDE	231	Curriculum/Methods of Early Childhood Education	3
BMK	230	Principles of Marketing	3
BMG	230	Organizational Theory and Behavior	3
EDE	232	Teaching Math. /Science in the Preschool	3
EDE	233	Teaching Reading/Lang. Arts in the Preschool	3
EDE	236	Creative Expressions in the Preschool	3
HLM	335	Physical Education for Children	3
SOC	333	The Black Family	3
<b>Total Hours</b>			<b>27.00</b>

### SENIOR YEAR

BUA	333	Business Communication	3
BMG	333	Small Business Management and Entrepreneurship	3
PSY	230	General Psychology	3
PSY	332	Human Growth, Development, and Diversity	3
SPE	331	Psychology of Exceptional Students	3
BMG	430	Human Resource Management	3
BEC	230	General Economics	3

SOW	435	Child Welfare Services	3
EDE	460	Internship/Internship Seminar	6
		Two Electives in Education	6
		<b>Total Hours</b>	<b>136.00</b>
		<b>Total Semester Hours Required for Graduation</b>	<b>130.00</b>

## EARLY CHILDHOOD EDUCATION PROGRAM

The Division of Education offers the Associate of Science Degree in Early Childhood Education. The curriculum is developed from the goals and the mission of Rust College. Students follow college procedures for admission to the associate degree program, either through regular admissions or through the Evening Program. Upon admission students are assigned an advisor and are provided a degree plan to follow in order to meet curriculum requirements. Courses may be offered at locations convenient for the participants, either on-campus or at centralized locations. Courses may also be offered in time periods that provide for the optimum level of learning, including evening, night, and weekend schedules. Objectives for the program are:

- To provide entry-level education for personnel who are working with pre-school children and
- To provide an educational foundation for childcare workers who may proceed with the bachelor's degree.

## REQUIRED PROGRAM FOR A.S. IN EARLY CHILDHOOD EDUCATION

### GENERAL EDUCATION

ENG	134	Composition I	3
ENG	136	Composition II	3
ENW	232	Composition III	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
MAT	130	Intermediate Algebra	3
MAT	131	Quantitative Reasoning	3
BIO	130	Biological Science with Lab	3
SPC	131	Fundamentals of Speech	3
SOC	230	Introduction to Sociology - or -	3
SOS	231	Introduction to Social Science	
ENG	233	Introduction to Literature	3
ORT	111/112	College Orientation	1
		<b>Total Hours</b>	<b>34.00</b>

### SPECIALIZED AND PROFESSIONAL EDUCATION

EDU	230	Foundations of Education	3
EDE	230	Principles of Early Childhood Education	3
EDE	231	Curriculum Methods in Early Childhood Education	3
EDE	232	Mathematics and Science in the Preschool	3
EDE	233	Reading and Language Arts in the Preschool	3
EDE	236	Creative Expressions in the Preschool	3
EDE	335	Literature in the School	3
PSY	332	Human Growth, Development, & Diversity	3
PSY	230	General Psychology	3
SPE	331	Psychology of Exceptional Students (Prerequisite PSY 230)	3
		<b>Total Hours</b>	<b>30.00</b>

### ELECTIVES

Three electives chosen from the following:

HLM	232	Physical Education for Children	3
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CMS	230	Introduction to Personal Computers	
or			
BCI	230	Basic Computers Concepts	3
SOC	332	The Black Family	3
PSY	432	Theories of Learning	3
HLM	232	Holistic Health	3
HLM	230	First Aid	3
		<b>Total Hours</b>	<b>15.00</b>

**Total Semester Hours Required for Graduation** **79.00**

All courses offered in the Associate of Science degree can be transferred to the Bachelor of Science Degree in Child Care Management at Rust College. Upon completion of the testing requirements, at the end of the freshman year, courses may also be applied to the Elementary Education program.

### EDUCATION COURSE DESCRIPTIONS

**PRA 230 CORE SEMINAR 3 SEM. HRS.**

This course is designed to diagnose student strengths and weaknesses in reading, mathematics, and writing (grammar and essay) and to plan individualized as well as group instruction to prepare students to pass the Praxis 1 exam, the Pre Professional Skills Test. The seminar presents paper and pencil as well as computer assisted instruction (CAI) in the above areas. Students are given an authentic pretest to discover their strengths and areas in which they are in need of instructions as well as post test to determine progress and to assign a letter grade. Students are expected to attend class daily and to avail themselves of the hours the lab is open for CAI.

**EDU 230 FOUNDATIONS OF EDUCATION 3 SEM. HRS.**

This course is designed to present the social, cultural, political, and historical facts and philosophical ideas which have influenced the development of modern education. Emphasis is placed on education with special attention to the school as a social institution. The course includes an observation and reflection experience in an actual teaching classroom. In addition, there is a service learning component of at least 10 hours in the local educational community and/or schools.

**EDT 323 EDUCATIONAL TECHNOLOGY COMPETENCY 3 SEM. HRS.**

This is a laboratory, demonstration, and training course with an individualized, hands-on approach to the creation and use of educational technology and media. Students visit local schools to determine technology in use, to meet with the instructor to discuss concepts and application and to meet clearly stated performance competencies as specified on a mastery checklist. Students learn to incorporate technology into classroom teaching with the use of computers, the internet, scanners and multimedia presentations such as the electronic portfolio.

**EDU 330 CLASSROOM MANAGEMENT 3 SEM. HRS.**

This course examines how teachers set up effective classroom management strategies and how they carry them out with equity and competence. It explores the theories of human behavior that underlie acting-out behaviors. It also looks at behaviors that disrupt instruction and behaviors that can cause harm such as bullying, gang behaviors and violence to students and teachers. Several different theorists lead us to a wide variety of therapeutic measures that teachers can safely employ.

**EDU 332 METHODS OF MIDDLE SCHOOL CLASSROOM INSTRUCTION 3 SEM.HRS.**

This course examines the many complex issues that middle school teachers are responsible for in the classroom. Teacher candidates consider some of the possible effects of their decisions and actions on the learning of pupils in the classroom. They will apply principles of learning and teaching by developing lesson plans and integrated curriculum units. Candidates will practice applying principles of learning and teaching by engaging in a minimum of ten (10) hours of field experience. Students in this course are encouraged to think critically and effectively and to make informed decisions about teaching as a reflective and facilitating process, particularly as it relates to working with students in the middle grades. Prerequisite: Acceptance in the Teacher Education Program.

**SPE 331 PSYCHOLOGY OF EXCEPTIONAL STUDENTS 3 SEM HRS.**

This course deals with the definition, classification, and characteristics of the areas of exceptionality and the behavioral problems associated with each. Due consideration is given to the psychological factors affecting the learning and adjustment of the exceptional student. Special emphasis is placed upon the adaptations needed for the various areas of exceptionality. Prerequisite PSY 230.

**EDU 339 EDUCATIONAL PSYCHOLOGY 3 SEM. HRS.**

This course treats major topics in psychology. The emphasis is placed on motivation to learn, the experience of learning, individual differences, and personality with application to educational situations. This course is designed to acquaint the individual with a variety of the psychological aspects of the classroom. It is organized around a variety of theories and theorists knowledge of which will enhance educational practices and pedagogy. Internet utilization for research in this course is necessitated by the rapid rate of change within the field as well as the need to enhance the electronic proficiency of education students. Prerequisite: 230.

**EDU 401 STUDENT TEACHING SEMINAR 0 SEM. HRS.**

The purpose of the seminar is to link college experiences and practices to the knowledge base of the professional program. Student teachers are encouraged to engage in problem-solving, self-analysis, and reflection about the teaching experience in which they are engaged. The seminar focuses on classroom and school issues and includes opportunities to discuss with peers problems and practices encountered at individual schools. Topics may vary depending on licensure areas and such universal concerns as the constructivist classroom, classroom management, methods of instruction, methods of assessment, and problems with groups or individual students. The course also requires study and experiences designed to develop competencies which enhance the critical thinking ability of the student in any content area. The major goal of the course is to assist students in their teaching internship and to monitor the progress of preparation for the student teacher portfolio, electronic portfolio, and assessment unit. Prerequisite: Admission to Teacher Education.

**EDU 430 MEASUREMENT AND EVALUATION 3 SEM. HRS.**

This course is designed as a study of principles and methods of evaluation in education, including the construction, selection, administration, interpretation, and use of standardized and informal tests. Techniques of appraising aptitudes, achievement, personality, pupil classification, guidance, and referrals will be included. Emphasis is placed on the use of elementary descriptive statistics and development of an assessment unit portfolio. Prerequisite: Admission to Teacher Education

**EDU 433/434 INTEGRATIVE TEACHING SEMINAR 6 SEM. HRS.**

This seminar is a capstone course designed to integrate general, content, and professional and pedagogical knowledge to create meaningful learning experiences for all students. The course provides enrichment and guidance for the Student Teaching Experience. The seminar places emphasis on a variety of instructional methods, learning styles, classroom management, evaluation, and other professional issues, including seeking, applying, and interviewing for a teaching position. Students prepare a professional portfolio and complete a comprehensive research paper on the tenets of the constructivist teaching/learning experience. Prerequisite: Admission to Teacher Education.

**EDU 460/461 TEACHER INTERNSHIP 12 SEM. HRS.**

Teacher Internship is the final course in the Integrative Studies component. This course provides teacher candidates with the opportunity to apply knowledge and skills to become competent to work with all students. Student teaching is the capstone of the education program at Rust College. It is the single most important experience in the teacher preparation process as it ties together all the previous theory, strategies, and skills learned in the college classrooms to the field experiences in the public schools. During this fourteen-week experience the student teacher observes, assists, and gradually assumes responsibility for the classroom instruction under the supervision of the cooperating teacher and the college supervisor. Through student teaching the pre-service teacher experiences the many facets of a professional teacher's role and gains a deeper understanding of teaching students and how classrooms and schools operate. This is a 16 week course. Students are required to spend 14 weeks in the field. Prerequisite: Admission to Teacher Education.

## ELEMENTARY EDUCATION COURSE DESCRIPTIONS

**RDL 330 EARLY LITERACY INSTRUCTIONS: PART I 3 SEM. HRS.**

This introductory course covers concepts, materials and teaching strategies for oral language development, and systematic early reading instruction, specific to concepts about print, phonemic awareness and phonics. Special emphasis is placed on instructional strategies and methodologies with which the primary teacher can increase the reading comprehension and fluency of beginning readers. Students observe and reflect on the developmental methodologies used in schools at all levels of the Mississippi rating system. Both reflective observation and tutoring (for Service Learning credit) will be required of students enrolled in this course. Grades K – 2 are the targeted grades. Prerequisite: Admission to Teacher Education.

**RDL 331 EARLY LITERACY INSTRUCTIONS: PART II 3 SEM. HRS.**

This course in early literacy instruction covers concepts, materials and teaching strategies for oral language development and early systematic reading and writing instruction specific to vocabulary development, fluency and comprehension. Special emphasis will be placed on instructional strategies proven by research to increase reading comprehension and fluency of beginning readers. Prerequisite: Admission to Teacher Education.

**EDE 331 MATHEMATICS FOR ELEMENTARY TEACHERS 3 SEM. HRS.**

This course is designed to teach the mathematics content and concepts in the elementary school. The psychological principles and mathematical theories related to the mathematics curriculum in the elementary school are analyzed. Practical teaching strategies, assessment activities, lesson plan preparation, and content learning activities will be studied. Students observe and reflect upon the methodologies in a mathematics class. Prerequisite: Admission to Teacher Education.

**RDL 332 TEACHING READING GRADES 3-8 3 SEM. HRS.**

This course is designed to explore and evaluate a variety of methods and approaches that provide the basis for most programs currently available for classroom use in reading and language arts. Consideration is given to materials for developmental and remedial reading instruction, guidelines in selecting materials in the areas by skill improvement, technological devices, and professional literature. Special emphasis is placed on teaching reading so that children may reach their maximum capacity in all aspects of their reading, writing, speaking, and listening and language development. Students observe reading/language arts classes, tutor in small groups, and reflect in writing upon the methods and materials that are effective for teaching reading and language arts. Prerequisite: Admission to Teacher Education.

**EDE 333 SOCIAL SCIENCE ELEMENTARY TEACHERS 3 SEM. HRS.**

This course is designed to teach social science content and concepts in the elementary school with special emphasis on human relationships to habitat, geography, groups, and governmental institutions. Key elements of effective social studies instruction that reflect an awareness of the personal, social, and cultural experiences and developmental levels of learners are featured. Practical teaching strategies, assessment activities, lesson plan preparation, and content learning activities will be studied. Students observe a social studies class and reflect upon the content and methods for teaching that content. Prerequisite: Admission to Teacher Education.

**EDE 334 SCIENCE ELEMENTARY TEACHERS 3 SEM. HRS.**

This course is designed to teach scientific content and concepts in the elementary school. The psychological principles and scientific theories related to the science curriculum in the elementary school are analyzed. Practical teaching strategies, assessment activities, lesson plan preparation, and content learning activities needed to teach biological and physical sciences and health will be studied. Students observe a science class and reflect upon methods for teaching science content. Prerequisite: Admission to Teacher Education.

**RDL 335 LITERATURE IN THE SCHOOLS 3 SEM. HRS.**

This course provides a study and appreciation of children's literature: books, stories, poems, and other types of literature representative of various moods and age levels. General characteristics and criteria for selection, interpretation, and evaluation are included as are giving book talks and reading to public school classes. Aspects of performance of poetry and drama are considered and explored.

**EDE 336 CREATIVE EXPRESSIONS ELEMENTARY TEACHERS 3 SEM. HRS.**

The course is designed to present theories and methods for integrating the teaching art, music, dance, drama, photography, and poetry in the elementary and middle school. Emphasis is placed on methodology for nurturing creative thought and expression, developing an understanding of diverse cultural values, and encouraging students' abilities to communicate artistically, musically, and creatively in language and symbolically through a variety of media. Students create and teach three integrated, creative expressions lessons and reflect upon the skills gained from those experiences. . Prerequisite: Admission to Teacher Education.

**RDL 337 DEVELOPMENTAL APPROACH TO READING AND LITERACY 3 SEM. HRS.**

This course deals with the role of language in a child's life with a critical examination of the development, content and concepts of speaking, writing, reading, and listening in grades K – 8. Emphasis is placed on goals, methods, and materials for teaching language arts in the elementary classroom with focus upon language and writing development including poetry, rhymes and drama. Students observe a language arts classroom and critically reflect upon content and methodology involved in developing language and communication skills. Prerequisite: Admission to Teacher Education.

**RDL 338 DIAGNOSIS AND TREATMENT OF READING DISABILITIES 3 SEM. HRS.**

This course is designed to discuss methods of evaluation including formal and informal inventories, interpreting visual, psychological and interdisciplinary data, approaches to remediation through the use of media, the writing of diagnostic and progress reports, methods, and interdisciplinary techniques. Prerequisite: RDL 330, 331, 332.

## **SECONDARY EDUCATION COURSE DESCRIPTIONS**

**EDS 313 TEACHING STRATEGIES PRACTICUM 1 SEM. HR.**

The purpose of this course is to help prospective teachers understand what actually happens in the classroom. The Teaching Strategies Practicum course is designed to (a) strengthen preparation for student teaching; (b) give background concreteness and motivation to on-campus instruction; (c) allow students to observe different methods of teaching and to note the many factors influencing a teacher's choices of methods, materials, activities and procedures; and (d) permit students to observe the characteristics and needs of secondary school pupils in the classrooms.

**RDL 334 TEACHING READING IN THE CONTENT AREA 3 SEM. HRS.**

This course aims to foster an understanding of the methods and materials employed in specific reading improvement programs in the content area. Focus is also placed on providing methodologies and materials to help content area teachers improve the reading skills necessary for the comprehension of written content materials.

**EDS 430 METHODS OF TEACHING IN THE SECONDARY CLASSROOM 3 SEM. HRS.**

This course is designed as a study of alternative teaching methods, techniques, instructional materials, activities, and assessment for the improvement of the teaching-learning process in the secondary school. The course involves analyzing the components of quality teaching, receiving guidance in proper classroom management and planning, working with parents, and community resources. Special emphasis is placed upon the beginning competencies for teachers as developed from observation and reflection in an actual secondary classroom. Specific pedagogy as it relates to the teaching discipline of each student will be explored.

## EARLY CHILDHOOD EDUCATION COURSE DESCRIPTIONS

### **EDE 230 PRINCIPLES OF EARLY CHILDHOOD EDUCATION 3 SEM. HRS.**

The purpose of this course is to develop among the participants an understanding of the principles of education in nursery school, kindergarten and early primary grades. The history and philosophy of early childhood education will be discussed from economic, social, political, and early developmental perspectives. Through the introduction and analysis of the various philosophies and programs, students will be encouraged to formulate their own philosophy of education. Observational experiences provide students an opportunity to observe, assess, and evaluate various programs in the private and public sectors, e.g. early childhood schooling, parochial schools, Head Start, Even Start, Montessori, Waldorf, Reggio Emilia, Early Intervention. State and federal laws and regulations will be discussed as a valuable dimension of the field of education. Emphasis will be directed to the organization, administration, curriculum, materials, and methods in the preschool experience. Technology (internet, video and overhead) will be included along with principles of classroom management and Gardner's Seven Intelligences.

### **EDE 231 CURRICULUM METHODS IN EARLY CHILDHOOD EDUCATION (Observation and Participation) 3 SEM. HRS.**

This course deals with curriculum methods in early childhood education with stress on principles and methods of developing curricula for children at different levels of maturity in the preschool. Students engage in an observation and participation experience in the Rust College Child Developmental Center.

### **EDE 232 MATHEMATICS AND SCIENCE IN THE PRESCHOOL 3 SEM. HRS.**

This course is designed to teach number readiness and science awareness skills needed in the preschool. The psychological principles and theories related to the mathematics and science curriculum in the preschool and kindergarten are analyzed. Stress is placed on practical teaching strategies, assessment activities, lesson plan preparation, and learning activities.

### **EDE 233 READING AND LANGUAGE ARTS IN THE PRESCHOOL 3 SEM. HRS.**

This course aims to foster an understanding of methods and materials for the reading instructional program in the preschool. Special emphasis is placed on instruction and developmental methodologies with which the individual teacher can increase the reading awareness and readiness of preschool children. Students observe and participate in an actual reading and language arts classroom and reflect upon skills gained from that experience.

### **EDE 236 CREATIVE EXPRESSIONS IN THE PRESCHOOL 3 SEM. HRS.**

This course is designed to present the theories and methods for teaching art, music, and creative expressions in the preschool. Emphasis is placed on methodology for nurturing creative thought and expression, developing an understanding of diverse cultural values, and encouraging students' abilities to communicate artistically, musically, and creatively through a variety of media. Students observe and participate in an actual creative expressions lesson and reflect upon skills gained from that experience.

## PSYCHOLOGY COURSE DESCRIPTIONS

### **PSY 230 GENERAL PSYCHOLOGY 3 SEM. HRS.**

This course is an introduction to general psychology. The course is planned for beginning students and provides a basis for more advanced courses. It is a survey of such topics as learning, heredity, environment, motivation, feelings, emotions, perception, thinking imagination, and personality.

### **PSY 332 HUMAN GROWTH, DEVELOPMENT & DIVERSITY 3 SEM. HRS.**

This course presents a systematic study of the development and behavior of the human from conception to death. The major influences on behavior and developmental tasks of childhood, the impact of culture, special problems of adjustment and development in adolescence, early, middle, and later adulthood are studied. Special emphasis is placed upon the implication of the learning process for these periods of development. Moreover, the stages of development of other ethnic groups must be considered to truly understand development. Prerequisite: PSY 230.

**PSY 333 HEALTH PSYCHOLOGY 3 SEM. HRS.**  
This course is designed to provide the student with a theoretical basis for understanding behavior and health. The course is planned for students who have completed a course in General Human Growth and Development. This will provide a background for understanding theories, biological references and development stages of the population being studied. It provides an in-depth look at the cultural and ethnic impact that influences this study. Prerequisite PSY 230 and PSY 332.

**PSY 431 ABNORMAL PSYCHOLOGY 3 SEM. HRS.**  
This course is designed for students who have completed the prerequisites of PSY 230 General Psychology and PSY 332 Human Growth and Development. The course provides an in-depth look at psychological disorders, theories, treatment. Special emphasis will be place on the understanding of the DSM (Diagnostic Statistical Manual for Mental Disorders) assessment tool therapy and state laws governing involuntary and voluntary commitment.

**PSY 432 THEORIES OF LEARNING 3 SEM. HRS.**  
This course is a study of the basic laws and theories concerned with learning.

### **HEALTH AND LEISURE MANAGEMENT COURSE DESCRIPTIONS**

**HLM 232 HOLISTIC HEALTH 3 SEM. HRS.**  
This course serves as a basis for the development of desirable personal hygiene habits and for establishing positive attitudes toward current issues in health. Holistic emphasizes that health is affected by every aspect of life; body, emotions, thoughts, attitudes, feelings, and physical surroundings.

**HLM 234 FIRST AID 3 SEM. HRS.**  
This is an intensified course in first aid (Red Cross endorsed). Emphasis is on classroom and laboratory demonstrations in the treatment of injuries and accident prevention.

**HLM 313 BEGINNING SWIMMING 1 SEM. HR.**  
Designed to equip individuals with water safety skills and knowledge in order to make them reasonable save while in or around water.

**HLM 314 INTERMEDIATE SWIMMING 1 SEM. HR.**  
Designed to increase the skills learned in the beginning swimming class. Prerequisite: HLM 313.

**HLM 335 PHYSICAL EDUCATION FOR CHILDREN 3 SEM. HRS.**  
This course provides the methods and materials concerned with teaching group games, relays, stunts and rhythmic. Prerequisite: HLM 234.

**HLM 433 PROGRAM PLANNING, DEVELOPMENT AND EVALUATION 3 SEM. HRS.**  
Techniques and processes in program planning, implementation, development and evaluation in recreational settings. Prerequisite: HLM 334.



# THE DIVISION OF HUMANITIES

## Program Overview

The Division of Humanities offers courses designed to prepare students for life by providing them the necessary skills and knowledge to continue intellectual development and character formation throughout their lives. We believe that the best preparation for any career includes study in courses that teach critical thinking, the student's own culture, appreciation of diverse cultures, and positive character formation - those courses that, in short, help people to become more capable and to live more satisfying and productive lives.

The Division of Humanities offers courses in English, Humanities, Fine Arts, Foreign Languages, Mass Communications, Music, Religion and Philosophy, Speech, and Drama.

## Major Area of Study

The Division of Humanities offers major degree programs in English Education, English/Literature, English/Writing, Mass Communications/Broadcast Journalism, Mass Communications/Print Journalism and Music with special emphasis on preparing students to compete in graduate and professional schools, as well as in the global market place.

## Divisional Goals

In pursuit of its mission, the Division of Humanities will offer courses to:

- help students to see and understand how the world's people, cultures, and ideas are larger than one's own and to engage and interact with these carefully, critically, and respectfully;
- develop critical thinking skills by careful reading, healthy skepticism, openness to new ideas, and exposure to new ideas;
- develop writing and speaking skills that are effective, well-supported, organized, and clearly articulated arguments using both primary and secondary sources, and correct documentation style;
- help students recognize the importance of research and service in education.

## Divisional Learning Outcomes

Students in the Division of Humanities are expected to improve their skills as they progress from the first to the last course, and will be able to:

- demonstrate critical and analytical thinking -- as evident in ability to handle historical, factual and textual evidence fairly - and relate analyses and interpretations of different texts to one another;
- demonstrate a historical consciousness -- as evident in ability to identify the most critical issues that confronted particular periods and locations in Western history;
- demonstrate an awareness of the aesthetic values of the arts and develop creativity, imagination and artistic expression of feelings -- as evident in ability to identify particular key works of art (literature, music, visual arts) from Western traditions;
- demonstrate speaking skills through students' participation in class discussions, speeches and presentations.
- demonstrate writing skills by composing their thoughts in a variety of written forms (e.g., response notebooks; essay tests; quizzes; textual analyses; formal research papers).
- demonstrate their ability to better understand themselves as persons whose identities are shaped through participation in a wider community and longer history -- as evident in ability to recognize and analyze ways in which the inheritance of historical Western and non-Western cultures have shaped contemporary American culture.

## ENGLISH/LITERATURE/WRITING

The English degree requires 52 hours of English courses, in addition to English 134 and English 136, the general education requirements. An additional 15 hours of upper-division courses in business, history, foreign language, mass communications, music, political science, psychology, sociology, or theater must be completed (these hours do not have to be completed within a single discipline). The remaining hours necessary to complete the 128 hours required for graduation may be used for electives. These electives may not, however, be the same as those used to meet the general education requirements.

Requirements for acceptance into the English Major include a recommendation form from one of the freshman English instructors and a writing sample.

### ENGLISH CORE REQUIRED COURSES

ENG	233	Introduction to Literature	3
ENG	438	Literary Criticism	3

### BRITISH/WORLD LITERATURE OPTIONS (choose any two) 6

ENL	235	World Literature before 1750	
ENL	236	World Literature from 1750	
ENL	335	British Literature before 1750	
ENL	336	British Literature from 1750	

### AFRICAN AMERICAN/AMERICAN LITERATURE OPTIONS (choose any two) 6

ENG	330	African American Literature I	
ENG	331	African American Literature II	
ENG	333	American Literature I	
ENG	334	American Literature II	

### LINGUISTICS OPTIONS (choose one) 3

ENG	430	Introduction to Linguistics	
ENG	434	History of the English Language	
ENG	435	English Research Seminar	3
ENG	410	Thesis	1
ENG	460	Internship	6

**Total Hours 37.00**

### Students will choose either the Literature or Writing Concentration:

#### LITERATURE CONCENTRATION

ENG	338	Contemporary Literature	3
ENL	431	Special Topics in Literature (take twice)	6
ENG	437	Major Authors	3

#### Choose one:

ENG	339	Medieval Literature	3
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#### OR

ENG	432	Shakespeare	
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**Total Hours 15.00**

#### WRITING CONCENTRATION

ENG	433	Creative Writing	3
ENG	337	Professional Writing	3
ENL	431	Special Topics in Writing	3

**Choose two: 6**

ENP	332	Poetry Writing Workshop	
ENW	332	Fiction Writing Workshop	
ENW	333	Creative Nonfiction Workshop	
		<b>Total Hours</b>	<b>15.00</b>

**NOTE:** MAC 239 Multimedia Journalism, may be substituted for one genre course, or one elective course for either the writing track or the Literature track.

Additional Requirement: English majors will undertake a research study that culminates in a thesis. At the end of the junior year, each student will submit a thesis proposal in ENG 435. Once the thesis is completed, the student must defend it before the English faculty in fulfillment of ENG 436. The capstone senior thesis is intended to demonstrate students' mastery of academic discourse and will serve as support for students' possible application to graduate school.

**NOTE:** ENG 134 and 136 are prerequisites for **all other English courses**. ENG 233 is a prerequisite for **all other literature courses**.

## ENGLISH EDUCATION

Requirements for acceptance into the English Education Major include a recommendation form from one of the freshman English instructors and a writing sample. Students may not take 300 or 400 level courses before they have passed the PRAXIS I Examination.

English Education majors will take the following English and Education courses.

ENG	233	Introduction to Literature
ENL	235	World Literature before 1750
ENG	332	Advanced Writing
ENL	335	British Literature before 1750
ENL	336	British Literature after 1750
ENW	339	Advanced Grammar
ENG	331/332	African American Literature I or II
ENG	333/334	American Literature I or II
ENG	339	Medieval OR
ENG	432	Shakespeare
ENG	337	Professional Writing
ENG	434	History of the English Language
ENG	438	Literary Criticism

Additional Requirement: An English comprehensive portfolio will be compiled as the student matriculates and will be presented to the English faculty for evaluation in the senior year.

### Education Courses

PRA	230	Praxis Seminar I
EDU	230	Foundations of Education
PSY	230	General Psychology
PRA	330	Praxis Seminar II
SPE	331	Psychology of Exceptional Students (Prereq: PSY 230)
PSY	332	Human Growth, Development, and Diversity (Prereq: PSY 230)
EDS	313	Teaching Strategies Practicum (Ob/Par)
EDU	430	Measurement and Evaluation
EDU	433	Integrative Teaching Seminar
EDU	323	Educational Technology
EDU	330	Classroom Management
RDL	334	Teaching Reading in The Content Areas
EDU	401	Student Teaching Seminar
EDS	430	Methods of Teaching Secondary Education
EDU	460/461	Student Teaching

## Other Requirements

At the end of the sophomore year, the Pre-Professional Skills Test (Subtests: Reading, Writing, and Mathematics) is required.

Before being admitted into the program, the PRAXIS I must be passed.

At the end of the Junior year and before the student is approved for student teaching, the PRAXIS II Examination (Subtests: Principles of Learning and Teaching and Content Area Examination) is required.

Descriptions of field experiences, student teaching and internship:

Approval for admission to student teaching is based on satisfactory completion of the following criteria:

- A scholastic average of 2.5 or above in all course work attempted;
- A grade of “C” or above in all professional and specialized course work;
- Completion of all course work and requirements for graduation appropriate to the certification area;
- Completion of all standardized examinations as described by the Mississippi State Department of Education;
- A satisfactory record of conduct, character, mental and physical health verified by two letters of recommendation and a statement of good physical health from the school nurse or private doctors;
- A satisfactory recommendation from the assigned advisor in the student’s major field of study.

After successfully completing 16 weeks of student teaching, the student will submit a performance portfolio which includes a multimedia presentation of the student teaching experience. The portfolio will include documentation of student performance in compliance with INTASC, NCATE, MTAI, ISTE, and NBPTS standards.

The Teacher Education Program at Rust College is approved by the Mississippi State Department of Education, which uses the standards of the National Council for the Accreditation of Teacher Education (NCATE) for evaluation purposes.

## REQUIRED PROGRAM FOR B.A. DEGREE IN ENGLISH LITERATURE OR WRITING

English majors have a choice of two concentrations: literature and writing. English majors will take a core of 37 credit hours, plus 15 credit hours in their chosen concentration.

### LITERATURE CONCENTRATION

#### FRESHMAN YEAR

See Freshman Year Experience			33.00
<i>plus</i>			
ENG 233	Introduction to Literature		3
	<b>Total Hours</b>		<b>36.00</b>

#### SOPHOMORE YEAR

<i>British/ World Literature Options (choose two)</i>			6
ENL 235	World Literature before 1750		
or			
ENL 236	World Literature from 1750		
or			
ENL 335	British Literature before 1750		
or			
ENL 336	British Literature from 1750		
HUM 233	Introduction to the Humanities		3
or			

HUM	230	Fine Arts	3
SOS	231	Introduction to the Social Sciences	3
AEP	211/212	Academic Enrichment Program	1
		Two Courses in One Foreign Language	6
REL	230	Introduction to Biblical Studies	3
		2 Electives	6
		<b>Total Hours</b>	<b>28.00</b>

### JUNIOR YEAR

		<i>African American / American Literature Options (choose two)</i>	6
ENG	330	African American Literature I	
		or	
ENG	331	African American Literature II	
		or	
ENG	333	American Literature I	
		or	
ENG	334	American Literature II	
ENG	338	Contemporary Literature	3
ENG	339	Medieval Literature	
		or	
ENG	432	Shakespeare	3
ENL	431	Special Topics in Literature	3
ENG	438	Literary Criticism	3
		4 Electives	12
		<b>Total Hours</b>	<b>30.00</b>

### SENIOR YEAR

		<i>Linguistics Options (choose one)</i>	3
ENG	434	History of the English Language	
		or	
ENG	430	Introduction to Linguistics	
ENG	344	Special Topics in Literature	3
ENG	437	Major Authors	3
ENS	435	English Research Seminar	3
ENG	460	Internship	6
		4 Electives	12
		<b>Total Hours</b>	<b>30.00</b>

**Total Semester Hours Required for Graduation 124.00**

### WRITING CONCENTRATION

#### FRESHMAN YEAR

		See Freshman Year Experience Program for Details	33.00
		<i>plus</i>	
ENG	233	Introduction to Literature	3
		<b>Total Hours</b>	<b>36.00</b>

#### SOPHOMORE YEAR

		<i>British/ World Literature Options (choose two)</i>	6
ENL	235	World Literature before 1750	
		or	
ENG	236	World Literature from 1750	
		or	
ENL	335	British Literature before 1750	
		or	
ENL	336	British Literature from 1750	

ENG	241	Creative Writing	3
HUM	233	Introduction to the Humanities	3
	or		
HUM	230	Fine Arts	3
SOS	231	Introduction to the Social Sciences	3
AEP	211/212	Academic Enrichment Program	1
		Two Courses in One Foreign Language	6
REL	230	Introduction to Biblical Studies	3
		1 Elective	3
		<b>Total Hours</b>	<b>28.00</b>

### JUNIOR YEAR

*African American / American Literature Options (choose two)* 6

ENG 330 African American Literature I

or

ENG 331 African American Literature II

or

ENG 333 American Literature I

or

ENG 334 American Literature II

*Genre Options (choose two)* 6

ENP 332 Poetry Writing Workshop

ENW 332 Fiction Writing Workshop

ENG 333 Creative Nonfiction Workshop

ENG 337 Professional Writing 3

ENG 438 Literary Criticism 3

4 Electives 12

**Total Hours 30.00**

### SENIOR YEAR

Linguistics Options (choose one) 3

ENG 434 History of the English Language

or

ENG 430 Introduction to Linguistics

ENW 431 Special Topics in Writing 3

ENS 435 English Research Seminar 3

ENG 460 Internship 6

5 Electives 15

**Total Hours 30.00**

**Total Semester Hours Required for Graduation 124.00**

Additional Requirement: English majors will undertake a research study that culminates in a thesis. At the end of the junior year, each English major will submit a thesis proposal to his or her adviser, who, along with two other members of the English faculty, must give approval before the project can begin. Once the thesis is completed, the student will defend it before the English faculty. In order to graduate, English majors must pass their thesis defense. The capstone senior thesis is intended to demonstrate students' mastery of academic discourse, and it will serve as support for students' possible application to graduate school.

## REQUIRED PROGRAM FOR B.S. DEGREE IN ENGLISH EDUCATION

### FRESHMAN YEAR

ENG 134 Composition I 3

ENG 136 Composition II 3

SPC 130 Fundamentals of Speech 3

HIS	133	The African Diaspora I	3
HIS	134	The African Diaspora II	3
MAT	132	College Algebra	3
MAT	133	Geometry and Trigonometry	3
BIO	130	Biological Science with Lab	3
PSC	133	Physical Science with Lab	3
PHE	111/112	Physical Activities	1
AEP	111/112	Academic Enrichment	1
CMS	230	Introduction to Personal Computers	3
or			
BMI	230	Basic Computer Concepts	3
ORT	111/112	College Orientation	1
		<b>Total Hours</b>	<b>33.00</b>

**SOPHOMORE YEAR**

ENL	235/236	World Literature before or after 1750	3
HUM	233	Introduction to the Humanities	3
Or			
HUM	230	Fine Arts	
SOS	231	Introduction to the Social Sciences	3
ENG	233	Introduction to Literature	3
ENG	337	Professional Writing	3
ENL	335	British Literature before 1750	3
ENG	332	Advanced Writing	3
PRA	230	PRAXIS Seminar (not required if student has required ACT score)	3
		Two Courses in One Foreign Language	6
REL	230	Introduction to Biblical Studies	3
AEP	211/212	Academic Enrichment Program	1
		<b>Total Hours</b>	<b>34.00</b>

Pre-Professional Skills Test: Subtest:  
 Reading  
 Writing  
 Mathematics

**JUNIOR YEAR**

ENG	330/331	African-American Literature I or II	3
ENG	333/334	American Literature I or II	3
ENG	438	Literary Criticism	3
ENG	434	History of the English Language	3
ENW	339	Advanced Grammar	3
PSY	230	General Psychology	3
SPE	331	Psychology of Exceptional Students	3
PSY	332	Human Growth, Development, Diversity	3
EDU	230	Foundations of Education	3
EDU	323	Educational Technology Competency	2
		<b>Total Hours</b>	<b>29.00</b>

PRAXIS II Examination: Subtest: Principles of Learning and Teaching  
 Content Area Examination

**SENIOR YEAR:**

ENL	336	British Literature after 1750	3
ENG	339/442	Medieval or Shakespeare	3
EDS	430	Methods of Teaching Secondary Education	3
EDU	413	Teaching Strategies Practicum (Ob/Par)	1
EDU	330	Classroom Management	3
ECU	430	Measurement and Evaluation	3





ENW	335	Fiction Writing Workshop	
ENW	333	Creative Nonfiction Workshop	
ENG	337	Professional Writing	3
One of the following two (2) courses:			3
ENW	339	Advanced Grammar	
ENG	434	History of the English Language	
One 200-level literature course beyond ENG 233			3
ENW	431	Special Topics in Writing	3

## MASS COMMUNICATIONS

In order to produce competent and skillful media professionals, our students study a program for the Bachelor of Arts degree in Mass Communications (Broadcast Journalism or Print Journalism). Of the 124 credit hours required for graduation, at least 80 hours must be of liberal arts and sciences courses. Majors are encouraged to seek their minor program in other academic areas; however, they may elect for a concentration as well in print or broadcast journalism. This concentration can be fulfilled with the required 18 elective hours in the area of interest.

Minimum credit requirement for graduation –124 credit hours

Total Mass Communications courses – 36 credit hours

General Requirements for the Bachelor of Arts degree in Mass Communications:

- The completion of a minimum of 80 semester hours outside Mass Communications with no fewer than 65 semester hours in the liberal arts and sciences.
- A minimum of 6 semester hours of internship.
- A minimum of 25 hours of laboratory time per module in any of the mass media areas, RC-TV2, WURC, or *The Rustorian*. These hours are beyond the regular class-oriented laboratories.
- An approved Senior Project, MAC 410, is required of all graduating seniors. A student will not graduate if this is not successfully completed.
- A minimum grade of C in all required courses in Mass Communications.

### MASS COMMUNICATIONS CORE COURSE REQUIREMENTS

MAC	230	Introduction to Mass Media	3
MAC	232	News writing and Reporting	3
MAC	236	Public Relations and Message Design	3
MAC	330	Mass Media Law	3
MAC	332	Mass Media and Society	3
MAC	334	Advertising	3
MAC	434	Research in Communication	3
MAC	460	Internship	6
SOS	330	Introduction to Statistics	3
MAC	410	Senior Project	1
<b>Total Hours</b>			<b>31.00</b>

### MASS COMMUNICATIONS/BROADCAST JOURNALISM

MAC	231	Introduction to Radio Production	3
MAC	233	Introduction to Television Production	3
MAC	337	Broadcast Announcing	3
MAC	431	Advanced Radio Production	3
MAC	433	Advanced Television Production	3
<b>Total Hours</b>			<b>15.00</b>

**MASS COMMUNICATIONS/PRINT JOURNALISM**

JOU	230	Introduction to Journalism	3
JOU	330	Investigative Journalism	3
JOU	332	Copy Reading and Editing	3
JOU	335	Newspaper Graphics and Design	3
JOU	430	Advanced Journalism	3
<b>Total Hours</b>			<b>15.00</b>

**REQUIRED PROGRAM FOR B.A. DEGREE IN MASS COMMUNICATIONS/  
BROADCAST JOURNALISM****FRESHMAN YEAR**

ENG	134	Composition I	3
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3
HIS	133	The African Diaspora I	3
HIS	134	The African Diaspora II	3
MAT	130	Intermediate Algebra	3
MAT	131	Quantitative Reasoning	3
BIO	130	Biological Science with Lab	3
PSC	133	Physical Science with Lab	3
PHE	111/112	Physical Activities	1
AEP	111/112	Academic Enrichment	1
CMS	230	Introduction to Personal Computers	3
ORT	111/112	College Orientation	1
<b>Total Hours</b>			<b>33.00</b>

**SOPHOMORE YEAR**

MAC	230	Introduction to Mass Media	3
MAC	231	Introduction to Radio Production	3
MAC	233	Introduction to Television Production	3
		Two Courses in One Foreign Language	6
HUM	233	Introduction to the Humanities	3
SOS	231	Introduction to the Social Sciences	3
		Four Electives	12
<b>Total Hours</b>			<b>33.00</b>

**JUNIOR YEAR**

REL	230	Introduction to Biblical Studies	3
MAC	232	News Writing and Reporting	3
MAC	236	Public Relations and Message Design	3
MAC	337	Broadcast Announcing	3
MAC	330	Mass Media Law	3
MAC	332	Mass Media and Society	3
AEP	211/212	Academic Enrichment Program	1
SOS	330	Introduction to Statistics	3
		Three Electives	9
<b>Total Hours</b>			<b>31.00</b>

**SENIOR YEAR**

MAC	334	Advertising	3
MAC	431	Advanced Radio Production	3
MAC	433	Advanced Television Production	3
MAC	434	Research in Communication	3
MAC	410	Senior Project and Presentation	1
MAC	460	Internship	6
		Three Electives	9
<b>Total Hours</b>			<b>28.00</b>

**Total Semester Hours Required for Graduation 125.00**

## REQUIRED PROGRAM FOR B.A. DEGREE IN MASS COMMUNICATIONS/ PRINT JOURNALISM

### FRESHMAN YEAR

ENG	134	Composition I	3
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3
HIS	133	The African Diaspora I	3
HIS	134	The African Diaspora II	3
MAT	130	Intermediate Algebra	3
MAT	131	Quantitative Reasoning	3
BIO	130	Biological Science with Lab	3
PSC	133	Physical Science with Lab	3
PHE	111/112	Physical Activities	1
AEP	111/112	Academic Enrichment	1
CMS	230	Introduction to Personal Computers	3
or			
BMI	230	Basic Computer Concepts	3
ORT	111/112	College Orientation	1
<b>Total Hours</b>			<b>33.00</b>

### SOPHOMORE YEAR

MAC	230	Introduction to Mass Media	3
JOU	230	Introduction to Journalism	3
HUM	233	Introduction to the Humanities	3
SOS	231	Introduction to the Social Sciences	3
Two Courses in One Foreign Language			6
JOU	335	Newspaper Graphics and Design	3
Four Electives			12
<b>Total Hours</b>			<b>33.00</b>

### JUNIOR YEAR

REL	230	Introduction to Biblical Studies	3
MAC	232	News Writing and Reporting	3
MAC	236	Public Relations and Message Design	3
MAC	330	Mass Media Law	3
JOU	330	Investigative Reporting	3
SOS	330	Introduction to Statistics	3
AEP	211/212	Academic Enrichment Program	1
MAC	332	Mass Media and Society	3
Three Electives			9
<b>Total Hours</b>			<b>31.00</b>

### SENIOR YEAR

JOU	332	Copy Reading and Editing	3
MAC	334	Advertising	3
JOU	430	Advanced Journalism	3
MAC	434	Research in Communication	3
MAC	401	Senior Project and Presentation	1
MAC	460	Internship	6
Three Electives			9
<b>Total Hours</b>			<b>28.00</b>

**Total Semester Hours Required for Graduation                    125.00**

**CONCENTRATION IN BROADCAST JOURNALISM**

MAC	230	Introduction to Mass Media
MAC	231	Introduction to Radio Production
MAC	232	News writing and Reporting
MAC	233	Introduction to Television Production
MAC	433	Advanced Television Production
MAC	431	Advanced Radio Production

**CONCENTRATION IN PRINT JOURNALISM**

MAC	230	Introduction to Mass Media
JOU	230	Introduction to Journalism
JOU	330	Investigative Journalism
JOU	332	Copy Reading and Editing
JOU	335	Newspaper Graphics and Design
JOU	430	Advanced Journalism



**The Rust College Science Lab**



## ENGLISH COURSE DESCRIPTIONS

### ENGLISH

Prerequisites to all English Courses: Successful completion of ENG 134 and 136 with a minimum grade of C.

**ENG 433                      CREATIVE WRITING                      3 SEM. HRS.**

A course of intensive reading, writing, and revision in the genres of fiction, poetry, and personal essay. In addition to writing and revising their own stories, poems, and essays, students will analyze assigned texts and classmates' work in written papers and workshop discussions.

**ENG 233                      INTRODUCTION TO LITERATURE                      3 SEM. HRS.**

This course introduces students to various forms of literature: drama, short stories, critical essays, books, poetry, and the literary styles of authors from diverse world cultures. Students are exposed to literary analysis, critical interpretation, and rhetorical devices which are present in the various works. Prerequisites: ENG 134, ENG 136.

**ENL 235                      WORLD LITERATURE BEFORE 1750                      3 SEM. HRS.**

This course is designed to lead students in an academic exploration of the development of a written tradition of literature—one that integrates some of the rich literary traditions of Asia, India, the Arabic World, the Americas, and Europe. In order to better comprehend some of the philosophical and historical roots of the traditions of world literature, students will begin by reading mythological and nation building texts and continue through texts of the 17<sup>th</sup> century.

**ENL 236                      WORLD LITERATURE AFTER 1750                      3 SEM. HRS.**

A continuation of ENG 235, this course is designed to lead students in an academic exploration of the development of a written tradition of literature of the 18<sup>th</sup> century through present day. Students will read and analyze texts from Asia, India, the Arabic World, the Americas, and Europe.

**ENL 335                      BRITISH LITERATURE BEFORE 1750                      3 SEM. HRS.**

Survey of British Literature from the early Medieval period to the Renaissance and the 18th Century Neo-Classical period, emphasizing the changing literary trends and themes these works represent as well as their historical and political context and relating them to relevant contemporary issues.

**ENL 336                      BRITISH LITERATURE AFTER 1750                      3 SEM. HRS.**

The course will survey the literature of the 18<sup>th</sup>, 19<sup>th</sup>, and early 20<sup>th</sup> century Britain, taking particular note of the literary response to the changing social climate resulting from the Industrial Revolution, the rise of the middle class, and the birth of political radicalism, changes in perception of gender and class, and the changes in print culture. This period of study begins with the rationalism of the Augustans and proceeds through British Romanticism to British modernism. Prerequisite: ENG 237.

**ENG 330                      AFRICAN AMERICAN LITERATURE I                      3 SEM. HRS.**

A study of the literature of African Americans from its African roots to the end of the Harlem Renaissance.

**ENG 331                      AFRICAN AMERICAN LITERATURE II                      3 SEM. HRS.**

A study of the literature of African Americans from the end of the Harlem Renaissance to the present.

**ENP 332                      POETRY WRITING WORKSHOP                      3 SEM. HRS.**

A workshop in which students will create and receive feedback on original works of poetry, and a study of metrics, forms, and types of poetry in English with attention to the principal traditions and critical ideas associated with the writing of verse in English. Prerequisite: ENG 231.

- ENG 332                      ADVANCED WRITING                      3 SEM. HRS.**  
 An advanced course in writing designed to teach empirical research methods with an emphasis on preparation for graduate or professional school or any post-collegiate writing context for which such skills are appropriate. Prerequisite: Successful completion of ENG 134 and 136.
- ENG 333                      AMERICAN LITERATURE I                      3 SEM. HRS.**  
 A study of the literature of the United States from the Colonial period to Emerson with emphasis upon the unique character of the American experience portrayed by the major writers of the period.
- ENG 334                      AMERICAN LITERATURE II                      3 SEM. HRS.**  
 A study of the literature of the United States from Emerson to the present with emphasis upon the unique character of the American experience portrayed by the major writers of the period.
- ENW 332                      FICTION WRITING WORKSHOP                      3 SEM. HRS.**  
 A study of how fiction works through analyzing the short story, the novella, and the novel with attention to technical developments, and a workshop for students to create and receive feedback on original short fiction. Prerequisite: ENG 231.
- ENW 333                      CREATIVE NONFICTION WORKSHOP                      3 SEM. HRS.**  
 A workshop in which students will create and receive feedback on original works of nonfiction, and study different forms of the genre such as memoir, travel writing, personal essay, and literary journalism. Prerequisite: ENG 231.
- ENG 337                      PROFESSIONAL WRITING                      3 SEM. HRS.**  
 A course designed to give students skills and experience in a variety of professional writing situations. Assignments are writing projects that would be encountered by an English major employed in business or non-profit organization (memos, brochures, newsletters, press releases, fund-raising materials, etc.). Students learn the style, method of presentation (including software applications) and sense of audience that is appropriate to diverse writing tasks in the professional context. Prerequisite: Successful completion of ENG 134 and 136. This course must be taken before the student can do an internship.
- ENG 338                      CONTEMPORARY LITERATURE                      3 SEM. HRS.**  
 A study of recent literature emphasizing English, American, and African American authors but possibly including literature of the continents of Asia and Africa.
- ENG 339                      MEDIEVAL LITERATURE                      3 SEM. HRS.**  
 This course will emphasize the major works of English literature from its beginnings (Caedmon's *Hymn*) through the fifteenth century (*Everyman*). *Beowulf*, *Sir Gawain and the Green Knight*, and selections from Chaucer are among the works studied.
- ENW 339                      ADVANCED GRAMMAR                      3 SEM. HRS.**  
 This course is intended as an intensive review of the basic elements of English Grammar. Students who intend to teach English in K-12 should take this course to familiarize themselves with the expectations of standard curriculums and approaches to the study of English grammar, including the skills of parsing and diagramming. Recommended for all English majors as an elective.
- ENG 410                      THESIS                      1 SEM. HR**  
 ENG 410: A course in which English majors will meet regularly with a professor/mentor and prepare the senior thesis. At the end of the course, students will present and defend their thesis before the faculty. Prerequisite: Successful completion (with a grade of C or better) of ENG 436.
- ENG 430                      INTRODUCTION TO LINGUISTICS                      3 SEM. HOURS**  
 An introduction to major linguistic theories. Illustrations will be drawn from modern languages with their phonological, syntactic, and semantic components as they relate to diverse cultures, languages in social contexts, language histories, language development, language computations, and language writing systems.

**ENG 431 INTRODUCTION TO WRITING FOR THE HEALTH PROFESSIONS 3 SEM. HRS.**  
This course introduces the student to writing medical forms and reports of various kinds, health education materials, public health campaigns, and grants, proposals, and government documents. Prerequisites: ENG 332 Advanced Writing and ENG 337 Professional Writing.

**ENG 432 SHAKESPEARE 3 SEM. HRS.**  
This course provides a close reading and a critical analysis of selected tragedies and comedies. Filmed productions of some plays will be viewed to illustrate how they might be enacted and to compare various productions through the years. Students' understanding of the plays will be enhanced by an understanding of living conditions, customs, and history of England at the time Shakespeare was writing. Students will also read critical analyses of Shakespeare's works.

**ENL 431 SPECIAL TOPICS IN LITERATURE**  
This is an advanced seminar that will allow the student to explore particular topics in literature. Topics will vary and may include (but are not limited to) Literature of the Holocaust, Black Women's Literature, the Harlem Renaissance, Genre Fiction, Prison Literature, and African American Drama. Prerequisite: Successful completion of at least one 200-level English literature course beyond ENG 233, and at least junior-level classification.

**ENG 434 HISTORY OF THE ENGLISH LANGUAGE 3 SEM. HRS.**  
A study of the development of the English language in relation to the history of England and the influence of other languages. Attention is given to the linguistic development of the language.

**ENW 431 SPECIAL TOPICS IN WRITING**  
ENG 435: This is an advanced seminar in the principles and techniques of special topics or genres of writing. Topics will vary and may include (but are not limited to) writing for the stage, screenwriting, document design, medical writing, and technical editing. Prerequisites: Successful completion (with a C or better) of English 231 and English 337, and at least junior-level classification.

**ENS 435 ENGLISH RESEARCH SEMINAR 3 SEM. HRS.**  
An advanced course in research methods pertaining to the English discipline (i.e. textual and rhetorical analyses) and others (traditional social science methodology) with an emphasis on preparation for graduate or professional school or any post-collegiate writing context for which such skills are appropriate. This course is designed for students to prepare for the capstone senior thesis. Prerequisite: Successful completion (with a grade of C or better) of ENG 134 and 136, and at least junior-level classification. English majors are encouraged to take this course in the spring semester of junior year.

**ENG 437 MAJOR AUTHORS 3 SEM. HRS.**  
This course affords students and faculty the opportunity to do a more intensive study of a major author from any period or culture, but usually the subject of study will be from among the most important English, American, or African American authors. Content of the course is left open to the discretion of the instructor, and each student must consult with his or her advisor to make sure the content of the course is acceptable for the student's individual degree program. May be repeated for credit.

**ENG 438 LITERARY CRITICISM 3 SEM. HRS.**  
This course provides an introduction to methods of literary criticism from ancient Greece to the present with emphasis on current trends in literary criticism. Students will gain practice in analyzing literature by using the tools of several schools of criticism as frameworks to analyze literature.

**ENG 439 INTRODUCTION TO FICTION 3 SEM. HRS.**  
Readings in selected American, African American and British novels, stressing the origin and development of the novel from the eighteenth century. Open to juniors and seniors.

**ENG 430 INTRODUCTION TO LINGUISTICS 3 SEM. HRS.**  
This course is an introduction to major linguistic theories. Illustrations will be drawn from modern languages with their phonological, syntactic, and semantic components as they relate to diverse cultures, languages in social contexts, language histories, language development, language computations and language writing systems.



**ENG 460                      INTERNSHIP                      6 SEM. HRS.**  
A work experience where related skills and knowledge of English can be effectively applied. Prerequisite: Consent of advisor and divisional chair.

### **HUMANITIES COURSE DESCRIPTIONS**

**HUM 230                      FINE ARTS                      3 SEM. HRS.**  
An introduction to the arts of painting, sculpture, music, and architecture. The student will be introduced to the idea of periods of artistic development in human culture and the interrelationships of the arts within periods.

**HUM 233                      INTRODUCTION TO THE HUMANITIES                      3 SEM. HRS.**  
An interdisciplinary course designed to provide a broad-based humanistic study of art and music with special emphasis on the integration of other western and non-western cultural contributions, including literature and philosophy. An attempt is made to include the African American cultural heritage as an integral part of the course content. (This course or HUM 230 can fulfill the general education requirement for Humanities.)

**HUM 330                      WRITER'S WORKSHOP                      3 SEM. HRS.**  
An open approach to writing whose major aim is to explore and correct the student's individual writing problems. Open to all students above the freshman level. The course may include creative, journalistic, and technical writing. May be repeated for credit.

### **MASS COMMUNICATIONS COURSE DESCRIPTIONS**

**MAC 230                      INTRODUCTION TO MASS MEDIA                      3 SEM. HRS.**  
Introduces a variety of media forms such as radio, newspaper, television, magazine, advertising, etc., with emphasis on their history, but also examines the present state of the media and the outlook for the future.

**MAC 231                      INTRODUCTION TO RADIO PRODUCTION                      3 SEM. HRS.**  
Introduces the fundamentals of radio production elements, including equipment, techniques, and methods. Laboratory experience includes producing PSAs, sound beds, station IDs, and other radio production formats for WURC-FM or RC-TV2.

**MAC 232                      NEWSWRITING AND REPORTING                      3 SEM. HRS.**  
Focuses on the mechanics of gathering, processing, and reporting of news for print and broadcast media and understanding of the beat systems, including interviewing techniques. Involves field work assignments for *The Rustorian*, *RC-TV2* and *WURC-FM*

**MAC 233                      INTRODUCTION TO TELEVISION PRODUCTION                      3 SEM. HRS.**  
Introduces basic television production elements, including equipment, techniques, and methods. Laboratory experience includes live and videotaped projects with RC-TV2. Enrollment limited.

**MAC 234                      INTRODUCTION TO PHOTOGRAPHY                      3 SEM. HRS.**  
Introduces the fundamentals of photography with emphasis on basic photographic techniques of 35mm cameras, darkroom techniques, and methods for producing quality prints and slides for new publications.

**MAC 235                      WEB DESIGN AND PHOTOSHOP                      3 SEM.HRS.**  
An introductory course in which students learn to design and create professional-looking websites using Dreamweaver and Flash. Students will also gain basic skills in the use of Photoshop for photo and graphic editing. Class format is largely hands-on activities.

**MAC 236                      PUBLIC RELATIONS AND MESSAGE DESIGN                      3 SEM. HRS.**  
Introduces and investigates elements of effective communication, including the dimensions of perception, meaning, environment, attitude, and technology. Students will be able to apply theoretical concepts to practical problems of individual groups of people. Prerequisite: MAC 230.

- MAC 330 MASS MEDIA LAW 3 SEM. HRS.**  
Examines the legal and ethical ramifications of media laws that both inhibit and enhance the mass media, focusing on the issues of First Amendment, libel, privacy, copyright, communication regulation and policy.
- MAC 331 MEDIA ETHICS 3 SEM. HRS.**  
This course deals with legal and ethical problems journalists face in routine gathering and disseminating of information.
- MAC 332 MASS MEDIA AND SOCIETY 3 SEM. HRS.**  
Discusses the various influences and ramifications of the mass media pertaining to social, economic, cultural, and political effects on society. The notion of the powerful and limited media effects theories are also considered.
- MAC 334 ADVERTISING 3 SEM. HRS.**  
Analyzes advertising messages in the print and broadcast media. Emphasis on factors that shape the design and production of advertising from idea concept to planning and execution, and considering the advertiser, the advertising agency, and the consumer.
- MAC 337 BROADCAST ANNOUNCING 3 SEM. HRS.**  
The analysis and improvement of voice, articulation, and pronunciation for radio and television broadcast news anchoring, interviewing, and commercial and public service announcing.
- MAC 430 TELEVISION DOCUMENTARY 3 SEM. HRS.**  
Techniques in planning and executing informative, feature - length cultural and public affairs programs.
- MAC 431 ADVANCED RADIO PRODUCTION 3 SEM. HRS.**  
Emphasizes the technical aspects of radio production, including radio station management and operation. Laboratory experiences involve regular on-air shifts with WURC-FM radio. Prerequisite: MAC 231.
- MAC 433 ADVANCED TELEVISION PRODUCTION 3 SEM. HRS.**  
Emphasizes perfecting of television production skills, with increased attention to the technical aspects of TV production. Individual and class projects of broadcast quality are expected in connection with an RC-TV2 laboratory experience. Prerequisite: MAC 233.
- MAC 434 RESEARCH IN COMMUNICATION 3 SEM. HRS.**  
Presents the principles and techniques of research in mass communications, the different types of research methods and application to problems, conducting a literature review, composing theoretical frameworks, as well as formulating hypotheses and research questions, collecting, analyzing, and interpreting data. Prerequisite: SOS 330.
- MAC 410 SENIOR PROJECT AND PRESENTATION 1 SEM. HRS.**  
Capstone documentary project entails synthesis of theory, research, and execution skills as a reflection and demonstration of what the student has learned over the course of the program. Required for graduation.
- MAC 436 MEDIA CRITICISM 3 SEM. HRS.**  
Entails analytical and critical examination of the mass media structures, contents, and practices. As critics, students evaluate the media considering the underlying factors and principles that shape and guide media practices and practitioners, and dictate media behavior. This seminar course requires student preparation through outside reading assignments. Open to juniors and seniors.
- MAC 437 SPECIAL TOPICS IN MASS COMMUNICATIONS 3 SEM. HRS.**  
In-depth consideration and analysis of any area of conceptual topics and issues in mass communications; may include audio-visual composition as well.
- MAC 460 INTERNSHIP 6 SEM. HRS.**  
Provides students with valuable work experience, as well as theoretical knowledge, in the field of broadcast or print journalism.

**JOU 230 INTRODUCTION TO JOURNALISM 3 SEM. HRS.**  
Introduces the basic forms and concepts of journalistic writing and reporting of news. Emphasis is on newspaper writing, including an introduction to understanding how and where decisions are made in American society.

**JOU 330 INVESTIGATIVE JOURNALISM 3 SEM. HRS.**  
Examines journalistic principles and research techniques for carrying out in-depth investigative reporting on issues in the community. Prerequisite: JOU 230.

**JOU 332 COPY READING AND EDITING 3 SEM. HRS.**  
Examines the principles and practices of copy reading and editing, including headlining and layout of newspapers. Lab required. Prerequisites: MAC 232.

**JOU 335 NEWSPAPER GRAPHICS AND DESIGN 3 SEM. HRS.**  
Provides students with knowledge of layout and design of newspapers, magazines, and other publications, combining texts and graphics. Emphasizes hands-on.

**JOU 430 ADVANCED JOURNALISM 3 SEM. HRS.**  
Examines advanced principles of investigative and freelance writing and reporting for the print media. Laboratory experience includes writing news stories and features for The Rustorian and other community publications. Prerequisites: JOU 230 and JOU 330

### **MODERN FOREIGN LANGUAGES COURSE DESCRIPTIONS**

**CHI 231/232 ELEMENTARY CHINESE I AND II 6 SEM. HRS.**  
Beginning courses in Chinese with a study of basic principles of pronunciation, grammar, syntax, vocabulary and writing will be provided in simulated true-to-life situations with the incorporation of the latest technology (laptops and Chinese software). CHI 231 is a prerequisite for CHI 232. ENG 134 and 136 (Composition I and II) are prerequisites for CHI 231.

**FRN 231/232 ELEMENTARY FRENCH I AND II 6 SEM. HRS.**  
Beginning courses in French with a study of basic principles of pronunciation, grammar, syntax, vocabulary and writing will be provided in simulated true-to-life situations with the incorporation of the latest technology (laptops and Chinese software). FRN 231 is a prerequisite for FRN 232. ENG 134 and 136 (Composition I and II) are prerequisites for FRN 231.

**FRN 331/332 INTERMEDIATE FRENCH I AND II 6 SEM. HRS.**  
An intensive review of grammar, idiom and idiomatic usage, guided oral practice, and suitable reading selections by modern authors. Training in oral and written expression. Prerequisites: FRN 231/232.

**FRN 430 CONVERSATION AND COMPOSITION 3 SEM. HRS.**  
French as a spoken and written language, concentration in individual assistance with the sounds of the language, syntax, and correctness of expression in everyday French.

**FRN 433 ADVANCED GRAMMAR AND COMPOSITION 3 SEM. HRS.**  
Study of modern French grammar with emphasis on specific problems of sentence structure and use of words. Develops the student's ability to translate selected literary texts and compose essays in French. Prerequisite: FRN 332.

**SPA 131/132 SPANISH FOR EARLY CHILDHOOD EDUCATORS 6 SEM. HRS.**  
Beginning Spanish courses intended only for early childhood educators. Emphasis is on vocabulary and phrases needed for classroom communication with pre-school-age children whose native language is Spanish. Intensive oral practice of questions and commands. Discussion of cultural aspects affecting communication with both the children and their parents. SPA 131 is a prerequisite for SPA 132.

**SPA 231/232 ELEMENTARY SPANISH I AND II 6 SEM. HRS.**  
Beginning courses in Spanish with a study of basic principles of pronunciation, grammar, syntax, vocabulary and writing will be provided in simulated true-to-life situation with the incorporation of the latest technology (laptops and Chinese software). SPA 231 is a prerequisite for SPA 232. ENG 134 and 136 (Composition I and II) are prerequisites for SPA 231.

**SPA 330 SPANISH FOR BUSINESS 3 SEM. HRS.**  
This course consists of a review of grammar previously covered in SPA 231/232, and practice in speaking, listening, reading and writing, using specific vocabulary directed toward communication in the business workplace. SPA 231 and 232 are prerequisites.

**SPA 331/332 INTERMEDIATE SPANISH I AND II 6 SEM. HRS.**  
An intensive review of grammar, idioms, idiomatic usage, guided oral practice and suitable reading selections by modern authors. Training in oral and written expression. Prerequisites: SPA 231/232.

**SPA 430 CONVERSATION AND COMPOSITION 3 SEM. HRS.**  
Spanish as a spoken and written language, concentration on individual assistance with the sounds of the language, syntax, and correctness of expression in everyday Spanish.

**SPA 431 ADVANCED GRAMMAR AND COMPOSITION 3 SEM. HRS.**  
Study of modern Spanish grammar with emphasis on specific problems of sentence structure and use of words. Develops the student's ability to translate selected literary texts and compose essays in Spanish. Prerequisite: SPA 332.

**SPA 433/434 SURVEY OF SPANISH LITERATURE 3 SEM. HRS.**  
A comprehensive look at Spanish literature with emphasis on the authors who contributed to its development during the sixteenth, seventeenth, and twentieth centuries, covering poetry, novels, and drama.

### **MUSIC COURSE DESCRIPTIONS**

**MUS 110/210/310/410 COLLEGE BAND 1 SEM. HR.**  
Open to all students on campus upon approval of the band director. Opportunity will be given for concert, jazz, and small ensemble.

**MUS 111/211/311/411 COLLEGE CHOIR 1 SEM. HR.**  
Open to all students on campus upon approval of the choir director. Opportunity will be given for concert and touring activities.

**MUS 133/134 FUNDAMENTALS OF MUSICIANSHIP I & II 6 SEM. HRS.**  
Introduction to the basic material of music: melody, rhythm, harmony, and notation. It includes a study of basic musical language and usage, the writing of melodies and four-voiced harmonies, and creative studies using a variety of sound sources, sight-singing, ear-training, and elementary keyboard skills.

**MUS 233/234 INTEGRATED THEORY I & II 6 SEM. HRS.**  
Primarily a study of harmonic procedures of Western music of the 17<sup>th</sup> through the 20<sup>th</sup> centuries, this course offers a continuation of studies and skills learned in MUS 133/143. Prerequisites: MUS 133/134.

**MUS 237 CLASS PIANO 3 SEM. HRS.**  
Designed to develop proficiency at the piano as a functional tool for musicians.

**MUS 331/332 MUSIC HISTORY AND LITERATURE I & II 6 SEM. HRS.**  
A study of the development of music in Western civilization from antiquity to the present, including recognition of the influences shaping the course of music and the lives of composers. Computer and media generated music and the studies of musical forms are included. Offered in alternate years. Prerequisites: MUS 133/134, 233/234.

**MUS 333 WOODWIND & PERCUSSION INSTRUMENTS 3 SEM. HRS.**  
Laboratory class instruction of woodwind and percussion instruments.

- MUS 335 CLASS VOICE 3 SEM. HRS.**  
Course designed for the beginning singer. The student will study proper usage of the voice and body, simple songs in English, Italian, etc. Offered in alternate years.
- MUS 336 ORCHESTRATION AND INSTRUMENTATION 3 SEM. HRS.**  
A course in the techniques of scoring for band and orchestral instruments, from small ensembles to full orchestra. Students are required to demonstrate understanding of instruments and their use in orchestration. Prerequisite: MUS 233/234.
- MUS 338 COUNTERPOINT 3 SEM. HRS.**  
A study of strict and free counterpoint in two, three, four, or more parts. Includes an introduction to musical forms and written exercises in inventions, canons, and fugues. Prerequisite: MUS 233/234.
- MUS 430 INDIVIDUAL STUDY IN MUSIC 3 SEM. HRS.**  
Readings, research, composing, and/or fieldwork on selected topics. Topics may be related to such fields as ethnomusicology, music therapy, commercial music, music and media, music pedagogy, applied music in teaching or interdisciplinary projects relating to music recording or to oral history. Consent of department head is required before registration.
- MUS 431 CHORAL CONDUCTING 3 SEM. HRS.**  
Provides instruction in the art of conducting, techniques of ensemble rehearsal, and score interpretation.
- MUS 432 INSTRUMENTAL CONDUCTING 3 SEM. HRS.**  
Provides instruction in the art of conducting, techniques of ensemble rehearsal, and score interpretation.
- MUS 433 AFRICAN AMERICAN MUSIC 3 SEM. HRS.**  
Survey of major religious and secular categories of African American music. Emphasis is on the historical, social, and political contexts influencing the music development. Open to non-music majors.
- MUS 434 CHURCH MUSIC 3 SEM. HRS.**  
A study of the history, literature, and techniques of Church Music. Study of music for the church services, including anthems from the sixteenth century to the present. Survey of Jewish and Christian liturgies and introduction to hymnology.
- MUS 435 COMPOSITION 3 SEM. HRS.**  
A study of composition in the small and/or large forms. Original writing or arranging for either voice or instruments or both. Prerequisite: MUS 438.
- MUS 437 ADVANCED SEMINAR IN MUSC 3 SEM. HRS.**  
An open course for advanced level students.
- MUS 438 FORM AND ANALYSIS 3 SEM. HRS.**  
A study of the design and structure of musical literature, externally and internally, and analysis of its use in various styles and types of composition.
- MUS 460 INTERNSHIP 6 SEM. HRS.**  
Experimental learning in a structured music or music-related environment. Approval by the advisor and divisional chairperson is required.
- MUS 121/122 APPLIED ORGAN 4 SEM. HRS.**  
These courses provide the student with a study of representative works of the baroque, classic, romantic, contemporary periods. Technical studies, including scales and arpeggios, will be emphasized.
- MUS 125/126 APPLIED VOICE 4 SEM. HRS.**  
These courses provide the student fundamentals in breath control, tone production, diction and foundation repertoire.

<b>MUS 127/128</b>	<b>APPLIED INSTRUMENT</b>	<b>4 SEM. HRS.</b>
These courses provide the fundamentals required to play wind, string, or percussion instruments, sight-reading drills, major and minor scales, arpeggios, and selected solo literature.		
<b>MUS 221/222</b>	<b>APPLIED ORGAN</b>	<b>4 SEM. HRS.</b>
A continuation of MUS 121/122.		
<b>MUS 223/224</b>	<b>APPLIED PIANO</b>	<b>4 SEM. HRS.</b>
These courses emphasize more advanced technical studies and repertoire.		
<b>MUS 225/226</b>	<b>APPLIED VOICE</b>	<b>4 SEM. HRS.</b>
These courses provide more advanced studies and sight-reading.		
<b>MUS 227/228</b>	<b>APPLIED INSTRUMENT</b>	<b>4 SEM. HRS.</b>
These courses provide more advanced studies and sight-reading. Selected repertoire of baroque, classical, romantic, and contemporary composers will be studied.		
<b>MUS 321/322</b>	<b>APPLIED ORGAN</b>	<b>4 SEM. HRS.</b>
A continuation of MUS 221/222.		
<b>MUS 323/324</b>	<b>APPLIED PIANO</b>	<b>4 SEM. HRS.</b>
A continuation of MUS 223/224.		
<b>MUS 325/326</b>	<b>APPLIED VOICE</b>	<b>4 SEM. HRS.</b>
A continuation of MUS 225/226 with preparation for MUS 439 (recital).		
<b>MUS 327/328</b>	<b>APPLIED INSTRUMENT</b>	<b>4 SEM. HRS.</b>
A continuation of MUS 227/228.		
<b>MUS 421/422</b>	<b>APPLIED ORGAN</b>	<b>4 SEM. HRS.</b>
A continuation of MUS 321/322.		
<b>MUS 423/424</b>	<b>APPLIED PIANO</b>	<b>4 SEM. HRS.</b>
A continuation of MUS 323/324 with preparation for MUS 439 (recital).		
<b>MUS 425/426</b>	<b>APPLIED VOICE</b>	<b>4 SEM. HRS.</b>
A continuation of MUS 325/326.		
<b>MUS 427/428</b>	<b>APPLIED INSTRUMENT</b>	<b>4 SEM. HRS.</b>
A continuation of MUS 327/328 with preparation for MUS 439 (recital).		
<b>MUS 439</b>	<b>SENIOR RECITAL</b>	<b>3 SEM. HRS.</b>
A required applied music performance for partial fulfillment of the degree requirements in music. Joint or individual recitals representative of the student's development are expected. The performances will be public. Rarely is departmental permission granted for a private hearing.		
<b>MUS 230</b>	<b>INTRODUCTION TO MUSIC MEDIA</b>	<b>3 SEM. HRS.</b>
Provides an introduction to ways music is used in film, television, sound, live events, digital media of the entertainment industry. The course provides fundamental terminology with introductory emphasis placed on licensing music and laws and practices affecting how music is used in the mass media.		
<b>MUS 231</b>	<b>RECORDING TECHNIQUES</b>	<b>3 SEM. HRS.</b>
Provides overall experience in the theory, philosophy, and practice of contemporary music production in a recording studio environment. The course introduces the theory and operation of audio and computer consoles.		

**MUS 430 RECORDING ARTIST REPRESENTATION 3 SEM. HRS.**  
Deals with the roles and responsibilities of artist representatives such as publishers, lawyers, managers, unions, and other agencies the artist is likely to encounter in the music industry. Topics include negotiation, promotional packages, and royalty collection.

**MUS 331/332 MUSIC BUSINESS I AND II 6 SEM. HRS.**  
Take the student through the overall business structures of various types of music businesses. Topics include songwriting, publishing, copyright, licensing, promotion, management, merchandising, recording science, research sources, and other related topics.

**MUS 333 MUSIC PUBLISHING, COPYRIGHT, AND DISTRIBUTION 3 SEM. HRS.**  
Teaches students how to protect their creative works and provides an overview of the business mechanisms that can affect the use of their songs and those of their clients. Along with the global topics of copyright and music publishing, the course also covers the history of the music publishing industry, royalties, the songwriter's contract, publishing options, and an overview of publishing companies.

### **RELIGION AND PHILOSOPHY COURSE DESCRIPTIONS**

**REL 230 INTRODUCTION TO BIBLICAL STUDIES 3 SEM. HRS.**  
**(OLD AND NEW TESTAMENTS)**  
A survey of the Old and New Testaments. Provides a basic core of information on the development of Judaism and the foundation of Christianity. Relates Biblical theories to practical day-to-day existence.

**REL 231 SOCIOLOGY OF RELIGION 3 SEM. HRS.**  
An exploration of the relationship of religion to the cultural, social, economic, and political aspects of society. Prerequisite: REL 230. Offered alternate years.

**REL 232 INTRODUCTION TO PHILOSOPHY AND RELIGION 3 SEM. HRS.**  
A study of the intellectual concepts and categories necessary to understand historical and current issues in both western and non-western philosophy and religion. Offered alternate years.

**REL 233 STUDIES IN RELIGION AND CULTURE 3 SEM. HRS.**  
An exploration of the multiple aspects of the relationships between religion and culture in various societies. The course utilizes a comparative and historical approach to the subject matter. Offered in alternate years.

**REL 234 STUDIES IN COMPARATIVE RELIGION 3 SEM. HRS.**  
A survey of the history of Islam, Judaism, and Christianity, their formative experiences and sources of tradition, and the distinctive ideas and values of each religion.

**REL 330 STUDIES IN CHRISTIANITY 3 SEM. HRS.**  
A theology course that examines critical issues, ethical questions, problems and subjects related to Christianity. Subject matter may be drawn from biblical works or from contemporary issues in Christian theology and ethics for the student to evaluate. Offered in alternate years.

**REL 331 ADVANCED STUDIES IN RELIGION 3 SEM. HRS.**  
An advanced theological study of New Testament books, writers, and themes. Offered in alternate years.

**REL 332 SURVEY OF RELIGIOUS THEORISTS 3 SEM. HRS.**  
This course deals primarily with the presentation of contributions of leading religious theorists in influencing our civilization. It is a continuation of the concepts presented in REL 232.

**REL 430 CONTEMPORARY ISSUES IN RELIGION 3 SEM. HRS.**  
A study of the development of value systems of Western, Oriental, African, and Indian cultures. Provides an opportunity for the students to examine several philosophers who have greatly enhanced philosophical and ethical theories.

**REL 431 SEMINAR IN RELIGION 3 SEM. HRS.**  
A seminar for advanced students in which teamwork and cooperation can be utilized in pursuing original research.

### **SPEECH AND DRAMA COURSE DESCRIPTIONS**

**DRM 111 THEATRE WORKSHOP I 1 SEM. HR.**

The workshops are designed to give students hands-on experience working on a theatre production of a play. Responsibility is increased at each level of the workshop. Students receive one credit hour for active participation in the Theatre Guild productions. The emphasis in this workshop is an introduction to the theatre production process. This is a full semester course. Open to freshmen.

**DRM 112 THEATRE WORKSHOP II 1 SEM. HR.**

This is continuation of DRM 111. The emphasis in this workshop is the theatre production from auditions to strike. This is a full semester course. Open to freshmen.

**DRM 211 THEATER WORKSHOP III 1 SEM. HR.**

Students receive one credit hour for active participation in Theater Guild productions. The emphasis in this workshop is crew work assignments. This is a full semester course. Prerequisite: DRM 112.

**DRM 212 THEATER WORKSHOP IV 1 SEM. HR.**

Continuation of DRM 211. The emphasis in this workshop is crew work assignments. This is a full semester course. Prerequisite: DRM 211.

**DRM 311 THEATER WORKSHOP V 1 SEM. HR.**

Participation in this workshop carries the responsibility of a strong supporting role on main stage or a crew head assignment. This is a full semester course. Prerequisite: DRM 212.

**DRM 312 THEATER WORKSHOP VI 1 SEM. HR.**

Continuation of DRM 311. Participation in this workshop carries a major responsibility of assistant director, assistant stage manager, or house manager. This is a full semester course. Prerequisite: DRM 311.

**DRM 411 THEATRE WORKSHOP VII 1 SEM. HR.**

Participation in this workshop carries a major responsibility of a leading role on main stage or crew head for light, set, costume, sound, or makeup design. This is a full semester course. It is open to seniors who wish to minor in theatre. This workshop requires a senior project. Prerequisite DRM 312.

**DRM 412 THEATRE WORKSHOP VIII 1 SEM. HR.**

This is a continuation of DRM 411. Participation in this workshop carries a major responsibility of directing a main stage production, designing a set, lights, costumes, stage management. This workshop requires a senior project.

**DRM 230 ACTING I 3 SEM. HRS.**

Introduces acting techniques using modern scenes and improvisations.

**DRM 235 INTRODUCTION TO THEATER 3 SEM. HRS.**

A survey course designed to acquaint the student with the various arts and activities that make up the theater.

**DRM 231 ACTING II 3 SEM. HRS.**

A continuation of DRM 230. Emphasis is on scene analysis and character development. Prerequisite DRM 230.

**DRM 300 PLAYWRIGHT'S WORKSHOP 1-3 SEM. HRS.**

Open to students interested in the craft of play writing.

**DRM 330 TECHNIQUES OF ACTING 3 SEM. HRS.**

Provides a study of drama as a synthetic and immediate art form. Such aspects as acting, directing, design, and technical effects as they are employed in various theatrical modes and forms will be studied. Students will be afforded the opportunity to attend productions in neighboring communities as part of the course.



**DRM 331 INTRODUCTION TO THEATRICAL DESIGN AND STAGE LIGHTING 3 SEM. HRS.**

Introduces the techniques of set design and stage lighting. Includes lectures on stage lighting, equipment, and techniques in lighting design. Stage design projects are to be presented weekly with emphasis on sketches, models and ground plans.

**DRM 334 HISTORY OF AFRICAN THEATER 3 SEM. HRS.**

Provides the student of theater with a basic knowledge of African theater form and playwrights. Selected plays will be studied to give an overview of the history of African culture and art forms.

**DRM 335 HISTORY OF BLACK AMERICAN DRAMA 3 SEM. HRS.**

Provides the student of theater with the basic knowledge of Black American drama through plays and playwrights. The theater companies and their contributions will be explored through their productions.

**DRM 430 DRAMA LITERATURE 3 SEM. HRS.**

Provides a study of the elements and forms of the drama based on selected plays representing different periods in the history of drama.

**DRM 435 THEATER SEMINAR 1-3 SEM. HRS.**

Current trends and special topics will be selected to study. The seminar may include field trips to include selected professional productions.

**SPC 330 PUBLIC SPEAKING 3 SEM. HRS.**

Includes the study, organization and practice of various major types of speeches. Aid in overcoming self-consciousness and improper mannerisms will be offered. Prerequisites: SPC 130.

**SPC 331 VOICE AND DICTION 3 SEM. HRS.**

Provides a study of the mechanics and importance of good articulation. This will be based on the theory of sound production and involves meaningful exercise for articulation improvement. Prerequisite: SPC 130.

**SPC 430 ORAL INTERPRETATION 3 SEM. HRS.**

Teaches skill in using the voice and body with special emphasis placed on the interpretation of the printed page. Readings from an anthology of prose, poetry, and drama are the basis for study.

# DIVISION OF SCIENCE AND MATHEMATICS

## Program Overview

The Division of Science and Math is committed to delivering a quality undergraduate science program to a student population from diverse academic backgrounds. Through innovative instruction, applied research, internship and service learning which seek to nurture ethical values, the Division of Science and Math prepares graduates who can meet the challenges of the global marketplace and public sector organizations.

## Major Areas of Study

The Division of Science and Math offers the following degrees: Bachelor of Science in Biology, Bachelor of Science in Chemistry, Bachelor of Science in Computer Science, and Bachelor of Science in Mathematics.

## Divisional Goals

In pursuit of its mission, the Division of Science and Math will:

- actively recruit and retain promising African American students and students of other backgrounds;
- develop analytical and problem solving skills of its' students;
- enhance science laboratory skills to produce capable students to conduct off-campus internships and research;
- guide students to increase the number of persons who continue on to graduate and professional schools, and enter the workforce successfully.

## Divisional Learning Outcomes

Students in the Division of Science and Math are required to complete core courses designed to provide students with the basic applied knowledge and skills needed to compete in today's science environment. Upon completing science courses students will be able to:

- Demonstrate critical thinking and problem solving skills supported by appropriate qualitative and quantitative techniques.
- Demonstrate the ability to integrate general knowledge across science disciplines, developing strategic recommendations that embody the functional areas of science in a diverse and global setting.
- Demonstrate their ability to function in a science environment through internship assignments.
- Effectively conduct scientific research in graduate and professional schools, and the science workforce.

## BIOLOGY

The following are required courses for the Bachelor of Science Degree in Biology:

### BIOLOGY CORE REQUIREMENTS

BIO	131	General Biology I	3
BIO	111	General Biology I Lab	1
BIO	132	General Biology II	3
BIO	112	General Biology II Lab	1
BIO	232	General Zoology	3
BIO	212	General Zoology Lab	1
BIO	333/313	Human Anatomy and Physiology I & Lab	3/1
BIO	334/314	Human Anatomy and Physiology II & Lab	3/1
BIO	336	Microbiology	3
BIO	316	Microbiology Lab	1
BIO	418	Honors Biology Seminar	1
BIO	431	Genetics	3
BIO	411	Genetics Lab	1
BIO	460	Biology Internship	6
		One biology elective with Lab	4
CHE	131-132	General Chemistry I & II	3/3
CHE	111-112	General Chemistry I & II Labs	1/1
CHE	331-332	Organic Chemistry I & II	3/3
CHE	311-312	Organic Chemistry I & II Labs	1/1
MAT	230	Pre-Calculus	3
MAT	231	Analytical Geometry and Calculus I	3
MAT	234	Introduction to Probability and Statistics	3
PSY	230	General Psychology	3
PHY	231-232	Physics I & II	3/3
PHY	211-212	Physics I & II Labs	1/1
		<b>Total Hours</b>	<b>75.00</b>

### REQUIRED PROGRAM FOR B.S. IN BIOLOGY

#### FRESHMAN YEAR

See Freshman Year Experience	<b>33.00</b>
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#### SOPHOMORE YEAR

BIO	131	General Biology I	3
BIO	111	General Biology I Lab	1
BIO	132	General Biology II	3
BIO	112	General Biology II Lab	1
BIO	334	Human Anatomy & Physiology II	3
BIO	314	Human Anatomy & Physiology II lab	1
BIO	333	Human Anatomy & Physiology I	3
BIO	313	Human Anatomy & Physiology I Lab	1
BIO	232	General Zoology	3
BIO	212	General Zoology Lab	1
CHE	131	General Chemistry I	3
CHE	111	General Chemistry I Lab	1
CHE	132	General Chemistry II	3
CHE	112	General Chemistry II Lab	1
MAT	230	Pre Calculus	3
SOS	231	Introduction to the Social Sciences	3
AEP	211/212	Academic Enrichment	1
		<b>Total Hours</b>	<b>35.00</b>

**JUNIOR YEAR**

PHY	231	Physics I	3
PHY	211	Physics I Lab	1
PHY	232	Physics II	3
PHY	212	Physics II Lab	1
HUM	233	Introduction to the Humanities	3
MAT	231	Analytical Geometry and Calculus I	3
MAT	234	Introduction to Probability and Statistics	3
CHE	331	Organic Chemistry	3
CHE	311	Organic Chemistry I Lab	1
CHE	332	Organic Chemistry II	3
CHE	312	Organic Chemistry II Lab	1
REL		One Course in Religion	3
		Two courses in one Foreign Language	6
		<b>Total Hours</b>	<b>34.00</b>

**SENIOR YEAR**

BIO	336	Microbiology	3
BIO	316	Microbiology Lab	1
BIO	418	Honors Biology Seminar	1
BIO	431	Genetics	3
BIO	411	Genetics Lab	1
BIO	460	Biology Internship	6
BIO		One biology elective with lab	4
PSY	230	General Psychology	3
		<b>Total Hours</b>	<b>22.00</b>
		<b>Total Semester Hours Required for Graduation</b>	<b>124.00</b>

**CHEMISTRY**

The following are required courses for the Bachelor of Science Degree in Chemistry

**CHEMISTRY CORE REQUIREMENTS**

CHE	131/132	General Chemistry I and II	3/3
CHE	111/112	General Chemistry I and II Labs	1/1
CHE	331/332	Organic Chemistry I and II	3/3
CHE	311/312	Organic Chemistry I and II Labs	1/1
CHE	333/313	Quantitative Analysis and Lab	3/1
CHE	334/314	Instrumental Analysis and Lab	3/1
CHE	335/315	Biochemistry and Lab	3/1
CHE	434/435	Physical Chemistry I and II	3/3
CHE	414/415	Physical Chemistry I and II Labs	1/1
CHE	460	Internship	6
BIO		Two biology courses with labs of student's choice	8
		General Elective (Student choice)	3
CHE	418	Honors Chemistry Seminar	1
MAT	230	Pre-Calculus	3
MAT	231/232	Analytical Geometry and Calculus I and II	3/3
PHY	231/232	Physics I and II	3/3
PHY	211/212	Physics I and II Labs	1/1
CHE	436/416	Computer Methods in Chemistry and Lab	3/1
		<b>Total Hours</b>	<b>75.00</b>

## REQUIRED PROGRAM FOR B.S. IN CHEMISTRY

### FRESHMAN YEAR

See Freshman Year Experience 33.00

### SOPHOMORE YEAR

CHE	131/132	General Chemistry I and II	6
CHE	111/112	General Chemistry I and II Labs	2
MAT	230	Pre-Calculus	3
MAT	231/232	Analytical Geometry and Calculus I and II	6
HUM	233	Introduction to the Humanities	3
SOS	231	Introduction to the Social Sciences	3
PHY	231/232	Physics I and II	6
PHY	211/212	Physics I and II Lab	2
AEP	211/212	Academic Enrichment	1
<b>Total Hours</b>			<b>32.00</b>

### JUNIOR YEAR

CHE	331/332	Organic Chemistry I and II	6
CHE	311/312	Organic Chemistry I and II Labs	2
CHE	333/313	Quantitative Analysis and Quantitative Analysis Lab	4
CHE	334/314	Instrumental Analysis and Instrumental Analysis Lab	4
MAT	234	Introduction to Probability and Statistics	3
		Two courses in one Modern Foreign Language	6
REL		One course in Religion	3
<b>Total Hours</b>			<b>28.00</b>

### SENIOR YEAR

CHE	335/315	Biochemistry I/Lab	4
CHE	434/435	Physical Chemistry I and II	6
CHE	414/415	Physical Chemistry I and II Labs	2
CHE	418	Honors Chemistry Seminar	1
CHE	436/416	Computer Methods in Chemistry and Lab	4
CHE	460	Chemistry Internship	6
		Two Biology Elective with lab	8
		One Elective	3
<b>Total Hours</b>			<b>34.00</b>

**Total Semester Hours Required for Graduation 127.00**

## COMPUTER SCIENCE

The following are the required courses for the Bachelor of Science Degree in Computer Science

### COMPUTER SCIENCE CORE REQUIREMENTS

CMS	238	Discrete Mathematics	3
CMS	333	C++ Programming Language	3
CMS	337	Introduction to Computer Programming w/ C and C++	3
CMS	341	JAVA	3
CMS	370	Computer Science Ethics	3
CMS	335	Concepts of Programming Language Design	3
CMS	411	Computer Science Seminar	1
CMS	430	Computer Organization	3
CMS	431	Data Structure/Algorithm	3
CMS	432	Operating Systems	3
CMS	433	Computer Networking	3

CMS	434	Computer Science Project	3
CMS	435	Database Management	3
CMS	460	Computer Science Internship	6
		One Computer Science Elective	3
MAT	230	Pre-Calculus	3
MAT	231	Calculus I	3
MAT	232	Calculus II	3
MAT	331	Calculus III	3
MAT	233	Linear Algebra	3
MAT	234	Introduction to Probability and Statistics	3
MAT	333	Numerical Methods	3
PHY	231/232	Physics I & II	6
PHY	211/212	Physics I & II Labs	2
		<b>Total Hours</b>	<b>73.00</b>

## REQUIRED PROGRAM FOR B.S. IN COMPUTER SCIENCE

### FRESHMAN YEAR

See Freshman Year Experience **33.00**

### SOPHOMORE YEAR

AEP	211/212	Academic Enrichment	1
CMS	238	Discrete Mathematics	3
CMS	333	C++ Programming Language	3
CMS	335	Concepts in Programming Language Design	3
CMS	337	Intro to Computer Programming w/ C and C++	3
MAT	230	Pre-Calculus	3
MAT	231	Calculus I	3
MAT	232	Calculus II	3
MAT	233	Linear Algebra	3
SOS	231	Introduction to the Social Sciences	3
HUM	233	Introduction to the Humanities	3
		<b>Total Hours</b>	<b>31.00</b>

### JUNIOR YEAR

PHY	231/232	Physics I and II	6
PHY	211/212	Physics I and II Labs	2
CMS	411	Computer Science Seminar	1
CMS	430	Computer Organization	3
CMS	431	Data Structures	3
CMS	435	Database Management	3
CMS	370	Computer Science Ethics	3
MAT	234	Introduction to Probability and statistics	3
		Two courses in one foreign Language	6
		One course in Religion	3
		<b>Total Hours</b>	<b>33.00</b>

### SENIOR YEAR

MAT	331	Calculus III	3
CMS	432	Operating System	3
CMS	433	Computer Networking	3
CMS	341	JAVA	3
CMS	434	Computer Science Project	3
CMS	460	Computer Science Internship	6
		Computer Science Elective	3
MAT	333	Numerical Methods	3

<b>Total Hours</b>	<b>27.00</b>
<b>Total Semester Hours Required for Graduation</b>	<b>124.00</b>

## MATHEMATICS

The following are required courses for the Bachelor of Science degree in Mathematics

### MATHEMATICS CORE REQUIREMENTS

MAT	230	Pre-Calculus	3
MAT	231/232	Analytical Geometry and Calculus I-II	3/3
MAT	331/332	Analytical Geometry and Calculus III-IV	3/3
MAT	233	Linear Algebra	3
MAT	234	Introduction to Probability and Statistics	3
MAT	330	Number Theory	3
MAT	333	Numerical Methods	3
MAT	334/335	Abstract Algebra I-II	3/3
MAT	431	Differential Equations	3
MAT	433/434	Advanced Calculus I-II	3/3
MAT	435	Complex Variables	3
MAT	436	Real Analysis	3
MAT	418	Honor Mathematics Seminar	1
MAT	437	Topology	3
MAT	460	Internship	6
		Two electives	6
PHY	231/232	Physics I and II	3/3
PHY	211/212	Physics I and II Labs	1/1
CMS	337	Intro to Computer Programming w/ C and C++	3
		<b>Total Hours</b>	<b>75.00</b>

## REQUIRED PROGRAM FOR B.S. IN MATHEMATICS

### FRESHMAN YEAR

See Freshman Year Experience	<b>33.00</b>
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### SOPHOMORE YEAR

AEP	211/212	Academic Enrichment	1
MAT	230	Pre-Calculus	3
MAT	231/232	Analytical Geometry and Calculus I and II	6
PHY	231/232	Physics I and II	6
PHY	211/212	Physics I and II Labs	2
HUM	233	Introduction to the Humanities	3
SOS	231	Introduction to the Social Sciences	3
REL	230	Intro to Biblical Studies	3
		<b>Total Hours</b>	<b>27.00</b>

### JUNIOR YEAR

MAT	233	Linear Algebra	3
MAT	234	Intro to Probability and Statistics	3
MAT	333	Numeric Methods	3
CMS	337	Intro to Computer Science w/ C and C ++	3
		Two courses in one Modern Foreign Language	6
MAT	331/332	Analytical Geometry and Calculus III and IV	6
MAT	334/335	Abstract Algebra I and II	6
MAT	330	Number Theory	3
		<b>Total Hours</b>	<b>33.00</b>

**SENIOR YEAR**

MAT	431	Differential Equations	3
MAT	433/434	Advanced Calculus I-II	6
MAT	435	Complex Variables	3
MAT	436	Real Analysis	3
MAT	437	Topology	3
		Two Electives	6
MAT	418	Mathematics Honors Seminar	1
MAT	460	Internship	6
		<b>Total Hours</b>	<b>31.00</b>

**Total Semester Hours Required for Graduation 124.00**

**BIOLOGY EDUCATION DEGREE PROGRAM**

Biology education majors are required to take sufficient course work to give them a breadth of knowledge in science. This sequence of courses prepares the student to teach high school biological science courses.

**REQUIRED PROGRAM FOR B.S. IN BIOLOGY EDUCATION****FRESHMAN YEAR**

See Freshman Year Experience **33.00**

**SOPHOMORE YEAR**

HUM	233	Introduction to the Humanities	3
REL	230	Introduction to Biblical Studies	3
		Foreign Language I	3
		Foreign Language II	3
SOS	231	Introduction to the Social Sciences	3
BIO	231	General Botany	3
BIO	211	General Botany Laboratory	1
BIO	232	General Zoology	3
BIO	212	General Zoology Laboratory	1
PRA	230	PRAX Seminar I	3
AEP	211	Academic Enrichment	.5
AEP	212	Academic Enrichment	.5
		<b>Total Hours</b>	<b>27.00</b>

**JUNIOR YEAR**

BIO	330	Nutrition	3
BIO	310	Nutrition lab	1
CHE	131	General Chemistry I	3
CHE	111	General Chemistry I Laboratory	1
MAT	230	Pre calculus	3
MAT	231	Analytic Geometry & Calculus I	3
EDU	230	Foundations of Education	3
EDU	330	Classroom Management	3
PSY	230	General Psychology	3
SPE	331	Psychology of Exceptional Students	3
PSY	332	Human Growth, Development & Diversity	3
EDS	313	Teaching Strategies Practicum	1
		<b>Total Hours</b>	<b>30.00</b>

PRAXIS II Examination: Subtest  
Principles of Learning and Teaching  
Content Area Examination



**SENIOR YEAR**

BIO	336	Microbiology	3
BIO	316	Microbiology Lab	1
BIO	431	Genetics	3
BIO	411	Genetics Lab	1
EDU	323	Educational Technology Competency	2
		One Reading Course	3
EDS	430	Methods of Teaching Secondary Education	3
EDU	430	Measurement and Evaluation	3
EDU	433	Integrative Teaching Seminar	3
EDU	460/461	Internship (Student Teaching)	12
EDU	401	Student Teaching Seminar	0
		<b>Total</b>	<b>34.00</b>
		<b>Total Semester Hours Required for Graduation</b>	<b>124.00</b>

**MATHEMATICS EDUCATION DEGREE PROGRAM**

Mathematics education majors are required to take sufficient coursework to give them enough basic knowledge to succeed as a high school mathematics teacher.

**REQUIRED PROGRAM FOR B.S. IN MATHEMATICS EDUCATION****FRESHMAN YEAR**

See Freshman Year Experience **33.00**

**SOPHOMORE YEAR**

HUM	233	Introduction to the Humanities	3
REL	230	Introduction to Biblical Studies	3
SOS	231	Introduction to Social Science	3
		Foreign Language I	3
		Foreign Language II	3
MAT	230	Pre- Calculus	3
MAT	231	Analytic Geometry and Calculus I	3
MAT	233	Linear Algebra	3
PRA	230	PRAX Seminar I	3
AEP	211	Academic Enrichment	.5
AEP	212	Academic Enrichment	.5
		<b>Total Hours</b>	<b>28.00</b>
		Pre-Professional Skills Test: Subtest	
		Reading	
		Writing	
		Mathematics	

**JUNIOR YEAR**

MAT	232	Analytic Geometry & Calculus II	3
MAT	334	Abstract Algebra I	3
MAT	234	Intro to Probability and Statistics	3
EDU	230	Foundations of Education	3
EDU	330	Classroom Management	3
PSY	230	General Psychology	3
SPE	331	Psychology of Exceptional Students	3
PSY	332	Human Growth, Development and Diversity	3
EDU	323	Educational Tech Competency	2
EDS	313	Teaching Strategies Practicum	1
MAT	335	Abstract Algebra II	3
EDU	430	Measurement Evaluation	3

RDL	334	Teaching Reading in the Content Area	3
		<b>Total Hours</b>	<b>36.00</b>
		PRAXIS II Examination: Subtest Principles of Learning and Teaching Content Area Examination	

#### SENIOR YEAR

PHY	231	Physics I	3
PHY	211	Physics I Laboratory	1
MAT	330	Number Theory	3
MAT	431	Differential Equations	3
EDS	430	Methods of Teaching Secondary Education	3
EDU	433	Integrative Teaching Seminar	3
EDU	460/461	Internship (Student Teaching)	12
EDU	401	Student Teaching Seminar	
		<b>Total Hours</b>	<b>28.00</b>
		<b>Total Semester Hours Required for Graduation</b>	<b>125.00</b>

### BIOLOGY COURSE DESCRIPTIONS

#### **BIO 131 GENERAL BIOLOGY I 3 SEM. HRS.**

Course stresses the following concepts: Hierarchy of the living world; emergent properties of different levels of biological structure; cells as organism's basic units of structure and function; continuity of life based on heritable information in the form of DNA; correlation of structure and function at all levels of biological organization.

#### **BIO 111 GENERAL BIOLOGY I LAB 1 SEM. HR.**

The main emphasis is student development of critical thinking skills. Lab experiments are basic and provide students with the opportunity to apply their biology knowledge. Labs include microscopy, diffusion and osmosis, cellular respiration and fermentation. Co-requisite: BIO 131.

#### **BIO 132 GENERAL BIOLOGY II 3 SEM. HRS.**

This course is part II of General Biology, and emphasizes themes in the study of life. The main topics which will be discussed include: organisms as open systems that interact continuously with their environment; dynamic balance in living systems is maintained by regulatory mechanisms; life on Earth has dual faces of unity and diversity; the core theme of biology is evolution; multidisciplinary adventure of biology. Prerequisite: BIO 131.

#### **BIO 112 GENERAL BIOLOGY II LAB 1 SEM. HR.**

The lab is designed to build students' critical thinking skills. They will learn how to write scientific reports. Lab experiments include photosynthesis, mitosis and meiosis, bacteriology, and plant diversity. Co-requisite: BIO 132.

#### **BIO 231 GENERAL BOTANY 3 SEM. HRS.**

Course stresses the following concepts: terminology, cell structure and physiology; tissue organization; nomenclature; phylogeny; patterns of plant development, structure and function. Systems of classification of representative groups of plants are covered, as well as ecology, metabolism, basic genetics. Prerequisite: BIO 130 or BIO 132.

#### **BIO 211 GENERAL BOTANY LAB 1 SEM. HR.**

The lab emphasizes familiarization with the compound and dissecting microscopes; microscopic study of different types of plant cell structure; collection and identification of different types of leaves, inflorescence, fruits and seeds. Sectioning, staining and preparations of slides using different types of stems and root specimens. Co-requisite: BIO 231.

#### **BIO 232 GENERAL ZOOLOGY 3 SEM. HRS.**

Course stresses the following concepts: terminology, cell structure and physiology; tissue organization; nomenclature. The anatomy and physiology of protochordates, fishes, reptiles, amphibians, birds and mammals - their characteristics of life, reproduction and habitats. Phylogeny; diversity and evolutionary patterns. Prerequisite :BIO 130 or BIO 132

- BIO 212 GENERAL ZOOLOGY LAB 1 SEM. HR.**  
 Microscopy - Identification of microscope parts and functions. Identification of tissues, organs - all dissection of real animals - frogs, fetal pigs, and bony fishes and the cat. Co-requisite: BIO 232.
- BIO 330 NUTRITION 3 SEM. HRS.**  
 This course emphasizes the study of the basic food nutrients, organic groups, energy giving nutrients, minerals, and water, emphasizing dietary requirements and importance, metabolism, dietary diseases, and special dietary requirements of athletes, pregnant/lactating women, infants, teens and aged people. Prerequisites: BIO130 or BIO 131.
- BIO 310 NUTRITION LAB 1 SEM. HR.**  
 The nutrition lab will include the following: microscopy; dissection of the cat tracing the digestive tract and the digestive process; classification and identification of the energy yielding nutrients; and the application of the metric system in all the measurements of weight and height involved in the study of recommended dietary allowances and all other data. Co-requisite: BIO 330.
- BIO 331 ENVIRONMENTAL BIOLOGY 3 SEM. HRS.**  
 A study of the relations between living organisms and their environment. The topics covered are the biogeochemical cycle, environmental factors influencing living organisms, population structure and dynamics, and energy flow in the ecosystem. Prerequisite: CHE 132 and BIO 132 or BIO 130.
- BIO 311 ENVIRONMENTAL BIOLOGY LAB 1 SEM. HR.**  
 The main emphasis is on methods of survey, identification of communities, soil and water analysis. Co-requisite: BIO 331.
- BIO 333 HUMAN ANATOMY AND PHYSIOLOGY I 3 SEM. HRS.**  
 The course emphasizes the structure and function of organs and systems of the human body. Systems studied will include integumentary, skeletal, muscular, nervous, and endocrine. Prerequisite: BIO 130 or BIO 132.
- BIO 313 HUMAN ANATOMY AND PHYSIOLOGY I LAB 1 SEM. HR.**  
 Microscopy: Identification of the chosen specimens on slides. Cells, tissues, organs, and glands will be studied. Dissection of the representative lab animals available - preserved specimens. Identification of the body parts using the models - Human Torso. Co-requisite: BIO 333.
- BIO 334 HUMAN ANATOMY & PHYSIOLOGY II 3 SEM. HRS.**  
 This course emphasizes the structures and functions of the organs and systems of the human body and will include these systems: cardiovascular, lymphatic, digestive, respiratory, urinary, and reproductive. Prerequisite: BIO 333.
- BIO 314 HUMAN ANATOMY & PHYSIOLOGY II LAB 1 SEM. HR.**  
 Identification of the various organs and systems of the human body using the human torso and other models available. Identification of the structures and processes on slides. Dissection of the available preserved specimens. Co-requisite: BIO 334.
- BIO 335 MOLECULAR BIOLOGY 3 SEM. HRS.**  
 This course emphasizes molecular organization of the cell and structure and shape of macromolecules. Cellular organelles are studied with reference to energy metabolism. Basic genetic mechanisms, gene regulation and expression, recombinant DNA teaching, and cell signaling are covered. Prerequisite: CHE 332 and BIO 132.
- BIO 315 MOLECULAR BIOLOGY LAB 1 SEM. HR.**  
 Measurement of pH, buffers, general color tests for carbohydrates, proteins, separation and identification of amino acids by paper chromatography, thin layer chromatography of lipids, electrophoresis of proteins, extraction and purification of DNA, RNA. Co-requisite: BIO 335
- BIO 336 MICROBIOLOGY 3 SEM. HRS.**  
 Lecture emphasizes microbial techniques, growth, nutrition, metabolism, and control of microbial growth. Mechanisms of resistance, microbial virulence and microbial diseases are studied. Prerequisite: CHE 132 and BIO 132.

**BIO 316 MICROBIOLOGY LAB 1 SEM. HR.**  
Aseptic transfer technique, preparing a wet mount and observing microorganisms, preparing a smear and simple stain, gram staining, acid-fast staining, end spore staining, pour-plate technique, streak-plate and spread-plate techniques, disinfectants and antiseptics, antibiotic disk sensitivity testing. Co-requisite: BIO 336.

**BIO 418 HONORS BIOLOGY SEMINAR 1 SEM. HR.**  
This class will discuss current developments in the life sciences.

**BIO 431 GENETICS 3 SEM. HRS.**  
This course is designed to provide understanding of the principles of heredity in plants and animals. Inheritance at both the familial and population levels and the biochemical basis of heredity are stressed. Application of genetics to medical and evolutionary problems is considered. Prerequisite: BIO132, CHE 332.

**BIO 411 GENETICS LAB 1 SEM. HR.**  
Drosophila experiments in genetics: dihybrid crosses, the chi-square test, cell reproduction: mitosis in root tip squashes, meiosis in Rheo discolor, polytene chromosome in dipterans salivary gland squash preparation, linkage and crossing over in fungi, extraction of bacterial DNA, transformation in E. coli. Co-requisite: BIO 431.

**BIO 460 BIOLOGY INTERNSHIP 6 SEM. HRS.**  
Work experience in business, industrial, governmental, research lab or service organization as may be relevant to career objective. The work experience is considered as an opportunity to apply and extend knowledge obtained in the classroom. Prerequisite: At least 16 semester hours of biology courses and approval by faculty advisor.

**BIO 435 CONCEPTS OF TOXICOLOGY 3 SEM. HRS.**  
This course is based on lectures and discussions; however, it introduces to the students simple concepts and mechanisms of toxicology of the toxicants around us. These chemicals are present in the food we eat, the water we drink, and even the air we breathe. This course offers the opportunity for the students to gain basic knowledge about the environmental chemicals, their toxicity, and route of entry to the human body. Students will learn how to minimize the risk of exposure by taking certain steps. This course will serve as a stepping stone for those students wishing to pursue their career in environmental science. Prerequisite: BIO 132 and CHE 332

**BIO 436 FUNDAMENTALS OF BIOTECHNOLOGY AND LAB 4 SEM. HRS.**  
This course deals with the history and application of DNA technology, bioethics, radiation safety and basic labs used in teaching biotechnology. Students are exposed to the modern techniques in biotechnology through computer simulation, assignments, and discussion of research paper on modern trends in biotechnology. This course will serve well to those students seeking their career in research and industry. Prerequisite: BIO 431 and CHE 332

## CHEMISTRY COURSE DESCRIPTIONS

**CHE 131 GENERAL CHEMISTRY I 3 SEM. HRS.**  
A comprehensive study of chemical principles including states of matter, atomic structure, chemical bonding, molecular structures, stoichiometry, thermo chemistry, chemical reactions, the periodic table, and gas laws.

**CHE 111 GENERAL CHEMISTRY I LAB 1 SEM. HR.**  
This course will provide an hands-on experience with simple measurements, analysis of unknown substances, study of chemical and physical properties of some elements, techniques of separation, determination of chemical formula, measurement of heat changes in chemical reactions, study of active metals, general concepts of chemical bonding, Charles law etc. Co-requisite: CHE 131.

**CHE 132 GENERAL CHEMISTRY II 3 SEM. HRS.**  
Solutions, acids and bases, kinetics, ionic equilibrium product principle, electrochemistry etc. are topics included in this course. Lecture only. Prerequisite: CHE 131.

**CHE 112 GENERAL CHEMISTRY II LAB 1 SEM. HR.**  
This course is designed to provide a hands-on experience on some of the materials that are covered in course CHE-132. The experiments that are carried out in this course are based on solutions and solubility, solutions of

electrolytes, molecular mass determination by solution method, chemical equilibrium, measurements of reaction rates, characterization of compounds, acid-base titration. Co-requisite: CHE 132.

**CHE 330 ENVIRONMENTAL CHEMISTRY 3 SEM. HRS.**  
Chemistry of the earth, hydrocarbons, polymers in relation to the environment and conventional and alternative sources of energy are presented. Air and water pollution, agricultural chemicals and biological control of pests, food additives and household chemicals are also introduced. The uses and abuses of psychotropic drugs, and chemotherapy are also described. Prerequisite: CHE 132.

**CHE 310 ENVIRONMENTAL CHEMISTRY LAB 1 SEM. HR.**  
This course will expose students to different environmental problems such as air, water, and soil pollutions. The students will perform several laboratory experiments such as water analysis, cigarette smoke analysis, household chemicals, etc. Co-requisite: CHE 330.

**CHE 331 ORGANIC CHEMISTRY I 3 SEM. HRS.**  
Chemistry of carbon compounds. This course consists of a study of alkanes, alkenes, alkynes, alicyclic hydrocarbons, stereochemistry, and alkyl halides. Structure, bonding, synthesis, and reaction mechanisms are emphasized. Prerequisite: CHE 132.

**CHE 311 ORGANIC CHEMISTRY I LAB 1 SEM. HR.**  
This course emphasizes laboratory techniques as applied to separation, purification, chemical reaction, and synthesis of organic compounds. Co-requisite: CHE 331.

**CHE 332 ORGANIC CHEMISTRY II 3 SEM. HRS.**  
This course is a study of aromatic hydrocarbons, alcohols, phenols, aldehydes, ketones, and amines. Synthesis, reaction mechanisms, and spectroscopic identification of functional groups are described. Prerequisite: CHE 331.

**CHE 312 ORGANIC CHEMISTRY II LAB 1 SEM. HR.**  
This laboratory course is designed to investigate the correlation of organic chemical behavior with organic structures. Basic spectroscopy techniques will also be introduced. Co-requisite: CHE 332.

**CHE 333 QUANTITATIVE ANALYSIS 3 SEM. HRS.**  
Theories and principles involved in analytical chemistry including volumetric, gravimetric techniques, electrochemistry of electrolyte solutions and separation methods are described. Prerequisite: CHE 132.

**CHE 313 QUANTITATIVE ANALYSIS LAB 1 SEM. HR.**  
Laboratory experiments will be performed for quantitative analysis including volumetric and gravimetric techniques, and acid base reactions. Co-requisite: CHE 333.

**CHE 334 INSTRUMENTAL ANALYSIS 3 SEM. HRS.**  
The theory, application, and instrumentation of current techniques in analytical chemistry, such as gas chromatography (GC), high performance liquid chromatography (HPLC), ultraviolet (UV) spectrophotometer, infra red (IR) spectrophotometer, nuclear magnetic resonance (NMR), and mass spectrometry (MS) will be discussed. Prerequisite: CHE 332.

**CHE 314 INSTRUMENTAL ANALYSIS LAB 1 SEM. HR.**  
The students have the opportunity to get hands-on experience on state-of-the-art equipment such as GC, GC/MS, HPLC, IR, UV, and NMR. Each student will learn how to use these instruments to solve certain environmental and biological problems. Co-requisite: CHE 334.

**CHE 335 BIOCHEMISTRY 3 SEM. HRS.**  
Chemical composition of matter is studied from the standpoint of molecular logic. The structure of macromolecules is studied by first understanding the basic building blocks of lipids, proteins, nucleic acids and carbohydrates. The structure of cellular components and energy metabolism and the roles of vitamins and cofactors are studied. Prerequisite: CHE 332.

**CHE 315                      BIOCHEMISTRY LAB                      1 SEM. HR.**  
Laboratory experiments are performed for Biochemistry (CHE 335) concerning the structure, composition, and some of the properties of the macromolecules, proteins, carbohydrates, lipids, and nucleic acids. Co-requisite: CHE 335.

**CHE 418                      HONORS CHEMISTRY SEMINAR                      1 SEM. HR.**  
The course includes class discussion of current developments in chemistry.

**CHE 434                      PHYSICAL CHEMISTRY I                      3 SEM. HRS.**  
Fundamental principles of Physical Chemistry are presented with emphasis on the properties of gases, kinetic molecular theory of gases, the first law of thermodynamics, thermo chemistry, and the phase equilibrium. Pre/Co-requisite: CHE 132, MAT 231.

**CHE 414                      PHYSICAL CHEMISTRY I LAB                      1 SEM. HR.**  
Experiments are performed for Physical Chemistry I (CHE 434) involving gas laws, kinetic theory of gases, thermo chemistry, and the first law of thermodynamics. Co-requisite: CHE 434.

**CHE 435                      PHYSICAL CHEMISTRY II                      3 SEM. HRS.**  
This course covers the second and the third laws of thermodynamics and their applications, the fundamental principles of electrochemistry, free energy and chemical equilibria, catalysis, and the physical principles of the quantum mechanics theory. Prerequisite: CHE 434.

**CHE 415                      PHYSICAL CHEMISTRY II LAB                      1 SEM. HR.**  
Laboratory experiments involve second and third laws of thermodynamics, chemical equilibrium, and chemical kinetics. Co-requisite: CHE 435.

**CHE 436                      COMPUTER METHODS IN CHEMISTRY                      3 SEM. HRS.**  
Basics of computerized instrumentation for the control of instruments, direct acquisition and analysis of the data from the experiment. Computerized literature search, drawing three dimensional structures of chemical compounds, problem solving in stoichiometry, and chemical kinetics. Prerequisite: CHE 332 and CMS 130.

**CHE 416                      COMPUTER METHODS IN CHEMISTRY LAB                      1 SEM. HR.**  
Experiments are conducted in the lab for Computer Methods in Chemistry (CHE 436) concerning computerized acquisition and analysis of the data from the experiments in stoichiometry and chemical kinetics Co-requisite: CHE 436.

**CHE 460                      INTERNSHIP                      6 SEM. HRS.**  
Work experience in business, industrial, governmental, research laboratory or service organization as may be relevant to career objective. The work experience is considered as an opportunity to apply and extend knowledge obtained in the classroom. Prerequisite: at least 16 semester hours of chemistry courses and approval by the faculty advisor.

## **COMPUTER SCIENCE COURSE DESCRIPTIONS**

**CMS 130                      INTRO TO PERSONAL COMPUTERS                      3 SEM. HRS.**  
The course is taught using the Microsoft Office textbook. It is an introduction to the basic functions of a personal computer and its operating system. This course includes hands-on exercises in word processing, spreadsheets, and databases. The textbook consists of 31 lessons that introduce the basics of using Word, Excel, Access, PowerPoint, Outlook, Publisher, and FrontPage programs. The student will learn to operate effectively within the desktop environment and will be able to manage and organize files and directories/folders as well as know how to copy, move and delete files and folders. The course is designed to teach students how to create, edit and design documents and presentations in Microsoft's operating system.

**CMS 238                      DISCRETE MATHEMATICS                      3 SEM. HRS.**  
Induction and Recursion; sets counting; graphs; structures and simulations; Boolean algebra; algebraic structures; encoding and decoding; finite state machines. Prerequisites: MAT 132.

- CMS 370**                      **COMPUTER SCIENCE ETHICS**                      **3 SEM. HRS.**  
This course introduces concepts of social influences and ethics within the computing discipline. Topics include legal and ethical issues; dispute prevention and resolution; contracts' liability; social responsibility; patents' copyrights; trademarks; societal considerations; various professional codes of ethics; and historical computing. Prerequisite: CMS 130.
- CMS 332**                      **LINEAR PROGRAMMING**                      **3 SEM. HRS.**  
General theory of linear programming; the simplex, the revised simplex method, parametric linear programming, and matrix games. Prerequisite: MAT 233 and CMS 333.
- CMS 333**                      **C ++ PROGRAMMING LANGUAGE**                      **3 SEM. HRS.**  
This course covers the syntax of C++ programming languages which is an extension to the C Language with emphasis on proper design and the techniques using the basic computer for object oriented programming. Prerequisite: CMS 130.
- CMS 334**                      **VISUAL BASIC**                      **3 SEM. HRS.**  
Students design and develop software applications for the Windows Operating System. Visual Basic incorporates a set of software technologies called Active X. Active X technology allows the creation, integration, and reuse of software components called controls. This course will provide an overview of application development, user interface design, program development methodology, structure programming, object-oriented programming and the Visual Basic software development systems. Prerequisite: CMS 130.
- CMS 335**                      **CONCEPTS OF PROGRAMMING LANGUAGE DESIGN**                      **3 SEM. HRS.**  
This course introduces concepts of programming language history and development, specification, analysis, and design. Topics include data types and data structures; runtime environments; parameters; procedures and functions; separate files; control structures; memory management; binding; compilation; linkage; interpreters; syntax and semantics; automata; and grammars. Prerequisites: CMS 333 or CMS 334.
- CMS 341**                      **JAVA**                      **3 SEM. HRS.**  
This course will prepare students to learn more advanced aspects of the Java language. Students will learn about Java's object-oriented building block, and work with Java's operator and control flow statements. The course not only will teach students how to use these features of Java, but also talk about when and why they would use them. Prerequisite: CMS 333.
- CMS 430**                      **COMPUTER ORGANIZATION**                      **3 SEM. HRS.**  
Components of micro, mini, and main frame architectures, stack computers and operation of the hardware, software components of computer systems. Includes logic design, number representations and arithmetic, interrupt handling, devices and their control. Implementation of binary arithmetic, Elementary Boolean Algebra and Elementary Design. Prerequisite: CMS 333.
- CMS 431**                      **DATA STRUCTURES/ALGORITHM**                      **3 SEM. HRS.**  
Analysis of internal and external storage, manipulation, search and retrieval of different data structures. A study of sorting and searching techniques. Description of trees, files, algorithm analysis, recursion using Pascal. Basic concepts of data and structures such as strings, lists, arrays, stack, queues, trees, and graphs, and analysis and design of efficient algorithms for searching and sorting. Example and programming will utilize the Pascal Language. Prerequisite: CMS 333.
- CMS 432**                      **OPERATING SYSTEMS**                      **3 SEM. HRS.**  
A brief introduction on the early history, developments and generations of operating systems, hardware, software, firmware, process concepts, various storages and storage management, job and processor scheduling, disk scheduling, and file and database systems. Prerequisite: CMS 431.
- CMS 433**                      **COMPUTER NETWORKING**                      **3 SEM. HRS.**  
An overview of Data Communication, data terminals, architecture of network, message switching, error-checking codes, high-level protocols. Prerequisite: CMS 432.

**CMS 434                      COMPUTER SCIENCE PROJECT                      3 SEM. HRS.**  
Students are required to work on a computer programming based project, prepare a paper and present it to their peers. Discussions will involve programming peculiarities, advanced topics in programming, and evaluation of the projects. Prerequisite: CMS 431.

**CMS 435                      DATABASE MANAGEMENT SYSTEMS                      3 SEM. HRS.**  
Design and management of database systems with an emphasis on search and matching techniques and efficiency of computer algorithms. Prerequisite: CMS 130.

**CMS 437                      INTRODUCTION TO COMPUTER GRAPHICS                      3 SEM. HRS.**  
Graphical display of solutions to scientific and commercial problems, various display algorithms, and graphic languages and display units. Prerequisite: CMS 333.

**CMS 439                      INTRODUCTION TO ARTIFICIAL INTELLIGENCE                      3 SEM. HRS.**  
Problem solving methods in artificial intelligence, (heuristic) programming, and memory models. Prerequisite: CMS 431.

**CMS 460                      INTERNSHIP                      6 SEM. HRS.**  
Work experience in business, industrial, governmental, or service organization as may be relevant to career objective. The work experience is considered as an opportunity to apply and extend knowledge obtained in the classroom. Prerequisite: at least six (6) computer science courses and approval by faculty advisor.

**CMS 336                      INTRO TO UNIX/LINUX                      3 SEM. HRS.**  
This course exposes students to understand what Unix/Linux is and how to use it. Students will gain a technical overview of Unix/Linux by building knowledge and understanding through hands-on experiences. The topics covered include basic commands and system structures, system tools, output redirection, command line text editing, e-mail and system calls, file system basics, and basic shell scripting. Prerequisite: CMS 337.

**CMS 411                      COMPUTER SCIENCE SEMINAR                      1 SEM. HR.**  
The course will explore in depth some aspect or problem of Computer Science or a closely related topic. Students build skills in the areas of research and presentation. The Computer Science area will have a format for discussing specialized topics that are either too narrow to offer as an elective or too unique to fit into existing courses. Students are responsible for their topic selection, research, and preparation. The instructor will serve primarily as a consultant.

**CMS 337                      INTRO TO COMPUTER PROGRAMMING W/ C AND C++                      3 SEM. HRS.**  
This course will allow students to master the fundamental concepts of programming with emphasis on proper techniques, and will also allow students to take a programming word or problem, design an algorithm to solve it, and finally translate the algorithm into C or C++ codes for implementation on a computer. Prerequisite: CMS 130.

### **MATHEMATICS COURSES DESCRIPTIONS**

**MAT 230                      PRE-CALCULUS                      3 SEM. HRS.**  
Elementary properties of real numbers, inequalities, intervals, equations, algebraic expressions, quadratic rule, absolute value, functions, functional notation, graphing techniques, lines, quadratic functions, methods of combining functions, inverse functions, right triangles, trigonometric functions of angles using unit circle and degree, radian measures of angles are studied. Prerequisite: MAT 132/133.

**MAT 231                      ANALYTICAL GEOMETRY & CALCULUS I                      3 SEM. HRS.**  
Limits, derivatives, properties of limits and derivatives, applications of derivatives including rates of change and maximum - minimum problems are studied. Prerequisite: MAT 230.

**MAT 232                      ANALYTICAL GEOMETRY & CALCULUS II                      3 SEM. HRS.**  
Antiderivatives, definite integrals, problems of areas, volumes, center of mass, and transcendental functions are studied. Prerequisite: MAT 231.



- MAT 233**                      **LINEAR ALGEBRA**                      **3 SEM. HRS.**  
 Vectors, vector spaces, Gaussian eliminations, matrices, determinants, characteristic values and applications to linear programming are considered. Prerequisite: MAT 132.
- MAT 234**                      **INTRODUCTION TO PROBABILITY AND STATISTICS**                      **3 SEM. HRS.**  
 This course covers organization of data, measurement of central tendency and dispersion, the probability, the normal and the sampling distributions, tests of hypothesis, goodness of fit, contingency tables, linear regression and linear correlation. Prerequisite: MAT 132.
- MAT 330**                      **NUMBER THEORY**                      **3 SEM. HRS.**  
 Divisibility and factorization of integers, linear and quadratic congruencies, Fermat's theorem, Euler's functions and elementary number theoretic functions are studied. Prerequisite: MAT132.
- MAT 331**                      **ANALYTICAL GEOMETRY & CALCULUS III**                      **3 SEM. HRS.**  
 Techniques of integration, improper integrals, L' Hospital's rule, conic sections, sequences, series, Taylor and Maclaurin series for a function, vectors, equations of lines and planes in space, and vector valued functions are studied. Prerequisite: MAT 232.
- MAT 332**                      **ANALYTICAL GEOMETRY & CALCULUS IV**                      **3 SEM. HRS.**  
 Calculus of vector valued functions, functions of several variables, multiple integrals and applications of the topics in Physics are considered. Prerequisite: MAT 331.
- MAT 333**                      **NUMERICAL METHODS**                      **3 SEM. HRS.**  
 Solutions of equations, interpolation, approximation, numerical differentiation, integration, error analysis and writing programs are considered. Prerequisite: CMS 333 and MAT 232.
- MAT 334**                      **ABSTRACT ALGEBRA I**                      **3 SEM. HRS.**  
 Congruencies in  $\mathbb{Z}$ , modular arithmetic, rings, polynomial rings, fields, quotient rings, groups, groups of symmetries of a polygon and symmetric groups are studied. Prerequisite: MAT 132.
- MAT 335**                      **ABSTRACT ALGEBRA II**                      **3 SEM. HRS.**  
 Integral domains, division rings, arithmetic in integral domains, unique factorization domains, field of quotients of an integral domain, field extensions, direct products, sylow theorems, and solvability by radicals are studied. Prerequisite: MAT 334.
- MAT 418**                      **MATH HONORS SEMINAR**                      **1 SEM. HR.**  
 Topics in today's research perspectives are presented in lecture forms. These problems include diverse areas such as Number Theory, probability and statistics and other areas of interest.
- MAT 431**                      **DIFFERENTIAL EQUATIONS**                      **3 SEM. HRS.**  
 Solution techniques for first order equations, linear equations of higher order, the Laplace transforms and systems of equations and applications involving initial value problems are discussed. Prerequisite: MAT 232.
- MAT 433**                      **ADVANCED CALCULUS I**                      **3 SEM. HRS.**  
 Sets, sequences, limits of functions, and continuity are studied. Prerequisite: MAT 332.
- MAT 434**                      **ADVANCED CALCULUS II**                      **3 SEM. HRS.**  
 Differentiation, integration, infinite series, and sequences and series of functions are studied. Prerequisite: MAT 433.
- MAT 435**                      **COMPLEX VARIABLES**                      **3 SEM. HRS.**  
 Complex number system, metric spaces, topology of  $\mathbb{C}$ , analytic functions, complex integrations, and singularities are studied. Prerequisite: MAT 332.

**MAT 436 REAL ANALYSIS 3 SEM. HRS.**

Sets, Sequences, limits, continuity, differentiation, and Riemann Integrals are studied. Prerequisite: MAT 434.

**MAT 437 TOPOLOGY 3 SEM. HRS.**

Point-Set Topology, including metric spaces, general topological spaces, continuity, topological equivalence, bases, sub basis, connectedness, compactness, separation properties, metric spaces, subspaces, product spaces, and quotient spaces are studied. Prerequisite: MAT 434.

**MAT 460 INTERNSHIP 6 SEM. HRS.**

Work experience in business, industry, government, research labs, or service organizations as may be relevant to career objectives. The work experience is considered as an opportunity to apply and extend knowledge obtained in the classroom. Prerequisite: at least six courses in mathematics and approval by faculty advisor.

### **PHYSICS COURSE DESCRIPTIONS**

Rust College does not currently offer B.S. degree in physics. Two courses are offered in physics for science majors, 231/211 Physics I and Lab; and Physics 232/212 Physics II and Lab.

**PHY 231 PHYSICS I 3 SEM. HRS.**

Non-calculus based physics taught for Biology, Chemistry, and Computer Science majors. The following topics are studied in this course such as motion in one direction, motion in two directions (circular motion, projectile motion, and motion in the x-y plane), Newton's Laws, energy, power and impulse. Prerequisite: MAT 230.

**PHY 211 PHYSICS I LAB 1 SEM. HR.**

This course will offer experiments that help students understand the concepts discussed in PHY 231 such as one and two dimensional motions, Newton's Laws, energy and power. Co-requisite PHY 231.

**PHY 232 PHYSICS II 3 SEM. HRS.**

Non-calculus based physics, taught for Biology, Chemistry, and Computer Science students. Stress and strain, Archimedes principles, heat, and change of phase, thermal expansion, optics, oscillations, waves, sound, electricity and magnetism. Pre-requisite: PHY 231.

**PHY 212 PHYSICS II LAB 1 SEM. HR.**

This course offers experiments that help students understand the concepts discussed in PHY 232 such as Archimedes principles, heat, oscillations, waves, sound, and electricity. Co-requisite PHY 232.

# DIVISION OF SOCIAL SCIENCE

## Program Overview

The Division of Social Science is committed to producing graduates who are able to successfully compete in graduate and professional schools and in a wide range of available occupations, including teaching, research, law enforcement, law, social work, policy planning, civil service, medicine, and international relations. The Division's primary goal is to insure that its graduates are both liberally educated as well as pragmatically trained, empowered citizens capable of living, working and competing in a global, multi-cultural, and technological world. To accomplish this goal, the Division has as its major objective to produce culturally literate students who demonstrate competencies in their major fields, in written and oral communications, in quantitative and computer skills, and who are analytical.

## Major Areas of Study

The Division offers majors in **Social Work, Political Science, Sociology, Social Science, and Social Science Education**. The Bachelor of Arts Degree is offered in Political Science, Sociology, Social Science, and Social Science Education. An emphasis in **Criminal Justice** is also offered. Students pursuing a bachelor's degree (non-teaching) program in any of the major areas are required to complete the general education requirements of the College and the Major program as prescribed by the Division. Students pursuing a bachelor's degree in Social Science Education are required to complete in addition to the general education and major requirement (36 credit hours), professional education courses designed to meet the state of Mississippi teachers' certification requirements. *Please check with the Division of Education for specific requirements.* All other Social Science majors must successfully complete a minimum of 36 hours in the major area, **21** hours of general Social Science courses (as outlined under Social Science General Requirements). Social Science majors must successfully complete an approved Senior Thesis/Project and pass the divisional Comprehensive Examination in their major area. A minimum grade of "C" must be earned in all major core courses. A student with less than a 3.00 cumulative grade point average must get approval from his/her advisor and the division chair to take over 16 hours in a given semester.

**The Bachelor of Social Work (BSW)** is offered for students seeking to major in Social Work (refer to the page 147 for more details). Students are encouraged to review the requirements because they must apply and be accepted into the **Social Work program**. The Division also offers a **Weekend Program** in the area of **Social Work**. This program is designed to offer a degree in Social Work to students who have completed their basic general education program in liberal arts or have an accredited degree in a discipline other than Social Work.

The Division also offers a **Study Abroad Program**, which allows students to gain a practical international experience by studying and researching in a foreign country. This is an interdisciplinary program, open to students in all majors, designed to engage students in the practical skills of systematic inquiry relative to the languages and cultures of other nations.

## Divisional Goals

The overall goal of the division is to:

- Produce graduates that are able to successfully compete in graduate/professional school and in the job market.

## Divisional Learning Outcomes

Upon completing a major in Social Science students should be able to:

- Demonstrate an understanding and applications of the concepts and principles of their respective major area of study in structure, institutions, and processes.
- Apply the knowledge of respective discipline, using technology as well as traditional methods for contemporary problem solving.
- Demonstrate excellence verbal and written communication, analytical, and critical thinking skills in various academic and professional settings.
- Demonstrate their personal value system/principles and apply these principles in their everyday and professional lives.

**SOCIAL SCIENCE CORE REQUIREMENTS (required for all major in social science)**

PLS	231	American Government	3
BEC	231	Principles of Microeconomics or	
BEC	232	Principles of Macroeconomics	3
SOW	330	Social Welfare Problems	3
SOS	330	Introduction to Statistics	3
SOS	335	Social Science Research Methods	3
SOC	331	Social Stratification	3
SOS	412	Senior Comprehensive Review Seminar	1
SOS	423	Senior Thesis	2
		<b>Total Hours</b>	<b>21.00</b>

**POLITICAL SCIENCE**

The curriculum in Political Science is designed to prepare students for civic participation, law school, graduate study, employment in the private and/or public sectors. Majors in Political Science, are required to complete thirty-six (36) credit hours of course work in Political Science and do a six (6) semester hour of internship experience. The Political Science emphasis requires an additional twelve (12) hours (BUA 330-Business Law, SOC 330-Introduction to Criminal Justice, and PLS 430-Criminal Law).

**POLITICAL SCIENCE AND PRE LAW CORE REQUIREMENTS:**

PLS	231	Introduction to American Government	3
PLS	232	State & Local Politics	3
PLS	233	Comparative Politics	3
PLS	234	International Relations	3
HIS	235	African American History	3
PLS	331	Introduction to Public Administration	3
PLS	332	Political Behavior and Parties	3
PLS	333	Political Theory	3
PLS	334	Constitutional Law	3
PLS	335	Introduction to African American Politics	3
PLS	431	Seminar on Current Issues in Politics	3
PLS	433	Black Political Thought and Movement	3
PLS	434	Urban Government and Administration	3
PLS	460	Internship in Political Science	6
		<b>Total Hours</b>	<b>45.00</b>

**REQUIRED PROGRAM FOR B.A. DEGREE IN POLITICAL SCIENCE****FRESHMAN YEAR**

See Freshman Year Experience	<b>33.00</b>
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**SOPHOMORE YEAR**

PLS	231	Introduction to American Government	3
PLS	232	State & Local Politics	3
SOS	231	Introduction to Social Science	3
HUM	233	Introduction to Humanities	3
PLS	233	Comparative Politics	3
HIS	235	African American History	3
AEP	211/212	Academic Enrichment Program	1
PLS	234	International Relations	3
BEC	231	Principles of Microeconomics	3
or			
BEC	232	Principles of Macroeconomics	3
ENG	332	Advance Writing	3
REL	_____	One Course in Religion	3

		One Elective	3
		<b>Total Hours</b>	<b>34.00</b>
<b>JUNIOR YEAR</b>			
SOC	231	Introduction to Sociology	3
PLS	331	Introduction to Public Administration	3
PLS	332	Political Behavior and Parties	3
PLS	333	Political Theory	3
PLS	334	Constitutional Law	3
PLS	335	Introduction to African American Politics	3
SOC	331	Social Stratification	3
SOS	330	Introduction to Statistics	3
SOS	335	Social Science Research Methods	3
SOW	330	Social Welfare Problems	3
		Two Courses in One Foreign Language	6
		Two Electives	6
		<b>Total Hours</b>	<b>36.00</b>
<b>SENIOR YEAR</b>			
PLS	431	Seminar in Current Issues in Politics	3
PLS	433	Black Political Thoughts and Movements	3
PLS	434	Urban Government and Administration	3
SOS	412	Senior Comprehensive Review Seminar	1
SOS	423	Senior Thesis	2
PLS	460	Internship	6
		Three Electives	12
		<b>Total Hours</b>	<b>30.00</b>
		<b>Total Semester Hours Required for Graduation</b>	<b>133.00</b>

## SOCIOLOGY

The Sociology program is designed to prepare students for graduate and professional studies, and private and public employment in a broad range of areas, areas such as Demography, Criminal Justice, Community Development, Counseling, Social Services, and other related fields. Sociology majors are required to complete thirty-three (33) semester credit hours and six (6) credit hours in internship experience.

### SOCIOLOGY CORE REQUIREMENTS

SOC	231	Introduction to Sociology	3
SOC	232	Cultural Anthropology	3
SOC	233	Sociological Theory	3
SOC	234	Social Psychology	3
SOC330CRJ	231	Introduction to Criminal Justice System	3
SOC	331	Social Stratification	3
SOC	332	The Black Family	3
SOC	333	Deviance	3
SOC	335	Population, Resources and Change	3
SOC	431	Seminar on Current Sociological Issues	3
SOC	435	Community Organization Theory	3
SOC	460	Internship	6
		<b>Total Hours</b>	<b>39.00</b>

## REQUIRED PROGRAM FOR B.A. DEGREE IN SOCIOLOGY

### FRESHMAN YEAR

See Freshman Year Experience	<b>33.00</b>
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**SOPHOMORE YEAR**

SOC 231	Introduction to Sociology	3
SOC 232	Cultural Anthropology	3
SOC 233	Sociological Theory	3
SOC 234	Social Psychology	3
SOS 231	Introduction to Social Science	3
PLS 231	American Government	3
BEC 231	Principles of Microeconomics	or
BEC 232	Principles of Macroeconomics	3
HUM 233	Introduction to Humanities	3
ENG 332	Advanced Writing	3
REL	One Course in Religion	3
AEP 211/212	Academic Enrichment	1
	One Elective	3
	<b>Total Hours</b>	<b>34.00</b>

**JUNIOR YEAR**

SOC 330/CRJ 231	Introduction to Criminal Justice	3
SOC 331	Social Stratification	3
SOC 332	The Black Family	3
SOC 333	Deviance	3
SOC 335	Population, Resources, and Change	3
SOS 330	Introduction to Statistics	3
SOS 335	Social Science Research Methods	3
SOW 330	Social Welfare Problems	3
	One Elective	3
	Two Courses in One Foreign Language	6
	<b>Total Hours</b>	<b>33.00</b>

**SENIOR YEAR**

SOC 431	Seminar on Current Sociological Issues	3
SOC 435	Community Organization Theory	3
SOC 460	Internship	6
	Four Electives	12
SOS 413	Senior Comprehensive Review Seminar	1
SOS 423	Senior Thesis	2
	<b>Total Hours</b>	<b>27.00</b>

**Total Semester Hours Required for Graduation 127.00**

**SOCIAL SCIENCE EDUCATION**

The Social Science Education program is designed for students preparing for a teaching career in the area of social studies. Social Science Education Majors are required to complete 42 semester credit hours in social science courses, and pass the divisional comprehensive examination. Social Science majors are also required to complete all of the divisional Social Science requirements. The Division of Education provides the advisement for the educational professional courses and other requirements designed to help students meet the State of Mississippi certification requirements.

**CORE REQUIREMENTS**

HIS 230	Introduction to Geography	3
HIS 231/232	History of the United States I & II	6
HIS 234	Mississippi History	3
HIS 235	African American History	3
HIS 333/334	History of Europe I & II	6
HIS 431	Current Issues in History	3
HIS 432	Survey of African History	3
BEC 231	Principles of Microeconomics	3

BEC	232	Principles of Macroeconomics	3
PSY	230	General Psychology	3
SOC	231	Introduction to Sociology	3
SOC	332	The Black Family	3
<b>Total Hours</b>			<b>42.00</b>

## REQUIRED PROGRAM FOR B.S. DEGREE IN SOCIAL SCIENCE EDUCATION

### FRESHMAN YEAR

See Freshman Year Experience			<b>33.00</b>
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### SOPHOMORE YEAR

HIS	230	Introduction to Geography	3
HIS	231	U.S. History I	3
HIS	232	U.S. History II	3
HIS	234	Mississippi History	3
EDU	230	Foundation of Education	3
SOS	231	Introduction to Social Science	3
HUM	233	Introduction to Humanities	3
PSY	230	General Psychology	3
PRA	230	PRAX Seminar	1
PLS	231	American Government	3
BEC	231	Principles of Microeconomics	3
BEC	232	Principles of Macroeconomic	3
AEP	211/212	Academic Enrichment Program	1
REL		One course in Religion	3
<b>Total Hours</b>			<b>38.00</b>

### JUNIOR YEAR

SOC	231	Introduction Sociology	3
EDU	223	Educational Technology Competency	3
EDU	413	Teaching Strategies Practicum	3
HIS	235	African American History	3
EDU	330	Classroom Management	3
HIS	333	History of Europe I	3
EDS	331	Teaching Reading in Secondary School	3
PSY	331	Psychology of Exceptional Students	3
HIS	334	History of Europe II	3
EDU	430	Measurements & Evaluation	3
		Two Courses in One Foreign Language	6
<b>Total Hours</b>			<b>36.00</b>

### SENIOR YEAR

SOC	332	Black Family	3
SOC	331	Social Stratification	3
SOW	330	Social Welfare Problems	3
SOS	335	Social Science Research Methods	3
HIS	432	Survey of African History	3
EDS	430	Methods of Teaching Secondary Education	3
PST	332	Human Growth, Development and Diversity	3
EDU	433	Integrative Teaching Seminar	3
EDU	460/461	Internship (Student Teaching)	12
EDU	401	Student Teaching Seminar	1
SOS	412	Senior Comprehensive Review Seminar	1
<b>Total Hours</b>			<b>38.00</b>
<b>Total Semester Hours Required for Graduation</b>			<b>145.00</b>

## SOCIAL SCIENCE NON-TEACHING

The Social Science non-teaching interdisciplinary curriculum designed to prepare students to achieve a synthesis of social science knowledge. The objective is to prepare students with a well-rounded understanding of the social, economic, political and historic forces operating society. A student may major in Social Science Non-Teaching by completing all of the Social Science requirements outlined below:

### SOCIAL SCIENCE EDUCATION NON-TEACHING CORE REQUIREMENTS

BEC	231	Principles of Microeconomics	3
BEC	232	Principles of Macroeconomics	3
HIS	230	Geography	3
HIS	231/232	History of the United States I & II	6
HIS	234	Mississippi History	3
HIS	235	African American History	3
HIS	333/334	History of Europe I & II	6
PLS	335	Introduction to African American Politics	3
PLS	433	Black Political Thought and Movement	3
SOC	231	Introduction to Sociology	3
SOC	332	The Black Family	3
HIS	431	Current Issues in History	3
HIS	432	Survey of African History	3
		<b>Total Hours</b>	<b>45.00</b>

### REQUIRED PROGRAM FOR B.A. DEGREE IN SOCIAL SCIENCE

#### FRESHMAN YEAR

See Freshman Year Experience	<b>33.00</b>
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#### SOPHOMORE YEAR

HIS	230	Introduction to Geography	3
HIS	231/232	U.S. History I & II	6
HIS	234	Mississippi History	3
SOC	231	Introduction Sociology	3
SOS	231	Introduction to Social Science	3
ENG	232	Advanced Grammar and Composition	3
HUM	233	Introduction to Humanities	3
PLS	231	American Government	3
BEC	231	Principles of Microeconomics	3
AEP	211/212	Academic Enrichment Program	1
REL		One course in Religion	3
		<b>Total Hours</b>	<b>34.00</b>

#### JUNIOR YEAR

HIS	331/332	History of Europe I & II	6
HIS	235	African American History	3
BEC	232	Principles of Macroeconomics	3
SOS	330	Intro. to Statistics	3
SOS	335	Social Science Research Methods	3
SOW	330	Social Welfare Problems	3
PLS	335	Intro to African American Politics	3
		Two Courses in One Foreign Language	6
		One Elective	3
		<b>Total Hours</b>	<b>33.00</b>

#### SENIOR YEAR

HIS	431	Current Issues in History	3
PLS	433	Black Political Thoughts	3



SOC	331	Social Stratification	3
SOC	332	Black Family	3
ENG	332	Advance Writing	3
HIS	432	Survey of African History	3
HIS	460	Internship	6
SOS	412	Senior Comprehensive Review Seminar	1
SOS	423	Senior Thesis	2
		Three Electives	9
		<b>Total Hours</b>	<b>36.00</b>

**Total Semester Hours Required for Graduation 136.00**

## HISTORY CONCENTRATION

A concentration in history helps prepare a student for careers in teaching, government, business, journalism, law, and graduate studies. For a concentration in history, the student is required to complete 18 hours of course work in history.

### RECOMMENDED COURSES

HIS	230	Introduction to Geography	3
HIS	231/232	History of the United States I & II	6
HIS	235	African American History	3
HIS	432	Survey of African History	3
HIS	234	Mississippi History	3
HIS	333/334	History of Europe I and II	6
		<b>Total Hours</b>	<b>24.00</b>

## AFRICAN AMERICAN STUDIES CONCENTRATION

The African American studies concentration program offers interdisciplinary study of the history, culture, economics, and political institutions that have shaped the experiences of African Americans. The concentration is designed for all highly motivated and adventurous students in all majors who have a serious interest in learning about the African American experience.

### RECOMMENDED COURSES

HIS	235	African American History	3
ENG	330/331	African American Literature I & II	3
SOC	332	The Black Family	3
PLS	433	Black Political Thought and Movement	3
PLS	335	Intro to African American Politics	3
MUS	433	African American Music (Elective)	3
SOS	360	Study Abroad (Elective)	3
HIS	432	Survey of African History	3
		<b>Total Hours</b>	<b>24.00</b>

## SOCIAL SCIENCE COURSE DESCRIPTIONS

### SOS 231 INTRODUCTION TO THE SOCIAL SCIENCES 3 SEM. HRS.

This course broadly introduces the student to the social sciences (history, political science, geography, economics, sociology, anthropology, and psychology). It emphasizes an interdisciplinary approach to heighten the student's appreciation of the interdependence of the social sciences.

### SOS 330 INTRODUCTION TO STATISTICS 3 SEM. HRS.

Orientation to the principles and practices of statistical analyses. Computation and graphic presentation of statistics will be emphasized as well as use of the computer in statistical analysis. (Same as BEC 330)

**SOS 335 SOCIAL SCIENCE RESEARCH METHODS 3 SEM. HRS.**  
The Research Methods in Social Science is designed to expose students to the basics of the scientific method. Students are introduced to the basic steps related to exploration of research methods to include: formulation of a research problem; review of the related literature; study of survey research design; analysis of data and discussion of findings based on scientific evidence. Data analysis is required using SPSS (Statistical Package for the Social Sciences). The tools for a researchable project and/or fundable grant proposal are provided to students. Prerequisite: SOS 330, ENG 332.

**SOS 360 STUDY ABROAD (ELECTIVE) 6 SEM. HRS.**  
A practical international experience of studying the history and culture of a foreign country via traveling and studying abroad.

**SOS 460 STUDY ABROAD (ELECTIVE) 6 SEM. HRS.**  
An individualized study abroad research experience that allows students to engage in research, formal classroom study and serves as a participant observer while gaining valuable experience abroad. Qualified professionals will direct students that are engaged in this international research and or internship experience.

**SOS 412 SENIOR COMPREHENSIVE REVIEW SEMINAR 1 SEM HR.**  
A seminar designed for seniors in social science to engage in review sessions in their major area of study. Review sessions intended on preparing majors for various standardized notional examinations and for the Social Science Senior Examination

**SOS 423 SENIOR THESIS 2 SEM. HRS.**  
This course requires students completing their degree in the Social Sciences to develop, write and defend a research thesis paper utilizing the scientific method of inquiry. The senior thesis is the culmination of a research project/proposal developed in conjunction with social science faculty member/s during the course Current Issues (PLS 431; SOS 431; SOW 431; HIS 431), within their major discipline (Political Science, Sociology, Social Work, Social Science).

### **POLITICAL SCIENCE COURSE DESCRIPTIONS**

**PLS 231 INTRODUCTION TO AMERICAN GOVERNMENT 3 SEM. HRS.**  
This course will analyze the functions of the three branches of the federal government and focus on how the federal branches of government relate to state/local governments.

**PLS 232 STATE AND LOCAL POLITICS 3 SEM. HRS.**  
An examination will be made of the political structures and processes at the state and local level, and their interrelationships with the national government. Prerequisite: PLS 231.

**PLS 233 COMPARATIVE POLITICS 3 SEM. HRS.**  
Political institutions in selected countries will be compared. Attention will be devoted to ideology, government structures, and the relationship between political authorities and the people. Focus will be placed on a comparison of the political processes of different political systems. Prerequisite: PLS 232.

**PLS 234 INTERNATIONAL RELATIONS 3 SEM. HRS.**  
This course introduces the basic principles of international politics and factors that determine the relationship between leading actors in the international system. Additionally, a comparative structural-functional analysis of the political process of developing and relatively new political systems will be conducted. Prerequisite: PLS 232.

**PLS 331 INTRODUCTION TO PUBLIC ADMINISTRATION 3 SEM. HRS.**  
This is a study of the basic principles of public administration, with an analysis of problems of bureaucracy, organization, financial management and public control. Prerequisite: PLS 234

**PLS 332 POLITICAL BEHAVIOR AND PARTIES 3 SEM. HRS.**  
This course studies why and how people behave politically and the influence of political parties and interest groups within the American political system. Prerequisite: PLS 234.

**PLS 333 POLITICAL THEORY 3 SEM. HRS.**  
A comprehensive survey is made in this course of the historical origins and development of western political thought from the Greeks until today. Prerequisite: PLS 331.

**PLS 334 CONSTITUTIONAL LAW 3 SEM. HRS.**  
Selected themes will be examined as they relate to the historical development of the American Constitution and its interpretation by the Supreme Court. Emphasis will be placed on issues of constitutional legitimacy, judicial review, federalism, separation of powers, property rights, civil rights and liberties. Prerequisite: PLS 331.

**PLS 335 INTRODUCTION TO AFRICAN AMERICAN POLITICS 3 SEM. HRS.**  
This course will introduce students to both historical and contemporary trends in African-American political behavior. Particular emphasis is given to the attitudes, ideologies, and institutions, which structure African American political behavior. The course highlights the forces underlying the attitudes and behaviors, which influence political ideologies and mobilization. Prerequisite: PLS 333.

**PLS 431 SEMINAR ON CURRENT ISSUES IN POLITICS 3 SEM. HRS.**  
This is the senior capstone course for political science majors designed to involve students in careful analysis of current political issues. This course also provides the direction for the final preparation for the completion of the senior paper project. Prerequisite: PLS 334, ENG 332, SOS 335 and senior status.

**PLS 432/CRJ 332 CRIMINAL LAW 3 SEM. HRS.**  
This course introduces the student to the social, political and psychological perspectives of criminal law. It offers an analysis of factors necessary to establish proof of a crime and the limits of the law. Prerequisite: PLS 334.

**PLS 433 BLACK POLITICAL THOUGHT & MOVEMENT 3 SEM. HRS.**  
The course introduces students to the various political movements of African-American from the 1700's until today. Students will examine and analyze a sundry of movements for social and economic change in the United States. Prerequisite: PLS 334.

**PLS 434 URBAN GOVERNMENT & ADMINISTRATION 3 SEM. HRS.**  
A study will be undertaken of the function and role of urban government; administrative organizations and control; electoral party systems and popular control and of contemporary problems in urban government. Prerequisite: PLS 334.

**PLS 435 LAW & LEGAL STUDIES 3 SEM. HRS.**  
This course is designed to acquaint students with fundamental principals of law and legal studies. Students will gain experience in writing briefs of cases and analyzing legal problems. Prerequisite: SOC 330; SOS 335; PLS 334.

**PLS 460 INTERNSHIP IN POLITICAL SCIENCE 6 SEM. HRS.**  
Internship experience(s) in public administration and politics will be administered through the Internship Program. Prerequisite: Completion of at least eight (8) core courses, a minimum of 2.00 cumulative GPA.

## **SOCIOLOGY COURSE DESCRIPTIONS**

**SOC 231 INTRODUCTION TO SOCIOLOGY 3 SEM. HRS.**  
The student is introduced to the scientific study of social life. The course emphasizes the understanding of social structure, interaction, and other collective factors in interpersonal relations.

**SOC 232 CULTURAL ANTHROPOLOGY 3 SEM. HRS.**  
The course explores the origin, development, and functioning of cultures. Social structures and social behaviors in various societies around the world are examined. The relationship between culture and personality is analyzed.

**SOC 233 SOCIOLOGICAL THEORY 3 SEM. HRS.**  
The theoretical traditions in sociology are over viewed. Selected concepts and theories forming the basis of contemporary sociological theory and research are examined in detail. Prerequisite: SOC 231 or SOC 232.

**SOC 234 SOCIAL PSYCHOLOGY 3 SEM. HRS.**  
The focus is on understanding how human behavior is shaped by the social context. Human behavior is analyzed as a product of social interaction, social perceptions, and conformity to social roles. Prerequisite: SOC 233.

**SOC330/CJR 231 INTRODUCTION TO CRIMINAL JUSTICE 3 SEM. HRS.**  
A survey course designed to provide a general theoretical understanding of crime problems in the United States. Special attention is given to the criminal justice system, the source of crime and society's reaction to crime. Prerequisite: SOC 231 and SOC 233.

**SOC 331 SOCIAL STRATIFICATION 3 SEM. HRS.**  
The course overviews the conceptual framework used in studying social inequality: class, status, and power. Special attention is given to structured inequalities in economic standing, occupational prestige, educational achievement, and political power. The ascribed characteristics of race, ethnicity, and gender are a central concern. Prerequisite: SOC 231 (Majors SOC 234).

**SOC 332 THE BLACK FAMILY 3 SEM. HRS.**  
This course examines and critiques the American family. However, a critical study of the structure and function of the Black family as a whole, as well as the processes which compose and define it, and its relations with its members and forces external to it is analyzed. Prerequisite: SOS 231 (Majors SOC 331).

**SOC 333 DEVIANCE 3 SEM. HRS.**  
Sociology principles and insights are applied to concrete areas of social life which are commonly referred to as deviant. Topics include: domestic violence, property crimes, deviant drug use, mental disorders, and sexual deviance. Prerequisite: SOC 233 and SOC 331.

**SOC 335 POPULATION, RESOURCES, AND CHANGE 3 SEM. HRS.**  
The interrelations among population variables (size, composition, and change), social systems, and environmental conditions will be explored from an issues or problems approach. The tools of population studies will be introduced and used to examine how demography influences society and mankind's use of the environment. Prerequisite: Twelve hours of sociology, or equivalent social science background, and BEC 231.

**SOC 431 SEMINAR ON CURRENT SOCIOLOGICAL ISSUES 3 SEM. HRS.**  
This is a capstone course surveying recent theories and research on sociological issues. A writing intensive course designed for preparation of the senior paper project. This course also provides the direction for the final preparation for the completion of the senior paper project. Prerequisites: SOS 335, ENG 332 SOC 334 and senior status.

**SOC 435 COMMUNITY ORGANIZATION THEORY 3 SEM. HRS.**  
The course explores the theoretical basis of the community, and the application of theory to community development. Social techniques of community improvement are surveyed. Prerequisite: SOC 234, 331 and 332.

**SOC 460 INTERNSHIP 6 SEM. HRS.**  
This course provides supervised internship with private and government agencies and organizations. Seminar papers on the internship experience are required. Prerequisite: at least six courses in Sociology.

## **HISTORY COURSE DESCRIPTION**

**HIS 133 AFRICIAN DIASPORA I 3 SEM. HRS.**  
This course traces the origins of human civilization from its early beginnings in Africa to global dispersal to other parts of the world. The course explores the historical development of Africa, Europe, Asia and North America and investigates their accomplishments and failures. The course heavily emphasizes the African influence on world historical events as it investigates diverse civilizations across the globe.

**HIS 134 AFRICIAN DIASPORA II 3 SEM. HRS.**  
This course is designed to examine the historical experience of America from an African American perspective. The social, cultural, political, and economic history of the United States of America will be studied. The course will cover the history of the United States from colonization to the present. Objectives on the Praxis II specialty area test in American History are covered in 132.

**HIS 230 INTRODUCTION TO GEOGRAPHY 3 SEM. HRS.**

The physical and cultural geographic destinations of the earth will be examined in this course in order to develop student's skills and understanding of map reading, the different climate region of the world, latitude, longitude, diversity and globalization.

**HIS 231 HISTORY OF THE UNITED STATES I 3 SEM. HRS.**

This course covers the social, economic, and political history of the United States of America from the first humans who lived in North America until Reconstruction. Major historical issues and the historiography of significant people, places and events are investigated. Moreover, taking an interdisciplinary approach student will be introduced to the literature, political culture, and hierarchical structures in antebellum American society.

**HIS 232 HISTORY OF THE UNITED STATES II 3 SEM. HRS.**

This course covers the social, economic, and political history of the United States of America from Reconstruction to contemporary times. Major historical issues and the historiography of significant people, places and events are investigated. Moreover, taking an interdisciplinary approach student will be introduced to the literature, social issues, political culture, and hierarchical structures in contemporary American Society.

**HIS 235 AFRICAN AMERICAN HISTORY 3 SEM. HRS.**

An historical survey of the experience of Black People in the United States. Special emphasis is given to both the Black Americans individual and group contributions to the development of American civilization.

**HIS 234 MISSISSIPPI HISTORY 3 SEM. HRS.**

This course covers the social, political, cultural and economic history of the state of Mississippi from colonization to the present. More specifically, the physical geography, diverse racial groups and cultures, significant turning points in the state's history, and the contemporary political and social landscape are analyzed in this course. The gain a greater understanding of the place and the people students are required to engage in primary source research utilizing historical methods.

**HIS 333 HISTORY OF EUROPE I 3 SEM. HRS.**

This course traces the evolution of early modern Europe with emphasis on major social, religious, intellectual and political histories of the Middle Ages. Our focus is on institutions such as feudalism, manorialism. It traces events such as the Renaissance, Reformation, secularism and the decline of feudalism. It also looks at the growing links of Europe with other cultures and its impact on Africa and the New World.

**HIS 334 HISTORY OF EUROPE II 3 SEM. HRS.**

Emphasizes the emergence of modern Europe by tracing the rise of nation states, the establishment of western global hegemony, anti-European and anti-Colonial movements of the twentieth century. It also examines global inter-connectedness in the twentieth century in an often bitterly divided world. It also examines global efforts to insure peace and avoid cataclysmic confrontations in the future. Prerequisite: HIS 333.

**HIS 335 THE HISTORICAL CONTOURS OF RURAL HEALTH LITERACY 3 SEM. HRS.**

The primary focus of this course is to introduce students to the social, political and economic factors that have historically affected Southern living in rural areas understanding of their personal, community and environmental health. This course will examine the experiences of poor whites, blacks, Native Americans, women and immigrant groups living in the American South while investigating their attempts to create healthy living spaces and the shortcomings relative to this effort. The legacy of these public health movements will be assessed in an effort to analyze the contemporary state of rural health literacy in the South.

**HIS 431 CURRENT ISSUES IN HISTORY 3 SEM. HRS.**

This course is a research intensive senior capstone class where students will engage in archival research, conduct oral interviews, and apply historical methods of conducting research. More specifically, students will analyze the current issues and nuances in the study of the field of history while utilizing theoretical and interdisciplinary approaches to conducting research and studying history. Prerequisite: Senior status courses in History; SOS 335 and ENG 332.

**HIS 432 SURVEY OF AFRICAN HISTORY 3 SEM. HRS.**  
This course is designed as a survey of African institutions, ideas and personalities providing an intimate glimpse into the African way of life, traditions and institutions. The course emphasizes personalities and forces that shape African history from earliest times, while it gives a meaningful taste of African culture. It also emphasizes the role Africa played in the interconnectedness of the world and how it impacts the continent.  
Prerequisite: HIS 231, 334

**HIS 460 INTERNSHIP 6 SEM HRS.**  
This course provides supervised internship with private and government agencies and organizations. Seminar papers on the internship experience are required. Prerequisite: at least six courses in History.

### **CRIMINAL JUSTICE COURSE DESCRIPTIONS**

**CRM 231/SOC 330 INTRODUCTION TO CRIMINOLOGY 3 SEM. HRS.**  
A survey course designed to provide a general theoretical understanding of the criminal justice system, the source of crime and society's reaction to crime. Students will be able to explain the inter-dependent operations of the major components of the criminal justice system and the political, legal, and ethical environments in which they operate.

**CRM 232 INTRODUCTION TO LAW ENFORCEMENT AND CORRECTIONS 3 SEM. HRS.**  
This course focuses on the role and function of police, jails and prisons. Police in contemporary society are examined, the problems arising between citizens and police from the enforcement of laws, the limitations of police and the methodologies used by the police to execute their job will be examined. The composition and social organization of jails and prison populations; detention, conditions of confinement, sentencing and classification will be analyzed.

**CRM 233 JUVENILE OFFENDERS & JUSTICE 3 SEM. HRS.**  
This course is designed to examine the juvenile justice system and the handling of juvenile delinquents in the United States. Specific attention is devoted to the history of the juvenile justice system and current police, court and correctional policies and practices and programs pertaining to juvenile offenders. Prerequisite CRM 231.

**CRM 234 FUNDAMENTALS OF CRIMINAL INVESTIGATION 3 SEM HRS.**  
This course covers the fundamentals of criminal investigations, search, collection, preservation and recording at the crime scene, sources of information, physical and chemical analysis comparison techniques, case preparation and interviewing and interrogation techniques. Prerequisite CRM 233.

**CRM 331 PENOLOGY 3 SEM HRS.**  
This course provides a survey of theories and practices in penology and programs for the social treatment of criminals. The penal institutions in their physical, educational, and social aspects are discussed. The historical contexts and associated ideologies that gave rise to specific punishment policies, practices, and reforms are examined). Prerequisites CRM 233.

**CRM 332 CRIMINAL LAW 3 SEM. HRS.**  
This course introduces the student to the social, political and psychological perspectives of criminal law. It offers an analysis of factors necessary to establish proof of a crime and the limits of the law. Prerequisite CRM 234.

**CRM 333 PROBATION AND PAROLE 3 SEM. HRS.**  
This course will study the structure, organization, and operation of probation and parole services. The processes of probation and parole, in the United States in terms of its historical development, philosophy and standards; attention is focused on the utilization of parole and probation as tools

of social control with special emphasis on the implications of the philosophical impact of probation and parole in field practices. Prerequisite: CRM 332.

## SOCIAL WORK

The Social Work Program provides generalist foundation courses designed for entry level social work practice and to prepare students for graduate and professional schools. Students seeking a degree in social work are required to apply for admission to the Social Work Program. Application for admission is made after completion of Introduction to Social Welfare, Community Volunteerism, Human Behavior I and II. A major in Social Work consists of fifty-four (54) credit hours. Three (3) semester hours of Field Seminar and nine (9) semester hours of Social Work Field Practicum are taken concurrently. For a minor, the student is required to complete fifteen hours in designated social work courses.

The Social Work Program of Rust College is accredited by the Council on Social Work Education (CSWE) 2001, 2005-2013.

### SOCIAL WORK CORE REQUIREMENTS

SOW	231	Introduction to Social Welfare	3
SOW	232	Community-Based Volunteerism in Social Work	3
SOW	233	Human Behavior and the Social Environment I	3
SOW	234	Human Behavior and the Social Environment II	3
SOW	330	Social Welfare Problems	3
SOW	331	Generalist Practice I	3
SOW	332	Generalist Practice II	3
SOW	333	Generalist Practice III	3
SOS	335	Social Science Research Methods	3
SOW	335	Social Health Issues for the Elderly	3
SOW	430	Field Practicum Seminar	3
SOW	431	Current Issues in Social Work I	3
SOW	433	Social Welfare Policy	3
SOW	434	Child Welfare Services	3
SOW	437	Professional Ethics in Social Work	3
SOW	490	Social Work Field Practicum	9
		<b>Total Hours</b>	<b>54.00</b>

## REQUIRED PROGRAM FOR B.S.W. DEGREE IN SOCIAL WORK

### FRESHMAN YEAR

See Freshman Year Experience	<b>33.00</b>
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### SOPHOMORE YEAR

AEP	211/212	Academic Enrichment	1
SOC	230	Introduction to Sociology	3
SOW	231	Introduction to Social Welfare	3
PLS	231	Introduction to American Government	3
SOS	231	Introduction to Social Science	3
SOW	232	Community Based Volunteerism in Social Work	3
SOW	233	Human Behavior and the Social Environment I	3
SOW	234	Human Behavior and the Social Environment II	3
BEC	231	Principles of Microeconomics	3
	or		
BEC	232	Principles of Macroeconomic	3
HUM	233	Introduction to Humanities	3
ENG	332	Advanced Writing	3
REL	230	Introduction to Biblical Studies	3
		One Elective	3
		<b>Total Hours</b>	<b>37.00</b>

**JUNIOR YEAR**

SOW	330	Social Welfare Problems	3
SOC	331	Social Stratification	3
SOC	330	Criminal Justice	3
	or		
SOC	333	Deviance	3
SOS	330	Introduction to Statistics	3
SOS	335	Social Science Research Methods	3
SOW	331	Generalist Practice I	3
SOW	332	Generalist Practice II	3
SOW	333	Generalist Practice III	3
SOW	335	Social Health Issues for the Elderly	3
		One Elective	3
		Two Courses in One Foreign Language	6
		<b>Total Hours</b>	<b>36.00</b>

**SENIOR YEAR**

SOW	430	Field Practicum Seminar	3
SOW	431	Current Issues in Social Work I	3
SOW	434	Child Welfare Services	3
SOW	435	Social Welfare Policy	3
SOW	437	Professional Ethics in Social Work	3
SOW	490	Social Work Field Practicum	9
SOS	412	Senior Comprehensive Review Seminar	1
SOS	423	Senior Thesis	2
		Two Electives	6
		<b>Total Hours</b>	<b>33.00</b>

**Total Semester Hours Required for Graduation 139.00**

**SOCIAL WORK COURSE DESCRIPTIONS****SOW 231 INTRODUCTION TO SOCIAL WELFARE 3 SEM. HRS**

This course examines the historical development and the philosophical underpinnings of social welfare and the profession of social work. It explores the relationship between social welfare as an institution and discipline and its relation to other human services and helping professions with emphasis on positive strategies in the context of core social work values, ethics, practice skills and knowledge base of today's social worker.

**SOW 232 COMMUNITY VOLUNTEERISM IN SOCIAL WORK 3 SEM. HRS.**

This course is designed for students considering a major in the social work profession or having an interest in volunteer community service. An introduction to social service agencies and the function of social workers in the local community is provided. Students are provided an opportunity to volunteer in various social service agencies as they explore and survey literature regarding social service systems. Special emphasis is placed on social work fields of practice, the role of the social worker and self-awareness.

**SOW 233 HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT I 3 SEM. HRS.**

Theories of human behavior and the social environment are examined. The course examines human behavior from a biological, psychological, social perspective. Human behavior across the life course is with emphasis on micro systems with concern to the influence of diversity and oppression. This course investigates interactions and the development of humans from conception through early adulthood viewing behavior from a social systems perspective. Prerequisite: Bio 130.

**SOW 234 HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT II 3 SEM. HRS.**

The development of people from early adulthood through old age, using a social systems perspective and the influence on behavior based on interactions with families, groups, communities and Institutions. The course builds on the Human Behavior and the Social Environment I using a macro and mezzo level of systems theory. Theories are examined using core competencies of ethical principles in social work practice, incorporating diversity and the application related to knowledge of human behavior and the social environment. Prerequisite: SOW 233.



**SOW 330 SOCIAL WELFARE PROBLEMS 3 SEM. HRS.**  
Social conditions affecting the aggregate population within a society is discussed. The sociological theories that define social problems are considered and the historical perspectives of selected social problems are explored. There is also a careful review of social policies designed to resolves those problems that adversely affect community well being.

**SOW 331 GENERALIST PRACTICE I 3 SEM. HRS.**  
Social Work Practice I is the first in a series of three courses. This course explores micro level systems. Practice I introduces professional social work skills with a generalist perspective utilizing theories, methods and practice in working with individuals, and families. It explores the function of social work in relations to the direct delivery of social services. Documentation, assessment, networking, and the development and use of resources are examined with particular emphasis on application of ethical principles and diversity of differences in practice on a micro level. Prerequisite: SOW 233 & 234.

**SOW 332 GENERALIST PRACTICE II 3 SEM. HRS.**  
Generalist Practice II is the second course in a series of three practice courses. This course explores theories and practice approaches on the mezzo level. Social work skills with particular focus on group dynamics and group settings within the social environment is emphasized from an ecological and systems framework. Mezzo level of practice includes medium sized systems of secondary social systems such as reference, peer and support groups. Exploring the impact of discrimination and oppression on populations at risk along with problem solving and intervention strategies is taught. Students are asked to engage in laboratory work which includes role playing, simulations and videotaping as an integral part of the course. Prerequisite: SOW 331.

**SOW 333 GENERALIST PRACTICE III 3 SEM. HRS.**  
Generalist Practice III is the third and final course in this series of practice courses. Social work practice with macro level systems is taught from a generalist perspective. With these large size systems emphasis is on theories, methods and techniques of practice skills used in working with communities, organizations, and other large-sized populations for example, neighborhoods, agencies, schools and other programs within a community context. Approaches and change strategies such as mobilization, social action, citizen participation, advocacy and service development is taught. Laboratory work includes structured events, simulations, writing proposals for change and organizing conferences as part of the course requirement. Prerequisite: SOW 332.

**SOW 335 SOCIAL/ HEALTH ISSUES/ELDERLY 3 SEM HRS.**  
An assessment of social, psychological, physical and economic needs of aging persons; examination of different social work practice models available for the elderly and their utilization of services. Emphasis is on understanding psychosocial aspects of illness, medical terminology, recording, discharging planning, ethics, team disciplines, end of life care services and community resources.

**SOW 430 FIELD PRACTICUM SEMINAR 3 SEM. HRS.**  
The course ensures the educational direction of the field experience is directed in relationship to the generalist perspective and entry level for the social work student. Students are provided an opportunity to compare their practice experiences and integrate generalist knowledge, skills and values acquired in foundation courses with the field practicum experience. Prerequisite: SOW 333. Taken with approval of the Social Work Faculty. Must be taken concurrently with SOW 490.

**SOW 431 CURRENT ISSUES IN SOCIAL WORK I 3 SEM. HRS.**  
This capstone course allows students to engage in critical evaluation of a specific issue in social work. Students identify a research problem and execute a study using the scientific method process of the social sciences. The process promotes the engagement of research informed practice and practice informed research. A research project must be completed that provides the final preparation for a senior thesis paper or project. Prerequisite: SOS 335, Senior status and approval of instructor.

**SOW 432 RURAL SOCIAL SERVICE DELIVERY (ELECTIVE) 3 SEM. HRS.**  
Methods and skills in the delivery of social services to rural populations. The course teaches students to develop and implement needs assessment in order to promote culturally sensitive intervention programs. An analysis of programs and policies effecting rural communities is introduced. Prerequisite SOS 431 or by consent of instructor.



# INDEX

Admission Requirements .....	18
Abbreviations.....	56
Academic Dean’s Scholarship .....	37
Area of Student Affairs.....	44
Automobiles.....	44
Biology .....	119
Board of Trustees.....	151
Brown Mass Communication .....	16
Business Administration.....	64
Business Education .....	68
Campus Publications.....	50
Chemistry.....	120
Civil Rights Act of 1964.....	5
Class Attendance and Absences .....	27
Classification of Students .....	26
College Band.....	50
College Calendar.....	7
College Choir.....	49
College Work-Study .....	41
Computer Science.....	121
Counseling .....	45
Course Load.....	27
Cultural Life.....	45
Credit by Examination .....	25
Cum Laude.....	25
Dean’s List.....	25
Deferred Credits.....	20
Directory of Correspondence.....	5
Disciplinary Action.....	26
Discounts .....	33
Dismissal.....	25
Division of Business .....	64
Division of Education .....	76
Division of Humanities.....	94
Division of Science and Mathematics.....	118
Division of Social Science .....	135
E.L. Rust .....	16
Early Childhood Education.....	86
Elementary Education.....	83
English .....	94
Examinations .....	30
Fees .....	31
Financial Aid.....	35
Foreign Language .....	111
Frances Hathorne Oakview Mansion.....	3
Freshman Year Experience .....	60
Good Standing .....	26
Grading System.....	27
Graduation Requirements .....	24
Grants.....	38
Guaranteed Student Loan.....	41
Historical Background .....	13
Honor Roll .....	25
Honor Track.....	38
Honorable Mention .....	25

Honors Programs .....	53
Independent Study .....	29
Internship .....	48
Intramural Athletics .....	45
Journalism .....	102
Key to Course Numbers .....	56
Leontyne Price Library .....	16
Loans .....	41
Magna cum laude .....	25
Marketing .....	75
Mass Communication .....	102
McCoy Building .....	15
Membership .....	2
Mission Statement .....	12
New Student Orientation and Assessment .....	19
PELL Grant .....	36
Philosophy and Religion .....	115
President's Cabinet .....	152
President's Executive Council .....	152
President's Home .....	15
Presidents of Rust College .....	14
Radio/TV Station .....	50
Refunds .....	33
Religious Life .....	45
Residence Education .....	44
Retirees .....	156
Rustorian .....	50
Schedule of Expenses .....	31
Scholarships .....	36
Secondary Education .....	80
SGA .....	45
Shaw Cafeteria .....	16
Shaw Hall .....	15
Social Work .....	147
Sociology .....	137
Spanish .....	112
Support Services .....	47
Speech and Drama .....	116
Sports .....	45
Standardized Tests .....	60
Student Affairs .....	44
Student Appeal .....	26
Student Health Center and Services .....	44
Student Organizations .....	45
Student Publications .....	50
Summa cum laude .....	25
Summer School .....	34
Testing Services .....	49
Transfer Credits .....	20
Trustees .....	151
Veterans .....	21



A West African headdress from the Cameroon is one of the many fascinating pieces in the Rust College Ronald Trojcek African Art Collection housed in the David L. Beckley Conference Center

Dr. David L. Beckley, **President**  
Sandra C. Vaughn, Ph.D., **Vice President for Academic Affairs**

## Policy for Awarding Credit Hours to Courses and Programs

Rust College adheres to the Carnegie unit of credit to measure semester credit hours awarded students for course work. A Carnegie unit of credit is awarded to students for satisfactory completion of one (1) fifty (50) minute session of classroom instruction for a minimum of three (3) hours of work per week for a semester of not less than fifteen (15) weeks.

### I. Policy Statement:

**CREDIT HOUR** *the amount of work represented in intended learning outcomes and verified by evidence of student achievement that approximates not less than one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work and other academic activities as established by the institution, including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours each week for approximately **sixteen weeks for one semester.***

**PRIOR WORK/LIFE EXPERIENCE.** *Rust College does not award academic credit for prior work or life experience.*

### II. Review and Approval Process

1. Faculty will ensure that the required quantity of student learning per credit is the equivalent of fifty-five (55) hours of coursework over a sixteen (16) week semester through instructional activities that address and demonstrate student competencies in defined student learning outcomes. The Vice President for Academic Affairs approves the instructional activities based upon accepted instructional best practices.
2. The Academic Council recommends to the Vice President for Academic Affairs, who recommends to the President's Cabinet the appropriate semester credit hour definition and application according to the following guidelines:
  - a. The College' semester calendar will not violate any accreditation standards or federal guidelines.
  - b. The College's semester calendar will facilitate the educational attainment of the College including the process for the award of transfer credit; and
  - c. A semester credit hour will consistent throughout all the academic programs of the College.

**Schedule of Student Fees**

**(This schedule of expenses may be subject to change)**  
**Full-Time Students**

<b>Expense Type</b>	<b>First Semester</b>	<b>Second Semester</b>	<b>Total</b>
Tuition	\$5,050.00	\$4,850.00	\$9,900.00
Room & Board	\$2,150.00	\$2,150.00	\$4,300.00
Total for Boarding Students	\$7,200.00	\$7,000.00	\$14,200.00
Total for Non-Boarding Students	\$5,050.00	\$4,850.00	\$9,900.00

All residential students are required to pay a \$50.00 non-refundable room reservation fee annually to reserve a space in campus housing. Students who do not enroll, who make advance payments are entitled to a refund. The request for a refund must be made before August 1 for students entering the fall semester and December 10 for students entering the spring semester of the current academic year. A \$15.00 processing fee will be deducted per refund.

**Part-Time Students**

<b>Type</b>	<b>Fee</b>
Evening Students per Credit Hour	\$421.00
Part-Time Students per Credit Hour	\$421.00
Adult Pathway Students per Credit Hour	\$421.00
Social Work Weekend Students per Credit Hour	\$421.00

**Other Regular Fees**

<b>Type</b>	<b>Fee</b>
Tuition Overload per Credit Hour	\$421.00
Independent Study per Credit Hour	\$421.00
Room Reservation Deposit (Non-Refundable)	\$50.00
Application for Admission Fee (Non-Refundable)	\$10.00
Graduation Fee	\$80.00
Internship Fee/Student Teaching Fee	\$60.00
Credit by examination Fee (Per Course)	\$200.00
Key Deposit (Non-refundable)	\$10.00
Student Room/Board per Module	\$1,075.00
Late Payment of monthly bill	\$20.00
Drop or Add (Per Course)	\$10.00
Late Registration Fee (First Day, each day thereafter \$5.00 not to exceed \$75.00)	\$50.00
Technology Fee for Online classes (per credit hour - in addition to regular tuition)	\$50.00

All Fees and deposits are due and payable in accordance with the above schedule of expenses. The opportunity for students to complete registration in the Business Office expires when the Business Office closes on the last day to add a class.

**Refund Policy**

All students, regardless if expelled, drop-out or withdrawal will be governed by this refund policy. (2016-2020 Rust College Catalog, page 33)

<b>Refund Time Period</b>	<b>Percentage of Refund</b>
Before the 1 <sup>st</sup> Day of Class	100%
First Day of Class through Two Weeks After the Semester Starts	90%
Two Weeks through Four Weeks of the Semester	50%
Four Weeks Through Eight Weeks of the Semester	25%
Eight Weeks through the End of the Semester	0%





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Holly Springs, MS 38635