



# RUST COLLEGE CATALOG

2021-2022

“By Their fruits , ye shall know them

# **RUST COLLEGE**

## **COLLEGE CATALOG**

**2021-2022**

The Rust College Catalog provides current information concerning academic programs, policies, procedures, and requirements pertinent to satisfying requirements for a degree and graduation from the College. The provisions of this Catalog are NOT to be construed as an irrevocable contract between the student and Rust College. This Catalog represents a component of the provisional relationship that the student has with the College. The Catalog is available to the student at or before admission and enrollment. The student, on admission is obligating him/herself to submit to and be governed by the reasonable rules and regulations contained in the Catalog. Students should read these materials and familiarize themselves with their expected (contractual) obligations.

The College reserves the right to change any provision or requirement at any time within the student's terms of residence. The College further reserves the right to ask him or her to withdraw at any time for adequate cause in the best interest of the institution.

To graduate from the College, the student is responsible for completing both the College-wide general education program and the major content area requirements. In addition, each student must complete an internship and pass a comprehensive exit exam or project.

### **CIVIL RIGHTS ACTS OF 1964**

In December, 1964, Rust College signed the Assurance of Compliance agreement of the Department of Health, Education and Welfare, Title VI of the Civil Rights Act of 1964. Consistent with this agreement, it is the policy of the College to make available its teaching, research, and service programs and its facilities to every qualified person regardless of race, color, creed, or national origin. Rust College is also an equal opportunity employer.

*“RUST COLLEGE...Where Students Today Are Leaders Tomorrow”*





**RUST COLLEGE**  
Holly Springs, Mississippi  
**GENERAL CATALOG, 2021-2022**

**ACCREDITED BY:**

**RUST COLLEGE** is accredited by the Southern Association of Colleges and Schools, Commission on Colleges to award the Associate and Bachelor degrees.

Southern Association of Colleges and  
Schools Commission on Colleges 1866  
Southern Lane, Decatur, Georgia 30033-4097  
1-404-679-4501  
sascoc.org  
University Senate of  
the United  
Methodist Church  
Mississippi State  
Department of  
Education  
Council on Social  
Work Education  
(CSWE)

**MEMBERSHIP IN:**

Association of Fundraising Professionals  
Association of Governing Boards of  
Universities and Colleges (AGB) Chamber of  
Commerce – Byhalia, Mississippi  
United Negro  
College Fund (UNCF)  
Chamber of  
Commerce – Holly  
Springs, Mississippi  
Council of Independent Colleges (CIC)  
Council of Advancement and  
Support of Education (CASE)  
Mississippi Association of  
Colleges (MAC)  
Mississippi Association of Independent  
Colleges and Universities (MAICU) National  
Association for Equal Opportunity in Higher  
Education (NAFEO)  
National Association of Schools and Colleges of the United  
Methodist Church (NASCUMC) National Association of College and  
University Business Officers (NACUBO)  
National Collegiate  
Athletic Association  
(NCAA)  
Southeastern  
Library Network,  
Inc. SOLINET  
The Library Corporation (TLC) – Library  
Automation Solutions

## DIRECTORY OF CORRESPONDENCE

### For Information

Alumni Affairs

Admission Requirements

Academic Affairs

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Gifts/Donations to the College

Majors, Degree Requirements, and Advising

Publications, Information and Campus Tours

Registration/transcripts and Degree Requirements

Student Housing

Summer School

Veteran's Education

Address

Phone:

Fax:

Web Address:

### Write or Call

Director of Alumni Affairs A(Ext. 4915)

Dean of Enrollment Services (Ext. 4065/4078)

Vice-President for Academic Affairs (Ext. 4050)

Dean of Enrollment Services (4058)

Director of Financial Aid (Ext. 4061/4062)

Director of Development (Ext. 4014)

President (Ext. 4017)

Chair of the Divisions:

Division of Business (Ext. 4352)

Division of Education (Ext. 4408)

Division of Humanities (Ext. 4602)

Division of Science and Mathematics (Ext. 4200)

Division of Social Science (Ext. 4307/4359)

Director of Public Relations  
(Ext. 4915)

Registrar (Ext. 4056/4057)

Vice-President of Students Engagement  
(Ext. 4083)

Vice-President for Academic Affairs (Ext. 4050)

Office of Registrar (Ext. 4057)

150 Rust Avenue  
Holly Springs, Mississippi 38635

(662) 252-8000 or 252-4661

(662) 252-6107

[www.rustcollege.edu](http://www.rustcollege.edu)



**THE REGISTERS**  
**OFFICERS OF THE BOARD OF TRUSTEES**

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Dr. Dorothy Pennington.....	Lawrence, KS
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Dr. William Nelson.....	Yazoo City, MS
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Mrs. Patricia Bruce-Lowe.....	Birmingham, AL
Mrs. Cecelia W. Sawyer.....	Memphis, TN
Rev. Dr. Deborah B. Smith.....	Cordova, TN
Rev. Robert Ward.....	Urbandale, IA

***EX-OFFICIO MEMBERS***

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Bishop William T. McAlilly.....	Nashville, TN
Bishop James E. Swanson.....	Jackson, MS
Dr. Ivy R. Taylor.....	Holly Springs, MS
Rev. Jeff Tollison.....	Holly Springs, MS

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Mrs. Pearlene Carter.....	Chicago, IL
Mrs. Mabelle Ellis.....	South Holland, IL
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Dr. George Menshik.....	Rochester, MN
Mr. Ted Moll.....	Tupelo, MS
Dr. Mary N. Mosley.....	Starkville, MS
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Dr. F. C. Richardson.....	Merrillville, IN
Dr. Barbara Thompson.....	Silver Spring, MD

Mr. Vernon Winfrey ..... Franklin, TN

**LIAISONS**

Dr. Cynthia Bond Hopson.....Nashville, TN

Ms. Hortense Tyrell .....New York, NY





## **Mister Rust College**

**Terrance Brown**

## **Miss Rust College**

**Ari Fitzgerald**



2020-2021

# Academic Calendar

## First Semester 2021

Residence Halls Open for Freshmen ..... August 2  
 Parents' Day..... August 2  
~~Faculty Report to Work..... August 3~~  
 Pre-Planning Conference (Faculty/Staff)..... August 3  
 Freshmen Orientation ..... August 3  
 Registration for Freshmen..... August 4  
 Freshmen meet Division Chairs ..... August 5  
 Residence Halls open for Upperclassmen ..... August 5  
 Upperclassmen Registration ..... August 6-7  
 Late Registration w/Fines for Upperclassmen .August 11  
**FIRST MODULE ..... August 10-October 2**  
 Classes Begin .....August 10  
 Last day to add classes .....August 12  
 Last day to drop course (1<sup>st</sup> Module).....August 18  
 Opening Convocation.....August 19  
 Last day classes meet..... September 29  
 Final Exams (1<sup>st</sup> Module) .....September 30-October 1  
 Free Day ..... October 2  
 Grades Due..... October 6  
**SECOND MODULE ..... October 5-December 4**  
 Classes Begin ..... October 5  
 Last day to add classes..... October 7  
 Last day to drop course (2<sup>nd</sup> Module) ..... October 7  
 Last day to Remove "I" Grade of previous semester ..... November 9  
 Founders' Week..... November 1-8  
 Board of Trustees Meeting ..... November 5  
 Academic Counseling and Second Semester Registration .....November 9-13

Last day classes meet..... November 20  
 Final Exams (2<sup>nd</sup> Module).....November 23-24  
 Residence Halls closing (5:00 p.m.) ..... November 25  
 Last day to apply for Spring Graduation .....December 4

## **Second Semester 2022 (As Scheduled)**

Residence Halls reopen at 12:00 noon ..... January 3  
 Faculty Report to Work..... January 4  
 Registration ..... January 5  
**THIRD MODULE..... January 5-February 26**  
 Classes Begin ..... January 6  
 Late Registration w/fines for Returning Students .... January 7  
 Last day to add classes..... January 11  
 Mid-Year Opening Convocation ..... January 12  
 Martin Luther King Holiday ..... January 18  
 Last Day to Drop Course (3<sup>rd</sup> Module)..... January 22  
 Final Exams (3<sup>rd</sup> Module) .....February 23-24  
 Module Break .....February 25-26  
 Registration for 4<sup>th</sup> Module ..... March 1  
 Grades Due (3:00 p.m.)..... March 2  
 Religious Emphasis Week..... TBA  
**FOURTH MODULE .....March 1-April 23**  
 Classes Begin ..... March 2

Last Day to add Classes ..... March  
 8  
 Last Day to Drop Course.....March  
 18  
 Last Day to Remove "I" Grade of  
 Previous Semester.....March  
 19  
 Academic Counseling and Fall  
 Registration ..... March 22-April 9  
 Easter Holiday.....April 2  
 Athletics Awards Day (7:00 p.m.) ..... April  
 6  
 Honors and Awards Assembly ..... April  
 8  
 Academic Honors & Awards Day ..... April  
 13  
     (Alpha Kappa Mu Induction Ceremony)  
 President's Recognition Dinner ..... April  
 15  
 Senior Exams.....April 14-  
 15  
 Senior Grades Due ..... April  
 16  
 Final Exams (4<sup>th</sup> Module) .....April 21-  
 23  
 Board of Trustees Meeting .....April 22-  
 23  
 Alumni Day.....April  
 24  
 Senior Service of Blessing & Consecration (6:00 pm)  
 ..... April  
 24  
 Residence Halls close at 6:00 p.m ..... April  
 25  
 Commencement.....April  
 25  
 Grades are Due (3:00 p.m.) ..... April  
 27  
**FIFTH MODULE..... April**  
**27- May 28**  
 Registration for Summer School ..... April  
 27  
 Classes Begin .....April  
 28  
 Last day to add classes.....April  
 30  
 Last day to drop course (Summer School) .....May  
 5  
 Final Exams ..... May 27-  
 28  
 Residence Halls close at (12:00 noon)..... May  
 30  
 Grades Due (3:00 p.m.)..... June  
 2  
**SIXTH MODULE... May 31 – July**  
**23**  
 Registration..... May  
 31  
 Late Registration ..... June  
 1  
 Classes begin..... June

1  
 Last day to add classes..... June 4  
 Last day to drop classes..... June 23  
 Final Exams ..... July 22-23  
 Grades Due (3:00 p.m.)..... July 28

**REGISTRAR OFFICE**  
**DUE DATES**  
**2020-2021**

**Module 1**

August 12	Last Day to Add Class
August 13	Begin Institutional Drop (Faculty)
August 17	End Institutional Drop (Faculty)
August 18	Last Day to Drop Courses (1 <sup>st</sup> Module) (Student)
September 22	Deadline to withdraw from the Institution without punitive grade(s) "F"
October 6	Grades are due by 3:00 p.m.

**Module 2**

October 7	Last Day to Add Class
October 6	Begin Institutional Drop (Faculty)
October 9	End Institutional Drop (Faculty)
October 9	Last Day to Drop Courses (2 <sup>nd</sup> Module) (Students)
October 26	Spring/Summer Academic Schedules from Divisional Chairpersons
November 9	Remove "I" Grades
November 9	Deadline to withdraw from the Institution without punitive grade(s) "F"
November 9-13	Spring 2020 Academic Advising and Registration
November 16	Deadline for Application for Graduation
November 30	Grades are due by 3:00 p.m.

**Module 3**

January 11	Last Day to Add Class
January 13	Begin Institutional Drop (Faculty)
January 15	End Institutional Drop (Faculty)
January 22	Last Day to Drop Courses (3 <sup>rd</sup> Module) (Student)
February 9	Deadline to withdraw from the Institution without punitive grade(s) "F"
March 2	Grades are due by 3:00 p.m.
March 8	Fall/Revised Summer Schedules are due from Division Chairperson

**Module 4**

March 8	Last Day to Add Class
March 10	Begin Institutional Drop (Faculty)
March 12	End Institutional Drop (Faculty)
March 18	Last day to Drop Course (4 <sup>th</sup> Module) (Student)
March 19	Remove "I" Grades
March 22-April 9	Summer 2021/Fall 2021 Academic Counseling and Registration
April 13	Deadline to withdraw from the Institution without punitive grade(s) "F"
April 16	Senior Grades (due by 4:00 p.m.)
April 27	Grades are due by 3:00 p.m.

**Module 5**

April 30	Last day to Add Class
May 3	Begin Institutional Drop (Faculty)
May 5	End Institutional Drop (Faculty)
May 5	Last Day to Drop Course Summer School (Student)
May 13	Deadline to withdraw from the Institution without punitive grade(s) "F"

June 2	Grades are due by 3:00 p.m.
<b><u>Module 6</u></b>	
June 5	Last day to Add Class
June 9	Begin Institutional Drop (Faculty)
June 11	End Institutional Drop (Faculty))
June 23	Last Day to Drop Courses (Summer School (Student)
July 8	Deadline to withdraw from the Institution without punitive grade(s) "F"
July 28	Grades are due (3:00 p.m.)

**REGISTRAR OFFICE  
DUE DATES  
2021-2022 (Semester)**

**First Semester**

August 27	Last Day to Add Classes
August 30	Begin Institutional Drop (Faculty)
September 7	End Institutional Drop (Faculty)
August 27	Last Day to Drop Courses (1 <sup>st</sup> Semester) (Student)
October 18	Deadline to withdraw from the Class without punitive grade of "F"
November 15	Deadline for Application for Spring Graduation
November 15	Begin Academic Counseling and 2 <sup>nd</sup> Semester Registration
December 2	Deadline for 2 <sup>nd</sup> Semester Registration
December 13	Grades are due by 3:00 p.m.

**Second Semester**

January 14	Last Day to Add Classes
January 18	Begin Institutional Drop (Faculty)
January 18	Last Day to Drop Courses (Students)
March 4	Deadline to withdraw from the Class without punitive grade of "F"
March 10	Fall/ Revised Summer Schedules due from Division Chairs
March 18	Removal of "I"
March 21	Begin Academic Counseling and Fall/Summer Registration
May 2	Grades are due by 3:00 PM

**Summer Sessions**

**Term I**

May 11	Last Day to Add Classes
May 11	Begin Institutional Drop Faculty)
May 13	End Institutional Drop (Faculty)
May 13	Last Day to Drop Classes (Student)
June 6	Deadline to withdraw from class without punitive grade of "F"
July 7	Grades Due by 3:00 PM

**Term II**

June 22	Last Day to Add Class
June 23	Begin Institutional Drop (Faculty)
June 24	End Institutional Drop (Faculty)

June 24	Last Day to Drop Class (Student)
July 18	Last Day to withdraw from class without punitive grade of “F”)
August 17	Grades are Due by 3:00 PM

**REGISTRAR OFFICE  
DUE DATES  
2021-2022 (Modular)**

**Module 1**

August 26	Last Day to Add Class
August 26	Begin Institutional Drop (Faculty)
August 27	End Institutional Drop (Faculty)
August 27	Last Day to Drop Courses (1 <sup>st</sup> Module) (Student)
September 17	Deadline to withdraw from the Institution without punitive grade(s) “F”
October 20	Grades are due by 3:00 p.m.

**Module 2**

October 22	Last Day to Add Class
October 18	Begin Institutional Drop (Faculty)
October 22	End Institutional Drop (Faculty)
October 22	Last Day to Drop Courses (2 <sup>nd</sup> Module) (Students)
October 25	Spring/Summer Academic Schedules from Divisional Chairpersons
November 9	Remove “I” Grades
November 15	Deadline to withdraw from the class without punitive grade of “F”
November 15	Spring 2022 Academic Advising and Registration
November 15	Deadline for Application for Graduation
December 13	Grades are due by 3:00 p.m.

**Module 3**

January 14	Last Day to Add Class
January 17	Begin Institutional Drop (Faculty)
January 19	End Institutional Drop (Faculty)
January 19	Last Day to Drop Courses (3 <sup>rd</sup> Module) (Student)
February 3	Deadline to withdraw from the Class without punitive grade(s) “F”
March 8	Grades are due by 3:00 p.m.

**Module 4**

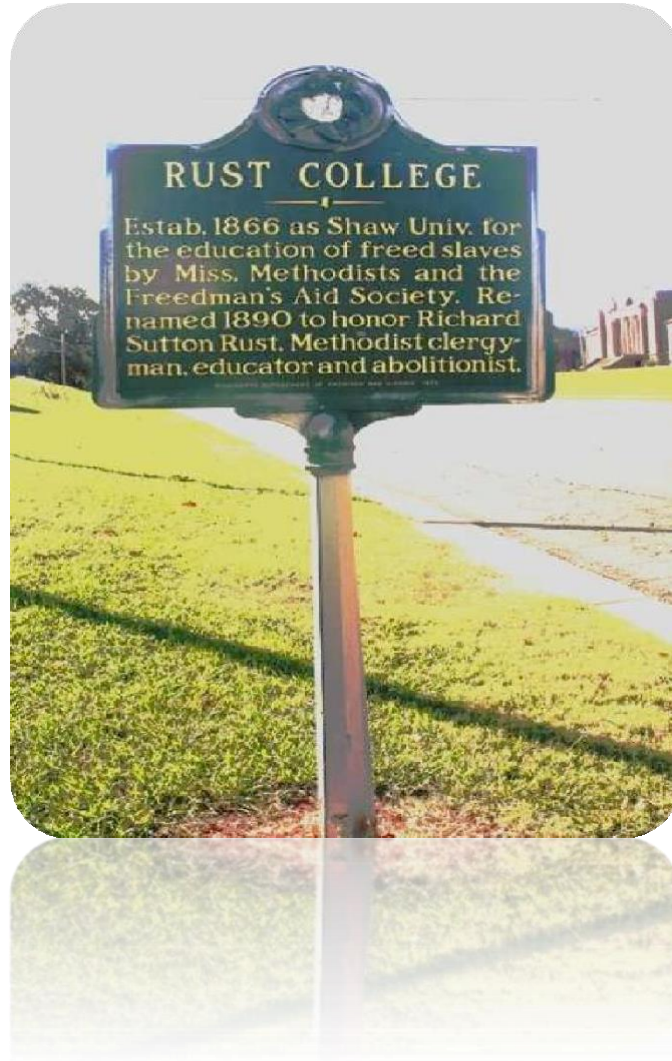
March 17	Last Day to Add Class
March 18	Begin Institutional Drop (Faculty)
March 21	End Institutional Drop (Faculty)
March 21	Last day to Drop Course (4 <sup>th</sup> Module) (Student)
March 22-April 9	Summer 2021/Fall 2021 Academic Counseling and Registration
April 6	Deadline to withdraw from the Class (es) without punitive grade(s) “F”



May 2

Grades are due by 3:00 p.m.

***RUST: An Innovative College working with people in preparing for change***





## Rust College Standing Committees 2020-2021

### ACADEMIC COUNCIL

**Purpose:** To assist the Vice President for Academic Affairs in developing recommendations for academic policies and developing implementation procedures for the conduct of the academic community. The subcommittee of chairs is not the policy making body. Policies should come from the Academic Council. (Membership by position)

**Dr. Doris Ward, Chair**

Dr. Ivy R. Taylor, *Ex-Officio*

Dr. Shawnta Chatman

Mr. Alfred Worthy

Ms. Danielle Littlefield

Dr. Anisi Daniels-Smith

Dr. James Herod

### DISCIPLINARY COMMITTEE

**Purpose:** To review disciplinary cases and act for faculty and administration in the disposition of said cases; action is subject to administrative review.

Dr. Dartell Treadwell, Vice-Chair

**Ms. Tanya Kelly-Kirk, Chair**

Dr. Rhonda Kuykindoll

Mr. Sana Sise

*Students – Eric Johnson,*

*Brashonda Green,*

*Stephon Boone*

### FISCAL AFFAIRS

**Purpose:** To advise and consult in areas of academic and administrative computing, retirement plan issues, insurance matters, student financing, and faculty housing management.

Mr. Barry Cooper, Vice Chair

Mrs. Veronica Dukes

Ms. Suprena Duncan

Mr. Richard Frederick

**Dr. Daarel Burnette, Chair**

Mrs. Barbara Moore

Ms. Patricia Pegues

Ms. Tiffani Perry

*Student – Eric Johnson*

### STUDENT AFFAIRS

**Purpose:** To deal with matters concerning student life in non-academic programs designed to enrich the total education of students. The committee will work with the respective staff on policy recommendations for developing and improving this area of the college.

Ms. Minnie Hoey

Mr. Thaddeus Jefferson, Vice Chair

Ms. Tanya Kelly-Kirk, *Ex-Officio*

Mr. Eric Scott, *Ex-Officio*

Mrs. Arlisha Walton

**Dr. Dartell Treadwell, Chair**

Rev. Annie Travis

Ms. Ricca Wright, *Ex-Officio*

*Students – Hope Scruggs,*

*Cameron Wilson*

### **DEVELOPMENT**

**Purpose:** This committee is to assist the Development Area of the College in identifying the financial needs of the College and make recommendations on methods and possible avenues of support in order to meet the needs, and to assist in carrying out these methods and procedures where feasible. Assist with local United Negro College Fund campaigns and related fund-raising activities in local communities.

Dr. Nnamdi Anosike, Vice-Chair  
Ms. Sandra Burke  
Mr. Clencie Cotton

**Dr. Ishmell H. Edwards, Chair**

Ms. Tiffani Perry  
Ms. Jo Ann Scott  
Dr. Ivy R. Taylor  
*Student – Eric Johnson*

### **RELIGIOUS LIFE**

**Purpose:** To supervise religious activities for religious services.

Dr. Warren Booker  
Ms. Mary LeSueur  
Mr. Markus McKinney  
Mr. Damien Jackson  
Mrs. Naomi T. Taylor, Vice-Chair

**Rev. Annie Travis, Chair**

Dr. Dartell Treadwell  
*Students – Aaliyah Smith, Eric McCombs*

### **INSTITUTIONAL REVIEW BOARD (IRB)**

**Purpose:** The IRB committee will review all research proposals dealing with Rust faculty, staff, students, and programs; and make recommendations for approval or non-approval to the Vice-President for Academic Affairs and the President.

**Dr. Vida Mays, Chair**

Dr. Nnamdi Anosike  
Mr. Berry Cooper  
Dr. Margaret Delashmit  
Dr. James Herod  
Dr. Leon Howard  
Dr. Charles Williams

### **PERSONNEL REVIEW COMMITTEE**

**Purpose:** Established in order to insure due process for employees being dismissed, released, or not reappointed. The Committee will be altered based on the person appearing before the committee.

**Dr. Ishmell H. Edwards, Convenor**

Dr. Margaret Delashmit  
Mr. Richard Frederick  
Mrs. Ollie Holloway  
Dr. Leon Howard  
Mr. Corey Buchanan  
Ms. Tanya Kelly-Kirk  
Ms. Tiffani Perry  
Dr. Doris Ward

### **ATHLETIC COMMITTEE**

**Purpose:** To participate in policy-making regarding athletics and supervise athletic activities. To keep the administration informed of changes and overall developments in athletics and to assist in appointing coaches and other personnel working with the athletic program.

Ms. Lillie Bolton  
Mr. Robert Curry  
Dr. Ishmell H. Edwards, *Ex-Officio*  
Mrs. Armestine Gipson, Alumni Rep.  
Mr. Eric Jackson, Jr., *Ex-Officio*  
Mr. Edward Newton, *Ex-Officio*  
Mr. Stanley E. Stubbs, *Ex-Officio*  
Mrs. Naomi T. Taylor  
Dr. Dartell Treadwell, Vice-Chair  
**Mr. Alfred Worthy, Chair**  
*Students – Eric Johnson, Alyssa Julien, Britney Johnson*

**ADMISSIONS AND FINANCIAL AID COMMITTEE**

**Purpose:** To recommend and give guidance on the implementation of Rust College's admission and financial aid policies. This committee shall also serve as the: a) **Retention, and b) Default Prevention/Management Committee**

Ms. Suprena Duncan  
Dr. Ishmell H. Edwards, *Ex-Officio*  
Mr. Richard Frederick  
Ms. Vivian Gullede  
Dr. Daarel Burnette, *Ex-Officio*  
**Mr. Thaddeus Jefferson, Chair**  
Dr. Ivy R. Taylor, *Ex-Officio*  
Mrs. Arlisha Walton  
Dr. Frank Yeh  
Dr. Jiaqian Zhu  
Ms. Tiffani Perry  
Dr. Dartell Treadwell  
Ms. Terri J. Banks  
*SGA President – Eric Johnson*

**LYCEUM AND CULTURAL COMMITTEE**

**Purpose:** The select, promote and give general supervision to Lyceum activities for faculty, staff, and students. The committee coordinates and directs programs and assemblies.

Mr. Byron Chatman  
Mrs. Anita Moore  
Mr. Keith Paul  
Ms. Tiffani Perry, Vice-Chair  
**Dr. Anna Scott, Chair**  
Dr. A. J. Stovall  
*Students – Phallon Emmanuel, Hope Scruggs*

**LIBRARY**

**Purpose:** To acquire ways and means by which the library may best serve the students, faculty and community; to study needs and advise the librarian on procedures and activities

Mrs. Anita Moore, *Ex-Officio*  
Dr. Helen Oliver  
Mrs. Wanda Pegues, *Ex-Officio*  
Dr. Dartell Treadwell  
**Dr. A. J. Stovall, Chair**  
SGA President- *Eric Johnson*

**BUILDINGS AND GROUNDS COMMITTEE**

**Purpose:** To make recommendations on the upkeep of maintenance, to work with staff in planning future facilities and improvements on campus grounds.

Mrs. Deborah Butler

Mr. Robert Curry, *Ex-Officio*  
Dr. Daarel Burnette, *Ex-Officio*

**Ms. Tiffani Perry, Chair**

Mrs. Martha Stovall  
Mrs. Jurlean Walker  
Ms. Angela Williams

*Students – Arnisha Dobbey, Danyelle Scott*

**INFORMATION TECHNOLOGY COMMITTEE**

**Purpose:** To oversee the technology and computing resources of Rust College. The role is to collect information, to assess the college usage of our current information and technological resources, and to make appropriate recommendations for the development of the comprehensive plan for implementing information technology at Rust College.

Mr. Torres Bell

Ms. Eleanor Clayborn

Mr. Richard Frederick

Dr. Wonso Hayes

**Dr. Daarel Burnette, Vice-Chair**

Mrs. Barbara Moore

**Ms. Tiffani Perry, Chair**

Mr. Sana Sise

*SGA President – Eric Johnson*

**SAFETY COMMITTEE**

**Purpose:** To stay abreast with current risk management items as it relates to campus safety and meeting the guidelines of the college insurance carrier.

Dr. Ishmell H. Edwards

Ms. Tanya Kirk

Ms. Jannie Luellen

**Mr. Eric Scott, Chair**

Rev. Annie Travis

**Dr. Dartell Treadwell, Vice Chair**

Dr. Charles Williams

**EMPLOYEE SUPPORT AND DEVELOPMENT COMMITTEE**

Purpose: To identify strategies for support, growth, and development of all employees.

Mr. Torres Bell

Ms. Mary LeSueur

**Ms. Tiffani Perry, Chair**

Ms. Naomi Taylor (RCAEOP)

Dr. Doris Ward or her designee

# **PART ONE**

## **GENERAL INFORMATION**

### **INTRODUCTION TO THE COLLEGE**

#### **RUST COLLEGE MISSION STATEMENT**

**Rust College** is a historically Black, co-educational, senior liberal arts college founded in 1866 by the Freedman's Aid Society of the Methodist Episcopal Church to offer quality programs in business, education, humanities, science and math, and social science to prepare students for leadership and service in a global society.

#### **WE ARE:**

- A college related to the United Methodist Church
- A college with sound programs designed to serve students who have a variety of academic preparations
- A college that recognizes the threefold functions of education as teaching, research, and community service, with its primary mission as teaching
- A college with programs designed to acquaint students with cultural, moral, and spiritual values both in theory and in practice
- A college that provides an opportunity for education to all, regardless of race, religion, gender, national origin, or ethnic background.

#### **GOAL**

To make Rust College the premier private liberal arts college in North Mississippi, serving young people from throughout the world.

#### **VISION**

The Rust College vision for the future reflects an institution of teaching and learning, internal and external to the classroom. Students will come to prepare for careers while living and studying in an environment that nurtures academic and personal development. Rust College offers comprehensive support and assistance of entering freshman through the Student Success and Persistence program (SSPP). This program has the responsibility of addressing and facilitating each step in the process of moving new students through to college-ready status and persistence through graduation and career placement. It is through the work of the Student Success and Persistence Program (SSPP) that testing, placement and assessment of college-readiness for first year students at admission begin.

Our vision for the future reflects an institution of teaching and learning, internal and external to the classroom. Students will come to prepare for careers while living and studying in an environment that nurtures academic and personal development.

## RUST COLLEGE INSTITUTIONAL STUDENT LEARNING OUTCOMES

Students graduating from Rust College with a four-year degree are expected to demonstrate knowledge, skills and attitudes gained from the following focal points of institutional learning.

- **Technology:** Students completing a degree will demonstrate the effective use of information technology in individual assignments, research and presentation as well as in collaborative efforts.
- **Analytical Thinking:** Students completing a degree will demonstrate analytical and critical thinking skills, synthesis and evaluation of data and problem solving.
- **Communication:** Students completing a degree are expected to use effectively verbal, electronic and print modes of communication to interact in the broader society.
- **Service Learning in a Global Community:** Students completing a degree should be able to demonstrate useful knowledge that will benefit and meet specific needs in their local and global community.
- **Discipline Content:** Students completing a degree will demonstrate effective knowledge, skill, and attitudes that are characteristic of their chosen academic program.

## PHILOSOPHY AND PURPOSE

In the early history of Rust College, its first president, the Reverend A.C. McDonald, stated the purpose of Rust College as follows:

*It is our aim to not do hot-house work, seeking to hurry students through a college curriculum, as do many mushroom schools in the South, sending them into the battle of life only to disgrace themselves and bring reproach upon the cause of education at large, but take the by far more difficult and tedious plan of trying to lay well a foundation for a broad, thorough, and practical education, such as shall fit our pupils for long lives of usefulness to themselves, their race, and the church.*

President McDonald gave the criterion for testing this purpose: “By Their Fruits Ye Shall Know Them,” which is the motto of Rust College, and a good criterion for its purpose. While the elements of the purpose as originally stated by President McDonald remain in essence, the scope and expression of the purpose have expanded and must be expressed in terms of complexities and demands of education in a more complex and sophisticated society.

Students with varied academic achievement, cultural backgrounds and socioeconomic status attend Rust College. The college has, therefore, the responsibility to provide educational experiences which will provide challenges for the gifted and will also offer adequate opportunities for the under-achiever to make up his or her academic deficiencies and to benefit from a college education.

Traditionally a liberal arts institution, Rust College provides programs for students to prepare for professional and graduate study, for community service, and for employment in various fields. The total environment and educational programs have been geared to provide orientation for community service, leadership and human relations.

## HISTORICAL BACKGROUND

**RUST COLLEGE** was established in 1866 by the Freedman’s Aid Society of the Methodist Episcopal Church. Its founders were missionaries from the North who opened a school in Asbury Methodist Episcopal Church, accepting adults of all ages, as well as children, for instruction in elementary subjects. A year later the first building on the present campus was erected.

In 1870, the school was chartered as Shaw University, honoring the Reverend S.O. Shaw, who made a gift of \$10,000 to the new institution. In 1892, the name was changed to Rust University to avoid confusion with another Shaw University. The name was a tribute to Richard S. Rust of Cincinnati, Ohio, Secretary of the Freedman’s Aid Society. In 1915, the title was changed to the more realistic name, Rust College.

As students progressed, high school and college courses were added to the curriculum, and in 1878 two students were graduated from the college department. As public schools for Negroes became more widespread the need for private schools decreased, and in 1930 the grade school was discontinued. The high school continued to function until 1953.

A significant change in the administration of the institution took place in 1920 when Dr. M.S. Davage became president, the first Negro to hold that position. Dr. L. M. McCoy (1924), his successor, was the first alumnus to serve his Alma Mater as president. He was followed in 1957 by Dr. Earnest A. Smith, an alumnus, class of 1937. In 1967, Dr. William A. McMillan, a non-alumnus, assumed the presidency. In 1993, Dr. David L. Beckley, an alumnus, class of 1967, became the eleventh president of Rust College and served until May, 2020. On June 1, 2020, Dr. Ivy R. Taylor became the 12<sup>th</sup> President of Rust College and made history by becoming the first woman to serve in this capacity.

Among approximately 20,000 former students of Rust College, many completed only their elementary or secondary education. However, more than 5,500 have graduated from the college department. Among these alumni are bishops of the United Methodist Church and of other Church denominations, public school teachers and administrators, college presidents, lawyers, physicians, businessmen, government leaders and ministers. Some notable alumni include:

### SIGNIFICANT DATES in Rust College History

Date	Significance
1866	Shaw School was established in Asbury Methodist Episcopal Church with Dr. A.C. McDonald as the first President
1867	The first building (McDonald Hall) was erected on the present campus.
1868	Institution chartered as Shaw University by the State of Mississippi
1870	The State of Mississippi authorized Shaw College to award degrees May 26
1878	First two college graduates were Robert Q. Adams and Wesley Thomas
1892	The name of the institution was changed from Shaw University to Rust University
1914	The institution was placed under the auspices of the Board of Education of the Methodist Episcopal Church.
1915	The name of the institution was changed from Rust University to Rust College.
1920	Dr. M.S. Davage became the first African-American President of the institution.
1924	Dr. L. M. McCoy, an alumnus, became Rust’s eighth president and served with distinction for 33 years (1924-1957).



1930	Ms. Natalie Doxey started the Rust College A Cappella Choir. The Elementary School discontinued.
1940	The College experienced major disaster (Rust Hall burned). This five-story building housed administrative offices, the library, dormitories for men and women, dining hall, music department, auditorium, classrooms for college courses, and gymnasium.
1953	The high school department discontinued
1957	President Dr. Earnest A. Smith, an alumnus, became the 9 <sup>th</sup> president (1957-1967).
1960	Erection of President's Shrine representing nine (9) college presidents
1965	Completion of Wiff Dormitory, Gross Dormitory and McDonald Science Hall. Football at Rust discontinued. The G. I. Dormitory for male students was torn down to build the Science Building
1966	Institute for Community Services (ICS) Head start established.
1967	Dr. W.A. McMillan became the tenth president. Served from 1967-1993
1969	The Leontyne Price Library completed.
1970	Completed Davage-Smith dormitory, which houses 170 male students and E.L. Rust Hall which houses 196 female students
1970	Rust College accredited by the Southern Association of Colleges and Schools
1971	New Physical Education Building completed (W. A. McMillan Center).
1974	Modular scheduling program instituted. Doxey Fine Arts Building completed
1974	Rust College accreditation reaffirmed by the Southern Association of Colleges and Schools.
1979	Rust College list as historical site by the Mississippi Department of Archives and History
1981	R.A. and Ruth M. Brown Mass Communication Center housing WURC radio and RC-TV2 television station completed.
1984	Rust College Accreditation reaffirmed by the Southern Association of Colleges and Schools
1987	WURC, a non-commercial radio station, established on campus
1991	Emma Elzy Residence Hall completed
1992	Erection of Post Office/Student Washerette. Ervin "Magic" Johnson Sports Arena completed
1993	"A New Era: In Quest of Excellence" began with the eleventh President, Dr. David L. Beckley
1994	Rust College accreditation reaffirmed by the Southern Association of Colleges and Schools.
1995	Official Rust College Flag adopted (designed by Lynn Deon Henry, class of 1998)
1996	World Peace Pole planted on campus. The first such pole in Mississippi
1999	John Davis Plant Operations Building .was completed.
2000	David L. Beckley Conference Service Center was completed.
2001	Social Work Program received National accreditation by the Council on Social Work Education
2001	James A. Elam Chapel was completed.
2004	Rust College accreditation reaffirmed by the Southern Association of Colleges and Schools
2008	Hamilton Science Center was completed.
2008	Rust College acquired the campus of Mississippi Industrial College.
2011	Rust College received Airliewood, an antebellum former slave plantation estate a few blocks from the campus. Built in 1858, Airliewood served as living quarters for General Ulysses Grant during the Civil War
2013	Social Work Program accreditation reaffirmed by the Council on Social Work Education

2013	Rust College is named to President Barack Obama's Higher Education Community Service Honor Roll. The award is the highest honor a university or college can receive for civic and volunteer work in the community.
2013	Rust College was selected by Forbes Magazine as a Financially Fit Institution
2013	Rust College ranked as a Top Business School by EBONY Magazine
2014	Rust College accreditation was reaffirmed by the Southern Association of Colleges and Schools
2014	Rust College was added to the Mississippi Civil Rights Trail
2020	Dr. Ivy R. Taylor became the 12 <sup>th</sup> President

## PRESIDENTS OF RUST COLLEGE

President	Years
Reverend A. C. McDonald	1866-1876
Reverend A. W. Hooper, D.D.	1876-1885
Reverend Charles E. Libby, D.D.	1885-1897
Reverend W. W. Foster, Jr., D.D.	1897-1909
Reverend James T. Dockings, Ph.D.	1909-1915
Reverend George Evans, D.D.	1915-1920
Professor Matthews S. Davage	1920-1924
Lee Marcus McCoy, B.A., M.A., Litt.D.	1924-1957
Earnest A. Smith, A.B., M.A., D.D.	1957-1967
William A. McMillan, B.A., M.A., Ph.D., L.L.D.	1967-1993
David L. Beckley, B.A., M.Ed., Ph.D.	1993-2021
Ivy R. Taylor, B.A., M.A., Ph.D.	2020-PRESENT

## MAP AND LOCATION

The College is located in the city of Holly Springs in the Northwestern part of Mississippi. Situated approximately 35 miles southeast of Memphis, Tennessee, the College is on U.S. Highway 178 and Mississippi Highway 7.



## THE CAMPUS AND THE BUILDINGS



**THE CAMPUS** is situated on the northern part of the city, facing Rust Avenue, which connects Memphis Street on the west side and North Randolph on the east side. The area of the campus is approximately 126 acres.

**FRANCES HATHORNE ALUMNI & PUBLIC RELATIONS CENTER, formerly known as OAKVIEW MANSION (remodeled 1905, 1973 and 1994)**, is the oldest building on campus built prior to the Civil War and was first remodeled in 1905. Formally the Infirmary and office spaces, this building was renovated to house female students in 1985. Beginning July 1, 1994, Oakview Mansion was remodeled to house the offices of Public Relations, Alumni Affairs and the International Alumni Association's President. Included in this facility are two guest bedrooms, a storage area, a conference room and several offices



**\*MCCOY BUILDING (1947)**, a two-story colonial style building, houses administrative offices. In 1971 an annex was added to the Administration Building.

**SHAW HALL (1952)**, Old Cafeteria renovated in 1990, houses Special Services and the College Health Center. There is also one handicap-equipped apartment located in this building.

**THE PRESIDENT'S HOME (1958)** renovated in 1993 is an attractive five-bedroom bungalow located on the east side of the campus, currently serving as a guesthouse.

**GROSS RESIDENCE HALL (1965)** a three-story building that provides housing for 90 freshman male students, with a comfortable lounge, and an apartment for the Residence Hall Director.

**\*McDONALD SCIENCE HALL (1965)** is a two-story air-conditioned brick building which houses physics, chemistry, and biology laboratories; two lecture rooms and several classrooms; and faculty offices. In 1973 the Miller annex to the Science Building was completed.

**WIFF RESIDENCE HALL (1965)** a three-story building that provides housing for 90 upper class female honor students.

**LEONTYNE PRICE LIBRARY (1969)** is a two-story modern facility located at the center of the campus directly behind the L. M. McCoy Administration Building. It was dedicated on December 4, 1969, in honor of the famous Metropolitan Opera Star, Miss Leontyne Price.

**\*DAVAGE-SMITH RESIDENCE HALL (1970)** a two-story building that houses 274 upper class male students, with a lounge area and an apartment for the Residence Hall Director. In 1976 the Living and Learning Center annex was added to this facility.

**E. L. RUST RESIDENCE HALL (1970)** is a two-story brick air-conditioned building that houses 194 freshman female students. The rooms have individual air-heating units, with built-in desks, drawer and closet space.

**S. L. GRIFFIN WAREHOUSE & BOOKSTORE (1970)** is an air-conditioned building which houses the bookstore, warehouse and print shop. This building was named in memory of Mr. S. L. Griffin, who served for more than 30 years as buildings and grounds supervisor, football coach and athletic director.

**\*McMILLAN MULTI-PURPOSE CENTER (1971)** (formerly Inter-Disciplinary Education Center, 1971) is a modern air-conditioned building with a 2,500-seat gymnasium/auditorium, indoor swimming pool, faculty offices and classrooms. In 1973, a spacious annex was added containing a snack bar, a recreation area with bowling billiard tables, and other indoor games.

**DOXEY ALUMNI FINE ART-COMMUNICATION CENTER (1974)** is a modern facility with a 600-seat auditorium, ample space for faculty offices, recording studios, music, art and other disciplines in the Division of Humanities. The building is named in honor of Ms. Natalie Doxey and all former students and graduates. The Auditorium is named for Mr. Albert Morehouse of Humboldt, Iowa, who left \$260,000 in his Will for the inclusion of a Chapel-Auditorium in this building.

**KATHY W. SMITH FACULTY/STAFF APARTMENT COMPLEX (1979)** is a twelve-unit apartment complex built for faculty and staff use. This complex was named in memory of Miss Kathy W. Smith who worked in several capacities at Rust College from 1964 until her death in 1997.

**R.A. AND RUTH M. BROWN MASS COMMUNICATION CENTER (1981)** is a two-story brick, fully air-conditioned building with banquet facilities; recording, television and radio studios; journalism facilities; three classrooms and faculty offices.

**EATON HALL (1983)** is an air-conditioned frame building that houses faculty and staff. This building was named for the late Mrs. F.N. Eaton, a graduate and a teacher of economics at Rust for more than thirty years.

**GRIFFIN RESIDENCE HALL (1985)** is an air-conditioned frame building which houses faculty apartments. This building was named for the late Mrs. Carlean T. Griffin, who was a graduate and life-long employee of Rust College.

**McCARTY/VARNELL BUSINESS, COMPUTER AND SOCIAL SCIENCE CENTER (1989)** is a state-of-the-art 44,000 square-foot, two-story brick building with classroom space for the divisions of Social Science and Business and the computer laboratories. It also houses the James T. Heard Auditorium.

**EMMA ELZY LIVING/LEARNING RESIDENCE HALL** was completed in March, 1991, and houses 208 female students. The modern two-story building houses a student lounge and a living/learning center.

**JOHN H. DAVIS PLANT AND OPERATIONS BUILDING (1999)** houses the Area of Operations and Physical Plant. In addition to office space, the building provides space for a shop and specified work areas. This building was named in honor of Mr. John Harry Davis who served as plant director for 27 years (1967-1994).

**\*DAVID L. BECKLEY CONFERENCE CENTER (2000)** is a one-story brick air-conditioned building designed for inter-relationships with the local community such as continuing education, entrepreneurial development, work readiness programs and meetings. The building is located directly across Rust Avenue from the campus. The center was constructed with the assistance of a grant from the U. S. Department of Housing and Urban Development. Within the center is the Trojcek Art Collection.

**JAMES A. ELAM CHAPEL (2001)** is a one-story brick structure with sanctuary seating for 250 people. It was named in honor of donor James Andrew Elam of Dayton, Ohio.

**HAMILTON SCIENCE CENTER (2008)** is a stately three-story addition to the current McDonald Science Building. The Center brings the latest in technology and research to the students. The building was named in honor of major donors, Dr. & Mrs. Ralph Hamilton, Memphis, TN.

**RUST @ AIRLIEWOOD (2011)** is an antebellum former slave plantation estate a few blocks from the Rust College campus. Built in 1858, Airliewood served as living quarters for General Ulysses Grant during the Civil War. The property was acquired through the generosity of Kathy and Joe Overstreet and serves as the official residence of the President.

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*\*Named for current and former Presidents.*



## ACADEMICS

### ACADEMIC PROGRAMS AND DEGREES

Rust College offers academic programs leading to the Bachelors' of Arts, Bachelors' of Science, Bachelors' of Social Work and Associate in Science degrees as listed below:

<b>Degree</b>	<b>Programs</b>
Associate of Science	Early Childhood Education and Business Administration
Bachelor of Arts	English, Government and Public Administration, History, Mass Communication/Broadcast Journalism, Mass Communication/Print Journalism, Music and Sociology
Bachelor of Science	Biology, Biology Education, Business Administration, Business Education, Chemistry, Computer Science, Elementary Education, English Education, Health Sciences, Mathematics, Mathematics Education, Social Science Education, Social Science, and Child Care Management
Bachelor of Social Work	Social Work

### ADMISSION REQUIREMENTS

**RUST COLLEGE** invites applications for admission from students from all cultural, racial, religious, and ethnic groups, who meet the College's admission requirements. The College considers for admission those students whose educational goals, career objectives, and intellectual abilities match the institution's academic and non-academic programs. Students may send applications at any time during the year. Although admissions at the beginning of the academic year are encouraged, students who would like to begin their study at Rust College at the beginning of the second semester (January), or summer (April) may be considered for admission.

A student is admitted as a freshman when the admission requirements for freshman students are met. Students transferring from other colleges are classified according to the number of courses accepted as transfer credits. Any student who is not seeking a degree from Rust College will be classified as a special student. A graduate of Rust College or any other college, who plans to do additional work for academic credit, but not for another degree, will be classified as a special student. A student of another institution who plans to conduct study at Rust College for a limited period (a semester or a summer) and to transfer the credits earned to the regularly enrolled College will be admitted as a visiting student. Copies of scores on the American College Testing (ACT) or the Scholastic Assessment Testing (SAT) are required.

Any student who is not seeking a degree from Rust College will be classified as a special student. Special students may enroll in one course in a given module. A student may be classified as a special student for one semester only. If a student intends to persist at Rust College after that time period he/she must fully meet admission requirements.

### REQUIREMENTS FOR ADMISSION AS A FRESHMAN

The minimum requirements for admission to the College as a freshman student with regular status are as follows:



1. Satisfactory completion of the work of a high school approved by a state and/or regional accrediting agency, or its equivalent as expressed through scores on the General Education Development (GED) Test. The student's high school transcript must include the following minimum distribution of units and a grade point average of 2.00 or better.

<b><u>Subject</u></b>	<b><u>Units</u></b>
English	4 Units
Social Studies	3 Units
Mathematics	3 Units
Natural Science	3 Units
Electives	6 Units
<b>Total Units</b>	<b>19 Units</b>

2. Two letters of recommendation, one of which must come from the Principal or the Counselor of the high school from which the student graduated. In the case of a student seeking admission based on the GED test scores, both recommendation letters must come from persons who are qualified to certify the student's ability to benefit from a College education.
3. A medical report from a licensed physician on the form prescribed by the College.
4. A first-time freshman admitted with a high school grade-point-average below 2.20 on a 4.00 grade scale is required to participate in an academic counseling outreach program that is provided under the auspice of Rust College Student Success and Persistence Program (SSPP) during the initial semester of enrollment

### **ADMISSION PROCEDURES**

In order to be assured of consideration for admission, the student should submit the following by the deadline established by the Office of Admissions (see Academic calendar)

<b>Item</b>	<b>Submit</b>
1	A completed application for admission
2	A <b>\$10.00</b> non-refundable application fee
3	An official transcript from the high school and/or college attended
4	A pre-entrance medical report on the prescribed form provided by the College
5	Two letters of recommendation, one of which must come from a principal, on forms provided by the College. In case of a student seeking admission by GED, both recommendations must come from persons who are qualified to certify the student's ability to qualify for a college education

A student may be admitted conditionally if one or more items from 1 through 5 are missing. However, a student may not remain in a conditional status for more than one **academic semester**. Non-resident part-time students who are not seeking a degree may be exempted from items 4 and 5. All resident students must comply with item 4.

Upon receipt of the completed application with required documents and the application fee, the Admissions Committee will consider the application for admission and will notify the student of its decision.

Students who desire or are required to live in the college dormitories must send a room reservation deposit of **\$50.00**. New students should submit the fee upon notice of acceptance for admission. Continuing students are encouraged to submit the fee before July 15<sup>th</sup> for the Fall and November 15<sup>th</sup> for the Spring. All fees and deposits are to be sent to the Director of Admissions before the confirmation of admission can be finalized. In evaluating the student's application for admission the Admissions Committee considers the following factors:

Item	Factors
1	Student academic performance at the high school and/or college previously attended
2	ACT and/or SAT scores
3	Student personal qualities and interests as expressed through the letters of recommendation
4	Transcripts--high school, and in case of transfer students, college or university transcript

### **RUST COLLEGE DEFERRED CREDIT PROGRAM**

Deferred credit is a term used for the process of allowing certain academically qualified secondary school students to enroll in general education courses at Rust College. General education refers to courses are required for all degree-seeking students. Students applying for the deferred credit program must be enrolled in a college-bound degree track in their high school with a cumulative grade point average of at least a 3.00 on a 4.00 scale. Applicants are to be strongly recommended by their school counselor and an instructor in a class related to the one in which the applicant is to enroll.

Students accepted in the deferred credit program may attend tuition free. The deferred credits will be recorded as regular credits if the student is admitted to the College later as a freshman student, after his/her graduation from high school. If the student attends Rust College, the credits will be applied toward the degree. If, however, the student opts not to attend Rust College and wishes to have the credits earned transferred to another institution, the student must pay for the cost of the course before a transcript can be released. Cost will be based at the part-time evening rate in place at the time the courses are transferred.

The College reserves the right to limit enrollment based on availability of class space. Students are expected to fully meet the requirements of courses and will be graded accordingly

### **ADMISSION OF TRANSFER STUDENTS**

Transfer students are encouraged to seek admission to Rust College either at the beginning of the summer session, the first semester, or the beginning of the second semester. Transfer students are required to submit the same documents and fees and to follow the same application procedures as outlined for freshman students. Transfer students are not required to submit ACT or SAT scores if they have completed at least 15 semester hours of college level courses.

Students transferring from a regionally accredited junior or community college having met the requirements for the Associate's of Arts (A.A.) or the Associate's of Science (A.S.) degree, may be accepted as juniors ( 60 credit hours). Students admitted under this provision must meet the College General Education requirements and entry requirements of the proposed degree program.

Transfer students may not receive credit toward a degree at Rust College for work completed at another institution prior to ten years before entering Rust College.

## **CREDIT HOUR DEFINITION**

Rust College maintains standards to ensure sound and acceptable practices for awarding academic credit. No less than forty-five (45) clock hours of instruction are administered for each semester hour of credit. All courses, except those identified as a part of the Academic Skills Program, (remedial or developmental) adhere to this regulation.

### **POLICY FOR AWARDING CREDIT HOURS TO COURSES AND PROGRAMS**

Rust College adheres to the Carnegie unit of credit to measure semester credit hours awarded students for course work. A Carnegie unit of credit is awarded to students for satisfactory completion of one (1) fifty (50) minute session of classroom instruction for a minimum of three (3) hours of work per week for a semester of not less than sixteen (16) weeks.

#### **Policy Statement**

***CREDIT HOUR** the amount of work represented in intended learning outcomes and verified by evidence of student achievement that approximates not less than one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work and other academic activities as established by the institution, including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours each week for approximately **sixteen weeks for one semester**.*

***PRIOR WORK/LIFE EXPERIENCE.** Rust College does not award academic credit for prior work or life experience.*

#### **Review and Approval Process**

1. Faculty will ensure that the required quantity of student learning per credit is the equivalent of fifty-five (55) hours of coursework over a sixteen (16) week semester through instructional activities that address and demonstrate student competencies in defined student learning outcomes. The Vice President for Academic Affairs approves the instructional activities based upon accepted instructional bestpractices.
2. The Academic Council recommends to the Vice President for Academic Affairs, who recommends to the President's Cabinet the appropriate semester credit hour definition and application according to the following guidelines:
  - A. The College semester calendar will not violate any accreditation standards or federal guidelines
  - B. The College semester calendar will facilitate the educational attainment of the College including the process for the award of transfer credit; and
  - C. A semester credit hour will consistent throughout all the academic programs of the College.

## TRANSFER CREDITS

Rust College accepts transfer credits from all regionally accredited junior, community, senior colleges and universities. Rust College will accept no more than 70 semester hours of transfer credit or the hours in a conferred A.A. degree program towards the Bachelor's degree in any major. Students may transfer these courses upon acceptance to Rust College. No course hours over this amount will be accepted toward a Rust degree. Students may be given permission to take courses in a regular summer school or an accredited distance learning program in the summer to the extent of this policy. However, no credits below "C" in any course and no credits for any course which are not in keeping with the College's catalog will be accepted as transfer credits. Courses with quarter hour credits will be equated with semester hour credits as follows:

Quarter Hours	Equivalence in Semester Hours
2	1
3	2
4 or 5	3
6	4

### **Procedure**

The Registrar has the responsibility of accepting transfer credits to the institution. The acceptance of the courses is based on the transfer policy. The Registrar, through the use of the Evaluation of Previously Earned Credit Form, (EPECF) lists the courses accepted. The Registrar will evaluate the general education courses only. All major area courses will be evaluated for comparability by the respective division. The divisional area will record the comparable courses on the Divisional Previously Earned Credit Form (DPECF) and submit the form to the Registrar office, along with providing a copy to the student.

## ADMISSION OF FOREIGN STUDENTS

Rust College is approved by the United States Department of Homeland Security (DHS) as an institution of higher learning for international students. Students applying for admissions must present the original and complete academic credentials with the application for admission.

All foreign students seeking admission to Rust College must meet the following requirements:

Item	Requirement
1	Application for Admission and Financial Aid: This form is to be completed and returned to the Office of Enrollment Services with a \$10.00 (US dollars) non-refundable application processing fee.
2	Rust College Medical Form: This form must be completed by your family physician (certified) and returned to the Office of Enrollment Services.
3	Recommendation Form: This form must be completed by the head/principal or such designee of your secondary school. It should be mailed directly to the Office of Enrollment Services by the person completing the form.
4	The following credentials must be on file before the admissions process is complete:

	<ul style="list-style-type: none"> <li>A. High School transcript and Secondary Leaving certificate (notarized).</li> <li>B. Evidence of adequate financial backing, such as a notarized Affidavit of Support</li> <li>C. Upon enrollment, international students must deposit the first semester's cost (tuition, room and board) with the college</li> <li>D. Room Reservation Form and <b>\$50.00</b> fee. Rust College is a residential campus. Students who live outside of a 50-mile radius are required to live on campus. Students may appeal to the Vice-President for Student Engagement for a wavier of this requirement at (662) 252-8000, extension 4075 or 4077.</li> </ul>
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Once the admission process is complete, the file will be evaluated before issuance of **Student Exchange Visitors Information System (SEVIS) I-20, a valid F-1 Visa or an Immigrant Visa. (No Visitor's Visa will be accepted.)**

International students who have attended an International College or University and wish to have their academic work considered for transfer credit may submit their transcript(s) to the following address: **World Education Services (WES) Postal Address, Bowling Green Station, P. O. Box 5087, New York, NY 10113-0745. Courier Address, 64 Beaver St, #146, New York, NY 1004. Telephone: (212) 966-6311, Fax: (212) 212-7396, Toll Free: 1-800-977-8263.**

### **ADMISSION OF VETERANS**

Rust College is approved by the Mississippi State Veteran Affairs Approving Agency for Veterans Education and Training. All veterans seeking admission to Rust College must satisfy the general admission requirements and present their certificate of eligibility for training to the Coordinator of Veterans Affairs.

### **TRANSIENTS**

Students who are regularly enrolled in other institutions of higher learning may be allowed temporary matriculation at Rust College. Transient admission is ordinarily limited to one academic term. Transient students must submit an official application of admission and provide documentation of approval from the registrar of the institution in which they are enrolled, certifying that they are currently eligible to return to the parent institution, and that they have been granted permission to enroll at Rust College for the specified time. The College requires that documentation from the registrar includes the courses that the student is to take while enrolled at Rust College.

### **NON-DEGREE SEEKING STUDENTS**

Students taking courses for job-related and/or personal enrichment purposes will be enrolled as non-degree students. Non-degree students are eligible to take credit courses, but are not seeking a degree and are not eligible to advance toward a specific degree. Non-degree seeking students are not eligible to receive financial aid.

### **READMITS**

Students who have previously attended the College and have not been in attendance for a semester or more are required to file an application of readmission by the deadline dates listed in the Academic Calendar. In addition, if the student attended another college or university during their absence from Rust College, they must also submit an official transcript from all institutions attended.

## READMISSION POLICY

Any student who has not attended Rust College for eight (8) years or longer may be readmitted regardless of the last GPA including access to financial aid for which the student is qualified. Students whose GPA was below satisfactory academic progress for their classification will be placed on academic probation. The GPA of the first semester in which the student returns will determine their status and ability to continue.

## ADVANCED STANDING

Advanced standing may be granted to students by examination. A student's adequate knowledge of a selected listing of courses determined by the respective academic division may apply for credit for the course by examination. For details the student should refer to the regulations concerning Credit by Examination, and consult with the faculty advisor or Vice President for Academic Affairs.

## ACADEMIC REGULATIONS

### General Regulations

Item	General Regulations
1	<b>Declaration of Major/Change of Major</b> Students pursuing a Baccalaureate degree are required to select and formally declare their major (or minor if required) fields of study at the end of their first year via the College Admittance Application, Office of the Registrar or Academic Counseling Director or staff. The students are expected to discuss course requirements with the Advisor. A student may change his/her major at any point during his/her college career. Students may change major by completing the "Change of Major" form. Students can locate this form by accessing the Rust College Website or visiting the Office of the Registrar.
2	<b>Academic Advising</b> -Each student is assigned a major area advisor who guides the student in the selection of courses for each semester and in progression toward fulfillment of all requirements for graduation. However, students are ultimately responsible for their individual academic progress. All aspects of registration is to be facilitated through the academic Advisor.
3	<b>Course Exemption and Credit-by-Examination</b> -Some general education requirements may be fulfilled by taking examination for exemption or by completing courses for credit by examination. For details the student should refer to the regulations concerning courses for Credit by Examination and Exemption by Examination. <u>Credit is not provided by Rust College based on prior work or life experience.</u>
4	<b>Exemption from Physical Activity Courses</b> -Students over 30 years of age or those who have served at least two years in the armed services may be exempted from the physical activity courses upon approval of the Vice President for Academic Affairs.
5	Students are expected to complete their degree requirements within six years of matriculation. Those failing to achieve graduation in this time may be required to satisfy the requirements of the current catalog. A student whose academic career is interrupted by military services may complete the requirements of this degree

	under the catalog of the student's first registration provided she/he returns to the College within one year after being discharged and has not changed the first declaration concerning major area of study
6	Students registered for the first time under a particular catalog are allowed to change to a later catalog. In such cases the student must meet all requirements under the later catalog.
7	A transfer student enters under and is guided by the catalog in vogue at the time of entry.
8	No credit will be given for any course unless it is properly scheduled and recorded in the Records Office by the last day of the change of program period in the particular semester.
9	If for any reason a student withdraws from one or more courses or completely from the college without filing the appropriate withdrawal forms and obtaining approval of the college officials concerned, the student may receive failing grades in these courses
10	Upon recommendation of the concerned instructor and approval of the Vice President of Academic Affairs, a student may be dropped from a course. Documentation must be presented by the instructor indicating no likelihood of passing the course(s).
11	If a student is compelled to withdraw or drop courses because of illness or conditions beyond his or her control, that student will be marked withdrawn
12	A student may not be absent from a term examination without approval of the Vice President for Academic Affairs. Students who are members of the choir, athletes, or special College representatives may be approved to miss a class period upon written request of an official advisor. All class work remains the responsibility of the student
13	<b>Course Load</b> -The normal student course load is 12-18 semester hours during the semesters. A student who is on probation may not take more than 12 semester hours.
14	A student with less than a 3.00 grade point average must get approval from his/her advisor and the division chair to take over 15 hours in a given semester.
15	<b>A student may change his/her major area of study upon recommendations of the faculty advisor and the chairman of the division and upon approval of the Vice President for Academic Affairs</b>
16	The cumulative grade point average of the student is computed only on the courses completed at Rust College
17	All courses taken at Rust College must be taken for the number of credit hours stated in the catalog which is in vogue at the time the student takes the course.
18	<b>Transfer Credits</b> -Students may not receive credit toward a degree at Rust College for coursework in their major completed at another institution prior to ten years before entering Rust College. Coursework completed at another regionally accredited institution used to satisfy general education and/or electives have no time restriction.
19	<b>The last day for adding courses is the third day after classes begin. The last day for withdrawal from a courses is Friday of the fourth week of each module or the eighth week of each semester</b>
20	<b>The last day to remove an "I" received during the fall semester is the 3rd Friday in March in the following spring semester.</b>
21	<b>The last day to remove an "I" received during the spring semester is the 1st Friday in November in the following fall semester</b>



22	All grade errors <i>must</i> be corrected within 15 school days after grades are reported
23	During the fall semester of each year, academic counseling and registration shall be two weeks designated in November on the college calendar.
24	<b>Registration</b> -During the spring semester of each year, academic counseling and registration will be the last two weeks of March.
25	Academic degrees are conferred once each year as indicated in the master calendar. Persons receiving degrees are expected to participate in graduation exercises unless excused by the Vice President for Academic Affairs. Persons not completing all graduation requirements may not participate in commencement exercises.
26	Students involved in approved off-campus programs (such as internship) will be exempted from College Orientation and AEP during the semester they do not study on Rust campus. Transfer students are exempted from College Orientation and AEP requirements for the period they do not attend Rust College. Non-traditional, evening students, and students 30 years or older are exempt from the AEP and College Orientation requirements.
27	<b>Repeating Courses</b> -Any course for which the student has earned a grade may be repeated. When a course is repeated, the student must request an audit of the course in order for the cumulative grade point average to be recalculated. Only the succeeding course will be included in calculating the cumulative grade point average. A course may be counted only once toward fulfillment of credit hours for graduation. An audit must be requested prior to graduation.
28	<b>Statement of Concern</b> -Any registered student has the right to complete a Statement of Concern form about issues which may negatively impact their chance of receiving the degree. Concern forms may be secured from major officers and division chairs. The concern system is open for use by the full academic community. The Concern form can be found on the College Website.
29	A student who is absent for 50% of class meetings by the drop deadline for the module, may be dropped by the professor.
30	The <b>Withdrawal</b> designation is assigned based on the policy outlined in the Rust College catalog under the heading <b>Grading System</b> . A student-initiated withdrawal will result in a "W" grade if the student formally withdraws during the period from the conclusion of registration to the final day to drop. If a student withdraws from the College within ten (10) class periods prior to the final exam a failing grade (F) is received. (Approved April 11, 2013 President's Cabinet)  This rule applies to evening, summer and on-line courses after seventy-five percent (75%) of the class meeting times have passed.

## ACADEMIC TERMS

**Semester terms** (3.0 credit hours) are scheduled to meet MWF for fifty (50) minutes per session per week. Classes (3.0 credit hour) scheduled for Tuesdays and Thursdays are scheduled to meet for ninety (90) minutes per session per week. Semester classes (3.0 credit hours) scheduled for a once a week are scheduled to meet for 3.0 hours.

The **Modular term** courses (eight weeks) at Rust College (3.0 credit hours) are scheduled to satisfy a minimum of 6-hours of instruction per week or 48 hours of course instruction per term.

Rust College employs a 4.00 grading system and assigns numeric values to each letter grade (A=4, B=3, C=2, D=1, and F=0) as a basis for calculating and depicting the overall academic standing of each student.

### **CREDIT BY EXAMINATION**

<b>Credit by Examination</b>	
1	A student may take for credit by examination one course from the approved courses, in any given module, but not more than four courses per year.
2	The course may not be above the sophomore level. Credit by examination may not be taken for courses failed.
3	A student may take a maximum of four (4) courses credit-by- examination during his/her degree program.
4	An allowable course may be attempted only once for credit by examination.
5	Students will receive a “pass” or “fail” grade for the course credit.
6	Only students with a 2.75 or above cumulative grade point average may be eligible to take a course credit by examination
7	A student must obtain prior approval of his/her advisor, the division chairperson and then the Vice President for Academic Affairs before they sit for the examination for the course.
8	The student must pay a fee of \$200.00 per course which is paid before the exam is proctored by the Director of Testing.
9	The hours for courses taken credit by examination will not be calculated in the cumulative grade point average.

<b>Credit by College-Level Examination Program (CLEP)</b>
The College-Level Examination Program (CLEP) is a program of credit by examination, sponsored by the College Entrance Board. This program provides interested individuals an opportunity to obtain recognition for college level achievement on the basis of examination performance.

<b>Advanced Placement Program</b>
Rust College participates in the Advanced Placement Program of the College Entrance Examination Board (CEEB). This program begins in a high school when college level studies are offered to able, interested students. The College does not limit the number of credits an entering student may receive for courses the student has completed in this manner.

### **ACADEMIC HONORS AND AWARDS**

At Rust College, students are honored for exceptional academic performance. At the end of each semester, the Records Office publishes a roster of students who have maintained the following cumulative average while carrying a full load:

<b>Honor</b>	<b>Cumulative Grade Point Average</b>
President’s List	3.78 or above
Dean’s List	3.60 up to 3.77
Honor Roll	3.46 up to 3.59
Honorable Mention	3.00 up to 3.45

Students who have completed at least 48 semester hours at Rust College are eligible at graduation for the following honors for excellence in scholarship:

<b>Honor</b>	<b>Cumulative Grade Point Average</b>
Summa Cum Laude	3.80 or above
Magna Cum Laude	3.50 up to 3.79
Cum Laude	3.20 up to 3.49

Students also receive honors and awards for their service and leadership in various areas or activities, both academic and non-academic.

### **ACADEMIC PROBATION AND DISMISSAL FOR POOR SCHOLARSHIP**

The objective of the regulations concerning scholastic probation and dismissal is to provide the student an opportunity to improve academic performance as well as to maintain the institution's academic standard. The student is not allowed to take active part in any extracurricular activities which might take him/her away from classes, library, or laboratories during the probationary period.

A student's semester grade point average (SGPA) is determined by dividing the sum of quality points by the sum of the credit hours attempted during a particular semester at Rust College. A student's cumulative grade point average (CGPA) is determined by dividing the sum of the quality points by the sum of the credit hours attempted during the entire tenure at Rust College.

A student on academic probation at the end of any given semester must register with the Center for Student Success and Persistence Program (SSPP) for advisement. No student will be placed under scholastic probation when the CGPA is 2.00 or higher.

A student dismissed for poor scholarship is allowed to attend the summer sessions. If the CGPA improves to meet the minimum requirement for good standing, the student is allowed to attend the first semester as a student in good standing. A student may not receive Title IV funds (financial aid) if the CGPA is less than 2.0 at the end of four semesters. A student who has completed four semesters or more and placed on probation may return to school, but will be responsible for tuition and cost and will not receive financial aid.

The following table indicates the minimum CGPA required for a student to be in good standing or under scholastic probation and the CGPA for scholastic dismissal. The student will be informed by the Registrar's Office of both probation and dismissal status at the time when either occurs.

<b>Hours Classification</b>	<b>Hours Attempted</b>	<b>CGPA Probation</b>	<b>CGPA Dismissal</b>
First Year	29 or less	Less than 1.50	Less than 1.50 after two semesters
Sophomore	At least 30-59	Less than 1.85	Less than 1.85 after four semesters
Junior	At least 60 -89	Less than 2.00	After one semester on probation and less than 2.00
Senior	At least 90	Less than 2.00	After one semester on probation and less than 2.00

At the end of any academic year a student may be dismissed for poor scholarship when it is evident that continuance at Rust College will serve no useful purpose in improving academic performance. A student who is dismissed for poor scholarship may be considered for readmission after one semester.

A student who is dismissed for the second time will not be able to seek readmission as a candidate for a degree at Rust College within eight years following the second dismissal.

The student may appeal the dismissal to the Vice President for Academic Affairs who may act on the appeal or pass it on to the Academic Council. If the Academic Council is satisfied that the student will be able to improve the academic performance if allowed to continue for one more semester, the Council may recommend to the Vice President for Academic Affairs that the student be allowed to continue under probation for one more semester.

### **APPEALS PROCEDURES RELATING TO UNSATISFACTORY PROGRESS**

Students wishing to appeal a determination of unsatisfactory progress or dismissal for poor scholarship on the basis of mitigating circumstances must be able to document one of the following:

<b>Item</b>	<b>Mitigating Circumstances</b>
1	Personal illness or accident of student with validated statement(s) from physical and/or medical care unit.
2	Serious illness or death within his or her immediate family. Immediate family consists of mother, father, sister, brother, child, grandparents or legal guardian.
3	Cancellation of classes or withdrawal from the College.
4	Other extenuating circumstances which may be considered acceptable by the College.

All appeals must be submitted in written form within thirty (30) days from the date of the probation or dismissal letter to the Vice President for Academic Affairs. All requests will be considered on a case-by-case basis.

### **CLASSIFICATION OF STUDENTS/GOOD STANDING**

Classification of students is based on the total number of hours completed at Rust College and the number of transfer credits accepted from other colleges. A student is classified as a FRESHMAN when admitted to the College as a regular first-year student.

In order to become a sophomore, a freshman must complete 30 semester hours of coursework and achieve an acceptable score on the English Proficiency Examination. In order to become a junior, a sophomore must complete 60 semester hours. In order to become a senior, a junior must complete 90 semester hours.

In order to make satisfactory progress as a student in good standing, a student must achieve a minimum of 2.00 or better during each year at the College. A grade of "C" represents the minimum competency level for work accepted in a major area of study, ASP Writing, ASP Math, ENGL 134 and ENGL 136.

### **CLASS ATTENDANCE**

Students are obligated to comply with class attendance policies.

Faculty members are obligated to notify students in writing at the beginning of each course of the policies and procedures on absences and make-up work. When students must be absent from class, they are required to make arrangements satisfactory to the instructor with regard to work missed.

Ten percent (10%) of class meetings is regarded as a maximum number of absences, after which grades may be impacted.

A student who is absent for 50% of class meetings by the drop deadline for the module or semester, may be dropped by the professor.

## **GRADING SYSTEM**

Rust College employs a 4.00 grading system as follows: A—Excellent, 4 quality points per semester hour; B— Good, 3 quality points per semester hour; C—Average, 2 quality points per semester hour; D—Poor, 1 quality point per semester hour; F—Failure, 0 points per semester hour attempted; W—Withdrawn. (The grade point average is obtained by dividing the number of quality points by the number of semester hours attempted).

The grade “W” is given when a student withdraws from a course by filing the proper papers which may be obtained from the Withdrawal Coordinator; otherwise, the grade of “F” will result.

“I” indicates that work in a particular course is incomplete. An “I” is given only when for a valid reason the student has been unable to satisfy the requirements of a given course by the time final reports are due.

**Policy on Incompletes:** An Incomplete or “I” may be assigned when the student is passing a course at the time of the request, but documented special circumstances beyond the student’s control prevent completion of the course. In general, failing the final exam or project or not submitting coursework as a result of inadequate preparation of learning are not valid justifications for an Incomplete.

If the instructor and the student agree that an Incomplete is appropriate, the instructor will complete a Record of Incomplete Form when the grade is submitted. This form documents the reason for the Incomplete grade, the requirements for resolving it, and the date by which it must be resolved. Incompletes must be removed within the first regular semester in which the student reregisters. In case a student discontinues for valid reasons, he/she has two semesters to remove the “I” grade.

**Resolving an Incomplete:** When a student completes the requirements specified on the Record of Incomplete Form, the instructor must submit the appropriate grade.

Failure to remove stated cause for incomplete will result in an automatic change of the incomplete into a permanent grade. All Incomplete grades must be removed by graduation of the student.

## **COURSE WITHDRAWAL**

### **I. Definitions**

#### **A. Drop**

- i. Drop- Students enrolled in course at Rust College are permitted to drop a course within the timeframe specified by the College. Should a student wish to adjust their schedules prior to the start of the semester or term, or during the published

schedule adjustment period, students may drop from a one or all of their classes and the tuition and non-application fees will be fully refunded.

- ii. A drop means that the course will not appear on the student's transcript, and the tuition and non-application fees will be fully refunded.

**B. Withdrawal**

- i. After the drop period has passed, students taking courses at Rust College are allowed to withdraw from a course until 65% of the course has been completed.
- ii. Withdrawal means that students will receive a "W" grade for the course and will be responsible for all fees and all or a portion of the tuition.
- iii. Please refer to the academic calendar regarding the timeframe to withdraw from courses.

**II. Policy for Drop and Withdrawal**

- A. Students must follow the application drop and withdrawal procedures and deadlines, which can be found in the academic calendar.
  - i. If student withdraws prior to or by the deadline published, a grade of "W" is recorded.
  - ii. If a student withdraws after the deadline published in Academic calendar, a grade of "WF" or WP" is recorded.
- B. Students who do not withdraw with the stated deadlines and in accordance with this policy will receive the grade earned for that course and may forfeit any tuition refund.
- C. Student who receive financial aid who plan to drop or withdraw have the responsibility to follow policy and procedures to make sure compliance with Federal Financial Aid Guidelines. Students are advised that if a student receiving financial aid withdraws from a course, penalties may be incurred.

- III. **EXCEPTIONS-** After the published last date to withdraw, Students may request a withdrawal when extraordinary circumstances prevent them from completing a term; all courses on which the student is enrolled must be included in the request. Extraordinary circumstances are interpreted to mean the development of unforeseen, unexpected circumstances beyond a student's control. Examples of extraordinary circumstances include serious illness, death in the immediate family, significant change in location of employment, call to active duty, etc.

- IV. **Administrative Withdrawal-** A student may be administratively withdrawn by the College from all courses, including, but not limited to when a student's behavior poses a health or safety risk to a member of the College Community or where the student's behavior unduly disrupts or interferes with the learning environment.

**WITHDRAWAL FROM THE COLLEGE: Students may officially withdraw from the College at any time.** When a student finds it necessary to withdraw from the College during the semester, the proper policies and procedures through the Office of the Retention Coordinator of the College should be executed. Failure of the student to follow through with the withdrawal procedure may result in a grade of "F". The student will be charged tuition for the entire term. When a student is required to withdraw as the result of disciplinary action, he or she forfeits all rights and privileges as a member of the college family, as well as fees paid in advance. A grade of "W" will be given for all academic work.

## ACADEMIC OVERLOAD POLICY

**In a module**, the maximum credit load is 9 credit hours; the maximum credit load in a semester is 18 credit hours without an overload.

The per credit tuition overload fee to students for credits above 18 credit hours **does not** accrue to the courses listed below.

Students with less than 90 credit hours can only have an overload of an additional three credit hours for a total of 21 credit hours and they must include only the courses listed below:

Course	Credit Hours in Module	Credit Hours in Semester
Academic Enrichment Program	.5	1.0
College Orientation	.5	1.0
Physical Activities	.5	1.0
Band	n/a	1.0
Choir	n/a	1.0
Labs	1.0-6.0	1.0 – 6.0

Conditions for an overload:

Students with more than 90 credit hours may apply for additional hours over the 18 credit hour maximum ( including those in the list above) **per credit tuition fees** if the student::

Item	Conditions
1	Is within the last 30 hours of requirements for graduation, <b>and</b>
2	Has a cumulative grade point average of 3.00 or above, <b>and</b>
3	Has received permission from his/her Advisor, Division Chairperson, and Vice President for Academic Affair

**No student** will be permitted to take more than 24 credit hours in one semester.

## ACADEMIC CODE OF HONOR

The development of intelligence and strengthening of moral responsibility are two of the most important aims of education. Fundamental to the accomplishments of these purposes is the duty of the student to perform all of the required work without illegal help. The following actions constitute major forms of examples of academic dishonesty among students:

Item	Examples of Academic Dishonesty
A	Submission, to satisfy academic requirements, of material previously submitted in whole or in a substantial part in another course, without prior and expressed consent of the instructor.
B	The use of material, in whole or in part, from a source or sources and submitting the material as one's own. This includes undocumented quotations, unacknowledged paraphrases, uncited basic ideas, misappropriated source documentation, or other forms of representing the work of another as one's own. These acts constitute plagiarism.
C	The receipt of information from another student or other unauthorized source, as



	well as the offer of information to another student with intention to deceive while completing an examination or individual assignment, in or outside the classroom. This constitutes cheating. The use of various technological devices such as cell phones, PDAs, programmable calculators, etc., in order to deceive while completing an assignment or examination is also cheating.
D	Falsification of academic materials; fabrication of laboratory materials, notes, or reports; the forging of an instructor's name or initials; or submission of a report, paper, or examination (or any considerable part thereof) prepared by any person other than the student responsible for the assignment.
E	Procurement, distribution, or acceptance of examinations, laboratory results, or confidential academic materials without prior and expressed consent of the instructor.

Penalties for the above violations may vary depending on the intent and knowledge regarding the expectations of performance and at the discretion of the faculty. Possible penalties for violation of academic code of honor are an "F" grade for the assignment or examination, failure of the course, dismissal from the college, or denial or revocation of the degree. The Vice President for Academic Affairs may also choose to sanction via immediate suspension without a hearing. The student has the right to appeal any sanction to the Vice President of Academic Affairs.

Where there is reason to suspect a student has violated the College policy on academic honesty or the instructor's code as found in the course syllabus, the instructor should discuss the charges and evidence with the student in private. The following should then occur:

Item	Procedures
A	The instructor may decide on an appropriate action including but not limited to failure of assignment or failure of the course.
B	The instructor should write a report of the offense by the student and submit it to the Division Chair. The report should include such information as the charge against the student, supporting evidence, a summary of the discussion between the student and instructor including any denial or admission of guilt, and the instructor's choice of penalty.
C	The student has the right to appeal. The process for appeal is outlined in the College catalog.
D	The Division Chair will inform the student in writing of the violation against him or her, of the instructor's sanction, and of the student's right to appeal. The letter will also include an outline of the appeal process and the date by which the student needs to respond if he or she intends to appeal. If the student chooses to appeal, then the Division Chair will meet with the student. The Division Chair may decide to uphold, modify, or overturn the instructor's sanction; a letter will be sent to the student notifying him or her of the Division Chair's decision.
E	If the student decides to appeal the Division Chair's decision, then he or she must write a letter of appeal to the Vice President for Academic Affairs within five days of the date of the Division Chair's letter. If the request for appeal is granted, a hearing will be set by the Vice President for Academic Affairs.
F	The Vice-President for Academic Affairs may elect to hear the appeal alone or appoint an appeals panel of at least three faculty members.
G	The decision of the Vice-President for Academic Affairs or the appeals panel is final.

The above process will be required of all breaches in the academic code. Where grades are not a concern, e.g. falsification, etc. the process will be the same as outlined above.

### INDEPENDENT STUDY

In most major fields of concentration, there are provided Independent Study Programs intended to give the student an opportunity for a self-directed experience and an introduction to research. Programs in a topic which embraces more than one area may be arranged by the Division Chair in consultation with the major advisor concerned.

The Independent Studies Program shall be open to those students whose work has demonstrated ability to do independent study and whose cumulative average for all work at the college is at least 3.00.

Item	Guidelines
1	The Independent Study Project may be: <ul style="list-style-type: none"> <li>A. A project of reading of selected books related to a particular theme, in which the student is required to submit a number of book reports showing his mastery of the subject matter</li> <li>B. A project of library or journalistic writing</li> <li>C. A research project producing a written report which exhibits sound scholarship</li> <li>D. A project in performance of music, art or dramatics</li> </ul>
2	High quality of performance and exemplification of scholarly pursuit are expected in the Independent Study Project. The nature and quality of performance is evaluated by the major area concerned.
3	The maximum number of courses a student may receive for Independent Study is two courses or not more than 6 semester hours.
4	Each major area will determine whether these courses shall count toward satisfaction of requirements for the major, concentrations, or electives. Clarification of satisfaction of course requirement must be explained in a conference with the student before the student begins the Independent Study Project.
5	The committee to assess the student's work shall consist of three to five members (one of whom must represent a different discipline). The Independent Study Project must be approved by all committees members, the Division Chairperson and the Vice President for Academic Affairs. The director will be selected from the committee
6	The committee shall make periodic reviews of the student's progress as agreed upon by the group (student and committee). The committee as a whole will review the student's progress at least once before the final evaluation. If the student chooses an interdisciplinary project, the committee shall be composed of members of all disciplines. The director must report to the Division Chairman and the Vice President for Academic Affairs from time to time.
7	Though the student should have wide latitude in the selection of a topic and great freedom in creative ability and ingenuity in developing the topic, it is expected that the student will be able to defend the topic and procedure to the satisfaction of the committee
8	The final report of the project shall be typed and three copies and submitted to the committee at least 15 days before grade reports are due. The grade, hours and

	nature of course (single title for transcript listing) shall be reported on grade sheets
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A regular course may be taken as an independent study with the above guidelines, provided that:

Item	Guidelines
A	The student has completed the prerequisites.
B	The course is not being offered during the semester in which the student wants to enroll for the same.
C	The chair of the division and the Vice President for Academic Affairs approve the application and the completed work.
D	A faculty member is available to serve as the director of the project.

### **EXAMINATIONS AND GRADE REPORTS**

Students are required to take the final examination in each course in addition to the class quizzes and tests as prescribed by the instructor. Each instructor should inform the students of the results of evaluations and counsel with those who are failing to perform up to expectation.

The final evaluation should include work done by the student during the course. Instructors are required to report the final grades to the Records Office by the specified date and in the manner prescribed by the Registrar. Final grade reports are sent to the student.

A number of standardized tests are administered for the purpose of counseling, guidance, and placement. All students who plan to teach are required to take the PRAXIS I prior to formally entering the teacher education program and PRAXIS II prior to student teaching. All students who plan to go to graduate school may take the Graduate Record Examination (GRE) during their junior or senior year. Other specialized tests are also administered for those who seek admission to law schools, medical schools, etc. Rust College is the center for the following nationally administered tests: The Medical College Admission Test (MCAT), Law School Admission Test (LSAT), Graduate Management Admission Test (GMAT), Graduate Record Examination (GRE), and American College Test (ACT).

### **STUDENT APPEAL OF FINAL COURSE GRADE**

Students should be protected from prejudice and capriciousness in the awarding of grades. They are entitled to a reasonable explanation of their performance in relation to the standards of the course. The grade reported by an instructor to the Registrar's Office at the conclusion of a grading period is always considered final and is not subject to modification except in the case of an incomplete or miscalculation.

The basic relation in grading lies always between the student and the faculty member involved. Therefore, any questions about grading should be pursued promptly on this level, including any adjustment that is deemed appropriate. Students should contact the instructor during the first week after receipt of grade. When possible, this should be done in a face-to-face discussion of the grade.

Rust College instructors have authority over all matters affecting conduct of classes; including assignment of grades. Student performance may be evaluated based on written work and/or other performance

standards as determined by the instructor. If a student has a complaint about classroom activities or grades, the student may submit a grievance. If circumstances require such process to be sought, students are encouraged to submit complaints or grievances in accordance with the following procedures:

1. The student must first discuss the issue with the faculty member involved and explain the basis for his/her grievance within three (3) working days of the complaint.
2. If the complaint is not resolved with the faculty member, the student may appeal to the division chairperson within three (3) working days. The student must complete a **Concern Form** to describe the basis for the student's complaint as well as the outcome of the discussion with the faculty member. Within three (3) working days following the receipt of the Concern Form, the division chairperson will meet with the student and/or the faculty member and make a decision regarding the student complaint. The Division Chairperson will provide a written response to the student with two (2) working days.
3. If the matter is not resolved with the division chairperson, the student may appeal in writing to the Vice President for Academic Affairs within five (5) working days. The Vice President will meet with the student and all parties involved and render a decision or convene the Academic Grievance Committee. **The Academic Grievance Committee is named by the VPAA and is made up of a member of Student Affairs, Office of Registrar** If the Academic Grievance Committee meeting is convened, the following will apply:
  - The student must be present when the complaint is heard. The student may have an *advisor* present during the hearing. If an advisor will be present, the student must inform the Vice President in writing at least two (2) working days prior to the hearing.
  - The responsibility of the committee shall be limited to a review of the case to determine if established policies, procedures, or practices were followed and interpreted correctly.

## **STUDENT RECORDS/ OFFICE OF THE REGISTRAR**

The Office of the Registrar is the steward of official student academic records and is responsible for the accuracy, integrity, and security of those records under the Family Educational Rights and Privacy Act (FERPA).

The Office of the Registrar is responsible for student scheduling and registration, processing grades, graduation clearance, verifying enrollment and degree, maintaining the student's official academic record, processing transcript requests, transfer credit evaluations, and administering academic policies.

**The Registrar's Office is the custodian of official Rust College transcripts and transcript information, such as:**

- Courses taken
- Credit hours attempted and earned
- Grades
- Official GPA (grade point average)

### **Maintenance of Student Records**

It is the responsibility of the Office of the Registrar to house and maintain the records of students. Student records are confidential and the office exercises the highest levels of integrity in the

dissemination of such records. The Office of the Registrar complies with all Federal, State and College rules and policies with regard to privacy.

Items kept as part of the student's permanent file:

Item	Part of Student's Permanent File
1	Academic Transcripts
2	Admissions Materials
3	Application for Graduation
4	Change of Grade Forms
5	Change of Major/Minor Forms
6	Credit by Examination Forms
7	Enrollment Verification
8	Graduation Requirement Letter
9	Probation and/or Dismissal Letters
10	Substitution Forms
11	Transcript Requests
12	Withdrawal Forms

### Directory Information

Information contained in student records kept by Rust College administrative offices is classified as follows:

Classification	Description
Public Information	This classification includes names, addresses, telephone numbers, dates of attendance, current enrollment status, courses elected, honors awarded and degree earned. Public information may be released without student consent upon the request of an inquirer who has established identity and reasonable need for the information
Restricted Information	This includes grades earned, financial arrangements between the student and the college and disciplinary (academic and social) actions taken by appropriate committees. Restricted information may be released to persons outside the college only with the student's written consent or under legal process. Such information may be released to authorized college personnel with the understanding that it will be used in an advisory manner related to the student's educational pursuits.
Privileged Information	All information obtained in confidence and having protected status under the law and common professional practice is considered privileged information. It may be released only upon written request of the student and with written consent of the college office in custody of the information, or under legal process.

### Registration

- All registration deadlines are listed in the [Academic Calendar](#).
- Students residing on campus must check into the designated Residence Hall.
- Returning students who completed early registration and are receiving financial aid must secure an award letter from financial aid prior to reporting to the Cashier's office.
- The Cashier's Office will provide the Official completion of registration documentation
- Returning students who did not complete early registration must contact their respective Academic Division and complete their registration process in consultation with his/her advisor.
- Freshman and/or First Time students must contact Academic Advising located in Shaw Hall at (662)252-8000, ext.4904.
- Students who wish to make changes to their schedules after completing their registration should confer with their advisor in completing a drop/add form that is submitted to the Office of the Registrar

### **Add Courses**

Classes may be added as specified in the published schedule each semester according to the deadline published in the [Academic Calendar](#). Students who wish to add a course(s) should report to their advisor to begin the process. Add Forms signed by the Advisor are to be submitted to the Office of the Registrar for processing.

### **Drop Courses**

Classes may be dropped without academic penalty in accordance with the deadline published in the [Academic Calendar](#). Students who wish to drop a course(s) should report to their advisors to begin the process. Drop Forms signed by the Advisor and Financial Aid Director are to be submitted to the Office of the Registrar for processing.

### **Enrollment and Degree Verification**

Verification of student records includes verification of attendance dates; graduation dates; major in which degree was earned; the number of credit hours completed at Rust College; the semester of enrollment; anticipated graduation date; and date of withdrawal from the College.

### **Withdrawal from the College**

A student may withdraw from the College at any time. A student may withdraw from a specific term in accordance with the policy and dates to withdraw from the semester/term as published in the Academic Calendar.

Students who wish to withdraw completely from the College for the semester, in which they are registered, should report to the Retention Coordinator to begin the process. Withdrawal forms signed by the Retention Coordinator, Academic Advisor, Bookstore, Library, Residence Hall Director, Registrar, Financial Aid Director and Vice-President for Academic Affairs are to be submitted to the Office of the Registrar for processing.

### **Change/Declaration of Major**

When a student wants to change or declare a major, the student completes a "Change of Major" form, obtains signatures from appropriate chairpersons, and submits the completed form to the Office of Student Engagement.

### **Semester and Term Course Schedules**

Student can easily search all of our course offerings by [Course Schedule](#) and by visiting their advisor or The Office of the Registrar.

### **Change/Correction of Personal Information**

To request a change/correction of personal information such as name, address, date of birth, or social security number, the student must complete the **Update Profile** form and forward the completed form with supporting documentation to the Office of the Registrar.

### **Transfer Evaluation and Articulation**

Transfer students are encouraged to seek admission to Rust College either at the beginning of the summer session, the first semester, or the beginning of the second semester. Transfer students are required to submit the same documents and fees and must follow the same application procedures as outlined for freshman students.

Transfer students are not required to submit ACT or SAT scores if they have completed at least 15 semester hours of college level courses.

Students transferring from a regionally accredited junior or community college having met the requirements for the Associate's of Arts (A.A.) or the Associate's of Science (A.S.) degree with grades of "C" or better may be accepted as juniors( minimum of 60 credit hours). Students admitted under this provision must meet the College General Education requirements and entry requirements of the proposed degree program.

Transfer students may not receive credit toward a degree at Rust College for courses/credits completed at another institution prior to ten years before entering Rust College.

### **Veterans Services Benefits Certification**

Rust College is approved by the State Veteran Affairs Board –State Approving Agency Division. All veterans seeking admission to Rust College must satisfy the general admission requirements and present their certificate of eligibility for training to the Coordinator of Veterans Affairs. See the Certifying Official located in the Office of the Registrar for more information.

### **International Students Information**

The United States Department of Homeland Security requires Designated School Officials (DSO) at institutions of higher education to obtain copies of visa and I-20 forms for all enrolled international students, and to maintain accurate records in the Student and Exchange Visitor Information System (SEVIS) to ensure that they are maintaining F-1 status throughout their stay. The DSO is located in the Office of the Registrar on the 2<sup>nd</sup> floor of the McCoy Building. Incoming international students must report in person to the DSO no later than the program start date listed on their Form I-20. Returning international students must check in with the DSO every term and should provide any documents and/or information pertaining to Form I-20, Form I-94, work permits, employment status, extensions of status, and other government issued documents (e.g. passport, F-1 visa). The DSO can be contacted at 662-252-8000, Ext. 4057.

### **Graduation Requirements for Bachelor Degree**

Students seeking baccalaureate degrees from Rust College must fulfill certain requirements. A candidate for graduation must:

1. Present, at least, a minimum of 124 semester hours including the general education program, a major area of study, and a concentration or electives as prescribed by the academic division.



2. Maintain a cumulative grade point average of “C” or 2.00 points (A = 4 quality points) in all work completed at Rust College and a minimum grade of “C” in all courses taken in the major area of study. This includes required electives in the degree track.
3. Be a full-time student for at least two semesters and must have completed twenty-five percent (25%) of the required hours at Rust College, completing at least one-third of the courses in the major area at Rust College.
4. Demonstrate to the satisfaction of the college sound ethical character and high standards of conduct consistent with the philosophy of the college.
5. Assume full responsibility for completing all requirements and obligations (including the financial obligations) to the college.
6. File with the Registrar an Application for Graduation before the deadline prescribed by the college in the academic calendar of the current catalog.

### **Graduation Requirements for Associate Degree**

Students seeking associate degrees from Rust College must fulfill certain requirements for graduation. A candidate for graduation with an associate degree must:

1. Complete a minimum of 73 semester hours including required general education courses, required courses in the major area of study, and electives as prescribed by the academic division.
2. Maintain a cumulative average of “C” or 2.00 points in all work completed at Rust College.
3. Be a full-time student for at least one semester and must have completed the last twenty-five percent (25%) of the required hours at Rust College.
4. Demonstrate to the satisfaction of the college sound ethical character and high standards of conduct consistent with the philosophy of the college.
5. Assume full responsibility for completing all requirements and obligations including the financial obligations to the college.
6. File with the Registrar an application for graduation before the deadline prescribed by the college in the academic calendar of the current catalog.

### **Eligibility for Commencement Participation**

- Graduation Application

Students must file applications for graduation in consultation with their Advisor and Division Chair according to the dates published in the Academic Calendar.

- Exit Interviews

Prospective graduates must attend the follow exit interviews: Loan Exit Counseling, President’s Exit Interview, Library Exit Review, and Alumni Exit Interview;

- Required Attendance

Prospective graduates must attend the following: Graduation Rehearsal, Senior Consecration, President's Reception for Seniors, Parents, and Board of Trustees and Senior Alumni Breakfast

- **Required Fees**

Graduation fee, student's account balance must be obtained before picking up caps and gowns.

## **REQUEST FOR TRANSCRIPTS**

Academic Transcripts from Rust College can be either mailed or faxed. Students and Alumni who want a transcript should complete the Request for Transcript form and pay the named fee. Transcripts will not be

### **Official Transcript**

**Cost: \$5 or \$5.42 through PayPal**

The Office of the Registrar will produce copies of your official transcript upon request. This is the document that is sent to current or prospective employers or to other colleges, universities, or professional schools to which you are applying or transferring.

### **Unofficial Transcript**

**Cost: \$1.50 or \$1.84 through PayPal**

The unofficial transcript is a copy of your transcript without Rust College official seal.

### **Faxed Transcript**

**Cost: \$3 or \$3.37 through PayPal**

The faxed transcript is a copy of your transcript without Rust College official seal:

### **Payment**

There are two ways you can pay for your transcript:

**1) Online -**

*There will be a small service fee added for this transaction. The confirmation number is the Transaction ID.*

**1-A)** Fill out the transcript request form and send it to us. We accept forms by Fax: 662-252-2258 or by email: [mcurry@rustcollege.edu](mailto:mcurry@rustcollege.edu) and [tjones@rustcollege.edu](mailto:tjones@rustcollege.edu)- please send it to both addresses. If you are unable to scan it, you may take a picture of the form and email it to us. We must receive the signed form in order to process your request.

**2) By phone -** If you prefer to pay over the phone, you may call our cashier's office (662) 252-8000, ext. 4024 or 4026. The cashier will provide you with a confirmation number to be placed on the request form. Debit or credit cards are acceptable forms of payment for the transcript.

**2-A)** Fill out the transcript request form and send it to us. We accept forms by Fax: 662-252-2258 or by email: [mcurry@rustcollege.edu](mailto:mcurry@rustcollege.edu) and [tjones@rustcollege.edu](mailto:tjones@rustcollege.edu)- please send it to both addresses. If you are unable to scan it, you may take a picture of the form and email it to us. We must receive the signed form in order to process your request.

**\*Disclaimer:** In order to receive your transcript you must not have an outstanding balance with Rust College. If you are unsure, please contact the Cashier's Office (662) 252-8000, ext. 4024 or 4026 and clear your balance before proceeding to PayPal. If you have a balance and pay for your transcript, your request will be placed on hold until the balance is cleared. If you are making a transcript request on behalf

of a student, the transcript request form must have the student's signature.

**All transcript requests will be honored as expeditiously as possible, but during such periods as examinations, grade reporting, and registration there may be some delay.**

## **PART TWO THE CURRICULUM**

The Rust College academic program offers **twenty-two** Bachelor and two Associate degrees. Rust College offers major areas of study in liberal arts and sciences. In some areas pre-professional programs have been designed for students who desire to pursue advanced professional study after graduation from Rust College. For a minor in any major areas a minimum of fifteen (15) semester hours in a major area of study.

### **DEGREES OFFERED**

Bachelor of Science  
Bachelor of Arts  
Associate of Science  
Bachelor of Social Work

### **MAJOR AREAS OF STUDY**

#### **Division of Business**

Business Administration

*(Areas of Concentration: Accounting, Management, Computer Information Systems)*

#### **Division of Education**

Elementary Education

Secondary Education (Business, English, Biology, Mathematics, Social Science)

Child Care Management

Early Childhood Education

General Education

#### **Division of Humanities**

English

Areas of Concentration: Literature, Writing

Mass Communication/Broadcast Journalism

Mass Communication/Print Journalism

#### **Division of Science & Mathematics**

Biology

Chemistry

Computer Science

Mathematics

#### **Division of Social Sciences**

Government and Administration

History

Sociology *(Areas of Concentration: Criminal Justice)*

Social Work

## **KEY TO COURSE NUMBERS**

The first digit indicates year of class level (1-freshman;2-sophomore;3-junior;4-senior). The second digit represents credit hours of the course. In some cases, a course with 1 as the second digit may represent 0.5 credit hours instead of one credit hour. For example, in the designation of PHE 111 and ORT 111, each is a 0.5 semester credit-hour course.

## **COURSE ABBREVIATIONS USED**

### **GENERAL**

AEP-Academic Enrichment Program

INT- Internship

### **DIVISION OF BUSINESS**

BAC- Business Accounting  
BMG-Business Management  
BUA-Business Administration  
BCI-Business Computer  
Information Systems

BEC- Financial Literacy  
BMK- Business Marketing  
BHO-Business Honors Seminar  
BUE- Business Education

### **DIVISION OF EDUCATION**

EDE-Elementary Education  
EDS-Secondary Education  
EDU- Education  
EDC-Early Childhood Education  
EDT- Education Technology

PSY- Psychology  
RDL- Reading and Language Art  
HLM-Health and Leisure Management  
PRA- Practice

### **DIVISION OF HUMANITIES**

DRM-Drama  
ENG, ENL, ENP, ENS, ENW-English  
FRE- French  
PHI-Philosophy  
REL- Religion  
SPA- Spanish

MAC- Mass Communication  
MUS- Music  
MUM- Music Media  
HUM- Humanities  
JOU- Journalism  
SPC- Speech

### **DIVISION OF SCIENCE & MATHEMATICS**

BIO- Biology  
CHE-Chemistry  
CMS-Computer Science  
SCI- Science

ENR-Engineering  
MAT-Mathematics  
PHY-Physics  
PSC-Physical Sciences

### **DIVISION OF SOCIAL SCIENCES**

SOS- Social Science  
PLS- Political Science  
HIS-History

CMJ- Criminal Justice  
SOW- Social Work  
SOC- Sociology

**REQUIRED PROGRAM FOR ASSOCIATE OF SCIENCE DEGREE IN  
BUSINESS ADMINISTRATION**

**GENERAL EDUCATION**

ENG	134	Composition I	3
ENG	136	Composition II	3
REL	230	Intro to Biblical Studies (or either 232/234)	3
SPC		Speech (any acceptable speech class DRM 235)	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
MAT	132	Algebra II & 1 additional college-level Mathematics class	6
BIO	130	Biological Science with Lab	3
PSC	133	Physical Science with Lab	3
ORT	111/112	College Orientation	1
PHE	111/112	Physical Activities	1
AEP	111/112	Academic Enrichment	1
		Total Hours	33.00

**REQUIRED PROGRAM FOR ASSOCIATED OF SCIENCE DEGREE IN  
EARLY CHILDHOOD EDUCATION**

**GENERAL EDUCATION**

ENG	134	Composition I	3
ENG	136	Composition II	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
MAT	130	Algebra I	3
MAT	132	Algebra II	3
BIO	130	Human Biology	3
SPC	131	Fundamentals of Speech	3
	Or		
SOS	231	Introduction to Social Science	3
ORT	111/112	College Orientation	1
		Total Hours	28.00

**ACCEPTANCE OF GENERAL EDUCATION TRANSFER COURSES**

**General Regulations**

1. Fulfillment of the College's requirements for the completion of general education is required of all degree-seeking students.
2. Student admitted to the College must meet the College's General Education requirements as well all entry requirements of the proposed degree program.
3. Rust College accepts transfer credits from all regionally accredited junior, community, senior colleges and universities.

4. Rust College accepts transfer credits to the institution, including general education courses, utilizing the Evaluation of Previously Earned Credit Form.
5. Some general education requirements may be fulfilled by taking the examination for exemption or by completing courses for credit by examination.

### **Procedures**

1. Guidelines for the acceptance of General Education courses are based on policy initiated by the faculty and implemented by the Office of Registrar.
2. The College Registrar has the responsibility of evaluating all transfer transcripts of admitted students to determine whether general education courses can be accepted. The College Registrar has the responsibility of accepting all transfer credits for the Institution, but only equate general education courses that will be use by First Year Experience (FYE) and the divisional areas.
3. The transferability of a course receiving credit for general education is guided by three primary criteria.
  - (a) Comparative review of course descriptions to determine if the transferring course content is consistent with the Rust College General Education Course.
  - (b) Transferring general education course content must be consistent with the outcomes of the Rust College general education course.
  - (c) Comparative review of course title and number must reflect the appropriate college level of study (e.g. 100-level) for the general education courses and the appropriate academic area consistent with the academic division of the general education course offered at Rust College.
4. Students cannot receive double credit for any on transfer general education course.



# ACADEMIC DIVISIONS

## DIVISION OF BUSINESS

### Program Overview

The Division of Business is committed to delivering an industry-driven Business Administration program to a diverse student population.

### Major Areas of Study

The Division of Business offers the following degrees: Bachelor of Science in Business Administration, Associate of Science in Business Administration and a Bachelor of Science in Business Education.

### Divisional Goals

In pursuit of its mission, the Division of Business will:

- actively recruit, and retain promising students regardless of race, religion, sex, national origin, or ethnic background;
- instill in students a global business perspective and appreciation for diversity;
- develop students' analytical and problem solving skills;
- recruit and retain qualified faculty members committed to excellence in teaching; and, who also recognize the importance of research and service in education.

### Divisional Learning Outcomes

Students in the Division of Business are required to complete core courses designed to provide students with the basic applied knowledge and skills needed to compete in today's global business environment. Core courses are determined by the standards established by the National Business Education Association (NBEA). Upon completing business courses students will be able to:

- Demonstrate critical thinking and problem solving skills supported by appropriate qualitative and quantitative techniques.
- Demonstrate the ability to integrate general knowledge across business disciplines; develop strategic recommendations that embody the functional areas of business in a diverse and global setting.
- Communicate both orally and in writing using proper English and APA writing standards.
- Define and apply professional codes of conduct and ethical standards.
- Demonstrate their ability to function in a business environment.

Business students demonstrate their understanding of each of these standards by developing useable marketing and business plans, internship requirements, producing a business related research project and successfully completing the Senior Comprehensive Exam. Students further demonstrate their ability to understand and use these standards by successfully completing the core courses including:

A.	Foundational Courses		
	BMK 230	Principles of Marketing	3
	BAC 231	Principles of Accounting I	3

	BAC 232	Principles of Accounting II	3
	BEC 231	Principles of Microeconomics	3
	BEC 232	Principles of Macroeconomics	3
	BCI 230	Basic Computer Concepts	3
	BUA 230	Math for Business	3
	BUA 233	Business Communications	3
B.	Advanced Courses		
	BMG 330	Organizational Theory and Behavior	3
	BUA 330	Business Law	3
	BUA 331	Business Calculus	3
	BCI 331	Information Systems I	3
	BEC 333	Global Business Issues	3
	BUA 334	Research Writing	3
	BMG 335	Workforce Diversity Management	3
	BEC 335	Business Statistics	3
	BAC 430	Managerial Accounting	3
	BUA 432	Business Finance	3
	BMG 432	Production/Operations Management	3
	BUA 434	Business Ethics and Society	3
C.	Assessment Courses		
	BUA 460	Internship	6
	BUA 433	Business Policy	3

## **BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION**

The student majoring in Business Administration will complete the major courses listed below and may choose the general business program that follows or may choose any one of the following areas of concentration: **(A) Accounting, (B) Management, (C) Computer Information Systems**. A minimum of 124 semester hours is required for the B. S. degree. Foundation knowledge of business will be assessed through the senior project required of all graduating seniors. The business faculty advisor and student will use the need sheet to determine and track business graduation requirements. See the program for **BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION** on the following pages.

### **MAJOR COURSE REQUIREMENTS**

BMK	230	Principles of Marketing	3
BAC	231	Principles of Accounting I	3
BAC	232	Principles of Accounting II	3
BEC	231	Principles of Microeconomics	3
BEC	232	Principles of Macroeconomics	3
BCI	230	Basic Computer Concepts	3
BUA	230	Mathematics for Business	3
BUA	233	Business Communication	3
BMG	335	Workforce Diversity Management	3
BMG	330	Organizational Theory and Behavior	3
BUA	331	Business Calculus	3
BUA	330	Business Law	3

BCI	331	Information Systems I	3
BEC	335	Business Statistics	3
BEC	333	Global Business Issues	3
BUA	334	Research Writing	3
BAC	430	Managerial Accounting	3
BUA	433	Business Policy	3
BUA	432	Business Finance	3
BMG	432	Production/Operations Management	3
BUA	434	Business Ethics and Society	3
BUA	460	Internship in Business	6
		<b>Total Hours</b>	<b>69.00</b>

## REQUIRED PROGRAM FOR BACHELOR OF SCIENCE DEGREE IN BUSINESS ADMINISTRATION

**Note: Students may or may not elect an area of concentration.**

### FRESHMAN YEAR

ENG	134	Composition I	3
ENG	136	Composition II	3
REL	230	Intro to Biblical Studies (or either 232/234)	3
SPC	130	Speech (or any expectable speech class DRM 230/231/235)	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
MAT	132	Algebra II & 1 Additional College Level Math Class	6
BIO	130	Biological Science with Lab	3
PSC	133	Physical Science with Lab	3
BEC	233	Financial Literacy	3
ORT	111/112	College Orientation	1
PHE	111/112	Physical Activities	1
AEP	111/112	Academic Enrichment	1
		<b>Total Hours</b>	<b>36.00</b>

### SOPHOMORE YEAR

BUA	230	Mathematics for Business ( <b>Service Learning</b> )	3
BMK	230	Principles of Marketing	3
BCI	230	Basic Computer Concepts	3
BAC	231	Principles of Accounting I	3
BAC	232	Principles of Accounting II	3
BEC	231	Principles of Microeconomics	3
BEC	232	Principles of Macroeconomics	3
BUA	233	Business Communications	3
ENG	233	Intro to Literature	3
SOS	231	Introduction to the Social Sciences	3
HUM	233	Introduction to the Humanities	3
AEP	211/212	Academic Enrichment	1
		<b>Total Hours</b>	<b>34.00</b>

### JUNIOR YEAR

		Two courses in one Modern Foreign Language	6
BMG	330	Organizational Theory and Behavior	3
BEC	333	Global Business Issues	3
BUA	331	Business Calculus	3

BUA	330	Business Law	3
BCI	331	Information Systems I	3
BUA	334	Research Writing	3
BEC	335	Business Statistics	3
BMG	335	Workforce Diversity Mgt	3
		1 Business Elective	3
		<b>Total Hours</b>	<b>30.00</b>

### SENIOR YEAR

BUA	434	Business Ethics & Society	3
BAC	430	Managerial Accounting	3
BMG	432	Production/Operations Management	3
BUA	432	Business Finance	3
BUA	433	Business Policy ( <b>Senior Comp Exam</b> )	3
BUA	460	Internship for Business	6
		1 Business Elective	3
		<b>Total Hours</b>	<b>24.00</b>

**Total Semester Hours Required for Graduation** **124.00**

**Other Graduation Requirements:** 1. Senior Project 2. Exit Interview

### ELECTIVE COURSES IN BUSINESS

BCI	211	Introduction to Online Learning	1
BMG	331	Risk Management	3
BAC	331	Intermediate Accounting I	3
BAC	332	Intermediate Accounting II	3
BCI	332	Information Systems II	3
BCI	333	Communication Network	3
BMG	430	Human Resource Management	3
BAC	431	Cost Accounting	3
BMG	438	Mgt. of Labor-Management Relations	3
BCI	431	Database Management Systems	3
BAC	433	Tax Accounting	3
BAC	434	Auditing	3
BMG	333	Small Business Management and Entrepreneurship	3
BMG	334	Money and Banking Management	3
BCI	433	Web Designing	3
BMG	431	Retail Management	3
BMG	435	International Business Management	3
BCI	334	C Language	3
BAC	335	Accounting Information Systems	3

### AREAS OF CONCENTRATION IN BUSINESS ADMINISTRATION FOR BUSINESS MAJORS

#### ACCOUNTING (Any 3 of these courses plus non-accounting elective)

BAC	331	Intermediate Accounting I	3
BAC	332	Intermediate Accounting II	3
BAC	433	Tax Accounting	3
BAC	434	Cost Accounting	3
BAC	333	Accounting Information Systems	3

**MANAGEMENT (Any 3 of these courses plus 1 non-management elective)**

BMG	333	Small Business Management and Entrepreneurship	3
BMG	430	Human Resource Management	3
BMG	435	International Business Management	3
BMG	438	Mgt. of Labor-Management Relations	3
BMG	334	Money and Banking Management	3
BMG	331	Risk Management	3
BMG	431	Retail Management	3

**COMPUTER INFORMATION SYSTEMS - (Any 3 of these courses plus 1 non-CIS elective)**

BCI	433	Web Designing	3
BCI	332	Information Systems II	3
BCI	333	(CMSC 438) Communication Network	3
BCI	334	(CMSC 236) C Language	3
BCI	431	(CMSC 435) Database Management Systems	3
CMS	334	Visual Basics	3

**ASSOCIATE OF SCIENCE DEGREE IN BUSINESS ADMINISTRATION****FRESHMAN YEAR**

ENG	134	Composition I	3
ENG	136	Composition II	3
REL	230	Intro to Biblical Studies (or either 232/234)	3
SPC		Speech (any acceptable speech class DRM 230/231/235)	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
MAT	132	Algebra II & 1 Additional College Level Math Class	6
BIO	130	Biological Science with Lab	3
PSC	133	Physical Science with Lab	3
ORT	111/112	College Orientation	1
PHE	111/112	Physical Activities	1
AEP	111/112	Academic Enrichment	1

**Total Hours****33.00****SOPHMORE YEAR**

BUA	230	Mathematics for Business	3
BMK	230	Principles of Marketing	3
BCI	230	Basic Computer Concepts	3
BAC	231	Principles of Accounting I	3
BAC	232	Principles of Accounting II	3
BEC	231	Principles of Microeconomics	3
BUA	330	Business Law	3
SOS	231	Introduction to the Social Science	3
HUM	233	Introduction to the Humanities	3
BMG	330	Organizational Theory and Behavior	3
BUA	233	Business Communications	3
AEP	211/212	Academic Enrichment	1
		2 Business Electives	6

**Total Hours** 40.00

**Total Semester Hours Required for Graduation** 73.00

**Other Graduation Requirements:** 1. Exit Interview

## **BACHELOR OF SCIENCE IN BUSINESS EDUCATION**

The student majoring in the Business Education Program must first meet the admission requirements in Education. This program prepares students to teach in Mississippi high schools as outlined in the Mississippi Business and Technology Framework by the State Department of Education. Please see the Division of Education for Education course descriptions and requirements.

### **MAJOR COURSE REQUIREMENTS**

BEC	333	Global Business Issues	3
BMG	330	Organizational Theory and Behavior	3
BMK	230	Principles of Marketing	3
BAC	231	Principles of Accounting I	3
BCI	230	Basic Computer Concepts	3
BAC	232	Principles of Accounting II	3
BEC	232	Principles of Macroeconomics	3
BUA	330	Business Law	3
BCI	331	Information Systems I	3
BUA	233	Business Communication	3
BUA	333	Research Writing	3
BMG	335	Workforce Diversity Management	3
BUA	434	Business Ethics and Society	3
BUA	230	Mathematics for Business	3
		<b>Total Hours</b>	<b>42.00</b>

### **REQUIRED PROGRAM FOR BACHELOR OF SCIENCE DEGREE IN BUSINESS EDUCATION**

#### **FRESHMAN YEAR**

ENG	134	Composition I	3
ENG	136	Composition II	3
ENW	232	Composition III	3
HIS	133	African Diaspora I	3
MAT	130	Algebra I	3
HIS	134	African Diaspora II	3
PSC	131	Physical Science with Lab	3
MAT	133	Geometry and Trigonometry	3
BIO	130	Biological Science with Lab	3
SPC	130	Fundamental of Speech	3
ORT	111/112	College Orientation	1
PHE	111/112	Physical Activity	1
AEP	111/112	Academic Enrichment	1

BEC	233	Financial Literacy	3
BEC	231	Microeconomics	3
<b>Total Hours</b>			<b>36.00</b>

### SOPHOMORE YEAR

ENG	233	Intro to Literature	3
BCI	230	Basic Computer Concepts	3
BUA	230	Mathematics for Business	3
BMK	230	Principles of Marketing	3
REL	230	Introduction to Biblical Studies	3
SOS	231	Introduction to the Social Sciences	3
HUM	233	Introduction to the Humanities	3
PSY	230	General Psychology	3
BEC	232	Principles of Macroeconomics	3
EDU	230	Foundations of Education	3
PRAX	230	PRAXIS Seminar (not required if student has required ACT score)	3
AEP	211/112	Academic Enrichment	1
		Two Courses in One Modern Foreign Language	6
<b>Total Hours</b>			<b>40.00</b>
Pre-professional Skills Test: Subtest: Reading, Writing, Mathematics			

### JUNIOR YEAR

BAC	231	Accounting Principles I	3
BAC	232	Accounting Principles II	3
BMG	330	Organizational Theory and Behavior	3
EDU	313	Educational Technology Comp.	3
BCI	331	Information Systems I	3
EDS	331	Teaching Reading in Sec. Schools	3
PSY	332	Human Growth & Development	3
SPE	331	Psychology of Exceptional Students	3
BUA	233	Business Communication	3
BMG	335	Workforce Diversity Management	3
EDU	313	Teaching Strategies Prac. (Obs/Par)	1
<b>Total Hours</b>			<b>34.00</b>
PRAXIS II Examination: (Optional not included in total hours)			
Principles of Learning and Teaching Content Area Examination			

### SENIOR YEAR

EDU	330	Classroom Management	3
BUA	330	Business Law	3
BEC	333	Global Business Issues	3
EDU	401	Student Teaching Seminar	0
EDS	430	Methods of Teaching Sec. Ed.	3
EDU	433-434	Integrative Teaching Seminar	6
BUA	434	Business Ethics and Society	3
EDU	460	Student Internship	12
<b>Total Hours</b>			<b>33.00</b>
<b>Total Semester Hours Required for Graduation</b>			<b>143.00</b>



**Other Graduation Requirements: 1. Senior Project, 2. Exit Interview**

**MINOR COURSE REQUIREMENTS FOR  
NON-BUSINESS MAJORS**

BMG	330	Organizational Theory and Behavior	3
BMK	230	Principles of Marketing	3
BAC	231	Principles of Accounting I	3
BEC	231	Principles of Microeconomics	3
BUA	330	Business Law	3
BEC	232	Global Business Issues	3
		<b>Total Hours</b>	<b>18.00</b>

**BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION  
EVENING PROGRAM**

The evening program for Business Administration Majors is called the Adult Pathway Program. This program is designed as an accelerated, degree completion program for evening students. The program is designed to provide a unique opportunity for non-traditional\* students to complete their college degree while working full time during the day. These students must have completed 45 semester hours, 30 of which must meet Rust College's requirements in liberal arts education) that can be applied toward satisfying the course requirements for the Bachelor of Science degree in Business Administration.

Following are the business course requirements for the completion of a Bachelor of Science in Business Administration degree from Rust College:

COL	111/112	College Orientation	1
BCI	230	Basic Computer Concepts	3
BMK	230	Principles of Marketing	3
BUA	230	Mathematics for Business ( <b>Service Learning</b> )	3
BMG	330	Organizational Theory and Behavior	3
BAC	231	Principles of Accounting I	3
BEC	231	Principles of Microeconomics	3
BAC	232	Principles of Accounting II	3
BEC	232	Principles of Macroeconomics	3
BUA	233	Business Communication	3
BCI	331	Information Systems I	3
BUA	330	Business Law	3
BUA	334	Research Writing	3
BUA	331	Business Calculus	3
BEC	335	Business Statistics	3
BAC	430	Managerial Accounting	3
BMG	432	Production/Operations Management	3
BUA	432	Business Finance	3
BUA	433	Business Policy ( <b>Senior Comp Exam</b> )	3
BUA	460	Internship in Business	6
BMG	335	Workforce Diversity Management	3
BUA	434	Business Ethics and Society	3

BEC	333	Global Business Issues	3
		<b>Total Hours</b>	<b>70.00</b>

**GENERAL EDUCATION (LIBERAL ARTS REQUIREMENTS)  
FOR ADULT PATHWAY PROGRAM**

BIO	130	Biological Science with Lab	3
SPC	130	Fundamentals of Speech	3
ENG	134	Composition I	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
MAT	132	Algebra II	3
ENG	136	Composition II	3
SOS	231	Introduction to the Social Sciences	3
HUM	233	Introduction to the Humanities	3
		<b>Total General Education hours</b>	<b>27.00</b>
		<b>Total Additional Semester Hours</b>	<b>30.00</b>
		<b>Total Semester Hours Required for Graduation</b>	<b>127.00</b>

**Other Graduation Requirements: 1. Senior Project 2. Exit Interview**

**BUSINESS ADMINISTRATION COURSE DESCRIPTIONS**

**COURSE DESCRIPTIONS**

- BEC 233 FINANCIAL LITERACY 3 SEM. HRS.**  
This course is a study of individual financial decisions centered around: budgeting; taxes; credit and borrowing; insurance; housing and investing. This is a general education core course for all students.
- BUA 230 MATHEMATICS FOR BUSINESS 3 SEM. HRS.**  
Course includes a study of mathematical procedures including percentages, computing inventory, interests, taxes, discounts, mark-ups, installments, and other related computational topics in Business. Prerequisite: MATH 131.
- BUA 330 BUSINESS LAW 3 SEM. HRS.**  
The classification of law, contracts, and negotiable instruments, interest in personal property, surety ship, and law of organizing a business are topics to be discussed. Emphasis will also be placed on the basic foundations of law as relates to business, the origin of the law, structure of the court systems, and criminal and civil procedures. Prerequisite: Junior standing or permission of instructor.
- BUA 331 BUSINESS CALCULUS 3 SEM. HRS.**  
Application of basic concepts of calculus, such as equations, graphs, functions, slope, limits, marginal, maximum, minimum critical analysis and ration of change applications are emphasized. Prerequisite: BUAD 230.
- BUA 432 BUSINESS FINANCE 3 SEM. HRS.**  
This course deals with policies and practices required to plan and control the direction and uses of a firm's funds. Emphasis is placed on formulation, implementation, and modification of corporate financial policies. Prerequisite: BACC 232 and BECO 231 or BECO 232.
- BUA 433 BUSINESS POLICY 3 SEM. HRS.**  
Capstone course that employs the management functions of planning, organizing, leading, and controlling tactical and strategic management issues in analyzing and solving real world business problems through case study. Prerequisite: Student must be a graduating senior or within one semester of graduation.

**BUA 233 BUSINESS COMMUNICATION****3 SEM. HRS.**

This course teaches the principles, procedures, and practices of clear communication in a multi-cultural society and their relationship to sound management. Resume writing and job interviews are also emphasized. Computer applications of all documents will be required.

**BUA 334 RESEARCH WRITING****3 SEM. HRS.**

This course teaches the principles, procedures, and practices needed for writing an effective research paper in business. The APA writing style is emphasized along with correct procedures for collecting primary and secondary data. The course is designed to develop an understanding of all the required elements needed to complete the senior project. Prerequisites: BUAD 233.

**BUA 434 BUSINESS ETHICS AND SOCIETY****3 SEM. HRS.**

A study of corporate ethics and social responsibility in both domestic and global settings. Ethical and moral considerations of corporate conduct and social responsibility are explored. The course also discusses the external environment of the firm and how it impacts on business decision-making and operation. Prerequisites: BMGT 330 or permission from instructor.

**BUA 460 INTERNSHIP IN BUSINESS****6 SEM. HRS.**

Internship is an application of full-time on-the-job training in the student's major or minor area of study. The student is placed in a position by the Internship Office. When the student is recommended for Internship by his/her advisor, the student completes an application from the Internship Office and gets the signature of his/her academic advisor. Prerequisite: All 200 level business courses.

**ACCOUNTING COURSE DESCRIPTIONS****BAC 230 GENERAL ACCOUNTING****3 SEM. HRS.**

A course focusing on (1) understanding of basic financial accounting terminology, (2) providing an overview of the financial accounting process, and (3) developing sufficient grounding in financial accounting to be able to understand and analyze basic financial statements. Business majors may not take this course for credit.

**BAC 231/232 PRINCIPLES OF ACCOUNTING I & II****6 SEM. HRS.**

The functions of accounting in a business-oriented society and concepts on which accounting rests are emphasized. Accounting principles and procedures for proprietorships, partnerships, and corporations, and the preparation of financial statements are covered.

**BAC 331/332 INTERMEDIATE ACCOUNTING I & II****6 SEM. HRS.**

Focuses on conceptual framework of financial reporting, including such areas as objectives, elements, qualitative characteristics, recognition, measurement, and methods of presentation and principles underlying financial statements, current assets, current liabilities, investments, tangible assets, and analysis of financial statements. Prerequisite: BACC 232 or by permission of the instructor.

**BAC 333 ACCOUNTING INFORMATION SYSTEMS****3 SEM. HRS.**

This course integrates a set of interrelated subsystems that work together to collect, process, store, transform and distribute information for planning, decision-making, and control. Topics to be covered include documentation of system, database management tools and strategies, and information systems controls. Prerequisite: BACC232, BCIS 230 and BCIS 331.

**BAC 430 MANAGERIAL ACCOUNTING****3 SEM. HRS.**

Decision making process through accounting information planning; control, make-or-buy decisions; inventory planning; incremental analysis; models and present-value analysis. Prerequisite: BACC 232.

**BAC 431 COST ACCOUNTING****3 SEM. HRS.**

Cost determination and analysis; study of measurement and accumulation of direct and indirect, product, and period costs. Job-order costs; process costs; by-products and joint products; cost-volume-profit relationships; and the

application of overhead. Prerequisite: BACC 232.

**BAC 433 TAX ACCOUNTING 3 SEM. HRS.**  
Federal and State income taxes for individual returns; withholding taxes; classification of business and non-business expenses; capital gains and losses; partnership; and corporate returns. Prerequisite: BACC 232.

**BAC 434 AUDITING 3 SEM. HRS.**  
General standards and procedures for a contemporary audit; working papers and report; financial, operational, and compliance applications of audit will be addressed. Complete computerized audit case studies will be emphasized. Prerequisite: BACC 332.

### ECONOMICS COURSE DESCRIPTIONS

**BEC 230 GENERAL ECONOMICS 3 SEM. HRS.**  
A course exposing non-business students to selected subjects in introductory Micro and Macro Economics. It includes selected topics of intermediate Micro and Macro theory applicable to organizations and collective systems. Business majors may not take this course for credit.

**BEC 231 PRINCIPLES OF MICROECONOMICS 3 SEM. HRS.**  
The role of the price system in determining the production of goods and services and distribution of income are discussed. Consideration is also given to fundamental principles connected with demand and supply problems, costs, production, distribution and consumption.

**BEC 232 PRINCIPLES OF MACROECONOMICS 3 SEM. HRS.**  
This is an introductory macroeconomics course covering the aggregate economic performance of the United States. This includes resources of the economy, national income, employment, fiscal and monetary policies, and economic growth.

**BEC 335 BUSINESS STATISTICS 3 SEM. HRS.**  
Methods of gathering, tabulating, classifying and analyzing data, and presenting it in graphic form are discussed. Central tendencies, variability's and basic probabilities are studied. Prerequisite: BUAD 230.

**BEC 333 GLOBAL BUSINESS ISSUES 3 SEM. HRS.**  
A survey of the theories and issues influencing globalization of markets and production and their consequences in the global economy. Prerequisites: BECO 231.

### MANAGEMENT COURSE DESCRIPTIONS

**BMG 330 ORGANIZATIONAL THEORY & BEHAVIOR 3 SEM. HRS.**  
Covers management theory and practice and how they impact on organizations. Individual and group behavior within organizations are examined as well as the functions of management such as planning, organizing, leading and controlling. Prerequisites: BECO 231 and BECO 232 or permission from instructor.

**BMG 333 SMALL BUSINESS MGMT & ENTREPRENURESHIP 3 SEM. HRS.**  
Study of the characteristics of entrepreneurship and the skills necessary for the successful operation of a small business. Prerequisite: BMGT 330 or permission from instructor.

**BMG 331 RISK MANAGEMENT 3 SEM. HRS.**  
This course acquaints students with the basic principles of Insurance and Risk Management as they relate to Life, Health and Accident, and Property and Casualty Insurance for businesses and individuals. The course also examines forms of retirement planning.

**BMG 334 MONEY & BANKING MANAGEMENT 3 SEM. HRS.**  
A study of the operation of the money and banking system in the United States which stresses Federal Reserve control of the money supply and credit conditions to combat inflation and unemployment. Prerequisites: BECO 231 & 232.

**BMG 335                      WORKFORCE DIVERSITY MGMT                      3 SEM. HRS.**  
The course introduces student to the complexities of managing workforce diversity. Topics to be covered include multiculturalism, resistance to diversity, diversity training, leadership styles and motivational techniques for a diverse workforce.

**BMG 430                      HUMAN RESOURCE MANAGEMENT                      3 SEM. HRS.**  
A study of managerial policy, techniques and methods which influence organization of work, selection, hiring, placing, and training and supervising workers; also, safety and compliance with equal employment and other issues related to the work environment. Prerequisite: All 300 level business courses or permission from instructor.

**BMG 431                      RETAIL MANAGEMENT                      3 SEM. HRS.**  
This senior level course requires students to analyze the management of retail operations, their environments, personnel, buying functions, merchandising, expense control, and customer services. Prerequisites: All 300 level business courses or permission from instructor.

**BMG 432                      PRODUCTION/OPERATIONS MGMT                      3 SEM. HRS.**  
This course identifies and explores decisions critical to effective production and operations management. Strategic management decisions will include production design, process selection, facility location, facility layout, procurement and tactical decisions. Prerequisites: BUAD 230, BECO 335 or permission of instructor.

**BMG 435                      INTERNATIONAL BUSINESS MGMT                      3 SEM. HRS.**  
This is an interdisciplinary course that is designed to prepare students for the realities of an interdependent global economy by helping them to understand global economic, political and social developments and their impact on the conduct of international business. Prerequisite: BECO 333.

**BMG 438                      MGMT OF LABOR-MGMT RELATIONS                      3 SEM. HRS.**  
This is a study of the development of organized labor in the United States, the theory and practice of collective bargaining and public policy toward labor. Prerequisite: BMGT 330.

#### **COMPUTER INFORMATION SYSTEMS COURSE DESCRIPTIONS**

**BCI 211                      INTRODUCTION TO ONLINE LEARNING                      1 SEM. HR.**  
This is an online class designed to help students understand how to navigate throughout an online learning environment. Students will become familiar with the online learning format used in the Division of Business and learn to function in an online learning team. Each student taking this course should have access to a computer with internet services, and receive the required password needed to log onto Blackboard.

**BCI 230                      BASIC COMPUTER CONCEPTS                      3 SEM. HRS.**  
This course is designed to provide students a basic understanding of computing concepts. It is therefore an introduction to computers, programming, and applications, with emphasis on business applications.

**BCI 331                      INFORMATION SYSTEMS I                      3 SEM. HRS.**  
This course is designed to help students become competent in the management of information in business organizations. Use of application software (Spreadsheet) to make rational decisions in business settings will be an important component of this course. Students will be able to create a simple home page. Prerequisite: BCIS 230 or permission of instructor.

**BCI 332                      INFORMATION SYSTEMS II                      3 SEM. HRS.**  
This course is designed to help students become competent in the management of information in business organizations. A study of data structures, file procession, database and database management systems within organizations will be emphasized. Use of application software (Database) to make rational decisions in business settings will be an important component of this course. Prerequisite: BCIS 331.

**BCI 333 COMMUNICATION NETWORK (CMSC 438) 3 SEM. HRS.**  
Introduction to communication network; design principals of network, physical layer, data link layer; local area network; network layers; transport session and presentation. BCIS 332 or permission of instructor.

**BCI 334 C LANGUAGE (CMSC 236) 3 SEM. HRS.**  
Identifiers; operations and expressions; input/output statements; control statements; while, do while, for, if else, switch, break and continue statements; functions arrays and pointers; structure and unions. Prerequisite: BCIS 331.

**BCI 431 DATABASE MANAGEMENT SYSTEMS (CMSC 435) 3 SEM. HRS.**  
This is the designing and management of database systems with an emphasis on search and matching techniques to create reports and queries using SQL. Prerequisite: BCIS 333 or permission of instructor.

**BCI 433 WEB DESIGNING 3 SEM. HRS.**  
This course covers several aspects of World Wide Web programming, including HTML 4, Perl/CGI. It will cover specifics such as the syntax of each programming tool and the procedures to build your own site of web pages, as well as advanced programming concept such as the characteristics of object-oriented programming. Most importantly, the focus will be on business applications. Prerequisite: BCIS 331.

#### **MARKETING COURSE DESCRIPTIONS**

**BMK 230 PRINCIPLES OF MARKETING 3 SEM. HRS.**  
This course is designed to analyze interacting business activities related to planning, pricing, promoting, and distributing of goods and services to current and potential customers.

## DIVISION OF EDUCATION



## DIVISION OF EDUCATION

### **Program Overview**

The mission of the Division of Education at Rust College is to assist students through innovative teaching techniques in acquiring the necessary competencies and professional attitudes for service careers in Elementary and Secondary Education, Early Childhood Education, and Childcare Management and General Education. The intent is to produce graduates who will assume responsible roles as educators throughout the nation and the world.

### **Major Areas of Study**

To fulfill this mission, the Division of Education at Rust College provides a strong academic program which prepares caring, competent, creative educators, who are committed to professional excellence. The following degrees are offered:

### **Bachelor of Science**

General Education

Elementary Education

Childcare Management  
 Business Education  
 English Education  
 Biology Education  
 Mathematics Education  
 Social Science Education

**Associate of Science**

Early Childhood Education

**Division Objectives**

- Pre
- prepare students to complete licensure requirements;
- Dev
- develop contributing community members by providing service learning opportunities;
- Ass
- assist students in developing competencies in subject-matter knowledge and professional skills; Instill in students a love of learning to pursue their career and professional development;
- Enc
- encourage each student to develop a genuine concern for and human sensitivity to the unique needs of diverse students;
- Eva
- evaluate the program offerings by assessing examination results, achievements of graduates, student and employer opinion, and alumni review; and
- Ass
- assist students to enter the world of work and/or succeed in graduate studies.

**Division Learning Outcomes**

Upon completion of a program in Education students will be able:

- Ide
- identify developmental appropriate objectives for lessons based on state and national frameworks and best practices.
- De
- demonstrate the use of acceptable written, oral and non-verbal communication
- De
- demonstrate knowledge of subject(s) taught
- Eva
- evaluate and adjust the classroom environment to enhance social relationships, motivation, and learning
- Inte
- interpret assessment criteria and performance standards to be applied to the students

**ADVISEMENT**

Upon declaration of intent to enroll in the Division of Education, each student will be assigned an academic advisor. The advisor will assist the student in planning the academic program and will provide general, personal, and professional guidance from time of declaration until graduation, change of major, or dismissal from the division.

**ADMISSION TO TEACHER EDUCATION**

Admission to the college does not assure admission to programs in teacher education. Formal application



must be made to be admitted into the teacher education program. Admission and retention are based on criteria developed by the Rust College Division of Education and the Mississippi Commission on Teacher and Administrator Education, Certification, and Licensure and Development.

### **Application**

Students who plan to enroll in courses of study in elementary or secondary education are encouraged to file an application for admission as follow:

- Regular students, upon attaining the classification of first-semester sophomore; and
- Transfer students, upon official admission to the college with the classification of first-semester sophomore.

Application forms are provided in the Division of Education Office all year and during each college registration period. These forms are to be completed and filed with the Division of Education based on the deadlines as published by the division. The standards which must be met to be admitted into the teacher education program include:

### **Standards**

- Completion of a minimum of 44 undergraduate hours in the Core Curriculum with a minimum GPA of 2.75 based on a 4.0 system; Core
- Letter of recommendation attesting to a satisfactory record of conduct, character and scholarship; One
- Nomination form from a professor at Rust College attesting to a satisfactory record of conduct, character and scholarship; One
- Application filled out and signed by all designed college officials; An
- Meeting the qualifying scores on a standardized examination, which is at present: Mee
  - ACT Composite of 21 or higher, or AC
  - SAT Score of 1060 or higher, or SAT
  - Academic Skills for Educators: Reading Qualifying Score: 156 Core
  - Academic Skills for Educators: Writing Qualifying Score: 162 Core
  - Academic Skills for Educators: Mathematics Qualifying Score 130 Core

### **Procedures**

During the semester of the application for admission, the faculty will review the application and the student will be notified of the action taken. At this point in the admission process, the student maybe *approved* or *denied* on the basis of the standards. All program requirements are in response to Mississippi Department of Education regulations and are subject to change. Please also note that the applicable program of study (need sheet) for elementary and secondary teacher education majors is not based on the program of study in the catalog for the year the student enters Rut College but is based on the approved program of study which

is in the use at the end of the semester the student is accepted into the program.

### **Retention**

Retention in the teacher education program is based on the following criteria:

- a  
cumulative grade point average of 2.75 or above in all coursework attempted;
- a  
grade of “C” or above in all professional and specialized coursework;
- evid  
ence of satisfactory personal conduct;
- evid  
ence that candidates are completing an interdisciplinary program of study that prepares them with the knowledge, skills, and dispositions expected of beginning teachers to include 12 hours of English; 9 hours of Mathematics; 9 hours of Science; 12 hours of Social Science; 12 hours of Reading/Literacy; and 6 hours of Fine Arts.

Teacher education major whose GPA drops lower than 2.75 overall will be placed on probation for the next semester. Students who do not raise their GPA after one semester may not take courses in education and must re apply for admission to the Teacher Education Program after the GPA has been raised to 2.75 or higher. If any student who was on probation and then readmitted allows his/her GPA to drop below 2.75 again or dispositions fall below minimum expectations, that student will be permanently dropped from the program.

### **Field Experiences and Clinical Experiences**

As part of the professional education component of Teacher Education Programs, all teacher candidates are required to complete the Unit’s Field Experiences Program. The Field Experiences Program at Rust College has three (3) levels of supervised field experiences, Level I (Observation), Level II (Microteaching), and Level III (Clinical Practice or Student Teaching). In addition, graduates and other program completers are provided with assistance from the Division during their first year of employment. This is referred to as Level IV. This “Induction Year” or “First Year Experience” is unsupervised by Unit faculty, but the Division works with school staff to provide assistance to ease the experiences of new teachers during their first year of service. Field experiences are designed to introduce the prospective teacher (degree seeking and post baccalaureate) to a variety of educational settings, learners, and activities. Field experiences begin EDU 230-Foundations of Education-continue through methods courses and culminate with Clinical Experience.

### **ADMISSON TO TEACHER INTERNSHIP**

Teacher Internship is the capstone course of the teacher education program at Rust College. It is the single most important experience in the teacher preparation process as it ties together all the previous theory, strategies and skills learned in the college classrooms to the field experience in the public schools. During this sixteen week experience the student teacher observes, assists, and gradually assumes responsibility for the classroom instruction under the supervision of the cooperating teacher and the college supervisor. Through student teaching the pre-service teacher experiences the many facets of a professional teacher’s role and gains a deeper understanding of teaching students and how classrooms and schools operate. The following requirements must be met to be considered for student teaching.

### **Application**

A meeting will be conducted during the third week of the second and fourth modules. A notice will be posted and the meeting announced in all education classrooms. Applications will be distributed and explained at that meeting. The procedures prior to being admitted to student teaching will be covered in detail. An application for admission to student teaching may also be secured form the Division of Education office. Completed applications should be submitted to the Division Chair. The application may

be filed up to two semesters proceeding the term in which the enrollment will be sought, but no later than the following deadline: April 1 for enrollment in student teaching in the following fall term, and November 30 for enrollment in the following spring term. The faculty of the Division of Education will review all applications based on listed criteria and notify students of actions taken. Applicants for student teaching may be approved unconditionally or conditionally, pending the completion of course work or the application may be deferred or denied on the basis of standards cited. Only students approved unconditionally for admission may enroll in student teaching. There is a \$50.00 laboratory fee for student teaching.

### **Standards**

Approval for admission to the teacher internship is based on satisfactory completion of the following criteria:

- scholastic average (CGPA) of 2.75 or above in all coursework attempted; a
- grade of “C” or above in all professional and specialized coursework; a
- completion of all coursework and requirements for graduation appropriate to the certification area; com
- passing the Praxis II examination and/or completion of all standardized examination as described by the Mississippi State Department of Education. pass  
*These examinations must be taken before a student may enroll for student teaching;*
- satisfactory record of conduct, character, mental and physical health verified by two letters of recommendation and a statement of good physical form from the school nurse or private doctors; a
- full-time job or other major commitment of time or effort; and no
- satisfactory recommendation from the assigned advisor in the students’ major field of study. a

### **Placement for Teacher Internship**

While every effort will be made to place students in internship situations which will give them the best training experiences, it should be understood that individual school districts have the right to accept or reject students according to their standards and practices. Students may be placed in public or private school systems. Schools used for placement must be accredited by the State Department of Education. These schools and districts should be within a maximum two-hour drive from the College. The internship consists of 16 weeks of clinical experience. A minimum of 16 weeks will be spent in a classroom under a trained cooperating teacher. Teacher Internship may be scheduled during the senior year only.

### **Performing Teacher Internship**

Candidates for Teacher Internship shall arrange their program so as to remain in the internship training situation for 16 weeks. In some cases, a special supervisory fee ranging from \$50.00 to \$100.00 may be charged by the authority of the school district concerned. This fee is not to be confused with the laboratory fee required by the College. Students who bring discredit upon Rust College and/or the Division of Education by their conduct as interns will be dismissed from the teacher education program.

### **Completion of Teacher Internship**

Every prospective teacher education major will be examined by the Academic Division in their respective certification area to ascertain their readiness for teaching. Each candidate will submit a performance portfolio which includes a multimedia presentation of the teacher internship experience, an assessment unit and an electronic copy of the portfolio. The guidelines for the portfolio are listed in the syllabus for the

class but must include documentation of student performance in compliance with Division of Education periodic evaluations, INTASC, NCATE, TIAL, ISTE, MS Frameworks and Benchmarks and NBPTS standards.

### **Certification**

The Teacher Education Program at Rust College is approved by the Mississippi State Department of Education which uses the Mississippi State adopted standards of the Council for the Accreditation of Educator Preparation (CAEP) for evaluation purposes. Requirements for each teaching area at Rust College are in compliance with the regulations set forth by the Mississippi Department of Education and are subject to change. To be recommended for certification, a candidate must meet or exceed the Mississippi established minimums on Praxis II and the Specialty Area Assessments and all Rust College graduation requirements. When the approved teacher education program and Mississippi State testing requirements have been met, students may apply for state certification. Applications are signed by the certifying officer and all appropriate data are submitted to the State Department of Education by the applicant.

Rust College graduates currently teach throughout the United States. When certification is desired in another state, many state Departments of Education request a copy of the teaching certificate obtained from the state in which the teacher education program was completed. Graduates may contact Department of Education in other states to request an application for certification and /or may contact the Chair of the Division of Education at Rust College to inquire about individual state certification requirements.

### **THE TEACHER EDUCATION CURRICULUM**

The constructivist philosophy is the foundation for the teacher education program. The divisions' instruction is based upon constructivist inquiry in a caring, competent, Christian environment. The constructivist theory of learning states that learners create their own learning states that learners create their own learning from direct and indirect experiences with their environment. Creating constructivist classrooms requires bold changes and breaks form the past modes of instruction to implement new forms that include teacher-centered classrooms. Students are trained to be constructivist practitioners who reflect upon the results of not only their performance but also the performance of their students.

The constructivist philosophy is based upon five guiding principles:

- Principle 1: Posing Problems of Emerging Relevance to Students
- Principle 2: Structuring Learning Around Primary Concepts: The Quest for Excellence
- Principle 3: Seeking and Valuing Students' Points of View
- Principle 4: Adapting Curriculum to Address Students' Suppositions
- Principle 5: Assessing Student Learning in the Context of Teaching

With the constructivist philosophy as the underpinning of the teacher education curriculum, students seeking degrees in teacher education must complete coursework in three distinct units:

#### **Unit I – General Studies for Initial Teacher Preparation**

The general studies include the arts, communications, history, literature, mathematics, philosophy, sciences, and the social sciences. The general studies incorporate multicultural and global perspectives and an inter-disciplinary program of study that prepares pre-service teacher with the knowledge, skills, and dispositions expected of beginning teachers. The minimum course requirements for the Interdisciplinary Program of Studies are:

English – 12 semester hours

Mathematics – 9 semester hours

Fine Arts – 3 semester hours

*\*must include Literacy I and Literacy II courses*

Social Studies – 12 semester hours

Science – 9 semester hours

Reading/Literacy – 15 semester hours

#### **Unit II – Content Studies for Specialty Area Preparation**

Content courses develop in students an understanding of the structure, skills, core concepts, ideas,

values, facts, methods of inquiry, and uses of technology in the specific discipline or subject area. While the division considers all students majoring in education majors, specialty content courses that make up the certification areas or majors in Business, English, Social Sciences, Mathematics, Biology, and the elementary cognate are determined by the respective divisions. The required content courses by major are:

**A. Elementary Education**

RDL	332	Teaching Reading Grades 3-8	3
RDL	338	Diagnosis and Treatment of Reading Disabilities	3
EDE	336	Creative Expressions for Teacher	3
EDE	331	Mathematics for Teachers	3
EDE	334	Science for Teachers	3
EDE	333	Social Science for Teachers	3
RDL	337	Developmental Approach to Reaching & Literacy	3
EDU	339	Educational Psychology	3
HLM	335	Physical Education for Children	3
<b>Semesters Hours</b>			<b>27.00</b>

All elementary education majors will have a concentration of 21 hours in reading and a second concentration of 21 hours to complete two cognate areas. (Some courses counted in the concentration may be General Education Courses). The second concentration may be in (1) English, (2) Mathematics, (3) Science, or (4) Social Studies.

**B. Biology Education**

BIO	231/211	General Botany & Lab	4
BIO	232/212	Zoology & Lab	4
BIO	331/311	Environmental Biology & Lab	4
CHE	131/111	General Chemistry I & Lab	4
CHE	132/112	General Chemistry II & Lab	4
PHY	231/211	Physics I & Lab	4
BIO	431/411	Genetics & Lab	4
BIO	336/316	Microbiology & Lab	4
MAT	230	Pre-calculus	3
MAT	231	Analytical Geometry & Calculus I	3
BIO	333/313	Human Anatomy & Physiology I & Lab	4
<b>Semester Hours</b>			<b>42.00</b>

**C. Business Education**

BMK	230	Principles of Marketing	3
BUA	230	Mathematics for Business	3
BCI	230	Basic Computer Concepts	3
BEC	232	Principles of Macroeconomics	3
BAC	231/232	Principles of Accounting I & II	6
BMG	330	Organizational Theory and Behavior	3
BUA	333	Business Communication	3
BMG	335	Workforce Diversity Management	3
BUA	330	Business Law	3
BEC	333	Global Business Issues	3
BUA	434	Business Ethics and Society	3
BCI	331	Information System I	3
<b>Semester Hours</b>			<b>39.00</b>

**D. English Education**

ENL	235/236	World Literature before or after 1750	3
ENG	337	Professional Writing	3
ENG	330/331	African-American Literature I or II	3

ENG	332	Advanced Writing	3
ENG	333/334	American Literature I or II	3
ENL	335	British Literature before 1750	3
ENG	434	History of the English Language	3
ENG	438	Literary Criticism	3
ENG	233	Introduction to Literature	3
ENL	336	British Literature after 1750	3
ENW	339	Advanced Grammar	3
ENG	339/432	Medieval or Shakespeare	3
<b>Semester Hours</b>			<b>36.00</b>
<b>E. Mathematics Education</b>			
MAT	231	Analytical Geometry & Calculus I	3
MAT	233	Linear Algebra	3
MAT	232	Analytical Geometry & Calculus II	3
MAT	334/335	Abstract I & II	6
MAT	234	Introduction to Probability & Statistics	3
PHY	231/211	Physics I & Lab	4
MAT	330	Number Theory	3
MAT	431	Differential Equations	3
One Elective in Computer Science or Mathematics			3
<b>Semester Hours</b>			<b>31.00</b>
<b>F. Social Science Education</b>			
SOC	231	Introduction to Sociology	3
BEC	231	Principles of Microeconomics	3
BEC	232	Principles of Macroeconomics	3
PLS	231	American Government	3
HIS	231	History of the United States I	3
HIS	232	History of the United States II	3
SOC	332	The Black Family	3
HIS	332	Survey of African History	3
HIS	333/334	History of Europe I & II	6
HIS	235	African-American History	3
SOC	335	Social Science Research Methods	3
HIS	350	Mississippi History	3
<b>Semester Hours</b>			<b>39.00</b>

### Unit III – Professional and Pedagogical Studies for Initial Teacher Preparation

Professional and pedagogical courses ensure that teacher candidates acquire and learn to apply knowledge and skills to become competent to work with all students. The professional studies component is a well-planned sequence of courses and experiences based upon Interstate New Teachers Assessment and Support Consortium (INTASC) INTASC and the Teacher Intern Assessment Instrument (TIAI) Standards. The INTASC standards outline ten principles that a student keep:

- Principle 1: Understands the central concepts, tools of inquiry, and structure of the Disciplines taught; creates learning experiences that are meaningful to students
- Principle 2: Understands how children learn and develop; provides learning opportunities that support the development
- Principle 3: Understands how students differ in their approaches to learning, creates

- Principle 4: instructional opportunities adapted to diverse learners
- Principle 4: Understand and uses a variety of instructional strategies
- Principle 5: Creates a learning environment that encourages positive social interaction, active engagement in learning, and self-motivation
- Principle 6: Use knowledge of communication techniques to foster active inquiry, collaboration, and supportive interaction
- Principle 7: Plans instruction based on knowledge of subject matter, students, the community, and curriculum goals
- Principle 8: Understands and uses formal and informal assessment
- Principle 9: Reflects on learning
- Principle 10: Fosters relationships with colleagues, parents, and agencies in the larger community.

To further define the quality of pre-service teacher performance, the ten principles developed by the Interstate New Teachers Assessment and Support Consortium (INTASC) are incorporated into six domains as the Teacher Intern Assessment Instrument (TIAI). The pedagogy and assessment of teaching performance is based on the six domains which are: (1) planning and preparation, (2) communication and interaction, (3) teaching for learning, (4) managing the learning environment, (5) assessment of student learning, and (6) professionalism and partnerships.

The professional and pedagogical component provides sufficient content for the application and evaluation of the theories that are taught. This experience is comprised of 35 semester hours that are required of all students regardless of certification area. The experiences are sequenced so that students move through stages of increased responsibility for classroom instruction or other professional roles in schools. This common core includes the following courses:

**A. Foundation Block Courses**

PRA	230	Praxis Seminar I	3
EDU	230	Foundation of Education	3
PSY	332	Human Growth ^& Development & Diversity	3
SPE	331	Psychology of Exceptional Students	3
PSY	230	General Psychology	3
EDU	330	Classroom Management	3

**B. Integrative Assessment Block Courses**

EDU	430	Measurement and Education	3
EDU	433/434	Integrative Teaching Seminar	6
EDU	323	Educational Technology Competency	2

**C. Synthesis Block Courses** 12

EDU	460/461	Teacher Internship	
EDU	401	Teacher Internship Seminar	

In addition to the Core blocks above, secondary majors must take the following Professional Block courses:

EDU	332	Methods of Middle School Instruction	3
EDU	313	Teaching Strategies Practicum	1
EDU	430	Methods of Teaching Secondary Education	3
EDU	334	Teaching Reading in the Content Area	3

**REQUIRED PROGRAM FOR B.S. IN GENERAL EDUCATION**

***(NON-TEACHING, NON-CERTIFIED)***

**FRESHMAN YEAR**

ENG	134	Composition I	3
ENG	136	Composition II	3

HIS	133	The African Diaspora I	3
HIS	134	The African Diaspora II	3
MAT	130	Algebra I	3
MAT	132	Algebra II	3
ENG	233	Introduction to Literature	3
BIO	130	Biological Science with Lab	3
PSC	133	Physical Science with Lab	3
SPC	130	Fundamentals of Speech	3
PHE	111/112	Physical Activity	3
AEP	111/112	Academic Enrichment	3
ORT	111/112	College Orientation	3
<b>Semester Hour</b>			<b>33.00</b>

**SOPHOMORE YEAR**

ENW	232	Composition III	3
CMS	230	Intro. To Personal Computers	3
<i>or</i>			
BCI	230	Basic Computer Concepts	3
HUM	233	Introduction to Humanities	3
REL	230	Introduction to Biblical Studies	3
SPA	231	Spanish I	3
SPA	232	Spanish II	3
SOC	231	Introduction to Social Science	3
EDU	230	Foundations of Education	3
PSY	233	General Psychology	3
BEC	233	Financial Literacy	3
EDU	330	Classroom Management	3
PSY	332	Human Growth Development & Diversity	3
AEP	211/212	Academic Enrichment	1
<b>Semester Hours</b>			<b>37.00</b>

**JUNIOR YEAR**

RDL	233	Reading and Language Arts Grades: PreK-2	3
EDU	339	Educational Psychology	3
SPE	331	Psychology of Exceptional Students	3
EDE	331	Mathematics for Teachers	3
EDE	332	Methods of Middle School Instruction	3
EDE	333	Social Science for Teachers	3
EDE	334	Science for Teachers	3
RDL	330	Early Literacy Instruction: Part 1	3
RDL	331	Early Literacy Instruction: Part 2	3
RDL	332	Teaching Reading: Grades 3-5	3
RDL	401	Teaching Reading: Grades 5-6	3
<b>Semester Hours</b>			<b>33.00</b>

**SENIOR YEAR**

RDL	334	Teaching Reading in the Content Area	3
RDL	335	Literature in the Schools	3
HLM	335	Physical Education for Children	3
EDU	332	Methods of Teaching in the Secondary School	3
EDU	323	Measurement and Evaluation	3
EDU	401	Praxis Core Seminar	
<b>Semester Hours</b>			<b>21.00</b>

**Total Semester Hours for Graduation** **124.00**



## REQUIRED PROGRAM FOR B.S. IN ELEMENTARY EDUCATION (K-6)

### FRESHMAN YEAR

ENG	134	Composition I	3
ENG	136	Composition II	3
HIS	133	The African Diaspora I	3
HIS	134	The African Diaspora II	3
MAT	130	Algebra II	3
MAT	132	Algebra II	3
MAT	133	Geometry & Trigonometry	3
BIO	130	Biological Science with Lab	3
PSC	133	Physical Science with Lab	3
CMS	130	Intro to Personal Computer	3
<i>or</i>			
BCI	230	Basic Computer Concepts	3
SPC	130	Fundamentals of Speech	3
<i>or</i>			
One Course in Drama			3
PHE	111/112	Physical Activity	1
AEP	111/112	Academic Enrichment	1
ORT	111/112	College Orientation	1
<b>Semester Hours</b>			<b>33.00</b>

### SOPHOMORE YEAR

HUM	230	Fine Arts	3
HUM	233	Introduction to Humanities	3
REL	230	Introduction to Biblical Studies	3
SPA	231	Spanish I	3
SPA	232	Spanish II	3
SOC	231	Introduction to Social Science	3
PRA	230	CORE 1 Seminar	3
ENG	233	Introduction to Literature	3
ENW	233	Composition	3
BEC	233	Financial Literature	3
PSY	233	General Psychology	3
EDU	230	Foundation of Education	3
AEP	211/212	Academic Enrichment	1
<b>Semester Hours</b>			<b>37.00</b>

### JUNIOR YEAR

EDU	330	Classroom Management	3
PSY	332	Human Growth, Development and Diversity	3
SPE	339	Educational Psychology	3
RDL	233	Psychology of Exceptional Students	3
RDL	330	Reading & Language Arts: Grades Pre- K- 2	3
RDL	331	Early Lit. Instruct: Part 1	3
RDL	332	Early Lit. Instruct: Part 2	3
RDL	333	Teaching Reading: Grades 3-5	3
RDL	335	Teaching Reading: Grade 6-8	3
RDL	337	Literature in the Schools	3
RDL	332	Developmental Approach to Reading & Literacy	3
RDL	338	Teaching Reading Grades 3-8	3
EDE	336	Diagnosis and Treatment of Reading Disabilities	3
EDE	331	Mathematics for Teachers	3
EDE	333	Social Science for Teachers	3

EDE 334	Science for Teachers	3
<b>Semester Hours</b>		<b>51.00</b>
<b>SENIOR YEAR</b>		
EDU 430	Measurement and Evaluation	
HLM 335	Physical Education for Children	
EDU 332	Methods of Middle School Instruction	3
EDU 433	Integrative Teaching Seminar	3
EDU 434	Integrative Teaching Seminar	3
EDU 323	Educational Technology Competency	3
EDU 460	Internship	6
EDU 401	Student Internship Seminar	12
<b>Semester Hours</b>		<b>30.00</b>
<b>Total Semester Hour for Graduation</b>		<b>151.00</b>

The required program for the following certification areas is described in the respective division.

**BUSINESS EDUCATION (The Division of Business)**

**ENGLISH EDUCATION (The Division of Humanities)**

**BIOLOGY EDUCATION (The Division of Science and Mathematics)**

**MATHMATICS EDUCATION (The Division of Science and Mathematics)**

**SOCAL STUDIES EDUCATION ( The Division of Social Sciences)**

### **CHILDCARE MANAGEMENT PROGRAM**

The division of Education offers a non-teaching Bachelor's degree in Child Care Management. The Child Care Management Program has a two-fold purpose: (1) To serve nontraditional students in the Evening Program; and (2) to meet the needs of traditional students who aspire to work with preschoolers and to become entrepreneurs as owners of the day centers. The rapid growth and developmental changes of young children make it essential that caregivers be flexible and adapt promptly to children changing needs. The Baccalaureate degree program is targeted to enroll nontraditional students who currently work in preschool programs and individuals who operate child care centers who wish to broaden their knowledge by obtaining a Bachelor's degree. This program is designed to serve both full-time and part-time students, with particular emphasis on meeting the needs of childcare givers who desire to improve their management capabilities. The program structure blends a number of functional business disciplines and education components into a cohesive unit of core courses encompassing theoretical, applied, service organization in the community. Component caregivers working with young children must have a variety of skills to manage all aspects of the program (such as bookkeeping, first aid, food preparation, and supervising teaching). This is designed to prepare managers of childcare facilities rather than to prepare credentialed teachers.

### **REQUIRED PROGRAM FOR B.S IN CHILDCARE MANAGMENT**

#### **FRESHMAN YEAR**

ENG 134	Composition I	3
ENG 136	Composition II	3
HIS 133	The African Diaspora I	3
HIS 134	The African Diaspora II	3
MAT 130	Algebra I	
MAT 132	Algebra II	3

MAT	133	Geometry & Trigonometry	3
BIO	130	Biological Science with Lab	3
PSC	133	Physical Science with Lab	3
SPC	130 or	Fundamentals of speech	3
ENG	238	Intro to Literature	1
PHE	111/112	Physical Activity	1
AEP	111/112	Academic Enrichment	1
ORT	111/112	College Orientation	1
<b>Semester Hours</b>			<b>33.00</b>

#### **SOPHOMORE YEAR**

<b>ENG</b>	<b>233</b>	<b>Introduction to Literature</b>	<b>3</b>
HUM	233	Introduction to Humanities	3
REL	230	Introduction to Bible Studies	3
SPA	231	Spanish I	3
SPA	232	Spanish II	3
SOS	231	Introduction to Social Sciences	3
BCI	230	Basic Computer Concepts	3
HLM	232	Holistic Health	3
HLM	234	First Aid	3
BAC	231	Principles of Accounting I	3
AEP	211	Academic Enrichment	0.5
AEP	212	Academic Enrichment	0.5

**Semester Hours**

**34.00**

#### **JUNIOR YEAR**

EDE	230	Principles of Early Childhood Education	3
EDE	231	Curriculum /Methods of Early Childhood Education	3
BMK	230	Principle of Marketing	3
BMG	230	Organizational Theory and Behavior	3
EDE	232	Teaching Math./Science in the Preschool	3
EDE	233	Teaching Reading/Lang. Arts in the Preschool	3
EDE	236	Creative Expressions in the Preschool	3
HLM	335	Physical Education for Children	3
SCO	333	The Black Family	3
<b>Semester Hours</b>			<b>27.00</b>

#### **SENIOR YEAR**

BUA	333	Business Communication	3
BMG	333	Small Business Management & Entrepreneurship	3
PSY	230	General Psychology	3
SPE	331	Psychology of Exceptional Students	3
BMG	430	Human Resource Management	3
BEC	230	General Economics	3
SOW	435	Child Welfare Services	3
EDE	460	Internship/Internship Seminar	6
		Two (2) Electives in Education	6
<b>Semester Hours</b>			<b>36.00</b>

**Total Semester Hours Required for Graduation**  
**130.00**

## EARLY CHILDHOOD EDUCATION PROGRAM

The Division of Education offers the Associate of Science Degree in Early Childhood Education. Students follow the College procedures for admission to the associate degree program through regular admission. Upon admission, students are assigned an advisor and are provided a degree plan to follow in order to meet curriculum requirements. Courses may be offered in time periods that provide for the optimum level of learning, including evening, night and weekend schedules or online courses.

Course objectives are:

- To provide entry-level education for personnel who are working with pre-school children and
- To provide an educational foundation for childcare workers who may proceed with the Bachelor's degree

### PROGRAM FOR A. S. IN EARLY CHILDHOOD EDUCATION

#### GENERAL EDUCATION

ENG	134	Composition I	3
ENG	136	Composition II	3
HIS	133	African Diaspora I	3
HIS	143	African Diaspora II	3
MAT	130	Algebra I	3
MAT	132	Algebra II	3
BIO	130	Human Biology	3
SPC	130	Fundamental of Speech	3
SOC	230	Introduction to Sociology	3
<i>Or</i>			
SOS	231	Introduction to Social Science	3
ENG	233	Introduction to Literature	3
ORT	111	College Orientation	0.5
ORT	112	College Orientation II	0.5
BEC	233	Financial Literacy	3
<b>Semester Hours</b>			<b>34.00</b>

#### SPECIALIZED AND PROFESSIONAL EDUCATION

EDU	230	Foundations of Education	3
EDE	230	Principles of Early Childhood Education	3
EDE	231	Curriculum Methods in Early Childhood Education	3
EDE	232	Mathematics & Science in the Preschool	3
EDE	233	Reading & Language Arts (Grades Pre-K-2)	3
EDE	236	Creative Expressions in the Preschool	3
EDE	335	Literature in the Preschool	3
PSY	230	General Psychology	3
PSY	332	Human Growth, Development & Diversity	3
SPE	331	Psychology of Exceptional Students	3
CMS	130	Introduction to Personal Computers	3
HLM	335	Physical Education for Children	3
SOC	332	The Black Family	3
PSY	430	Theories of Learning	3
HLM	232	Holistic Health	3
<b>Semester Hours</b>			<b>45.00</b>
<b>Total Semester Hours Required for Graduation</b>			<b>79.00</b>

## **EDUCATION COURSE DESCRIPTIONS**

**PRA 230 CORE SEMINAR 3 SEM. HR**

This course is designed to diagnose student strengths and weaknesses in reading, mathematics, and writing (grammar and essay) and to plan individualized as well as group instruction to prepare students to sit for the PRAXIS I exam, the Pre-Professional Skills Test. The seminar presents paper and pencil as well as computer –assisted instruction (CAI) in the above mentioned area. Students are given an authentic pretest to discover their strengths and areas in which they are in need of instruction as well as a post test to determine progress and to assign a letter grade. Students are expected to attend class daily and to avail themselves of the hours that the laboratory is open for CAI

**EDU 230 FOUNDATIONS OF EDUCATION 3 SEM. HRS**

This course is designed to present the social, cultural, political and historical facts and philosophical ideas which have influenced the development of modern education. Emphasis is placed on education with special attention to the school as a social institution. The course includes an observation and reflection experience in an actual teaching classroom. In addition, there is a service learning component of at least ten (10) hours in the local education community and/or schools.

**EDT 323 EDUCATIONAL TECH. COMPETENCY 3 SEM. HRS**

This is a laboratory, demonstration and training course with an individualized, hands-on approach to the creation and use of educational technology and media. Students visit local area schools to determine technology in use, to meet with the instructors to discuss concepts and application and to meet clearly stated performance competencies as specified on a mastery checklist. Students learn to incorporate technology into classroom teaching with the use of computers, the internet, scanners and multi-media presentations such as the electronic portfolio.

**EDU 330 CLASSROOM MANAGEMENT 3 SEM. HRS**

This course examines how teachers set up effective classroom management strategies and how they carry them out with equity and competence. Theories of human behavior that underlie acting-out behaviors are explored in this course. The course also entails the review of behaviors that disrupt instruction and behaviors that can cause harm such as bullying, gang behaviors and violence to students and teachers. Several different theories results in the review of a wide variety of therapeutic measures that teacher can safely employ.

**EDU 332 METHODS OF MIDDLE SCHOOL  
CLASSROOM INSTRUCTION 3 SEM. HRS**

This course examines the many complex issues that middle school teachers are responsible for in the classroom. Teacher candidates consider some of the possible effects of their decisions and actions on the learning of students in the classroom. Students will apply principles of learning and teaching by developing lesson plans and integrated curriculum units. Candidates will practice applying principles of learning and teaching by engaging in a minimum of ten (10) hours of field experience. Students in this course are encouraged to think critically and effectively and to make informed decisions about teaching as a reflective and facilitating process, particularly as it related to working with students in middle grades. Prerequisites: Acceptance in the Teach Education Program.

**SPE 331 PSYCHOLOGY OF EXCEPTIONAL STUDENTS 3SEM. HRS**

This course deals with definition, classification and characteristics of the areas of exceptionality and the behavioral problems associated with each. Due consideration is given to the psychological factors affecting the learning and adjustment of the exceptional student. Special emphasis is placed upon the

adaptations needed for the various areas of exceptionality. Prerequisites: PSY 230.

**EDU 339 EDUCATIONAL PSYCHOLOGY 3 SEM. HRS**

This course covers major topics in psychology. The emphasis is placed upon motivation to learn, the experience of learning, individual differences, and personality with application to education situations. This course is designed to acquaint the student with a variety of the psychological aspects of the classroom. The course is organized with the presentation of a variety of theories and theorists knowledge that will enhance educational practices and pedagogy. Internet utilization for research in this course is necessitated by the rapid rate of change within the field as well as the need to enhance the electronic proficiency of education students. Prerequisites: PSY 230

**EDU 401 TEACHER INTERNSHIP SEMINAR 0 SEM. HRS**

The purpose of this seminar is to link college experiences and practices to the knowledge base of the professional program. Student teachers are encouraged to engage in problem-solving, self-analysis and reflection of the teaching experience in which they are engaged. The seminar focuses on classroom and school issues and includes opportunities to discuss with peers problems and practices encountered at individual schools. Topic may vary depending on licensure areas and such universal concerns as the constructivist classroom, classroom management, methods of instruction, methods of assessment, and problem with groups or individual students. This course also entails the study and experiences designed to develop competencies which enhance the critical thinking ability of the student in any content area. The major goal of the course is to assist students in their teaching internship and to monitor the progress of preparation for the student teaching portfolio, electronic portfolio and assessment unit. Prerequisite: Admission to Teacher Education.

**EDU 430 MEASUREMENT AND EVALUATION 3 SEM. HRS**

This course is designed as a study of principles and methods of evaluation in education, including the construction, selection, administration, interpretation and the use of standardized and informal tests. Techniques of appraising aptitudes, achievements, personality, pupil classification, guidance and referrals will be included. Emphasis is placed on the use of elementary descriptive statistics and development of an assessment unit portfolio. Prerequisite: Admission to Teacher Education

**EDU 433 INTEGRATIVE TEACHING SEMINAR 6 SEM. HRS**

This seminar is a capstone course designed to integrate general, content, and professional and pedagogical knowledge to create meaningful learning experiences for all students. The course provides enrichment and guidance for the Student Teaching Experience. The seminar places emphasis on a variety of instructional methods, learning styles, classroom management, evaluation and other professional issues, including seeking, applying and interviewing for the teaching position. Students prepare a professional portfolio and complete a comprehensive research paper on the tenets of the constructivist teaching/learning experience. Prerequisite: Admission to Teacher Education

**EDU 434 INTEGRATIVE TEACHING SEMINAR 0 SEM. HRS**

This is the accompanying component of EDU 433. Students are required to enroll in both. Prerequisite: Admission to Teacher Education

**EDU 460 TEACHER INTERNSHIP 12 SEM HRS**

Teacher Internship is the final course in the Integrating Studies component. This course provides teacher candidates with the opportunity to apply knowledge and skills to become competent to work with all pupils. Student teaching is the capstone of the education program at Rust College. It is the single most important experience in the teacher preparation process as it encapsulates all the previous theory, strategies and skills learned in the college classrooms to field experience in the public schools. During this fourteen-week experience, the student teacher observes, assists and gradually assumes responsibility for the classroom instruction under the supervision of the cooperating teacher and the college supervisor. Through student teaching the pre-service teacher experiences the many facets of a professional teacher's role and gains a deeper understanding of teaching students and how classrooms and schools operate. This is a 16-week course. Students are required to spend 14 weeks in the field. Prerequisites: Admission to Teacher Education

**EDU 461 TEACHER INTERNSHIP (cont.) 0 SEM. HRS**

This course is a continuation of EDU 460. Students must complete at least 16 weeks.

### **ELEMENTARY EDUCATION**

**RDL 330 EARLY LITERACY INSTRUCTIONS: PART I 3 SEM. HRS**

This introductory course covers concepts, materials and teaching strategies for oral language development, and systematic early reading instruction, specific to concepts regarding print, phonemic awareness and phonics. Special emphasis is placed on instructional strategies and methodologies with which the primary teacher can increase the reading comprehension and fluency of beginning readers. Students observe and reflect upon the developmental methodologies used in schools at all levels of the Mississippi rating system. Both the reflective observation and tutoring (for Service Learning credit) will be required of students enrolled in this course. Grades K-2 is targeted grades. Prerequisites: Admission to Teacher Education

**RDL 331 EARLY LITERACY INSTRUCTIONS: PART II 3 SEM. HRS**

This course in early literacy instruction covers concepts, materials and teaching strategies for oral language development and early systematic reading and writing instruction specific to vocabulary development, fluency and comprehension. Special emphasis will be placed on instructional strategies proven by research to increase reading comprehension and fluency and comprehension. Special emphasis will be placed on instructional strategies proven by research to increase reading comprehension and fluency of beginning readers. Prerequisite: Admission to Teacher Education.

**EDE 331 MATHEMATICS FOR ELEMENTARY TEACHERS 3 SEM. HRS**

This course is designed to teach the mathematics content and concepts in the elementary school. The psychological principal and mathematical theories related to the mathematics curriculum in the elementary school are analyzed. Practical teaching strategies, assessment activities, lesson plan preparation, and content learning activities will be studied. Students observe and reflect upon the methodologies in a mathematics class. Prerequisite: Admission to Teacher Education.

**RDL 332 TEACHING READING GRADES 3-8 3 SEM. HRS**

This course is designed to explore and evaluate a variety of methods and approaches that provide the basis for most programs currently available for classroom use in reading and language arts. Consideration is given to materials in the areas by skill improvement, technological devices, and professional literature. Special emphasis is placed on teaching reading so that children may reach their maximum capacity in all aspects of their reading, writing, speaking, and listening and language development. Students observe reading/language arts classes, tutor in small groups, and reflect in writing upon the methods and materials that are effective for teaching reading and language arts. Prerequisite: Admission to Teacher Education.

**EDE 333 SOCIAL SCIENCE ELEMENTARY TEACHERS 3 SEM. HRS**

This course is designed to teach social science content and concepts in the elementary school with special emphasis on human relationships to habitat, geography, groups, and government institutions. Key elements of effective social studies instruction that reflect an awareness of the personal, social, and cultural experiences and developmental levels of learners are featured. Practical teaching strategies, assessment activities, lesson plan preparation, and content learning activities will be studied. Students observe a social studies class and reflect upon the content and methods for teaching that content. Prerequisite: Admission to Teacher Education.

**EDE 334 SCIENCE ELEMENTARY TEACHERS 3 SEM. HRS**

This course is designed to teach scientific content and concepts in the elementary school. The psychological principles and scientific theories related to the science curriculum in the elementary school are analyzed. Practical teaching strategies, assessment activities, lesson plan preparation, and content learning activities needed to teach biological and physical sciences and health will be studied.





This course is designed as a study of alternative teaching methods, techniques, instructional materials, activities, and assessment for the improvement of the teaching-learning process in the secondary school. The course involves analyzing the components of quality teaching, receiving guidance in proper classroom management and planning, working with parents and community resources. Special emphasis is placed upon the beginning competencies for teachers as developed from observation and reflection in an actual secondary classroom, Specific pedagogy as it relates to the teaching discipline of each student will be expected.

## **EARLY CHILDHOOD EDUCATION**

### **EDE 230 PRINCIPLES OF EARLY CHILDHOOD EDUCATION 3 SEM HRS**

The purpose of this course is to develop among the participants an understanding of the principles of education in nursery school, kindergarten and early primary grades. The history and philosophy of early childhood education will be discussed from economic, social, political, and early developmental perspectives. Through the introduction and analysis of the various philosophies and programs, students will be encouraged to formulate their own philosophy of education. Observational experiences provide students an opportunity to observe, assess and evaluate various programs in the private and public sectors, *e.g.* early childhood schooling, parochial schools, Head Start, Even Start, Montessori, Waldorf, Reggio Emilia and Early Intervention. State and federal laws and regulations will be discussed as a valuable dimension of the field of education. Emphasis will be directed to the organization, administration, curriculum, materials and methods in the preschool experience. Technology (internet, video and overhead) will be included along with principles of classroom management and Garner's Seven Intelligences.

### **EDE 231 CURRICULUM METHODS IN EARLY CHILDHOOD EDUCATION (Observation and Participation) 3 SEM HRS**

This course deals with curriculum methods in early childhood education with emphasis on principles and methods of developing curricula for children at different levels of maturity in the preschool. Students engage in an observation and participation experience in a local early childhood development facility.

### **EDE 232 MATHEMATICS AND SCIENCE IN THE PRESCHOOL 3 SEM HRS**

This course is designed to teach number readiness and science awareness skills needed in the preschool. The psychological principles and theories related to the mathematics and science curricula in the preschool and kindergarten are analyzed. Emphasis is placed on practical teaching strategies, assessment activities lesson plan preparation and learning activities.

### **EDE 233 READING AND LANGUAGE IN THE PRESCHOOL 3 SEM HRS**

This course aims to foster an understanding of methods and materials for the reading instructional program in the preschool. Special emphasis is placed on instruction and developmental methodologies with which the individual teacher can increase the reading awareness and readiness of preschool children. Students observe and participate in an actual reading and language arts classroom and reflect upon skills gained from the experience.

### **EDE 236 CREATIVE EXPRESSIONS IN THE PRESCHOOL 3 SEM HRS**

This course is designed to present the theories and methods for teaching art, music and creative expressions in the preschool. Emphasis is placed on methodology for nurturing creative thought and expression, developing an understanding of diverse cultural values and enhancing students' abilities to communicate artistically, musically and creatively through a variety of media. Students observe and participate in an actual creative expressions lesson and reflect upon skills gained from the experience.

## PSYCHOLOGY

**PSY 230                      GENERAL PSYCHOLOGY                      3 SEM HRS**

This course is an introduction to general psychology. The course is planned for beginning students and provides a foundation for more advanced courses in psychology and related disciplines. The course is a survey of topics such as learning, heredity, environment, motivation, feelings, emotions, perceptions, thinking, imagination and personality.

**PSY 332                      HUMAN GROWTH, DEV & DIVERSITY                      3 SEM HRS**

This course presents a systematic study of the development and behavior of the human from conception to death. The major influences on behavior and developmental tasks of childhood, the impact of culture, special problems of adjustment and development in adolescence, early middle, and later adulthood are studied. Special emphasis is placed upon the implication of the learning process for these periods of development. Moreover, the stages of development of other ethnic groups must be considered to truly understand development. Prerequisite: PSY 230

**PSY 333                      HEALTH PSYCHOLOGY                      3SEM HRS**

This course is designed to provide the student with a theoretical basis for understanding behavior and health. The course is designed for students who have completed a course in General Human Growth and Development. This prerequisite will ensure a background for understanding theories, biological references and developmental stages of the population being studied. The course provides an in-depth look at the cultural and ethnic impact that influences psychological health. Prerequisite: PSY 230 and PSY 332

**PSY 431                      ABNORMAL PSYCHOLOGY                      3 SEM HRS**

This course provides an in-depth investigation of psychological disorders, theories, and treatment of psychological disorders. Special emphasis is placed upon the understanding of the Diagnostic Statistical Manual for Mental Disorders (DSM) assessment tool therapy and state laws governing involuntary and voluntary commitment. Prerequisites: PSY 230 and PSY 3

**PSY 432                      THEORIES OF LEARNING                      3 SEM HRS**

This course is a study of basic tenets and theories of learning.

## HEALTH AND LEISURE MANAGEMENT

**PHE 111                      PHYSICAL ACTIVITIES                      0.5 SEM HR**

This course is to allow students practice and develop skills in activities that will help students maintain fitness throughout their life..

**PHE 112                      PHYSICAL ACTIVITIES                      0.5 SEM HRS**

This course is the companion course for PHE 111. This course completes the course of exercises that allow students to practice and develop skills that will help maintain fitness throughout their life.

**HLM 232                      HOLISTIC HEALTH                      3 SEM HRS**

This course serves as a basis for the development of desirable personal hygiene habits and for establishing awareness toward current issues in health. Holistic health advances the notion that health is affected by all aspects of life: body emotions, thoughts, attitudes, feelings and physical surroundings.

**HLM 234**

**FIRST AID**

**3 SEM HRS**

This intensified course in first aid is endorsed by The Red Cross. Emphasis is placed upon classroom and laboratory demonstrations in the treatment of injuries and accident prevention.

**HLM 335**

**PHYSICAL EDUCATION FOR CHILDREN**

**3 SEM HRS**

This course provides the methods and material concerned with teaching group games, relays, stunts, and rhythmic. Prerequisite: HLM 234

# **THE DIVISION OF HUMANITIES**

## **Program Overview**

The Division of Humanities offers courses designed to prepare students for life by providing them the necessary skills and knowledge to continue intellectual and character formation throughout their lives. The best preparation for any career includes study in courses that teach critical thinking, the student's own culture, appreciation of diverse cultures, and positive character formation-those courses that help people to become more capable and to live more satisfying and productive lives.

The Division of Humanities offers courses in English, Humanities, Fine Arts, Foreign Languages, Mass Communications, Religion and Philosophy, Speech, and Drama.

## **Major Areas of Study**

The Division of Humanities offers major degree programs in English/Literature, English/Writing, Mass Communications/Broadcast Journalism, and Mass Communications/Print Journalism with special emphasis on preparing students to compete in graduate and professional schools, as well as in the global market place. The Bachelor of Science in English Education is offered in partnership with the Division of Education. The description of this degree and its requisites are listed under the Division of Humanities.

## **Divisional Goals**

In pursuit of its mission, the Division of Humanities will offer courses to:

- Help students to see and understand how the world's people, cultures, and ideas are larger than their own and to engage and interact with these carefully, critically, and respectfully:
- Develop students' critical thinking skills through careful reading, healthy skepticism, exposure to new ideas, and openness to those new ideas:
- Teach and demonstrate writing and speaking skills that lead to effective, well-supported, organized, and clearly articulated arguments.
- Increase student awareness of the importance of research and service in education.

## **Divisional Learning Outcomes**

Students in the Division of Humanities are expected to improve their skills as they progress from the first to the last course and will be able to:

- Think critically and analytically as evidenced in the ability to handle historical, factual, and textual evidence fairly and to relate analyses and interpretations of different texts to one another.
- Develop a historical consciousness as evidenced in the ability to identify the most critical issues that confronted particular periods and locations in Western history.
- Demonstrate an awareness of the aesthetic values of the arts and develop creativity, imagination, and artistic expression of feelings as evidenced in the ability to identify particular key works of art (literature, music visual arts) from Western traditions;
- Develop speaking skills through participation in class discussions, speeches and presentations;

- Show writing skills by composing their thoughts in a variety of written forms (e.g., response notebook; essay test; quizzes; textual analyses; formal research paper).
- Demonstrate their ability to better understand themselves as persons whose identities are shaped through participation in a wider community and longer history as evidenced in the ability to recognize and analyze ways in which the inheritance of historical Western and non-Western cultures have shaped contemporary American culture.

## ENGLISH CORE

### REQUIRED COURSES FOR ALL MAJORS:

ENG	235	Introduction to Literature	3
ENG	438	Literary Criticism	3

### BRITISH/WORLD LITERATURE OPTIONS *(Choose any two)*

ENL	235	World Literature before 1750	3
ENL	236	World Literature from 1750	3
ENL	335	British Literature before 1750	3
ENL	336	British Literature from 1750	3

### AFRICAN AMERICAN/AMERICAN LITERATURE OPTIONS *(Choose any two)*

ENG	330	African American Literature I	3
ENG	331	African American Literature II	3
ENG	333	American Literature I	3
ENG	334	American Literature II	3

### LINGUISTICS OPTIONS *(Any one)*

ENG	410	Thesis	1
ENG	430	Introduction to Linguistics	3
ENG	434	History of English Language	3
ENG	460	Internship	6

Total semester Hours 15.00

*Students have the option to choose either the Literature or the Writing Concentration*

### LITERATURE CONCENTRATION

ENG	338	Contemporary Literature	3
ENG	421	Special Topics in Literature	3
ENG	432	Special Topics in Literature	3
ENG	437	Major Authors	3

Chose one:

ENG	339	Medieval Literature	3
ENG	432	Shakespeare	3

**Semester Hours 15.00**

### WRITING CONCENTRATION

ENG	433	Creative Writing	3
ENG	337	Professional Writing	3
ENW	431	Special Topics in Writing	3
ENP	332	Poetry Writing Workshop	3
ENW	332	Fictional Writing Workshop	3
ENW	333	Creative Nonfiction Workshop	

**Semester Hours**

**15.00**

Additional Requirement: English majors will undertake a research study that culminates in the capstone course, the senior thesis. At the end of the Junior year, each student will submit a thesis proposal in ENG 435. Upon completion of the thesis, the student must defend the thesis before the English faculty as a component of the fulfilment of ENG 436. The capstone senior thesis is intended to demonstrate students' mastery of academic discourse and will serve as support for students' applications to graduate school.

NOTE: ENG 134 and 136 and ENW 232 are prerequisites for all other English courses. ENG 233 is a prerequisite for all other Literature courses.

**REQUIRED PROGRAM FOR BACHELOR'S OF ARTS DEGREEE IN ENGLISH LITERATURE OR WRITING**

**LITERATURE CONCENTRATION**

Suggested Course of Study for Bachelor's of Art in English Literature or Writing

**FRESHMAN**

<b>COURSE</b>			<b>SEM. HRS</b>
ENG	134	Composition I	3
ENG	136	Composition II	3
BCE	233	Financial Literacy	3
HUM	233	Introduction to Humanities	3
Or			
HUM	230	Fine Arts	3
MAT	132	Algebra II	3
REL	130	Studies in Comparative Religion	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
DRM	235	Introduction to Theatre	3
Or			
SPC	130	Fundamentals of Speech	3
*ENG	233	Introduction to Literature	3
AEP	111	Academic Enrichment Program	0.5
AEP	112	Academic Enrichment Program	0.5
ORT	111	College Orientation	0.5
ORT	112	College Orientation	0.5
PHE	111	Physical Education	0.5
PHE	112	Physical Education	0.5
CMS	130	Introduction to Personal Computers	3.0

	Or		
BMI	230	Basic Computer Concepts	3.0

**Semester Hours** **36.00**

\*ENG 233 is a prerequisite for all other literature courses. English majors **MUST** take this course and pass with a “c” or higher before they are allowed to continue in the program.

**SOPHOMORE**

BIO	130	Human Biology	3
PSC	130	Physical Science	3
SOS	230	Introduction to Social Science	3
ENL	235	World Literature	3
	Or		
ENL	236	World Literature II	3
ENL	335	British Literature	3
	Or		
ENL	336	British Literature II	3
ENG	433	Creative Writing	3
ENG	337	Professional Writing	3
		Two (2) Courses of a Foreign Language	6
		One Elective	3
AEP	211	Academic Enrichment	0.5
AEP	212	Academic Enrichment	0.5

**Semester Hours** **31.00**

**JUNIOR**

ENG	330	African American Literature I	3
	Or		
ENG	331	African American Literature II	3
ENG	333	American Literature I	3
	or		
ENG	334	American Literature II	3
<i>(Choose any two )</i>			
ENG	338	Contemporary Literature	3
ENG	339	Medieval Literature	3
ENG	432	Shakespeare	3
ENG	431	Special Topics in Literature I	3
ENG	438	Literary Criticism	3
		Four electives	12

**Semester Hours** **30.0**

**SENIOR**

ENG	430	Introduction to Linguistics	3
	Or		
ENG	434	History of English Language	3
ENG	432	Special Topics in Literature II	3
ENG	437	Major Authors	3
ENG	410	Senior Thesis	1
ENG	435	English Research Seminar	3
ENG	460	Internship	6
		Five (5) Electives	15

**Semester Hours** **34.0**

**Total Semester Hours for Graduation** **131**

## WRITING CONCENTRATION

### FRESHMAN

COURSE			SEM.HRS
ENG	134	Composition I	3
ENG	136	Composition II	3
BCE	233	Financial Literacy	3
HUM	233	Introduction to Humanities	3
	Or		
HUM	230	Fine Arts	3
MAT	132	Algebra II	3
REL	130	Studies in Comparative Religion	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
DRM	235	Introduction to Theatre	3
	Or		
SPC	130	Fundamentals of Speech	3
*ENG	233	Introduction to Literature	3
AEP	111	Academic Enrichment Program	0.5
AEP	112	Academic Enrichment Program	0.5
ORT	111	College Orientation	0.5
ORT	112	College Orientation	0.5
PHE	111	Physical Education	0.5
PHE	112	Physical Education	0.5
CMS	130	Introduction to Personal Computers	3.0
	Or		
BMI	230	Basic Computer Concepts	3.0
<b>Semester Hours</b>			<b>36.00</b>

### SOPHOMORE

BIO	130	Human Biology	3
PSC	130	Physical Science	3
SOS	230	Introduction to Social Science	3



ENL	235	World Literature	3
	Or		
ENL	236	World Literature II	3
ENL	335	British Literature	3
	Or		
ENL	336	British Literature II	3
ENG	433	Creative Writing	3
ENG	337	Professional Writing	3
		Two (2) Courses of a Foreign Language	6
		One Elective	3
AEP	211	Academic Enrichment	0.5
AEP	212	Academic Enrichment	0.5

### **JUNIOR**

ENG	330	African American Literature I	3
	Or		
ENG	331	African American Literature II	3
ENG	333	American Literature I	3
	or		
ENG	334	American Literature II	3

*(Choose any two )*

ENP	338	Poetry Workshop	3
ENW	332	Fiction Workshop	3
ENW	333	Creative Non-fiction Workshop	3

ENG	438	Literary Criticism	3
		Four electives	12

**Semester Hours** **27.0**

### **SENIOR**

ENG	430	Introduction to Linguistics	3
	Or		
ENG	434	History of English Language	3
ENW	331	Special Topics in Writing I	3
ENG	431	Special Topics in Writing	3
ENG	410	Senior Thesis	1
ENG	435	English Research Seminar	3
ENG	460	Internship	6
		Five (5) Electives	15

**Semester Hours** **34.0**

**Total Semester Hours for Graduation** **131**

## MINOR IN ENGLISH

### English Minor Requirements for the Literature/Writing Emphasis

A total of 18 hours with at least one course requiring a paper/essay of 15 pages are required for a minor in English. Students have the option of one of the two structured sequences below;

#### LITERATURE CONCENTRATION

ENG	233	Introduction to Literature	3
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One (1) of the following four(4) courses:

ENG	330	African American Literature I	3
ENG	331	African American II	3
ENG	333	American Literature I	3
ENG	334	American Literature II	3

One (1) of the following four (6) courses:

ENG	442	Shakespeare	3
ING	338	Contemporary Literature	3
ENL	235	World Literature I	3
ENL	236	World Literature II	3
ENL	335	British Literature I	3
ENL	336	British Literature II	3
ENL	236	World Literature II	3

One(1) of the following three (3) Workshops:

ENP	332	Poetry Writing Workshop	3
ENW	335	Fiction Writing Workshop	3
ENW	333	Creative Nonfiction Workshop	3
ENL	431	Special Topics in Literature	3

One (1) of the following:

ENG	430	Linguistic	3
ENW	339	Advanced Grammar	3
ENG	434	History of the English Language	3

<b>Total Semester Hours</b>	<b>18.00</b>
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#### WRITING CONCENTRATION

ENG	233	Introduction to Literature	3
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Two (2) of the following three (3) Workshops

ENP	332	Poetry Writing Workshop	3
ENW	335	Fiction Writing Workshop	3
ENW	333	Creative Nonfiction Workshop	3
ENG	337	Professional Writing	3
One (1) of the following courses:			
ENW	339	Advanced Grammar	3
ENG	434	History of the English Language	3
ENW	431	Special Topics in Writing	3
<b>Total Semester Hours</b>			<b>18</b>

## MASS COMMUNICATION

To assist in the development of competent and skillful media professional, our students study a program for the Bachelor of Arts Degree in Mass Communication with a concentration in either Broadcast Journalism or Print Journalism. Of the 125 semester credit hours required for graduation with a degree in Mass Communication, at least 80 semester credit hours must consist of Liberal Arts and Science courses. Majors are encouraged to seek a minor program in other academic areas; however, students may elect to select a concentration as well in print or broadcast journalism. This concentration can be filled with the required 18 elective hours in an area of interest.

General requirements for the Bachelors of Arts degree in Mass Communication are:

- The completion of a minimum of 80 semester hours outside Mass Communication with no fewer than 65 semester hours in the liberal arts and sciences.
- A minimum of 6 semester hours of internship.
- A minimum of 25 hours of laboratory time per module in either of the mass media areas, RC-TV2, WURC Radio, or *The Rustorian*. These hours may be in addition to the regular class- oriented laboratories.
- An approved Senior Project, MAC 410, is required for all graduating seniors.
- A minimum grade of C (2.00) is required in all Mass Communication courses.

### MASS COMMUNICATION CORE COURSE REQUIREMENTS

MAC	230	Introduction to Mass Media	3
MAC	232	News Writing and Reporting	3
MAC	236	Public Relations and Message Design	3
MAC	330	Mass Media Law	3
MAC	332	Mass Media and Society	3
MAC	334	Advertising	3
MAC	410	Senior Project	1
MAC	434	Research Communication	3
MAC	460	Internship	6

<b>Total Semester Hours</b>			<b>28.0</b>
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### MASS COMMUNICATION/BROADCAST JOURNALISM

MAC	231	Introduction to Radio Production	3.0
MAC	233	Introduction to Television Production	3.0
MAC	337	Broadcast Announcing	3.0
MAC	431	Advanced Radio Production	3.0
MAC	433	Advanced Television Production	3.0
<b>Total Semester Hours</b>			<b>15.00</b>

### MASS COMMUNICATIONS/PRINT JOURNALISM

JOU	230	Introduction to Journalism	3
JOU	330	Investigative Journalism	3
JOU	332	Copy Reading and Editing	3
JOU	335	Newspaper Graphics and Design	3
JOU	430	Advanced Journalism	3
<b>Total Semester Hours</b>			<b>15.00</b>

### REQUIRED PROGRAM FOR BACHELOR'S OF ARTS DEGREE IN MASS COMMUNICATIONS/BROADCAST JOURNALISM

<b>FRESHMAN</b>		<b>COURSE</b>	<b>SEM. HRS</b>
ENG	134	Composition I	3
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3
HIS	133	The African Diaspora I	3
HIS	134	The African Diaspora II	3
MAT	130	Algebra I	3
MAT	132	Algebra II	3
BIO	130	Human Biology	3
PSC	133	Physical Science with Lab	3
PHE	111/112	Physical Activities	1
AEP	111/112	Academic Enrichment	1
CMS	130	Introduction to Personal Computers	3
ORT	111/112	College Orientation	1
BEC	233	Financial Literacy	3
<b>Semester Hours</b>			<b>36.00</b>

### SOPHOMORE

MAC	230	Introduction to Mass Media	3
MAC	231	Introduction to Radio Production	3
MAC	233	Introduction to Television Production	3
		Two Courses in One Foreign Language	6
HUM	233	Introduction to the Humanities	3
SOS	231	Introduction to the Social Sciences	3
		Three (3) Electives	9
ENG	233	Introduction to Literature	3
<b>Semester Hours</b>			<b>33.00</b>

### JUNIOR

REL	230	Introduction to Biblical Studies	3
MAC	232	News Writing and Reporting	3
MAC	236	Public Relations and Message Design	3
MAC	337	Broadcast Announcing	3

MAC 330	Mass Media Law	3
MAC 332	Mass Media and Society	3
AEP 211/212	Academic Enrichment Program	1
	Three (3) Electives	9
<b>Semester Hours</b>		<b>28.00</b>

#### SENIOR

MAC 334	Advertising	3
MAC 431	Advanced Radio Production	3
MAC 433	Advanced Television Production	3
MAC 434	Research in Communication	3
MAC 410	Senior Project and Presentation	1
MAC 460	Internship	6
	Three (3) Electives	9
<b>Semester Hours</b>		<b>28.00</b>

**Total Semester Hours Required for Graduation 125.00**

### REQUIRED PROGRAM FOR BACHELOR'S OF ARTS DEGREE IN MASS COMMUNICATIONS/PRINT JOURNALISM

#### FRESHMAN

ENG 134	Composition I	3
ENG 136	Composition II	3
SPC 130	Fundamentals of Speech	3
HIS 133	The African Diaspora I	3
HIS 134	The African Diaspora II	3
MAT 130	Algebra I	3
MAT 132	Algebra II	3
BIO 130	Human Biology	3
PSC 133	Physical Science with Lab	3
PHE 111/112	Physical Activities	1
AEP 111/112	Academic Enrichment	1
CMS 130	Introduction to Personal Computers	3
BEC 233	Financial Literacy	3
ORT 111/112	College Orientation	1
<b>Semester Hours</b>		<b>33.00</b>

#### SOPHOMORE

MAC 230	Introduction to Mass Media	3
JOU 230	Introduction to Journalism	3
HUM 233	Introduction to the Humanities	3
SOS 231	Introduction to the Social Sciences	3
	Two (2) Courses in One Foreign Language	6
JOU 335	Newspaper Graphic and Design	3
	Three (3) Electives	9
ENG 233	Introduction to Literature	3
<b>Semester Hours</b>		<b>33.00</b>

#### JUNIOR

REL 230	Introduction to Biblical Studies	3
MAC 232	News Writing and Reporting	3
MAC 236	Public Relations and Message Design	3
MAC 330	Mass Media Law	3
JOU 330	Investigative Reporting	3

AEP	211/212	Academic Enrichment	1
MAC	332	Mass Media and Society	3
		Three (3)Electives	9
<b>Semester Hours</b>			<b>28.00</b>

#### SENIOR

JOU	332	Copy Reading and Editing	3
MAC	334	Advertising	3
JOU	430	Advanced Journalism	3
MAC	434	Research in Communication	3
MAC	401	Senior Project and Presentation	1
MAC	460	Internship	6
		Three (3) Electives	9
<b>Total Hours</b>			<b>28.00</b>
<b>Total Semester Hours Required for Graduation</b>			<b>125.00</b>

#### FOR MINOR IN BROADCAST JOURNALISM

MAC	230	Introduction to Mass Media	3
MAC	231	Introduction to Radio Production	3
MAC	232	News writing and Reporting	3
MAC	233	Introduction to Television Production	3
MAC	433	Advanced Television Production	3
MAC	431	Advanced Radio Production	3

#### FOR MINOR IN PRINT JOURNALISM

MAC	230	Introduction to Mass Media	3
JOU	230	Introduction to Journalism	3
JOU	330	Investigative Journalism	3
JOU	332	Copy Reading and Editing	3
JOU	335	Newspaper Graphics and Design	3
JOU	430	Advanced Journalism	

## ENGLISH COURSE DESCRIPTIONS

### ENG 134 COMPOSITION I 3 SEM HRS

Freshman Composition provides an introduction to academic writing and thinking. The main work of the course is the writing of essays using a variety of expository modes (description, examples, cause and effect, etc.). Intensive instruction in the writing process will also focus on organization of the ideas in well-developed expository and argumentative essays, with stress on grammar, punctuation and vocabulary development. The approach will be writing as a process that begins with brainstorming and ends with editing and proofreading.

### ENG 136 COMPOSITION II 3 SEM HRS

A continuation of the Freshman Composition course with emphasis on the explicit knowledge of the prescriptive rules of grammar, syntax, mechanics, usage, spelling and vocabulary. Students will be introduced to the fundamental of literary research, including practice in summarizing texts in paraphrase, citing texts to support extended statements (essays), and avoiding plagiarism by using proper techniques to incorporate outside texts into the essay. Each student will produce a relatively brief research paper to demonstrate a grasp of these rules and techniques. Pre-requisite ENG 134

### ENG 233 INTRODUCTION TO LITERATURE 3 SEM. HRS

An introduction to various forms of literature: drama, short stories, critical essays, books, poetry, and the literary styles of authors from diverse world cultures. Students are exposed to literary analysis, critical interpretation, and rhetorical devices present in the various works.

**ENG 330 AFRICAN AMERICAN LITERATURE I 3 SEM. HRS**  
A study of the literature of African Americans from its African roots to the end of the Harlem Renaissance.

**ENG 331 AFRICAN AMERICAN LITERATURE II 3 SEM. HRS**  
A study of the literature of African Americans from the end of the Harlem Renaissance to the present.

**ENG 332 ADVANCED WRITING 3 SEM. HRS**  
An advanced course in writing designed to teach empirical research methods with an emphasis on preparation for graduate or professional school or any post-collegiate writing context for which such skills are appropriate. Prerequisite: Successful completion of ENG 134 and 136.

**ENG 333 AMERICAN LITERATURE I 3 SEM. HRS.**  
A study of the literature of the United States from the Colonial period to Emerson with emphasis upon the unique character of the American experience portrayed by the major writers of the period.

**ENG 334 AMERICAN LITERATURE II 3 SEM. HRS**  
A study of the literature of the United States from Emerson to the present with emphasis upon the unique character of the American experience portrayed by the major writers of the period.

**ENG 337 PROFESSIONAL WRITING 3 SEM. HRS**  
A course designed to give students skills and experience in a variety of professional writing situations. Assignments are writing projects that would be encountered by an English major employed in business or non-profit organizations (memos, brochures, newsletters, press releases, fund-raising materials, etc.). Students learn the style, method of presentation (including software applications) and sense of audience that is appropriate to diverse writing tasks in the professional context. Prerequisite: Successful completion of ENG 134 and 136. This course must be taken before the student can do an internship.

**ENG 338 CONTEMPORARY LITERATURE 3 SEM. HRS**  
A study of recent literature emphasizing English, American, and African American authors but possibly including literature of the continents of Asia and Africa.

**ENG 339 MEDIEVAL LITERATURE 3 SEM. HRS**  
A course emphasizing the major works of English literature from its beginnings (Caedmon's *Hymn*) through the fifteenth century. *Beowulf*, *Sir Gawain and the Green Knight*, and selections from Chaucer are among the works studied.

**ENG 410 SENIOR THESIS 1 SEM. HR**  
Preparation and guidance for English majors writing their thesis. At the end of the course, students will present and defend their thesis before the faculty. Prerequisite: Successful completion (with a grade of C or better) of ENG 436.

**ENG 430 INTRODUCTION TO LINGUISTICS 3 SEM. HRS**  
An introduction to major linguistic theories. Illustrations will be drawn from modern languages with their phonological, syntactic, and semantic components as they relate to diverse cultures, languages in social contexts, language histories, language development, language computations, and language writing systems.

**ENG 431 INTRODUCTION TO WRITING FOR THE HEALTH PROFESSIONS 3 SEM. HRS**  
An introduction to writing medical forms and reports of various kinds, health education materials, public health campaigns, and grants, proposals, and government documents. Prerequisites: ENG 332 Advanced Writing and ENG 337 Professional Writing.

**ENG 432 SHAKESPEARE 3 SEM. HRS**  
Close reading and critical analyses of selected tragedies and comedies. Filmed productions of some plays will be

viewed to illustrate how they might be enacted and to compare various productions through the years. Students' understanding of the plays will be enhanced by an understanding of living conditions, customs, and history of England at the time Shakespeare was writing. Students will also read critical analyses of Shakespeare's works.

**ENG 433 CREATIVE WRITING 3 SEM. HRS**

A course of intensive reading, writing, and revision in the genres of fiction, poetry, and personal essay. In addition to writing and revising their own stories, poems, and essays, students will analyze assigned texts and classmates' work in written papers and workshop discussions.

**ENG 434 HISTORY OF THE ENGLISH LANGUAGE 3 SEM. HRS**

A study of the development of the English language in relation to the history of England and the influence of other languages. Attention is given to the linguistic development of the language.

**ENG 437 MAJOR AUTHORS 3 SEM. HRS**

An intensive study of a major author from any period or culture, but usually the subject of study will be from among the most important English, American, or African American authors. Content of the course is left open to the discretion of the instructor.

**ENG 438 LITERARY CRITICISM 3 SEM. HRS**

An introduction to methods of literary criticism from ancient Greece to the present with emphasis on current trends in literary criticism. Students will gain practice in analyzing literature by using the tools of several schools of criticism as frameworks to analyze literature.

**ENG 439 INTRODUCTION TO FICTION 3 SEM. HRS**

Readings in selected American, African American, and British novels, stressing the origin and development of the novel from the eighteenth century. Open to juniors and seniors.

**ENG 460 INTERNSHIP 6 SEM. HRS**

A work experience where related skills and knowledge of English can be effectively applied. Prerequisite: Consent of advisor and division chair.

**ENL 235 WORLD LITERATURE I 3 SEM. HRS**

A course designed to lead students in an academic exploration of the development of a written tradition of literature—one that integrates some of the rich literary traditions of Asia, India, the Arabic World, the Americas, and Europe. In order to better comprehend some of the philosophical and historical roots of the traditions of world literature, students will begin by reading mythological and nation-building texts and continue through texts of the seventeenth century.

**ENL 236 WORLD LITERATURE II 3 SEM. HRS**

A continuation of ENG 235, designed to lead students in an academic exploration of the development of a written tradition of literature of the eighteenth century through present day. Students will read and analyze texts from Asia, India, the Arabic World, the Americas, and Europe.

**ENL 335 BRITISH LITERATURE I 3 SEM. HRS**

A survey of British Literature from the early Medieval period to the Renaissance and the 18th Century Neo-Classical period, emphasizing the changing literary trends and themes these works represent as well as their historical and political context and relating them to relevant contemporary issues.

**ENL 336 BRITISH LITERATURE II 3 SEM. HRS**

A survey of eighteenth, nineteenth, and early twentieth century British literature, taking particular note of the literary response to the changing social climate resulting from the Industrial Revolution, the rise of the middle

class, and the birth of political radicalism, changes in perception of gender and class, and the changes in print culture. This period of study begins with the rationalism of the Augustans and proceeds through British Romanticism to British modernism.



**ENL 431 SPECIAL TOPICS IN LITERATURE I 3 SEM. HRS.**

An advanced seminar that will allow the student to explore particular topics in literature. Topics will vary and may include (but are not limited to) Literature of the Holocaust, Black Women's Literature, the Harlem Renaissance, Genre Fiction, Prison Literature, and African American Drama. Prerequisite: Successful completion of at least one 200-level English literature course beyond ENG 233, and at least junior-level classification.

**ENL 432 SPECIAL TOPICS IN LITERATURE II 3 SEM. HRS**

An advanced seminar that will allow the student to explore particular topics in literature. Topics will vary and may include (but are not limited to) Literature of the Holocaust, Black Women's Literature, the Harlem Renaissance, Genre Fiction, Prison Literature, and African American Drama. Prerequisite: Successful completion of at least one 200-level English literature course beyond ENG 233, and at least junior-level classification.

**ENP 332 POETRY WRITING WORKSHOP 3 SEM. HRS**

A workshop in which students will create and receive feedback on original works of poetry, and a study of metrics, forms, and types of poetry in English with attention to the principal traditions and critical ideas associated with the writing of verse in English. Prerequisite: ENG 433 Creative Writing

**ENS 435 ENGLISH RESEARCH SEMINAR 3 SEM. HRS.**

An advanced course in research methods pertaining to the English discipline (i.e. textual and rhetorical analyses) with an emphasis on preparation for graduate or professional school or any post-collegiate writing context for which such skills are appropriate. This course is designed for students to prepare for the capstone senior thesis. Prerequisite: Successful completion (with a grade of C or better) of ENG 134 and 136, and at least junior-level classification. English majors will take this course in the fall semester of their senior year.

**ENW 332 FICTION WRITING WORKSHOP 3 SEM. HRS**

A study of how fiction works through analyzing the short story, the novella, and the novel, and a workshop for students to create and receive feedback on original short fiction. Prerequisite: ENG 433 Creative Writing

**ENW 333 CREATIVE NONFICTION WORKSHOP 3 SEM. HRS**

A workshop in which students will create and receive feedback on original works of nonfiction, and study different forms of the genre such as memoir, travel writing, personal essay, and literary journalism. Prerequisite: ENG 433 Creative Writing

**ENW 339 ADVANCED GRAMMAR 3 SEM. HRS**

An intensive review of the basic elements of English Grammar. Students who intend to teach English in K-12 should take this course to familiarize themselves with the expectations of standard curriculums and approaches to the study of English grammar, including the skills of parsing and diagramming. Recommended for all English majors as an elective.

**ENW 431 SPECIAL TOPICS IN WRITING I 3 SEM. HRS**

An advanced seminar in the principles and techniques of special topics or genres of writing. Topics will vary and may include (but are not limited to) writing for the stage, screenwriting, document design, medical writing, and technical editing. Prerequisites: Successful completion (with a C or better) of English 337 Professional Writing, and at least junior-level classification.

**ENW 432 SPECIAL TOPICS IN WRITING II 3 SEM. HRS**

An advanced seminar in the principles and techniques of special topics or genres of writing. Topics will vary and may include (but are not limited to) writing for the stage, screenwriting, document design, medical writing, and technical editing. Prerequisites: Successful completion (with a C or better) of English 337 Professional Writing, and at least junior-level classification.

## HUMANITIES

**HUM 230 FINE ARTS 3 SEM. HRS**  
An introduction to the arts of painting, sculpture, music, and architecture. The student will be introduced to the idea of periods of artistic development in human culture and the interrelationships of the arts within periods.

**HUM 233 INTRODUCTION TO THE HUMANITIES 3 SEM. HRS**  
An interdisciplinary course designed to provide a broad-based humanistic study of art and music, with special emphasis on the integration of other western and non-western cultural contributions, including literature and philosophy. An attempt is made to include the African American cultural heritage as an integral part of the course content. (This course or HUM 230 can fulfill the general education requirement for Humanities.)

## MASS COMMUNICATIONS

**MAC 230 INTRODUCTION TO MASS MEDIA 3 SEM. HRS**  
Introduction to a variety of media forms such as radio, newspaper, television, magazine, advertising, etc., with emphasis on their history, but also examines the present state of the media and the outlook for the future.

**MAC 231 INTRODUCTION TO RADIO PRODUCTION 3 SEM. HRS**  
Introduces the fundamentals of radio production elements, including equipment, techniques, and methods. Laboratory experience includes producing PSAs, sound beds, station IDs, and other radio production formats for WURC-FM or RC-TV2.

**MAC 232 NEWSWRITING AND REPORTING 3 SEM. HRS**  
Focuses on the mechanics of gathering, processing, and reporting of news for print and broadcast media and understanding of the beat systems, including interviewing techniques. Involves field work assignments for *The Rustorian*, RC-TV2, and WURC-FM

**MAC 233 INTRODUCTION TO TELEVISION PRODUCTION 3 SEM. HRS**  
Introduces basic television production elements, including equipment, techniques, and methods. Laboratory experience includes live and videotaped projects with RC-TV2. Enrollment limited.

**MAC 234 INTRODUCTION TO PHOTOGRAPHY 3 SEM. HRS**  
Introduces the fundamentals of photography with emphasis on basic photographic techniques of 35mm cameras, darkroom techniques, and methods for producing quality prints and slides for new publications.

**MAC 235 WEB DESIGN AND PHOTOSHOP 3 SEM. HRS**  
Introduces design and creation of professional-looking websites using Dreamweaver and Flash. Students will also gain basic skills in the use of Photoshop for photo and graphic editing. Class format is largely hands-on activities.

**MAC 236 PUBLIC RELATIONS AND MESSAGE DESIGN 3 SEM. HRS**  
Introduces and investigates elements of effective communication, including the dimensions of perception, meaning, environment, attitude, and technology. Students will be able to apply theoretical concepts to practical problems of individual groups of people. Prerequisite: MAC 230 Introduction to Mass Media.

**MAC 330 MASS MEDIA LAW 3 SEM. HRS**  
Examines the legal and ethical ramifications of media laws that both inhibit and enhance the mass media, focusing on the issues of First Amendment, libel, privacy, copyright, communication regulation and policy.

**MAC 331 MEDIA ETHICS 3 SEM. HRS**  
Deals with legal and ethical problems journalists face in routine gathering and disseminating of information.

- MAC 332 MASS MEDIA AND SOCIETY 3 SEM. HRS**  
 Discusses the various influences and ramifications of the mass media pertaining to social, economic, cultural, and political effects on society. The notion of the powerful and limited media effects theories are also considered.
- MAC 334 ADVERTISING 3 SEM. HRS**  
 Analyzes advertising messages in the print and broadcast media. Emphasis on factors that shape the design and production of advertising from idea concept to planning and execution, and considering the advertiser, the advertising agency, and the consumer.
- MAC 337 BROADCAST ANNOUNCING 3 SEM. HRS**  
 Analysis and improvement of voice, articulation, and pronunciation for radio and television broadcast news anchoring, interviewing, and commercial and public service announcing.
- MAC 430 TELEVISION DOCUMENTARY 3 SEM. HRS**  
 Techniques in planning and executing informative, feature - length cultural and public affairs programs.
- MAC 431 ADVANCED RADIO PRODUCTION 3 SEM. HRS**  
 Emphasizes the technical aspects of radio production, including radio station management and operation. Laboratory experiences involve regular on-air shifts with WURC-FM radio. Prerequisite: MAC 231.
- MAC 433 ADVANCED TELEVISION PRODUCTION 3 SEM. HRS**  
 Emphasizes perfecting of television production skills, with increased attention to the technical aspects of TV production. Individual and class projects of broadcast quality are expected in connection with an RC-TV2 laboratory experience. Prerequisite: MAC 233.
- MAC 434 RESEARCH IN COMMUNICATION 3 SEM. HRS**  
 Presents the principles and techniques of research in mass communications, the different types of research methods and application to problems, conducting a literature review, composing theoretical frameworks, as well as formulating hypotheses and research questions, collecting, analyzing, and interpreting data. Prerequisite: SOS 330.
- MAC 410 SENIOR PROJECT AND PRESENTATION 1 SEM. HRS**  
 Capstone documentary project entails synthesis of theory, research, and execution skills as a reflection and demonstration of what the student has learned over the course of the program. Required for graduation.
- MAC 436 MEDIA CRITICISM 3 SEM. HRS**  
 Entails analytical and critical examination of the mass media structures, contents, and practices. As critics, students evaluate the media, considering the underlying factors and principles that shape and guide media practices and practitioners and dictate media behavior. This seminar course requires student preparation through outside reading assignments. Open to juniors and seniors.
- MAC 437 SPECIAL TOPICS IN MASS COMMUNICATIONS 3 SEM. HRS**  
 In-depth consideration and analysis of any area of conceptual topics and issues in mass communications; may include audio-visual composition as well.
- MAC 460 INTERNSHIP 6 SEM. HRS**  
 Provides students with valuable work experience, as well as theoretical knowledge, in the field of broadcast or print journalism.
- JOU 230 INTRODUCTION TO JOURNALISM 3 SEM. HRS**  
 Introduces the basic forms and concepts of journalistic writing and reporting of news. Emphasis is on newspaper writing, including an introduction to understanding how and where decisions are made in American society.

**JOU 330 INVESTIGATIVE JOURNALISM 3 SEM. HRS**  
Examines journalistic principles and research techniques for carrying out in-depth investigative reporting on issues in the community. Prerequisite: JOU 230.

**JOU 332 COPY READING AND EDITING 3 SEM. HRS**  
Examines the principles and practices of copy reading and editing, including headlining and layout of newspapers. Lab required. Prerequisites: MAC 232.

**JOU 335 NEWSPAPER GRAPHICS AND DESIGN 3 SEM. HRS**  
Provides students with knowledge of layout and design of newspapers, magazines, and other publications, combining texts and graphics. Emphasizes hands-on.

**JOU 430 ADVANCED JOURNALISM 3 SEM. HRS**  
Examines advanced principles of investigative and freelance writing and reporting for the print media. Laboratory experience includes writing news stories and features for The Rustorian and other community publications. Prerequisites: JOU 230 and JOU 330

## **MODERN FOREIGN LANGUAGES**

**SPA 131/132 SPANISH FOR EARLY CHILDHOOD EDUCATORS 6 SEM. HRS**  
Beginning Spanish courses intended only for early childhood educators. Emphasis is on vocabulary and phrases needed for classroom communication with pre-school-age children whose native language is Spanish. Intensive oral practice of questions and commands. Discussion of cultural aspects affecting communication with both the children and their parents. SPA 131 is a prerequisite for SPA 132.

**SPA 231/232 ELEMENTARY SPANISH I AND II 6 SEM. HRS**  
Beginning courses in Spanish with a study of basic principles of pronunciation, grammar, syntax, vocabulary and writing will be provided in simulated true-to-life situations with the incorporation of the latest technology (laptops and software). SPA 231 is a prerequisite for SPA 232. ENG 134 and 136 (Composition I and II) are prerequisites for SPA 231.

**SPA 330 SPANISH FOR BUSINESS 3 SEM. HRS**  
This course consists of a review of grammar previously covered in SPA 231/232, and practice in speaking, listening, reading and writing, using specific vocabulary directed toward communication in the business workplace. SPA 231 and 232 are prerequisites.

**SPA 331/332 INTERMEDIATE SPANISH I AND II 6 SEM. HRS**  
An intensive review of grammar, idioms, idiomatic usage, guided oral practice and suitable reading selections by modern authors. Training in oral and written expression. Prerequisites: SPA 231/232.

**SPA 430 CONVERSATION AND COMPOSITION 3 SEM. HRS**  
Spanish as a spoken and written language, concentration on individual assistance with the sounds of the language, syntax, and correctness of expression in everyday Spanish.

**SPA 431 ADVANCED GRAMMAR AND COMPOSITION 3 SEM. HRS**  
Study of modern Spanish grammar with emphasis on specific problems of sentence structure and use of words. Develops the student's ability to translate selected literary texts and compose essays in Spanish. Prerequisite: SPA 332.

**SPA 433/434 SURVEY OF SPANISH LITERATURE 3 SEM. HRS**  
A comprehensive look at Spanish literature with emphasis on the authors who contributed to its development during the sixteenth, seventeenth, and twentieth centuries, covering poetry, novels, and drama.

## MUSIC

<b>MUS 110/210/310/410</b>	<b>COLLEGE BAND</b>	<b>1 SEM. HR</b>
Open to all students on campus upon approval of the band director Opportunity will be given for marching, concert, jazz and small ensemble.		
<b>MUS 111/211/311/411</b>	<b>COLLEGE CHOIR</b>	<b>1 SEM. HR</b>
Open to all students on campus upon approval of the choir director. Opportunity will be given for concert and touring activities.		
<b>MUS 112/113/212/213</b>	<b>MUSIC HISTORY AND LITERATURE (I, II, III, IV)</b>	<b>12 SEM HRS.</b>
This course tells a story of music in Western tradition and how it has changed Over the centuries from ancient times to the present.		
<b>MUS 110/111/210/211</b>	<b>MUSIC THEORY (I, II, III IV)</b>	<b>12 SEM HRS</b>
This course is primarily a study of harmonic procedures of western music of the 17 <sup>th</sup> through the 20 <sup>th</sup> centuries. New harmonic language and usage, including seventh, ninth, eleventh chords, altered chords, and advanced modulations are studied. This course also covers writing and analysis as it relates to expanded harmonic vocabulary.		
<b>MUS 310</b>	<b>VOCAL PEDAGOGY</b>	<b>3 SEM HRS</b>
This course is designed for the singers. The student will study proper usage of the voice and body. Simple songs in English, Italian and German will be studied.		
<b>MUS 313</b>	<b>MARCHING BAND TECHNIQUES</b>	<b>3 SEM HRS</b>
This course is designed to review the various techniques that are used in most marching bands..		
<b>MUS 410</b>	<b>DICTION FOR SINGERS</b>	<b>3 SEM HRS.</b>
This course provides a study of the mechanics and importance of good articulation. This class is based on the theory of sound production that incorporates meaningful exercises for articulation movement.		
<b>MUS 411</b>	<b>VOCAL LITERATURE</b>	<b>3 SEM HRS</b>
This class will focus on selected choral repertoires from the baroque, classical, romantic and contemporary composers.		
<b>MUS 412</b>	<b>INTRODUCTION TO MUSIC EDUCATION RESEARCH</b>	<b>3 SEM HRS</b>
This course is a study of the organization, methods, materials and activities of the total music program in the secondary schools, including problems in curriculum development and scheduling, contests and festivals.		
<b>MUS 311, 312</b>	<b>CHORAL CONDUCTING</b>	<b>6 SEM HRS</b>
This course provides instruction in the art of conducting, techniques of ensemble, rehearsal and score interpretations.		
<b>MUS 102, 103</b>	<b>CHOIR I</b>	<b>2 SEM HRS.</b>
The College choir is open to all students on campus upon approval of the Director of Choirs. Opportunities will be given for concert and touring activities. All interested students must read Music and first audition for the Choir Director to be accepted into the program.		
<b>MUS 202, 203</b>	<b>CHOIR II</b>	<b>2 SEM HRS.</b>
The College choir is open to all students on campus upon approval of the Director of Choirs. Opportunities will be given for concert and touring activities.		

<b>MUS 302, 303</b>	<b>CHOIR III</b>	<b>2 SEM HRS.</b>
The College choir is open to all students on campus upon approval of the Director of Choirs. Opportunities will be given for concert and touring activities.		
<b>MUS 402,403</b>	<b>CHOIR IV</b>	<b>2 SEM HRS.</b>
The College choir is open to all students on campus upon approval of the Director of Choirs. Opportunities will be given for concert and touring activities.		
<b>MUS 104,105</b>	<b>INSTRUMENTAL APPLIED I</b>	<b>4 SEM HRS.</b>
These series of courses provide more advances studies and sight reading		
<b>MUS 204,205</b>	<b>INSTRUMENTAL APPLIED II</b>	<b>4 SEM HRS.</b>
These series of courses provide more advances studies and sight reading		
<b>MUS 304,305</b>	<b>INSTRUMENTAL APPLIED III</b>	<b>4 SEM HRS.</b>
These series of courses provide more advances studies and sight reading		
<b>MUS 404,405</b>	<b>INSTUMENTAL APPLIED IV</b>	<b>4 SEM HRS.</b>
These series of courses provide more advances studies and sight reading		
<b>MUS 106,107</b>	<b>VOCAL APPLIED I</b>	<b>4 SEM HRS.</b>
These series of courses provide more advances studies and sight reading. The selected Repertoire of baroque, classical, romantic and contemporary composers will be studied.		
<b>MUS 206,207</b>	<b>VOCAL APPLIED II</b>	<b>4 SEM HRS</b>
These series of courses provide more advances studies and sight reading. The selected Repertoire of baroque, classical, romantic and contemporary composers will be studied.		
<b>MUS 306-307</b>	<b>VOCAL APPLIED III</b>	<b>4 SEM HRS.</b>
These series of courses provide more advances studies and sight reading. The selected Repertoire of baroque, classical, romantic and contemporary composers will be studied.		
<b>MUS 406,407</b>	<b>VOCAL APPLIED IV</b>	<b>4 SEM HRS.</b>
These series of courses provide more advances studies and sight reading. The selected Repertoire of baroque, classical, romantic and contemporary composers will be studied.		
<b>MUS 413</b>	<b>RESEARCH OF AFRICAN-AMERICANS in MUSIC EDUCATION</b>	<b>3 SEM HRS.</b>
The purpose of this class is to help students understand and appreciate the several genres and styles of music that, taken together, define African-American music in the United States. The course is open to all students on campus upon approval of the instructor.		
<b>MUS 223/224</b>	<b>APPLIED PIANO II</b>	<b>4 SEM. HRS</b>
These courses emphasize more advanced technical studies and repertoire.		
<b>MUS 323/324</b>	<b>APPLIED PIANO III</b>	<b>4 SEM. HRS</b>
A continuation of MUS 223/224.		
<b>MUS 423/424</b>	<b>APPLIED PIANO IV</b>	<b>4 SEM. HRS</b>
A continuation of MUS 323/324 with preparation for MUS 439 (recital).		

## **RELIGION AND PHILOSOPHY**

**REL 230 INTRODUCTION TO BIBLICAL STUDIES (OLD AND NEW TESTAMENTS) 3 SEM HRS**

A survey of the Old and New Testaments. Provides a basic core of information on the development of Judaism and the foundation of Christianity. Relates Biblical theories to practical day-to-day existence.

**REL 231 SOCIOLOGY OF RELIGION 3 SEM. HRS**

An exploration of the relationship of religion to the cultural, social, economic, and political aspects of society. Prerequisite: REL 230.

**REL 232 INTRODUCTION TO PHILOSOPHY AND RELIGION 3 SEM. HRS.**

A study of the intellectual concepts and categories necessary to understand historical and current issues in both western and non-western philosophy and religion.

**REL 233 STUDIES IN RELIGION AND CULTURE 3 SEM. HRS**

An exploration of the multiple aspects of the relationships between religion and culture in various societies. The course utilizes a comparative and historical approach to the subject matter..

**REL 234 STUDIES IN COMPARATIVE RELIGION 3 SEM. HRS**

A survey of the history of Islam, Judaism, and Christianity, their formative experiences and sources of tradition, and the distinctive ideas and values of each religion.

**REL 330 STUDIES IN CHRISTIANITY 3 SEM. HRS**

A theology course that examines critical issues, ethical questions, problems and subjects related to Christianity. Subject matter may be drawn from biblical works or from contemporary issues in Christian theology and ethics for the student to evaluate.

**REL 331 ADVANCED STUDIES IN RELIGION 3 SEM. HRS.**

An advanced theological study of New Testament books, writers, and themes.

**REL 332 SURVEY OF RELIGIOUS THEORISTS 3 SEM. HRS.**

This course deals primarily with the presentation of contributions of leading religious theorists in influencing our civilization. It is a continuation of the concepts presented in REL 232.

**REL 430 CONTEMPORARY ISSUES IN RELIGION 3 SEM. HRS.**

A study of the development of value systems of Western, Oriental, African, and Indian cultures. Provides an opportunity for the students to examine several philosophers who have greatly enhanced philosophical and ethical theories.

**REL 431 SEMINAR IN RELIGION 3 SEM. HRS.**

A seminar for advanced students in which teamwork and cooperation can be utilized in pursuing original research.

## **SPEECH AND DRAMA**

**DRM 111 THEATRE WORKSHOP I 1 SEM. HR**

The workshops are designed to give students hands-on experience working on a theatre production of a play. Responsibility is increased at each level of the workshop. Students receive one credit hour for active participation in the Theatre Guild productions. The emphasis in this workshop is an introduction to the theatre production process. This is a full semester course. Open to freshmen.

- DRM 112 THEATRE WORKSHOP II 1 SEM. HR**  
This is continuation of DRM 111. The emphasis in this workshop is the theatre production from auditions to strike. This is a full semester course. Open to freshmen.
- DRM 211 THEATER WORKSHOP III 1 SEM. HR**  
Students receive one credit hour for active participation in Theater Guild productions. The emphasis in this workshop is crew work assignments. This is a full semester course. Prerequisite: DRM 112.
- DRM 212 THEATER WORKSHOP IV 1 SEM. HR**  
Continuation of DRM 211. The emphasis in this workshop is crew work assignments. This is a full semester course. Prerequisite: DRM 211.
- DRM 311 THEATER WORKSHOP V 1 SEM. HR**  
Participation in this workshop carries the responsibility of a strong supporting role on main stage or a crew head assignment. This is a full semester course. Prerequisite: DRM 212.
- DRM 312 THEATER WORKSHOP VI 1 SEM. HR**  
Continuation of DRM 311. Participation in this workshop carries a major responsibility of assistant director, assistant stage manager, or house manager. This is a full semester course. Prerequisite: DRM 311.
- DRM 411 THEATRE WORKSHOP VII 1 SEM. HR**  
Participation in this workshop carries a major responsibility of a leading role on main stage or crew head for light, set, costume, sound, or makeup design. This is a full semester course.
- DRM 412 THEATRE WORKSHOP VIII 1 SEM. HR**  
This is a continuation of DRM 411. Participation in this workshop carries a major responsibility of directing a main stage production, designing a set, lights, costumes, stage management.
- DRM 230 ACTING I 3 SEM. HRS**  
Introduces acting techniques using modern scenes and improvisations.
- DRM 231 ACTING II 3 SEM. HRS**  
A continuation of DRM 230. Emphasis is on scene analysis and character development. Prerequisite DRM 230
- DRM 235 INTRODUCTION TO THEATER 3 SEM. HRS.**  
A survey course designed to acquaint the student with the various arts and activities that make up the theater.
- DRM 300 PLAYWRIGHT'S WORKSHOP 1-3 SEM. HRS.**  
Open to students interested in the craft of play writing.
- DRM 330 TECHNIQUES OF ACTING 3 SEM. HRS**  
Provides a study of drama as a synthetic and immediate art form. Such aspects as acting, directing, design, and technical effects as they are employed in various theatrical modes and forms will be studied. Students will be afforded the opportunity to attend productions in neighboring communities as part of the course.
- DRM 331 INTRODUCTION TO THEATRICAL DESIGN AND STAGE LIGHTING 3 SEM. HRS**  
Introduces the techniques of set design and stage lighting. Includes lectures on stage lighting, equipment, and techniques in lighting design. Stage design projects are to be presented weekly with emphasis on sketches, models and ground plans.
- DRM 334 HISTORY OF AFRICAN THEATER 3 SEM. HRS**  
Provides the student of theater with a basic knowledge of African theater form and playwrights. Selected plays will be studied to give an overview of the history of African culture and art forms.



- DRM 335 HISTORY OF BLACK AMERICAN DRAMA 3 SEM. HRS**  
Provides the student of theater with the basic knowledge of Black American drama through plays and playwrights. The theater companies and their contributions will be explored through their productions.
- DRM 430 DRAMA LITERATURE 3 SEM. HRS.**  
Provides a study of the elements and forms of the drama based on selected plays representing different periods in the history of drama.
- DRM 435 THEATER SEMINAR 1-3 SEM. HRS.**  
Current trends and special topics will be selected to study. The seminar may include field trips to include selected professional productions.
- SPC 130 FUNDAMENTALS OF SPEECH 3 SEMHRS**  
This course produce a study of communication theory, public address, basic listening and presentation skills. It focuses on the use of language, environment kinesics, psychology and physiology to communicate and interrelate on both personal and professional levels. Oral and written communication are taught and skills in public speaking and speech writing are enhanced via the astute use of language and personality.
- SPC 330 PUBLIC SPEAKING 3 SEM. HRS**  
Includes the study, organization and practice of various major types of speeches. Aid in overcoming self-consciousness and improper mannerisms will be offered. Prerequisites: SPC 130.
- SPC 331 VOICE AND DICTION 3 SEM. HRS**  
Provides a study of the mechanics and importance of good articulation. This will be based on the theory of sound production and involves meaningful exercise for articulation improvement. Prerequisite: SPC 130.
- SPC 430 ORAL INTERPRETATION 3 SEM. HRS**  
Teaches skill in using the voice and body with special emphasis placed on the interpretation of the printed page. Readings from an anthology of prose, poetry, and drama are the basis for study.





# DIVISION OF SCIENCE & MATHEMATICS

## Program Overview

The Division of Science and Mathematics is committed to delivering a quality undergraduate science program to a student population from diverse academic backgrounds. Through innovative instruction, applied research, internship and experiential learning while seeking to nurture ethical values, the Division of Science and Mathematics prepares graduates who can meet the challenges of the global marketplace and public sector organizations.

## Major Area of Study

The Division of Science and Mathematics offers the following degrees: Bachelor of Science in Biology, Bachelor of Science in Chemistry, Bachelor of Science in Health Sciences, Bachelor of Science in Computer Science, and Bachelor of Science in Mathematics. In addition, the Division also collaborates with the Division of Education to offer degrees in Biology Education and Mathematics Education.

**Mission Statement:** *Inspiring and guiding the next generation of leaders in the STEM fields*

## Divisional Goals

In pursuit of its mission, the Division of Science and Mathematics will:

- Offer programs and activities that are firmly based in the institutional mission
- Maintain strong academic programs with instruction, research and experiential learning that prepare students for a global society
- Recruit and retain promising students of diverse backgrounds
- Enhance scientific laboratory skills that reflect students' understanding of the process of science
- Increase the number of graduates who continue to pursue graduate and professional school or enter the workforce.

## Divisional Learning Outcomes

Students in the Division of Science and Mathematics are required to complete core courses designed to provide students with the basic applied knowledge and skills needed to compete in today's science environment. Upon completing science courses students will be able to:

- Demonstrate critical thinking and problem-solving skills supported by appropriate qualitative and quantitative techniques.
- Demonstrate the ability to integrate general knowledge across Science disciplines, developing strategic recommendations that embody the functional areas of science in a diverse ad global setting.
- Demonstrate their ability to function in a science environment through internship assignments.
- Effectively conduct scientific research as a required in graduate and professional schools nd the scientific workforce.

## BIOLOGY

Students in the Division of Science and Mathematics are required to complete core courses designed to provide students with the basic applied knowledge and skills needed to compete in today's science and technology environment. Upon completing science courses students will be able to:

1. Demonstrate a knowledge of the major core concepts, theoretical underpinning and empirical findings of Biology (**Content Goal**)
2. Understands and apply basic research methods, including experimental design, data analysis and interpretation. (**Research Methods Goal**)
3. Understand and apply mathematical approaches to analyze, interpret and model biological processes. (**Quantitative Goal**)
4. Use critical thinking and reasoning, skeptical inquiry and scientific approach to solve problems, (**Critical Thinking Goal**)
5. Demonstrate writing and oral communication skills important for communicating scientific ideas (**Communication Goal**)

### REQUIRED CORE

BIO	131	General Biology I
BIO	111	General Biology I Laboratory
BIO	132	General Biology II
BIO	112	General Biology II Laboratory
BIO	232	General Zoology
BIO	212	General Zoology Laboratory
BIO	333/313	Human Anatomy and Physiology I & Laboratory
BIO	334/314	Human Anatomy and Physiology II & Laboratory
BIO	335	Molecular Biology
BIO	315	Molecular Biology Laboratory
BIO	336	Microbiology
BIO	316	Microbiology Laboratory
BIO	418	Honors Biology Seminar
BIO	431	Genetics
BIO	411	Genetics Laboratory
BIO	460	Biology Internship
<b>BIO</b>	<b>300/400</b>	<b>One biology elective with Laboratory</b>
CHE	131-132	General Chemistry I & II
CHE	111-112	General Chemistry I & II Laboratories
CHE	331-332	Organic Chemistry I & II
CHE	311-312	Organic Chemistry I & II Laboratories
MAT	230	Pre-Calculus
MAT	231	Analytical Geometry and Calculus I
MAT	234	Introduction to Probability and Statistics
PSY	230	General Psychology
PHY	231-232	Physics I & II
PHY	211-212	Physics I & II Laboratories

### *Suggested Course of Study for Bachelor's of Science in Biology*

#### FRESHMAN YEAR

ENG	134	Composition I	3
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3

MAT	132	Algebra II	3
MAT	133	Geometry and Trigonometry	3
BIO	131	General Biology I	3
BIO	111	General Biology I Lab	1
PSC	133	Physical Science with Lab	3
CMS	130	Intro to Computers	3
BIO	132	General Biology II	3
BIO	112	General Biology II Lab	1
ORT	111	First Year Seminar	0.5
ORT	112	First Year Seminar	0.5
PHE	111	Physical Activities	0.5
PHE	112	Physical Activities	0.5
AEP	111	Academic Enrichment	0.5
AEP	112	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>32.0</b>

### SOPHOMORE YEAR

BIO	231	Zoology	3
BIO	212	Zoology Lab	1
CHE	131	General Chemistry I	3
CHE	111	General Chemistry I Lab	1
CHE	132	General Chemistry II	3
CHE	112	General Chemistry II Lab	1
MAT	230	Pre-Calculus	3
PHY	231	Physics I	3
PHY	211	Physics I Lab	1
PHY	232	Physics II	3
PHY	212	Physics II Lab	1
ENG	233	Intro to Literature	3
BEC	233	Financial Literacy	3
REL	130	Studies in Comparative Religion	3
HUM	233	Intro to Humanities	3
AEP	211	Academic Enrichment	0.5
AEP	212	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>36.0</b>

### JUNIOR YEAR

BIO	333	Human Anat. & Physiology I	3
BIO	313	Human Anat. Physiolo I Lab	1
BIO	334	Human Anat. & Physiology II	3
BIO	314	Human Anat. & Physiol. II La	1
CHE	331	Organic Chemistry I	3
CHE	311	Organic Chemistry I Lab	1
CHE	332	Organic Chemistry II	3
CHE	312	Organic Chemistry II Lab	1
MAT	231	Anal. Geo & Calculus I	3
MAT	234	Intro to Prob and Statistics	3
SOS	231	Intro to Social Science	3
SPA	231	Spanish I	3
SPA	232	Spanish II	3
HIS	133	African Diaspora I	3
<b>Semester Hours</b>			<b>34.0</b>

## SUMMER

BIO	460	Biology Internship	6
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### SENIOR YEAR

BIO	336	Microbiology	3
BIO	316	Microbiology Lab	1
BIO	335	Molecular Biology	3
BIO	315	Molecular Biology Lab	1
BIO	431	Genetics	3
BIO	411	Genetics Lab	1
BIO	300	Biology Elective	3
BIO	300	Biology Elective Lab	1
HIS	134	African Diaspora II	3
PSY	230	General Psychology	3
BIO	418	Honors Biology Seminar	1
<b>Semester Hours</b>			<b>23.0</b>

### Total Semester Hours

**131.0**

*Also required to complete the requirements for the Bachelors of Science degree in Biology:*

*Senior Comprehensive exam*

*Senior project/thesis*

## BIOLOGY EDUCATION

Biology Education majors are required to successfully complete sufficient course work in Biology to provide a breadth of content knowledge in the discipline. This sequence of courses prepares students to teach secondary school biological science courses.

### Recommended Schedule for B.S. in Biology Education ( Education Division)

#### FRESHMAN YEAR

ENG	134	Composition I	3
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3
MAT	132	Algebra II	3
MAT	133	Geometry and Trigonometry	3
BIO	131	General Biology I	3
BIO	111	General Biology I Lab	1
PSC	133	Physical Science with Lab	3
CMS	130	Intro to Computers	3
BIO	132	General Biology II	3
BIO	112	General Biology II Lab	1
ORT	111	First Year Seminar	0.5
ORT	112	First Year Seminar	0.5
PHE	111	Physical Activities	0.5
PHE	112	Physical Activities	0.5
AEP	111	Academic Enrichment	0.5
AEP	112	Academic Enrichment	0.5

### Credit Hours

**32.0**

## SOPHOMORE YEAR

HUM	233	Introduction to Humanities	3
REL	230	Introduction to Biblical Studies	3
SPA	231	Spanish I	3
SPA	232	Spanish II	3
SOS	231	Introduction to Social Science	3
BIO	231	General Botany	3
BIO	211	General Botany Lab	1
BIO	232	Zoology	3
BIO	212	Zoology Lab	1
PRA	230	PRAX Seminar I	3
AEP	211	Academic Enrichment	0.5
AEP	212	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>27</b>

## JUNIOR YEAR

BIO	331	Environmental Biology	3
BIO	311	Environmental Biology and Lab	1
CHE	131	General Chemistry	3
CHE	111	General Chemistry Lab	1
MAT	230	Pre-Calculus	3
MAT	231	Analytical Geometry and Calculus I	3
EDU	230	Foundations of Education	3
EDU	330	Classroom Management	3
PSY	230	General Psychology	3
EDS	313	Teaching Strategies Practicum	1
<b>Semester Hours</b>			<b>24</b>

*After the completion of the Junior year, it is recommended that Biology Education majors take the PRAXIS II Examination which entails the subtest-Principles of Learning and Teaching and Content Area Examination*

## SENIOR YEAR

BIO	336	Microbiology	3
BIO	316	Microbiology Lab	1
BIO	431	Genetics	3
BIO	411	Genetics Lab	1
EDU	323	Educational Technology Competency	2
EDS	430	Methods of Teaching Secondary Education	3
EDU	430	Measurement and Evaluation	3
EDU	433	Integrative Teaching Seminar	3
EDU	460	Internship ( Student Teaching)	6
EDU	461	Internship (Student Teaching)	6
EDU	401	Student Teaching Seminar	0
RDL	000	One Reading Course	3
<b>Semester Hours</b>			<b>34</b>

**Total Semester Hours** **124.0**



# CHEMISTRY

## Student Learning Outcomes

1. Demonstrate a knowledge of the major core concepts, theoretical underpinning and empirical findings of Chemistry (**Content Goal**)
2. Perform a prescribed laboratory experiment and write a detailed laboratory report of that of experiment
3. Interpret, organize, and present chemistry research data (**Research Method Goal**)
4. Apply mathematical skills to solving quantitative problems in Chemistry (**Quantitative Goal**)
5. Design and/or apply computer programs to solve problems or perform data analysis. (**Critical Thinking Goal**)

## REQUIRED CORE

CHE	131/132	General Chemistry I and II
CHE	111/112	General Chemistry I and II Labs
CHE	331/332	Organic Chemistry I and II
CHE	311/312	Organic Chemistry I and II Labs
CHE	333/313	Quantitative Analysis and Lab
CHE	334/314	Instrumental Analysis and Lab
CHE	335/315	Biochemistry and Lab
CHE	434/435	Physical Chemistry I and II
CHE	414/415	Physical Chemistry I and II Labs
CHE	460	Internship
BIO	200/300	Two Biology courses with labs of student's choice
BIO	300/400	
COL	000	General Elective (Student choice)
CHE	418	Honors Chemistry Seminar
MAT	230	Pre-Calculus
MAT	231/232	Analytical Geometry and Calculus I and II
PHY	231/232	Physics I and II
PHY	211/212	Physics I and II Laboratories
CHE	436/416	Computer Methods in Chemistry and Laboratory

## Suggested Course of Study for B.S. in Chemistry

### FRESHMAN YEAR

ENG	134	Composition I	3
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3
MAT	132	Algebra II	3
MAT	133	Geometry and Trigonometry	3
BIO	130	Human Biology	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
PSC	133	Physical Science with Lab	3
REL	130	Comparative Religion	3
CMS	130	Intro to Computers	3
ORT	111	First Year Seminar	0.5
ORT	112	First Year Seminar	0.5
PHE	111	Physical Activities	0.5
PHE	112	Physical Activities	0.5
AEP	111	Academic Enrichment	0.5
AEP	112	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>36.0</b>

### SOPHOMORE YEAR

CHE	131	General Chemistry I	3
CHE	111	General Chemistry I Lab	1
CHE	132	General Chemistry II	3
CHE	112	General Chemistry II Lab	1
MAT	230	Pre-Calculus	3
MAT	231	Anal.Geom.& Calculus I	3
MAT	232	Anal.Geom& Calculus II	3
PHY	231	Physics I	3
PHY	211	Physics I Lab	1
PHY	232	Physics II	3
PHY	212	Physics II Lab	1
HUM	233	Intro to Humanities	3
ENG	233	Intro to Literature	3
BEC	233	Financial Literacy	3.
AEP	211	Academic Enrichment	0.5
AEP	212	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>35.0</b>

### JUNIOR YEAR

CHE	331	Organic Chemistry I	3
CHE	311	Organic Chemistry I Lab	1
CHE	332	Organic Chemistry II	3
CHE	312	Organic Chemistry II Lab	1
CHE	333	Quantitative Analysis	3
CHE	313	Quantitative Analysis Lab	1
CHE	334	Instrumental Analysis	3
CHE	314	Instrumental Analysis	1
MAT	234	Intro to Prob.& Statistics	3
SPA	231	Spanish I	3
SPA	232	Spanish II	3
BIO	200	Biology Elective with Lab	4
SOS	231	Intro to Social Sciences	3
<b>Credit hours</b>			<b>32.0</b>

### SUMMER

CHE	460	Chemistry Internship	6.0
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### SENIOR YEAR

CHE	335	Biochemistry	3
CHE	315	Biochemistry Lab	1
CHE	434	Physical Chemistry I	3
CHE	414	Physical Chemistry I Lab	1
CHE	435	Physical Chemistry II	3
CHE	415	Physical Chemistry II Lab	1
CHE	436	Comp Methods in Chemistry	3
CHE	416	Comp Methods in Chem. Lab	1
BIO	300	Biology 300 level elective	4
COL	000	General elective	3
CHE	418	Honors Chemistry Seminar	1
<b>Semester Hours</b>			<b>24</b>

### Total Semester Hours

**133**

*Also required to complete the requirements for the Bachelors of Science degree in Chemistry:*

*Senior Comprehensive exam*

*Senior project/thesis*

## COMPUTER SCIENCE Student Learning Outcomes

1. Students will **design** and write computer programs that are correct, efficient, and well documented.
2. Students will **design** solutions utilizing computer systems. This will include defining the problem clearly, specifying a design, as well as testing, and documenting the solution.
3. Students will **assess** the hardware and software aspects of computer systems as well as the application of software development.
4. Students will **analyze** and discuss the professional, legal, security, and social issues and responsibilities with computing systems.

### COMPUTER SCIENCE CORE REQUIREMENTS

CMS	210	Intro to Python
CMS	238	Discrete Mathematics
CMS	231	Intro to Computer Programming
<b>CMS</b>	<b>333</b>	C++ Programming Language
CMS	341	JAVA
CMS	370	Computer Science Ethics
CMS	335	Concepts of Programming Language Design
CMS	411	Computer Science Seminar
CMS	430	Computer Organization
CMS	431	Data Structure/Algorithm
CMS	432	Operating Systems
CMS	433	Computer Networking
CMS	434	Computer Science Project
CMS	435	Database Management
CMS	460	Computer Science Internship
		One Computer Science Elective
MAT	230	Pre-Calculus
MAT	231	Calculus I
MAT	232	Calculus II
MAT	331	Calculus III
MAT	233	Linear Algebra
MAT	234	Introduction to Probability and Statistics
MAT	333	Numerical Methods
PHY	231/232	Physics I & II
PHY	211/212	Physics I & II Labs

### *Suggested Course of Study for B.S. in Computer Science*

#### **FRESHMAN YEAR**

ENG	134	Composition I	3
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3
MAT	132	Algebra II	3
MAT	133	Geometry and Trigonometry	3
BIO	130	Human Biology	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
PSC	133	Physical Science with Lab	3
REL	130	Comparative Religion	3
CMS	130	Intro to Computers	3
ORT	111	First Year Seminar	0.5
ORT	112	First Year Seminar	0.5

PHE	111	Physical Activities	0.5
PHE	112	Physical Activities	0.5
AEP	111	Academic Enrichment	0.5
AEP	112	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>36.0</b>

#### **SOPHOMORE YEAR**

PHY	231	Physics I	3
PHY	211	Physics I Lab	1
PHY	232	Physics II	3
PHY	212	Physics II Lab	1
CMS	238	Discrete Mathematics	3
CMS	241	Intro to Programming	3
CMS	333	C++ Programming Language	3
MAT	230	Pre-Calculus	3
MAT	231	Anal. Geom & Calculus I	3
MAT	232	Anal. Geom. & Calculus II	3
MAT	233	Linear Algebra	3
HUM	233	Intro to Humanities	3
BEC	233	Financial Literacy	3.
AEP	211	Academic Enrichment	0.5
AEP	212	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>36</b>

#### **SUMMER**

CMS	460	Computer Science Internship	6.
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#### **SENIOR YEAR**

CMS	341	JAVA	3
CMS	411	Computer Science Seminar	1
CMS	432	Operating System	3
CMS	433	Computing Network	3
CMS	434	Computer Science Project	3
CMS	300	Computer Science Elective	3
MAT	331	Anal. Geom. & Calculus III	3
MAT	333	Numerical Methods	3
SOS	231	Intro to Social Science	3
<b>Semester Hours</b>			<b>25.0</b>

#### **Total Semester Hours**

**130.0**

*Also required to complete the requirements for the Bachelors of Science degree in Computer Science:*

*Senior Comprehensive exam*

*Senior project/thesis*

## **MATHEMATICS**

### **Student Learning Outcomes**

1. **Demonstrate** their knowledge of key theories, concepts, and methods of inquiry in mathematics.
2. **Demonstrate** their ability to solve problems in mathematics using appropriate technology. translating problems from one form to another, using various problem-solving strategies.

3. **Demonstrate** their ability to think critically about mathematics by applying key theories, concepts, and methods of inquiry in mathematics to novel problems, to other disciplines, and to situations that require understanding rather than rote memory.
4. **Demonstrate** the ability to effectively communicate mathematics orally and in writing.

**The following are required courses for the Bachelor of Science Degree in Mathematics:**

**CORE REQUIREMENTS**

MAT	230	Pre-Calculus
MAT	231/232	Analytical Geometry and Calculus I-II
MAT	331/332	Analytical Geometry and Calculus III-IV
MAT	233	Linear Algebra
MAT	234	Introduction to Probability and Statistics
MAT	330	Number Theory
MAT	333	Numerical Methods
MAT	334/335	Abstract Algebra I-II
MAT	431	Differential Equations
MAT	433/434	Advanced Calculus I-II
MAT	435	Complex Variables
MAT	436	Real Analysis
MAT	418	Honor Mathematics Seminar
MAT	437	Topology
MAT	460	Internship
COL	100/200	Two electives
PHY	231/232	Physics I and II
PHY	211/212	Physics I and II Labs
CMS	241	Intro to Computer Programming

*Suggested Course of Study for B.S. in Mathematics*

**FRESHMAN YEAR**

ENG	134	Composition I	3
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3
MAT	132	Algebra II	3
MAT	133	Geometry and Trigonometry	3
BIO	130	Human Biology	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
PSC	133	Physical Science with Lab	3
REL	130	Comparative Religion	3
CMS	130	Intro to Computers	3
ORT	111	First Year Seminar	0.5
ORT	112	First Year Seminar	0.5
PHE	111	Physical Activities	0.5
PHE	112	Physical Activities	0.5
AEP	111	Academic Enrichment	0.5
AEP	112	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>36.0</b>

**SOPHOMORE YEAR**

MAT	230	Pre- Calculus	3
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MAT	231	Anal. Geom.&Calculus I	3
MAT	232	Anal. Geom.&Calculus II	3
PHY	231	Physics I	3
PHY	211	Physics I Lab	1
PHY	232	Physics II	3
PHY	212	Physics II Lab	1
HUM	233	Intro to Humanities	3
SOS	231	Intro to Social Sciences	3
REL	130	Studies in Comparative Rel.	3
ENG	233	Intro to Literature	3
BEC	233	Financial Literacy	3
AEP	211	Academic Enrichment	0.5
AEP	212	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>33.0</b>

### JUNIOR YEAR

MAT	233	Linear Algebra	3
MAT	234	Intro to Prob.& Statistics	3
MAT	330	Number Theory	3
MAT	331	Ana. Geo & Calculus III	3
MAT	332	Anal. Geo & Calculus IV	3
MAT	333	Numerical Methods	3
MAT	334	Abstract Algebra I	3
MAT	335	Abstract Algebra II	3
SPA	231	Spanish I	3
SPA	232	Spanish II	3
CMS	241	Intro to Programming	3
<b>Semester Hours</b>			<b>33.0</b>

### SUMMER

MAT	460	Mathematics Internship	6
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### SENIOR YEAR

MAT	431	Differential Equations	3
MAT	433	Advanced Calculus I	3
MAT	434	Advanced Calculus II	3
MAT	435	Complex Variables	3
MAT	436	Real Analysis	3
MAT	437	Topology	3
MAT	418	Honors Mathematics Seminar	1
COL	000	Open elective	3
COL	000	Open elective	3
<b>Semester Hours</b>			<b>25.0</b>

### Total Semester Hours

**133.0**

*Also required to complete the requirements for the Bachelors of Science degree in Mathematics:*

*Senior Comprehensive exam*

*Senior project/thesis*

## MATHEMATICS EDUCATION

Mathematics Education majors are required to successfully complete sufficient course work in Mathematic to provide a breath of content knowledge in the discipline. This sequence of courses prepares students to teach secondary school Mathematical science courses.

### *Suggested Schedule of Courses for B.S. in Mathematics Education (Education Division)*

#### FRESHMAN YEAR

ENG	134	Composition I	3
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3
MAT	132	Algebra II	3
MAT	133	Geometry and Trigonometry	3
BIO	130	Human Biology	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
PSC	133	Physical Science with Lab	3
REL	130	Comparative Religion	3
CMS	130	Intro to Computers	3
ORT	111	First Year Seminar	0.5
ORT	112	First Year Seminar	0.5
PHE	111	Physical Activities	0.5
PHE	112	Physical Activities	0.5
AEP	111	Academic Enrichment	0.5
AEP	112	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>36.0</b>

#### SOPHOMORE YEAR

HUM	233	Introduction to Humanities	3
REL	230	Introduction to Biblical Studies	3
SOS	231	Introduction to Social Science	3
SPA	231	Spanish I	3
SPA	232	Spanish II	3
MAT	230	Pre- Calculus	3
MAT	231	Analytical Geometry and Calculus I	3
MAT	232	Analytical Geometry and Calculus II	3
PRA	230	PRAX Seminar I	3
AEP	211	Academic Enrichment	0.5
AEP	212	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>28</b>

#### JUNIOR YEAR

MAT	233	Linear Algebra	3
MAT	334	Abstract Algebra I	3
MAT	234	Intro. To Probability and Statistic	3
EDU	230	Foundation of Education	3
EDU	330	Classroom Management	3
PSY	230	General Psychology	3
EDU	323	Educational Technology Competency	2
EDS	313	Teaching Strategies Practicum	1
MAT	335	Abstract Algebra II	3

PSY	332	Human, Growth, Development and Diversity	3
SPE	331	Psychology of Exceptional Students	3
EDU	430	Measurement Evaluation	3
RDL	334	Teaching Reading in the Content Area	3

**Semester Hours**

**36.0**

*After the completion of the Junior year, it is recommended that Biology Education majors take the PRAXIS II Examination which entails the subtest-Principles of Learning and Teaching and Content Area Examination*

**SENIOR YEAR**

PHY	231	Physics I	3
PHY	211	Physics I Lab	1
MAT	330	Number Theory	3
MAT	431	Differential Equations	3
EDS	430	Methods of Teaching Secondary Education	3
EDU	433	Integrative Teaching Seminar	3
EDU	460	Internship ( Student Teaching)	6
EDU	461	Internship ( Student Teaching)	6
EDU	401	Student Teaching Seminar	0
<b>Semester Hour</b>			<b>28.0</b>

**Total Semester Hours Required for Graduation**

**125.0**

**HEALTH SCIENCES**

The Bachelor's of Health Science degree is designed to provide the fundamental of health sciences for those who seek a career in health and health-related fields. The bachelor's program culminates in a successful completion of an original capstone project that allows students to apply what is learned to a challenging, real-world problem or issue under the mentorship of a faculty advisor.

**Program Goals**

1. Provide an interdisciplinary undergraduate program that prepares students for a career within the health professions.
2. Provide guidance in health profession career exploration.
3. Train students to communicate in a clear, coherent manner in both written and oral forms.
4. Provide students with the knowledge and skills to advance personal and societal health and wellness.
5. Train students to think critically and analytically in evaluating data and how to apply critical thinking to health issues and healthcare delivery.
6. Help students to understand the importance of multiple perspectives in the health sciences through collaborative learning.

**Program Outcomes**

- Students in this program will develop an understanding of principles underlying the basis of physical and chemical sciences.
- Students will demonstrate an understanding of both individual and groups differences in



behavior and health.

- Students will understand the duties of several different health care careers and why their intended career is the correct fit for them.
- Students will demonstrate effective oral and written communication
- Students gain hands-on experience in a healthcare setting relevant to their intended career.

## HEALTH SCIENCES CORE

BIO	131/132	General Biology I & II with labs	8
CHE	131/132	General Chemistry I & II with labs	8
MAT	230	Pre-Calculus	3
MAT	231	Analytical Geometry & Calculus I	3
PHY	231/232	Physics I & II with labs	8
PSY	230	General Psychology	3
PSY	332	Human Growth, Development & Diversity	3
HSC	210	First Aid, Safety & CPR	3
HSC	212	Basic Pharmacology	3
HSC	310	Pathophysiology	3
HSC	331	Kinesiology	3
HSC	364	HealthCare Ethics & Legal Issues	3
HSC	412	Functional Anatomy	3
<b>Total Semester Hours</b>			<b>54</b>

### *Suggested schedule of courses for B.S. in Health Sciences*

#### FRESHMAN YEAR

ENG	134	Composition I	3
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3
MAT	132	Algebra II	3
MAT	133	Geometry and Trigonometry	3
BIO	131	General Biology I	3
BIO	111	General Biology I Lab	1
PSC	133	Physical Science with Lab	3
CMS	130	Intro to Computers	3
BIO	132	General Biology II	3
HIS	133	African Diaspora I	3
BIO	112	General Biology II Lab	1
ORT	111	First Year Seminar	0.5
ORT	112	First Year Seminar	0.5
PHE	111	Physical Activities	0.5
PHE	112	Physical Activities	0.5
AEP	111	Academic Enrichment	0.5
AEP	112	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>35.0</b>

#### SOPHOMORE YEAR

HSC	210	Medical Terminology	3
HSC	200	First Aid	3
CHE	131	General Chemistry I	3
CHE	111	General Chemistry I Lab	1
CHE	132	General Chemistry II	3
MAT	230	Pre-Calculus	
PHY	231	Physics I	3
PHY	211	Physics I Lab	3
PHY	232	Physics II	1
PHY	212	Physics II Lab	3
ENG	233	Intro to Literature	1
BEC	233	Financial Literacy	3
REL	130	Studies in Comparative Religion	3
HUM	233	Intro to Humanities	3
AEP	211	Academic Enrichment	0.5
AEP	212	Academic Enrichment	0.5

**Semester Hours**

**36.0**

**JUNIOR YEAR**

BIO	333	Human Anat.& Physiology I	3
BIO	313	Human Anat. Physiolo I Lab	1
BIO	334	Human Anat& Physiology II	3
BIO	314	Human Anat.&Physiol..II Lab	1
SOC	231	Sociology	3
MAT	231	Anal. Geo & Calculus I	3
MAT	234	Intro to Prob. and Statistics	3
SOS	231	Intro to Social Science	3
SPA	231	Spanish I	3
PSY	230	General Psychology	3
SPA	232	Spanish II	3
HIS	134	African Diaspora II	3

**Semester Hours**

**32**

**SUMMER**

HSC	460	Health Science Internship	<b>6</b>
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**SENIOR YEAR**

HSC	350	Therapeutic Interventions for Musculo	3
PSY	332	Human Growth and Development	3
HSC	375	Psychosocial Aspects of Disability	3
HSC	310	Pathophysiology	3
PSY	431	Abnormal Psychology	3
HSC	364	HealthCare Ethics and Legal Issues	3
HSC	412	Functional Anatomy	3
HSC	331	Kinesiology	3
HSC	418	Health Science Seminar	1
HSC	490	Health Science Capstone	3



Course stresses the following concepts: terminology, cell structure and physiology; tissue organization; nomenclature. The anatomy and physiology of proto-chordates, fishes, reptiles, amphibians, birds, and mammals-their characteristics of life, reproduction and habitats. Phylogeny; diversity and evolutionary patterns. Prerequisite BIO 130 or BIO 131

**BIO 212**                      **ZOOLOGY LAB**                      **1.0 SEM. HR**  
Microscopy – Identification of microscope parts and functions. Identification of tissues, organs-all dissection of real animals-frogs, fetal pigs, and bony fishes and the cat. Co-requisite BIO 130 OR BIO 132

**BIO 330**                      **NUTRITION**                      **3.0 SEM. HRS**  
This course emphasizes the study of the basic food nutrients, organic groups, energy giving nutrients, minerals, and water, emphasizing dietary requirements and importance, metabolism, dietary diseases, and special dietary requirements of athletes, pregnant/lactating women, infants, teens and aged people. Prerequisites: BIO 130 or BIO 131

**BIO 310**                      **NUTRITION LAB**                      **1.0 SEM. HR**  
Nutrition Lab will include the following: microscopy; dissection of the cat tracing the digestive tract and the digestive process; classification and identification of the energy yielding nutrients; and the application of the metric system in all the measurements of weight and height involved in the study of recommended dietary allowance and all other data. Co-requisite: BIO 330

**BIO 331**                      **ENVIRONMENTAL BIOLOGY**                      **3.0 SEM HRS**  
A study of the relations between living organisms and their environment. The topics covered are the biogeochemical cycle, environment factors influencing living organisms, population structure and dynamics, and energy flow in the ecosystem. Prerequisite: CHE 132 and BIO 132(or BIO 130)

**BIO 311**                      **ENVIRONMENTAL BIOLOGY LAB**                      **1.0 SEM. HR**  
Methods of survey, identification of communities, soil and water analysis. Co-requisite: BIO 331

**BIO 333**                      **HUMAN ANATOMY AND PHYSIOLOGY I**                      **3.0 SEM. HRS**  
The course emphasizes the structure and function of organs and systems of the human body. Systems studied will include integumentary, skeletal, muscular, nervous, and endocrine. Prerequisite: BIO 130 or BIO 132

**BIO 313**                      **HUMAN ANATOMY AND PHYSIOLOGY I LAB**                      **1.0 SEM. HR**  
Microscopy: Identification of the chosen specimens on slides. Cells, tissues, organs, and glands will be studied. Dissection of the representative lab animals available- preserved specimens. Identification of the body parts using the models-Human Torso. Co-requisite: BIO 333

**BIO 334**                      **HUMAN ANATOMY & PHYSIOLOGY II**                      **3.0 SEM HRS**  
This course emphasizes the structure and functions of the organs and systems of the human torso and other models available. Identification of the structures and process on slides. Dissection of the available preserved specimens. Co-requisites: BIO 314

**BIO 314**                      **HUMAN ANATOMY & PHYSIOLOGY LAB II**                      **1.0 SEM HR**  
Identification of the various organs and organ systems of the human body using the human torso and models that are available. Identification of structures, tissues and biological processes on prepared slides. Dissection of the available preserved specimen.

**BIO 335**                      **MOLECIULAR BIOLOGY**                      **3.0 SEM HRS**  
Course emphasizes molecular organization of the cell and structure and shape of macromolecules. Cellular organelles are studied with reference to energy metabolism. Basic genetic mechanisms, gene regulation and expression, recombinant DNA teaching, and cell signaling are covered. Prerequisite CHE 332 and BIO 132

**BIO 315**                      **MOLECULAR BIOLOGY LAB**                      **1.0 SEM HR**  
Measurement of pH, buffers, general color tests for carbohydrates, proteins, separation and identification of amino



drink, and even the air we breathe. This course offers the opportunity for the students to gain basic knowledge about the environment chemicals, their toxicity, and route of entry to the human body. Students will learn how to minimize the risk of exposure by taking certain steps. This course will serve as a stepping stone for those students wishing to pursue their career in environmental science.

**BIO 436                      FUNDAMENTALS OF BIOTECHNOLOGY AND LAB                      4.0 SEM HRS**

This course deals with the history and application of DNA technology, bioethics, radiation safety and basic labs used in teaching biotechnology. Students are exposed to the modern techniques in biotechnology through computer through simulation, assignments, and discussion of research paper on modern trends in biotechnology. This course will serve well to those students seeking their career in research and industry.

**BIO 460                      BIOLOGY INTERNSHIP                      6.0 SEM HRS**

Work experience in business, industrial, government, research lab or service organization as may be relevant to career objective. The work experience is considered as an opportunity to apply and extend knowledge obtained in the classroom. Prerequisite: At least 16 semester hours of biology courses, approval by faculty advisor and the Director of Cooperative Education.

## **CHEMISTRY**

**CHE 131                      GENERAL CHEMISTRY I                      3.0 SEM HRS**

A comprehensive study of chemical principles including states of matter, atomic, structure, chemical bonding, molecular structures, stoichiometry, thermos chemistry reactions, the periodic table, and gas laws.

**CHE 111                      GENERAL CHEMISTRY I LAB                      1.0 SEM HR**

This course will provide an hands-on experience with simple measurements, analysis of unknown substances, study of chemical and physical properties of some elements, techniques of separation, determination of chemical formula, measurement of heat changes in chemical reactions, study of active metals, general concepts of chemical bonding, Charles law etc. Co-requisite: CHE 131

**CHE 132                      GENERAL CHEMISTRY II                      3.0 SEM HRS**

Solutions, acids and bases, kinetics, ionic equilibria product principle, electrochemistry etc. are included in this course. Lecture only. Prerequisite: CHE 131

**CHE 112                      GENERAL CHEMISTRY II LAB                      1.0 SEM HR**

This course is designed to provide a hands-on experience on some of the materials that are covered in course CHE-132. The experiments that are carried out in this course are based on solutions and solubility, solutions of electrolytes, molecular mass determination by solution method, chemical equilibrium, measurements of reaction rates, characterization of compounds, acid-base titration. Co-requisite: CHE 132

**CHE 330                      ENVIRONMENTAL CHEMISTRY                      3.0 SEM HRS**

Chemistry of the earth, hydrocarbons, polymers in relation to the environment and conventional and alternative sources of energy are presented. Air and water pollution, agricultural chemicals and biological control of pests, food additives and household chemicals are also introduced. The uses and abuses of psychotropic drugs, and chemotherapy are described also. Pre-requisite: CHE 132 and CHE 332

**CHE 310                      ENVIRONMENTAL CHEMISTRY LAB                      1.0 SEM HR**

This course will expose the students to different environment problems such as air, water and soil pollutions. The students will perform several laboratory experiments such as water analysis, cigarette smoke analysis, household chemicals, etc. Co-requisite: CHE 330

**CHE 331                      ORGANIC CHEMISTRY I                      3.0 SEM HRS**

Chemistry of carbon compounds. It consists of a study of alkanes, alkenes, alkynes, alicyclic hydrocarbons, stereochemistry, and alkyl halides. Structure, bonding, synthesis, and reaction mechanisms are emphasized.

Prerequisite: CHE 132

**CHE 311**                      **ORGANIC CHEMISTRY I LAB**                      **1.0 SEM HR**  
This course will emphasize laboratory techniques as applied to separation, purification, chemical reaction, and synthesis of organic compounds. Co-requisite: CHE 331

**CHE 332**                      **ORGANIC CHEMISTRY II**                      **3.0 SEM HRS**  
This course is a study of aromatic hydrocarbons, alcohols, phenols, aldehydes ketones and amines. Synthesis, reaction mechanisms, and spectroscopic identification of functional groups are to be described. Prerequisite: CHE 331

**CHE 312**                      **ORGANIC CHEMISTRY II LAB**                      **1.0 SEM HR**  
This laboratory course is designed to investigate the correlation of organic chemical behavior with organic structures. Basic spectroscopy techniques will also be introduced. Prerequisite: CHE 331

**CHE 333**                      **QUANTITATIVE ANALYSIS**                      **3.0 SEM HR**  
Theories and principles involved in analytical chemistry including volumetric, gravimetric techniques, electrochemistry of electrolyte solutions and separation methods are described. Prerequisite: CHE 132

**CHE 313**                      **QUANTITATIVE ANALYSIS LAB**                      **1.0 SEM HR**  
Laboratory experiments will be performed for quantitative analysis including volumetric and gravimetric techniques, and acid base reactions. Co-requisite: CHE 333

**CHE 334**                      **INSTRUMENTAL ANALYSIS**                      **3.0 SEM HRS**  
The theory, application, and instrumentation of current techniques in analytical chemistry, such as gas chromatography (GC), high performance liquid chromatography (HPLC), ultraviolet (UV) spectrophotometer, infra red (IR) spectrophotometer, nuclear magnetic resonance (NMR), and mass spectrometry (MS) will be discussed. Prerequisite: CHE 332

**CHE 314**                      **INSTRUMENTAL ANALYSIS LAB**                      **1.0 SEM HR**  
The students will have the opportunity to get hands on experience on state-of-the-art equipment such as GC, GC/MS, HPLC, IR, UV, and NMR. Each student will learn how to use these instruments to solve certain environmental and biological problems. Co-requisite: CHE 334

**CHE 335**                      **BIOCHEMISTRY**                      **3.0 SEM HRS**  
Chemical composition of matter will be studied from the standpoint of molecular logic. The structure of macromolecules will be studied by first understanding the basic building blocks of lipids, proteins, nucleic acids and carbohydrates. The structure of cellular components and energy metabolism and the roles of vitamins and cofactors will be studied. Prerequisite: CHE 332

**CHE 315**                      **BIOCHEMISTRY LAB**                      **1.0 SEM HR**  
Laboratory experiments will be performed for Biochemistry (CHE 335) concerning the structure, composition, and some of the properties of the macromolecules, proteins, carbohydrates, lipids, and nucleic acids. Co-requisite: CHE 335

**CHE 418**                      **HONORS CHEMISTRY SEMINAR**                      **1.0 SEM HR**  
Class discussion of current developments in chemistry.

**CHE 428**                      **HONORS CHEMICAL RESEARCH**                      **4.0 SEM HRS**  
A course intended to provide training in the methods of access and use of scientific literature, the planning and conduct of research, and report writing.

**CHE 430**                      **ORGANIC SYNTHESIS**                      **3.0 SEM HRS**  
A study of the criteria for applications of reactions and design of complex organic synthesis. The scope and mechanisms of certain reactions that currently are used as the widespread application to the synthesis of natural







This course introduces concepts of programming language history and development, specification, analysis and design. Topics covered include data types and data structure; runtime environments; parameters; procedures and functions; separate files; control structures; memory management; binding; compilation; linkage; interpreters; syntax and semantics; automata; and grammars. Prerequisites: CMS 337 and CMS 238

**CMS 336 INTRO TO UNIX/LINUX 3.0 SEM HRS**

This course is intended to introduce students to UNIX/LINUX. This course is designed to serve as a technical overview of Unix/Linux by building knowledge and understanding through hands-on experiences. The topics covered include basic commands and systems structures; system tools output redirection; command line text editing, e-mail and system calls; file system basics; and basic shell scripting. Prerequisite: CMS 333

**CMS 337 C++ PROGRAMMING LANGUAGE DESIGN 3.0 SEM HRS**

This course covers the syntax of C++ programming languages which is an extension to the C language with emphasis on proper design and the techniques using the basic computer for object-oriented programming. Prerequisite: CMS 333

**CMS 341 JAVA 3.0 SEM HRS**

This course is designed to introduce students to more advanced aspects of the JAVA language. Students will be introduced to JAVA's object-oriented building block, and JAVA's operator and control flow statements. This course introduces student to the applications of JAVA. Prerequisite: CMS 337

**CMS 370 COMPUTER SCIENCE ETHICS 3.0 SEM HRS**

This course introduces concepts of social influences and ethics within the computing discipline. Topics include legal and ethical issues, dispute prevention and resolution, contracts liability, social responsibility, patents, copyrights, trademarks, societal considerations, various professional codes of ethics and historical computing. Prerequisites: CMS 238 and CMS 333

**CMS 411 COMPUTER SCIENCE SEMINAR 1.0 SEM HR**

This capstone course is designed to allow in-depth exploration of various aspects of applications or Computer Science or closely related disciplines. The course design also supports the development of skills in research, presentation and communication. This course also provides a format for the discussion of special topics that are either too narrow for course or too unique. Students are responsible for topic selection, preparation, and research of topic. The instructor will serve as facilitator. Prerequisite: Permission of faculty advisor

**CMS 430 COMPUTER ORGANIZATION 3.0 SEM HRS**

This course covers components of micro, mini, and main frame architectures, stack computers and operations of the hardware and software components of computer systems. Also included in this course are topics in logic design, number representations and arithmetic, interrupt handling, devices and their control, implementation of binary arithmetics, elementary Boolean, Algebra and Elementary Design. Prerequisite: CMS 333

**CMS 431 DATA STRUCTURE/ALGORITHM 3.0 SEM HRS**

This course covers topics in analysis of internal and external storage, manipulation, search and retrieval of different data structures. A study of sorting and searching techniques, a description of trees, files, algorithm analysis, recursion using Pascal is also introduced. Basic concepts of data and structure such as strings, lists, arrays stacks, queues, trees, graphs and analysis and design of efficient algorithm for searching and sorting are components of this course. Prerequisites: CMS 231 and CMS 333

**CMS 432 OPERATING SYSTEMS 3.0 SEM HRS**

This course is designed to serve as a brief introduction of the early history, development and generation of operating systems, hardware, software, firmware, process concepts, various storage and storage management, job and processor scheduling, disc scheduling and file and database systems. Prerequisite: CMS 431

**HEALTH SCIENCES**

**HSC 200 FIRST AID, SAFETY AND CPR 3.0 SEM HRS**  
The Adult First Aid/CPR/AED course incorporates the latest science and teaches students to recognize and care for a variety of first aid emergencies such as burns, cuts, scrapes, sudden illnesses, head, neck, back injuries, heat, and cold emergencies and how to respond to breathing and cardiac emergencies for victims. Successful students will receive a certificate for Adult First Aid/CPR/AED valid for two years.

**HSC 210 MEDICAL TERMINOLOGY 3.0 SEM HRS.**  
This is an introductory course in medical terminology. The course focuses on accurate spelling and pronunciation of terms and building knowledge of basic medical vocabulary for future health science professionals with an emphasis on prefixes, suffixes, roots, and combining vowels. Anatomical, physiological, and pathological terminology are covered. Terminology related to the body systems is discussed.

**HSC 234 BASIC PHARMACOLOGY 3.0 SEM HRS.**  
The course provides an introductory, comprehensive - yet focused - foundation in pharmacology to help healthcare professionals understand how medication use may alter the clinical presentation of our patients as well as their responses to therapeutic interventions.

**HSC 350 THERAPEUTIC INTERVENTIONS FOR MUSCULOSKELETAL INJURIES 3.0 SEM HRS.**  
This course instructs HSP students on the theory and practical application of therapeutic modalities and exercise for musculoskeletal injuries.

**HSC 364 HEALTHCARE ETHICS 3.0 SEM HRS**  
This course critically examines the central ethical issues in the healthcare field and the associated implications for health professionals. Students will gain an understanding of principles of liability, legal aspects of medical ethics, and legislative and regulatory factors in health care delivery.

**HSC 375 PSYCHOSOCIAL ASPECTS OF DISABILITY 3.0 SEMHRS**  
The purpose of the course is to provide students with an introduction to the basic understanding of psychological, social, and environmental aspects of disability. Students will have an increased awareness of the impact of attitudes on disabilities in the personal, social, and cultural domains of life adjustment. Psychological, social, and cultural aspects of disability will be examined as contextual factors that affect the rehabilitation process and interactions between health care professionals. Moreover, students will be provided with an overview of the psychological and social aspects of disability with an emphasis placed on diversity of experience among individuals with disabilities and their families. The impact of social and psychological aspects of disability on public attitudes, public policy, and law will be examined. The adjustment process experience by individuals with disabilities and their families will be examined from the perspective of the individual and social context in which adjustment occurs.

**HSC 412 FUNCTIONAL ANATOMY 3.0SEM HRS**  
This course introduces students to relevant medical, anatomical, and basic biomechanical terminology. It will emphasize anatomical structures and function as they relate to the human body. Students will begin to use handling, palpation, and problem-solving skills to apply basic movement principles related to bone, muscle, joint and other structures.

**HSC 418 HEALTH SCIENCE SEMINAR 1.0 SEM HRS.**  
A class discussion of current developments in the various health sciences. This class is designed to cover various topics in the development of administrative, ethical and professional skills to prepare students for leadership positions throughout the health care field. Students are required to complete a research project and a senior exit exam and survey

**HSC 490 HEALTH SCIENCE CAPSTONE 3.0 SEM HRS.**









## **DIVISION OF SOCIAL SCIENCES**

### **Program Overview**

The Division of Social Science is committed to producing graduates who are able to successfully compete in graduate and professional schools and in a wide range of available occupations, including teaching, research, law enforcement, law, social work, policy planning, civil service, medicine, and international relations. The Division's primary goal is to insure that its graduates are both liberally educated as well as pragmatically trained, empowered citizens capable of living, working and competing in a global, multi-cultural, and technological world. To accomplish this goal, the Division has as its major objective to produce culturally literate students who demonstrate competencies in their major fields, in written and oral communications, in quantitative and computer skills, and who are analytical.

### **Major Areas of Study**

The Division offers programs of study leading to the Bachelor's degree in Social Work, Government and Administration, Sociology, Social Science, and Social Science Education. The Bachelor of Arts Degree is offered in Government and Administration/Political Science, Sociology, Science, and Social Science Education. A concentration in Criminal Justice is also offered. Students pursuing a Bachelor's degree in Social Science Education are required to complete in addition to the general education and major requirement (36 credit hours), professional education courses designed to meet the State of Mississippi teachers' certification requirements. Please refer to the Division of Education for specific requirements. All other Social Science majors must successfully complete a minimum of 36 hours in the major area, 21 hours of general Social Science courses (as outlined under Social Science General Requirements). Social Science majors must successfully complete an approved Senior Thesis/Project and pass the divisional Comprehensive Examination in their major area. A minimum grade of "C" must be earned in all major core courses. A student with less than a 3.00 cumulative grade point average must get approval from his/her advisor and the division chair to take over 16 hours in a given semester.

The Bachelor of Social Work (BSW) is offered for students seeking to major in Social Work (refer to the page 147 for more details). Students are encouraged to carefully review the requirements as they must apply and be formally accepted into the Social Work program.

The Division offers a Study Abroad Program, which allows students to gain a practical international experience by studying and researching in a foreign country. This is an interdisciplinary program, open to students in all majors, designed to engage students in the practical skills of systematic inquiry relative to the languages and cultures of other nations.

### **Divisional Goals**

The overall goal of the division is to:

- Graduate students that are able to successfully compete in graduate/professional school and in the job market.

### **Divisional Learning Outcomes**



Upon completing a major in Social Science students should be able to:

- Demonstrate an understanding and applications of the concepts and principles of their respective major area of study in structure, institutions, and processes.
- Apply the knowledge of respective discipline, using technology as well as traditional methods for contemporary problem solving.
- Demonstrate excellence verbal and written communication, analytical, and critical thinking skills in various academic and professional settings.
- Demonstrate their personal value system/principles and apply these principles in their everyday and professional lives.

### **SOCIAL SCIENCE**

<b>CORE REQUIREMENTS</b> <i>(required for all major in social science)</i>			<b>SEM HRS</b>
PLS	231	American Government	3
BEC	230	General Economics	3
SOW	330	Social Welfare Problems	3
SOS	330	Introduction to Statistics	3
SOS	335	Social Science Research Methods	3
SOC	336	Race, Class and Gender	3
SOS	412	Senior Comprehensive Review Seminar	1
SOS	423	Senior Thesis	2
<b>Total Semester Hours</b>			<b>21.00</b>

### **SOCIAL WORK**

The Social Work Program provides generalist foundation courses designed for entry level social work practice and to prepare students for graduate and professional schools. Students seeking a degree in social work are required to apply for admission to the Social Work Program. Application for admission is made after completion of Introduction to Social Welfare, Community Volunteerism, Human Behavior I and II. A major in Social Work consists of fifty-four (54) credit hours. Three (3) semester hours of Field Seminar and nine (9) semester hours of Social Work Field Practicum are taken concurrently. For a minor, the student is required to complete fifteen (15) hours in designated social work courses.

The Social Work Program of Rust College has been accredited by the Council on Social Work Education (CSWE) since 2000; Reaffirmation: 2005-2013; 2013-2021.

### **SOCIAL WORK**

<b>CORE REQUIREMENTS</b>			<b>SEM. HRS</b>
SOW	231	Introduction to Social Welfare	3
SOW	232	Community-Based Volunteerism in Social Work	3
SOW	233	Human Behavior and the Social Environment I	3
SOW	234	Human Behavior and the Social Environment II	3
SOW	330	Social Welfare Problems	3
SOW	331	Generalist Practice I	3
SOW	332	Generalist Practice II	3

SOW	333	Generalist Practice III	3
SOS	335	Social Science Research Methods	3
SOW	430	Field Practicum Seminar	3
SOW	431	Current Issues in Social Work I	3
SOW	433	Social Welfare Policy	3
SOW	434	Child Welfare Services	3
SOW	437	Professional Ethics in Social Work	3
SOW	490	Social Work Field Practicum	9
<b>Total Semester Hours</b>			<b>54.00</b>

## **REQUIRED PROGRAM FOR B.S.W. DEGREE IN SOCIAL WORK**

### *Suggested Course of study for Bachelor's of Science in Social Work*

#### **FRESHMAN YEAR**

ENG	134	Composition I	
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3
MAT	130	Algebra I	3
MAT	132	Algebra II	3
BIO	130	Human Biology	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
PSC	133	Physical Science with Lab	3
REL	130	Comparative Religion	3
CMS	130	Intro to Computers	3.0
ORT	111	First Year Seminar	0.5
ORT	112	First Year Seminar	0.5
PHE	111	Physical Activities	0.5
PHE	112	Physical Activities	0.5
AEP	111	Academic Enrichment	0.5
AEP	112	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>36.0</b>

#### **SOPHOMORE YEAR**

AEP	211/212	Academic Enrichment	1
SOC	230	Introduction to Sociology	3
SOW	231	Introduction to Social Welfare	3
PLS	231	Introduction to American Government	3
SOS	231	Introduction to Social Science	3
SOW	232	Community Based Volunteerism in Social Work	3
SOW	233	Human Behavior and the Social Environment I	3
SOW	234	Human Behavior and the Social Environment II	3
BEC	230	General Economics	3
HUM	233	Introduction to Humanities	3
ENG	332	Advanced Writing	3
REL	230	Introduction to Biblical Studies	3
		One Elective	3
<b>Semester Hours</b>			<b>37.00</b>

## **JUNIOR YEAR**

SOW	330	Social Welfare Problems	3
SOC	336	Race, Class and Gender	3
CRJ	231	Intro to Criminal Justice or	3
CRJ	233	Juvenile Justice	3
SOS	330	Introduction to Statistics	3
SOS	335	Social Science Research Methods	3
SOW	331	Generalist Practice I	3
SOW	332	Generalist Practice II	3
SOW	333	Generalist Practice III	3
SOW	335	Social Health Issues for the Elderly	3
One Elective			3
Two Courses in One Foreign Language			6

### **Semester Hours**

**36.00**

## **SENIOR YEAR**

SOW	430	Field Practicum Seminar	3
SOW	431	Current Issues in Social Work I	3
SOW	434	Child Welfare Services	3
SOW	435	Social Welfare Policy	3
SOW	437	Professional Ethics in Social Work	3
SOW	490	Social Work Field Practicum	9
SOS	412	Senior Comprehensive Review Seminar	1
SOS	423	Senior Thesis	2
Two Electives			6

### **Semester Hours**

**33.0**

### **Total Semester Hours Required for Graduation**

**139.00**

## **GOVERNMENT AND ADMINISTRATION**

The curriculum in the Government and Administration major is designed to prepare students for entry-level professional employment and careers in government, politics and public agencies; international, national, state and local. The primary goal is equip students with the academic skills needed and necessary to be successful in graduate/professional schools as well as law school. Majors in Government and Administration are required to complete thirty-six (36) credit hours. Eighteen (18) hours of Government and Administration courses are required for a minor.

### **GOVERNMENT/ADMINISTRATION**

#### **CORE REQUIREMENTS**

PLS	236	Introduction to Public Policy
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#### **SEM. HRS**

3

PLS	335	Introduction to African American Politics	3
PLS	333	Political Theory	3
PLS	331	Introduction to Public Administration	3
PLS	334	Constitutional Law	3
PLS	431	Current Issues in Politics	3
PLS	460	Internship	6

**Total Semester Hours** **24**

**ANY SIX (6) OF THE FOLLOWING** **SEM. HRS**

PLS	232	State and Local Politics	3
PLS	336	Public Management	3
PLS	337	Nonprofit Management	3
PLS	432	Budgeting	3
PLS	233	Comparative Politics	3
PLS	234	International Relations	3
PLS	332	Political Behavior and Parties	3
PLS	433	Black Political Thought and Movement	3
PLS	434	Urban Planning	3
PLS	435	Special Topics	3

**REQUIRED PROGRAM FOR B.A. DEGREE IN GOVERNMENT AND ADMINISTRATION**

*Suggested Course of study for Bachelor's of Art in Government and Administration*

**FRESHMAN YEAR**

ENG	134	Composition I	3
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3
MAT	130	Algebra I	3
MAT	132	Algebra II	3
BIO	130	Human Biology	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
PSC	133	Physical Science with Lab	3
REL	130	Comparative Religion	3
CMS	130	Intro to Computers	3
ORT	111	First Year Seminar	0.5
ORT	112	First Year Seminar	0.5
PHE	111	Physical Activities	0.5
PHE	112	Physical Activities	0.5
AEP	111	Academic Enrichment	0.5
AEP	112	Academic Enrichment	0.5

**Semester Hours** **36.00**

**SOPHOMORE YEAR**

PLS	231	Intro. To American Government	3
PLS	236	Introduction to Public Policy	3
PLS	333	Political Theory	3
PLS	234	International Relations	3
SOS	231	Intro. Social Science	3

SOC	231	Introduction to Sociology	3
HUM	233	Intro to Humanities	3
ENG	332	Advance Writing	3
BEC	230	General Economics	3
AEP	211	Academic Enrichment Program	0.5
AEP	212	Academic Enrichment Program	0.5
		Foreign Language part I	3
		Foreign Language part II	3
<b>Semester Hours</b>			<b>35.0</b>
<b>JUNIOR YEAR</b>			
PLS	331	Introduction to Public Administration	3
PLS	337	Nonprofit Management	3
PLS	332	Political Party and Interest Groups	3
PLS	335	Intro to African American Politics	3
PLS	334	Constitutional Law	3
SOS	330	Intro. To Statistics	3
SOC	336	Race Gender and Class	3
SOS	335	Soc. Sci. Research Methods	3
SOW	330	Social Problems	3
PLS	460	Internship	6
One Electives			3
<b>Semester Hours</b>			<b>36.0</b>
<b>SENIOR YEAR</b>			
PLS	431	Current Issues in Politics	3
PLS	432	Budgeting	3
PLS	433	Black Political Thought and Movement	3
SOS	412	Senior Comprehensive	1
SOS	423	Senior Thesis	2
PLS	434	Urban Planning	3
Four (4) Electives			12
<b>Semester Hours</b>			<b>27</b>
<b>Total Semester Hours</b>			<b>136</b>

## SOCIOLOGY

### REQUIRED PROGRAMS FOR B.A. DEGREE IN SOCIOLOGY (*Criminal Justice Concentration*)

The curriculum in Sociology is designed to prepare students for graduate and professional studies, and entry-level employment in both the private and public sectors in a board range of areas, such as Demography, Criminal Justice, Community Development, Counseling, Social Service s, and other related fields. Sociology majors are required to complete thirty-six (36) semester credit hours of Sociology courses. For a minor in Sociology, a student is required to complete eighteen (18) hours of Sociology courses.

*(Criminal Justice Concentration)*

<b>CORE REQUIREMENTS</b>		<b>SEM. HRS</b>
SOC 231	Introduction To Sociology	3
SOC 336	Race Class and Gender	3
SOC 332	The Black Family	3
SOC 333	Sociological Theory	3
CJR 231	Introduction to Criminal Justice	3
SOC 431 /	Current Issues in Sociology/	3
CJR 431		
SOC 460 /	Internship	6
CRJ460		
<b>Total Semester Hours</b>		<b>24.0</b>

**Required program B.A Degree in Sociology**

Any five (5) of the following		Sem. Hrs
SOC 232	Cultural Anthropology	3
SOC 234	Social Psychology	3
SOC 333	Deviance	3
SOC 432	Community Organization	3
SOC 336	Race, Class and Gender	3
SOC 334	Population Resource and Change	3
SOC 434	Urban Sociology	3
SOC 433	Special Topics	3

*Suggested Course of study for Bachelor's of Arts in Sociology (Criminal Justice)*

**FRESHMAN YEAR**

ENG	134	Composition I	3
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3
MAT	130	Algebra I	3
MAT	132	Algebra II	3
BIO	130	Human Biology	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
PSC	133	Physical Science with Lab	3
REL	130	Comparative Religion	3
CMS	130	Intro to Computers	3
ORT	111	First Year Seminar	0.5
ORT	112	First Year Seminar	0.5
PHE	111	Physical Activities	0.5
PHE	112	Physical Activities	0.5
AEP	111	Academic Enrichment	0.5
AEP	112	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>36.0</b>

## **SOPHOMORE YEAR**

SOC	231	Introduction to Sociology	3
SOC	232	Cultural Anthropology	3
SOC	233	Sociological Theory	
SOC	234	Social Psychology	3
SOS	231	Introduction to Social Science	3
PLS	231	American Government	3
BEC	230	General Economics	3
HUM	233	Introduction to Humanities	3
ENG	332	Advanced Writing	3
REL		One Course in Religion	3
AEP 211		Academic Enrichment	0.5
AEP 212		Academic Enrichment	0.5
		One Elective	3
<b>Semester Hours</b>			<b>34.00</b>

## **JUNIOR YEAR**

SOC 330/ CRJ 231		Introduction to Criminal Justice	3
SOC	336	Race, Class and Gender	3
SOC	332	The Black Family	3
SOC	333	Deviance	3
SOC	335	Population, Resources, and Change	3
SOS	330	Introduction to Statistics	3
SOS	335	Social Science Research Methods	3
SOW	330	Social Welfare Problems	3
		One Elective	3
		Two (2) Courses in One Foreign Language	6
<b>Semester Hours</b>			<b>33.00</b>

## **SENIOR YEAR**

SOC	431	Seminar on Current Sociological Issues	3
SOC	435	Community Organization Theory	3
SOC	460	Internship	6
		Four (4) Electives	12
SOS	413	Senior Comprehensive Review Seminar	1
SOS	423	Senior Thesis	2
<b>Semester Hours</b>			<b>27.00</b>

**Total Semester Hours** **127.00**

## **SOCIOLOGY**

### ***Criminal Justice Concentration (B.S.)***

The Criminal Justice concentration prepares students for careers in criminal justice; law, law enforcement, homeland security, and related careers. Students gain an understanding of theories, principles, and practice in these disciplines with a focus on leadership, equity, and justice. Criminal justice teaches students to think in terms of theoretical critiques of the inner-working of the criminal

justice system. Students are required to complete (24) semester hours of criminal justice course work, plus a six-hour (6) internship for the concentration. For a minor in Criminal Justice, a student is required to complete eighteen (15) hours of Criminal Justice courses.

<b>CORE REQUIREMENTS</b>		<b>SEM. HRS</b>
SOC 231	Introduction to Sociology	3
SOC 336	Race Class and Gender	3
SOC 332	The Black Family	3
SOC 333	Sociological Theory	3
CJR 231	Introduction to Criminal Justice	3
SOC431 CJR 431	Current Issues	3
SOC460 /CRJ460	Internship	6
<b>Total Semester Hours</b>		<b>24</b>

### **Requirement for Criminal Justice Concentration**

Any six of the following: (18 Sem. Hrs)

CRJ 232	Introduction to Law Enforcement and Corrections	3
CRJ 233	Juvenile Justice	3
CRJ 333	Probation and Parole	3
CRJ 234	Fundamental of Criminal Investigation	3
CRJ 433	Forensics and Criminal Investigation	3
CRJ337/SOW 337	Professional Ethics	3
CRJ 335	Homeland Security	3
CRJ 332/PLS 430	Criminal Law	3
CRJ334/PLS 334	Constitutional Law	3
CRJ 432	Ethnic Minorities and Justice	3
CRJ 430	Management of Correctional Institutions	3
CRJ 434	Special Topics	3

## **HISTORY**

The program of study in history is designed to provide students with an understanding of major historical periods, events, and personalities, and the methodological approaches and techniques employed by historians to discover, organize, and present historical facts. The program prepares students for graduate study in history and other related disciplines. It also prepare student for careers in teaching and public service. History majors must complete 36 semester credit hours in history plus an internship, successfully pass the divisional comprehensive examination and Senior Thesis.

<b>Core Requirements</b>		
HIS 230	World Geography ( <i>Spring, Odd Year</i> )	3
HIS 231	History of the United States I ( <i>Fall, Odd Year</i> )	3
HIS 232	History of the United States II ( <i>Fall, Even Year</i> )	3
HIS 235	African American History ( <i>Fall Even Year</i> )	3
HIS 236	Historiography ( <i>Odd Spring</i> )	3
HIS 334	History of Europe II ( <i>Spring, Even Year</i> )	3
HIS 333	History of Europe I ( <i>Spring, Odd Year</i> )	3
HIS 431	Current Issues in History	3
HIS 460	Internship	6



**Total Semester Hours** **30**

**ANY Three (3) OF THE FOLLOWING:**

HIS 331	Ancient World History	3
HIS 332	Latin American History	3
HIS 433	Special Topic in American History	3
HIS 335	Special Topic	3
HIS 234	Mississippi History ( <i>Spring, Even Year</i> )	3
HIS 432	Survey of African History ( <i>Odd Year Fall</i> )	3

***Suggested Course of study for Bachelor's of Art in HISTORY***

**FRESHMAN YEAR**

ENG	134	Composition I	3
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3
MAT	130	Algebra I	3
MAT	132	Algebra II	3
BIO	130	Human Biology	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
PSC	133	Physical Science with Lab	3
REL	130	Comparative Religion	3
CMS	130	Intro to Computers	3
ORT	111	First Year Seminar	0.5
ORT	112	First Year Seminar	0.5
PHE	111	Physical Activities	0.5
PHE	112	Physical Activities	0.5
AEP	111	Academic Enrichment	0.5
AEP	112	Academic Enrichment	0.5

**Semester Hours** **36.0**

**SOPHOMORE YEAR**

HIS	231	U.S. History I	3
HIS	232	U.S. History II	3
HIS	236	Historiography	3
HIS	235	African American History	3
SOS	231	Intro to Social Science	3
HUM	233	Intro to Humanities	3
PLS	231	American Government	3
SOC	231	Intro Sociology	3
BEC	230	General Economics	3
ENG	332	Advance Writing	3
AEP	211	Academic Enrichment Program	0.5
AEP	212	Academic Enrichment Program	0.5

**Semester Hours** **31.00**

**JUNIOR YEAR**

SOC	336	Race, Class & Gender	3
HIS	331	History of Europe I	3
HIS	332	History of Europe II	3
HIS	230	World Geography	3

SOS	330	Intro Statistics	3
SOS	335	Social Science Research Methods	3
		Two (2) Courses in One Foreign Language	6
		Two (2) History Electives	6
HIS	460	Internship	6
<b>Semester Hours</b>			<b>36.00</b>
<b>SENIOR YEAR</b>			
SOW	330	Social Welfare Problems	3
HIS	431	Current Issues in History	3
SOS	412	Senior Comprehensive Review Seminar	1
SOS	423	Senior Thesis	2
		Two (2) History Electives	6
		Three (3) Electives	9
<b>Semester Hours</b>			<b>24</b>
<b>Total Semester Hours</b>			<b>128</b>

## SOCIAL SCIENCE EDUCATION

The Social Science Education program is designed for students preparing for a teaching career in the area of social studies. Social Science Education Majors are required to complete 42 semester credit hours in social science courses, and pass the divisional comprehensive examination. Social Science majors are also required to complete all of the divisional Social Science requirements. The Division of Education provides the advisement for the educational professional courses and other requirements designed to help students meet the State of Mississippi certification requirements.

<b>CORE REQUIREMENTS</b>			<b>SEM. HRS</b>
HIS	230	Introduction to Geography	3
HIS	231/232	History of the United States I & II	6
HIS	234	Mississippi History	3
HIS	235	African American History	3
HIS	333/334	History of Europe I & II	6
HIS	431	Current Issues in History	3
HIS	432	Survey of African History	3
BEC	231	Principles of Microeconomics	3
BEC	232	Principles of Macroeconomics	3
PSY	230	General Psychology	3
SOC	231	Introduction to Sociology	3
SOC	332	The Black Family	3
<b>Semester Hours</b>			<b>42.00</b>

## REQUIRED PROGRAM FOR B.S. DEGREE IN SOCIAL SCIENCE EDUCATION

*Suggested Course of Study for Bachelor's of Science in Social Science Education*

**FRESHMAN YEAR**

ENG	134	Composition I	3
ENG	136	Composition II	3
SPC	130	Fundamentals of Speech	3
MAT	130	Algebra I	3
MAT	132	Algebra II	3
BIO	130	Human Biology	3
HIS	133	African Diaspora I	3
HIS	134	African Diaspora II	3
PSC	133	Physical Science with Lab	3
REL	130	Comparative Religion	3
CMS	130	Intro to Computers	3
ORT	111	First Year Seminar	0.5
ORT	112	First Year Seminar	0.5
PHE	111	Physical Activities	0.5
PHE	112	Physical Activities	0.5
AEP	111	Academic Enrichment	0.5
AEP	112	Academic Enrichment	0.5
<b>Semester Hours</b>			<b>36.0</b>

**SOPHOMORE YEAR**

HIS	230	Introduction to Geography	3
HIS	231	U.S. History I	3
HIS	232	U.S. History II	3
HIS	234	Mississippi History	3
EDU	230	Foundation of Education	3
SOS	231	Introduction to Social Science	3
HUM	233	Introduction to Humanities	3
PSY	230	General Psychology	3
PRA	230	PRAX Seminar	1
PLS	231	American Government	3
BEC	231	Principles of Microeconomics	3
BEC	232	Principles of Macroeconomic	3
AEP	211	Academic Enrichment Program	0.5
AEP	212	Academic Enrichment Program	0.5
REL		One course in Religion	3
<b>Semester Hours</b>			<b>38.00</b>

**JUNIOR YEAR**

SOC	231	Introduction Sociology	3
EDU	223	Educational Technology Competency	3
EDU	413	Teaching Strategies Practicum	3
HIS	235	African American History	3
EDU	330	Classroom Management	3
HIS	333	History of Europe I	3
EDS	331	Teaching Reading in Secondary School	3

PSY	331	Psychology of Exceptional Students	3
HIS	334	History of Europe II	3
EDU	430	Measurements & Evaluation	3
		Two Courses in One Foreign Language	6
<b>Semester Hours</b>			<b>36.00</b>

### SENIOR YEAR

SOC	332	Black Family	3
SOC	336	Race, Class and Gender	3
SOW	330	Social Welfare Problems	3
SOS	335	Social Science Research Methods	3
HIS	432	Survey of African History	3
EDS	430	Methods of Teaching Secondary Education	3
PST	332	Human Growth, Development and Diversity	3
EDU	433	Integrative Teaching Seminar	3
EDU	460/461	Internship (Student Teaching)	12
EDU	401	Student Teaching Seminar	1
SOS	412	Senior Comprehensive Review Seminar	1
<b>Semester Hours</b>			<b>38.00</b>

**Total Semester Hours** **145.00**

## AFRICAN AMERICAN STUDIES CONCENTRATION

The African American studies concentration program offers interdisciplinary study of the history, culture, economics, and political institutions that have shaped the experiences of African Americans. The concentration is designed for all highly motivated and adventurous students in all majors who have a serious interest in learning about the African American experience.

RECOMMENDED COURSES			SEM. HRS
HIS	235	African American History	3
ENG	330/331	African American Literature I & II	3
SOC	332	The Black Family	3
PLS	433	Black Political Thought and Movement	3
PLS	335	Intro to African American Politics	3
MUS	433	African American Music (Elective)	3
SOS	360	Study Abroad (Elective)	3
HIS	432	Survey of African History	3
<b>Semester Hours</b>			<b>24.00</b>

## SOCIAL SCIENCE COURSE DESCRIPTIONS

### **SOS 231 INTRODUCTION TO THE SOCIAL SCIENCES 3 SEM. HRS.**

This course broadly introduces the student to the social sciences (history, political science, geography, economics, sociology, anthropology, and psychology). This interdisciplinary is designed to provide students with course is designed introduce students to the approach to heighten students' of the social appreciation of the interdependence of the social sciences.

### **SOS 330 INTRODUCTION TO STATISTICS 3 SEM. HRS**

Orientation to the principles and practices of statistical analyses. Computation and graphic presentation of statistics will be emphasized as well as use of the computer in statistical analysis. (Same as BEC 330)

### **SOS 335 SOCIAL SCIENCE RESEARCH METHODS 3 SEM. HRS**

The Research Methods in Social Science is designed to expose students to the basics of the scientific method. Students are introduced to the basic steps related to exploration of research methods to include: formulation of a research problem; review of the related literature; study of survey research design; analysis of data and discussion of findings based on scientific evidence. Data analysis is required using SPSS (Statistical Package for the Social Sciences). The tools for a researchable project and/or fundable grant proposal are provided to students. Prerequisite: SOS 330, ENG 332.

### **SOS 360 STUDY ABROAD (ELECTIVE) 6 SEM. HRS**

A practical international experience of studying the history and culture of a foreign country via traveling and studying abroad.

### **SOS 460 STUDY ABROAD (ELECTIVE) 6 SEM. HRS**

An individualized study abroad research experience that allows students to engage in research, formal classroom study and serves as a participant observer while gaining valuable experience abroad. Qualified professionals will direct students that are engaged in this international research and or internship experience.

### **SOS 412 SENIOR COMPREHENSIVE REVIEW SEMINAR 1 SEM HR**

A seminar designed for seniors in social science to engage in review sessions in their major area of study. Review sessions intended on preparing majors for various standardized notional examinations and for the Social Science Senior Examination

### **SOS 423 SENIOR THESIS 2 SEM. HRS**

This course requires students completing their degree in the Social Sciences to develop, write and defend a research thesis paper utilizing the scientific method of inquiry. The senior thesis is the culmination of a research project/proposal developed in conjunction with social science faculty member/s during the course Current Issues (PLS 431; SOS 431; SOW 431; HIS 431), within their major discipline (Political Science, Sociology, Social Work, Social Science).

## POLITICAL SCIENCE

### **PLS 231 INTRODUCTION TO AMERICAN GOVERNMENT 3 SEM. HRS**

This course will analyze the functions of the three branches of the federal government and focus on how the federal branches of government relate to state/local governments.

### **PLS 232 STATE AND LOCAL POLITICS 3 SEM. HRS**

An examination will be made of the political structures and processes at the state and local level, and their interrelationships with the national government. Prerequisite: PLS 231.

### **PLS 233 COMPARATIVE POLITICS 3 SEM. HRS**

Political institutions in selected countries will be compared. Attention will be devoted to ideology, government structures, and the relationship between political authorities and the people. Focus will be placed on a comparison of the political processes of different political systems. Prerequisite: PLS 232.

**PLS 234 INTERNATIONAL RELATIONS**

**3 SEM. HRS**

This course introduces the basic principles of international politics and factors that determine the relationship between leading actors in the international system. Additionally, a comparative structural-functional analysis of the political process of developing and relatively new political systems will be conducted. Prerequisite: PLS 232.

**PLS 331 INTRODUCTION TO PUBLIC ADMINISTRATION**

**3 SEM. HRS**

This is a study of the basic principles of public administration, with an analysis of problems of bureaucracy, organization, financial management and public control. Prerequisite: PLS 234

**PLS 332 POLITICAL BEHAVIOR AND PARTIES**

**3 SEM. HRS**

This course studies why and how people behave politically and the influence of political parties and interest groups within the American political system. Prerequisite: PLS 234.

**PLS 333 POLITICAL THEORY**

**3 SEM. HRS.**

A comprehensive survey is made in this course of the historical origins and development of western political thought from the Greeks until today. Prerequisite: PLS 331.

**PLS 334 CONSTITUTIONAL LAW**

**3 SEM. HRS**

Selected themes will be examined as they relate to the historical development of the American Constitution and its interpretation by the Supreme Court. Emphasis will be placed on issues of constitutional legitimacy, judicial review, federalism, separation of powers, property rights, civil rights and liberties. Prerequisite: PLS 331.

**PLS 335 INTRODUCTION TO AFRICIAN AMERICAN POLITICS**

**3 SEM. HRS**

This course will introduce students to both historical and contemporary trends in African-American political behavior. Particular emphasis is given to the attitudes, ideologies, and institutions, which structure African American political behavior. The course highlights the forces underlying the attitudes and behaviors, which influence political ideologies and mobilization. Prerequisite: PLS 333.

**PLS 431 SEMINAR ON CURRENT ISSUES IN POLITICS**

**3 SEM. HRS**

This is the senior capstone course for political science majors designed to involve students in careful analysis of current political issues. This course also provides the direction for the final preparation for the completion of the senior paper project. Prerequisite: PLS 334, ENG 332, SOS 335 and senior status.

**PLS 432/CRJ 332 CRIMINAL LAW**

**3 SEM. HRS**

This course introduces the student to the social, political and psychological perspectives of criminal law. It offers an analysis of factors necessary to establish proof of a crime and the limits of the law. Prerequisite: PLS 334.

**PLS 433 BLACK POLITICAL THOUGHT & MOVEMENT**

**3 SEM. HRS**

The course introduces students to the various political movements of African-American from the 1700's until today. Students will examine and analyze a sundry of movements for social and economic change in the United States. Prerequisite: PLS 334.

**PLS 434 URBAN GOVERNMENT & ADMINISTRATION**

**3 SEM. HRS**

A study will be undertaken of the function and role of urban government; administrative organizations and control; electoral party systems and popular control and of contemporary problems in urban government. Prerequisite: PLS 334.

**PLS 435 LAW & LEGAL STUDIES**

**3 SEM. HRS**

This course is designed to acquaint students with fundamental principals of law and legal studies. Students will gain experience in writing briefs of cases and analyzing legal problems. Prerequisite: SOC 330; SOS 335; PLS 334.

**PLS 460 INTERNSHIP IN POLITICAL SCIENCE**

**6 SEM. HRS.**

Internship experience(s) in public administration and politics will be administered through the Internship Program. Prerequisite: Completion of at least eight (8) core courses, a minimum of 2.00 cumulative GPA.

## **SOCIOLOGY COURSE DESCRIPTIONS**

**SOC 231 INTRODUCTION TO SOCIOLOGY 3 SEM. HRS**  
The student is introduced to the scientific study of social life. The course emphasizes the understanding of social structure, interaction, and other collective factors in interpersonal relations.

**SOC 232 CULTURAL ANTHROPOLOGY 3 SEM. HRS**  
The course explores the origin, development, and functioning of cultures. Social structures and social behaviors in various societies around the world are examined. The relationship between culture and personality is analyzed.

**SOC 233 SOCIOLOGICAL THEORY 3 SEM. HRS**  
The theoretical traditions in sociology are over viewed. Selected concepts and theories forming the basis of contemporary sociological theory and research are examined in detail. Prerequisite: SOC 231 or SOC 232.

**SOC 234 SOCIAL PSYCHOLOGY 3 SEM. HRS.**  
The focus is on understanding how human behavior is shaped by the social context. Human behavior is analyzed as a product of social interaction, social perceptions, and conformity to social roles. Prerequisite: SOC 233.

**SOC330/ CJR 231 INTRODUCTION TO CRIMINAL JUSTICE 3 SEM. HRS**  
A survey course designed to provide a general theoretical understanding of crime problems in the United States. Special attention is given to the criminal justice system, the source of crime and society's reaction to crime. Prerequisite: SOC231 and SOC 233.

**SOC 331 SOCIAL STRATIFICATION 3 SEM. HRS**  
The course overviews the conceptual framework used in studying social inequality: class, status, and power. Special attention is given to structured inequalities in economic standing, occupational prestige, educational achievement, and political power. The ascribed characteristics of race, ethnicity, and gender are a central concern. Prerequisite: SOC 231 (Majors SOC 234).

**SOC 332 THE BLACK FAMILY 3 SEM. HRS**  
This course examines and critiques the American family. However, a critical study of the structure and function of the Black family as a whole, as well as the processes which compose and define it, and its relations with its members and forces external to it is analyzed. Prerequisite: SOS 231 (Majors SOC 331).

**SOC 333 DEVIANCE 3 SEM. HRS**  
Sociology principles and insights are applied to concrete areas of social life which are commonly referred to as deviant. Topics include: domestic violence, property crimes, deviant drug use, mental disorders, and sexual deviance. Prerequisite: SOC 233 and SOC 331.

**SOC 334 POPULATION, RESOURCES, AND CHANGE 3 SEM. HRS**  
The interrelations among population variables (size, composition, and change), social systems, and environmental conditions will be explored from an issues or problems approach. The tools of population studies will be introduced and used to examine how demography influences society and mankind's use of the environment. Prerequisite: Twelve hours of sociology, or equivalent social science background, and BEC 231.

**SOC 336 RACE, CLASS AND GENDER 3 SEM. HRS**  
The course overviews the conceptual framework used in studying social inequality: class, status, and power. Special attention is given to structured inequalities in economic standing, occupational prestige, educational achievement, and political power. The ascribed characteristics of race, ethnicity, and gender are a central concern. Prerequisite: SOC 231 (Majors SOC 234).

**SOC 431 SEMINAR ON CURRENT SOCIOLOGICAL ISSUES 3 SEM. HRS**

This is a capstone course surveying recent theories and research on sociological issues. A writing intensive course designed for preparation of the senior paper project. This course also provides the direction for the final preparation for the completion of the senior paper project. Prerequisites: SOS 335, ENG 332 SOC 334 and senior status.

**SOC 432 COMMUNITY ORGANIZATION THEORY 3 SEM. HRS**

The course explores the theoretical basis of the community, and the application of theory to community development. Social techniques of community improvement are surveyed. Prerequisite: SOC 234, 331 and 332.

**SOC 460 INTERNSHIP 6 SEM. HRS.**

This course provides supervised internship with private and government agencies and organizations. Seminar papers on the internship experience are required. Prerequisite: at least six courses in Sociology.

## **HISTORY**

**HIS 133 AFRICAN DIASPORA I 3 SEM. HRS**

This course traces the origins of human civilization from its early beginnings in Africa to global dispersal to other parts of the world. The course explores the historical development of Africa, Europe, Asia and North America and investigates their accomplishments and failures. The course heavily emphasizes the African influence on world historical events as it investigates diverse civilizations across the globe.

**HIS 134 AFRICAN DIASPORA II 3.0 SEM. HRS**

This course is designed to examine the historical experience of America from an African American perspective. The social, cultural, political, and economic history of the United States of America will be studied. The course will cover the history of the United States from colonization to the present. Objectives on the Praxis II specialty area test in American History are covered in 132.

**HIS 230 INTRODUCTION TO GEOGRAPHY 3 SEM. HRS**

The physical and cultural geographic destinations of the earth will be examined in this course in order to develop student's skills and understanding of map reading, the different climate region of the world, latitude, longitude, diversity and globalization.

**HIS 231 HISTORY OF THE UNITED STATES I 3 SEM. HRS**

This course covers the social, economic, and political history of the United States of America from the first humans who lived in North America until Reconstruction. Major historical issues and the historiography of significant people, places and events are investigated. Moreover, taking an interdisciplinary approach student will be introduced to the literature, political culture, and hierarchical structures in antebellum American society.

**HIS 232 HISTORY OF THE UNITED STATES II 3 SEM. HRS**

This course covers the social, economic, and political history of the United States of America from Reconstruction to contemporary times. Major historical issues and the historiography of significant people, places and events are investigated. Moreover, taking an interdisciplinary approach student will be introduced to the literature, social issues, political culture, and hierarchical structures in contemporary American Society.

**HIS 235 AFRICAN AMERICAN HISTORY 3 SEM. HRS**

An historical survey of the experience of Black People in the United States. Special emphasis is given to both the Black Americans individual and group contributions to the development of American civilization.

**HIS 234 MISSISSIPPI HISTORY 3 SEM. HRS**

This course covers the social, political, cultural and economic history of the state of Mississippi from colonization to the present. More specifically, the physical geography, diverse racial groups and cultures, significant turning points in the state's history, and the contemporary political and social landscape are analyzed in this course. The gain a greater understanding of the place and the people students are required to engage in primary source research utilizing historical methods.

**HIS 333 HISTORY OF EUROPE I 3 SEM. HRS**

This course traces the evolution of early modern Europe with emphasis on major social, religious, intellectual and



political histories of the Middle Ages. Our focus is on institutions such as feudalism, manorialism. It traces events such as the Renaissance, Reformation, secularism and the decline of feudalism. It also looks at the growing links of Europe with other cultures and its impact on Africa and the New World.

**HIS 334 HISTORY OF EUROPE II 3 SEM. HRS**

Emphasizes the emergence of modern Europe by tracing the rise of nation states, the establishment of western global hegemony, anti-European and anti-Colonial movements of the twentieth century. It also examines global inter-connectedness in the twentieth century in an often bitterly divided world. It also examines global efforts to insure peace and avoid cataclysmic confrontations in the future. Prerequisite: HIS 333.

**HIS 335 THE HISTORICAL CONTOURS OF RURAL HEALTH LITERACY 3 SEM. HRS**

The primary focus of this course is to introduce students to the social, political and economic factors that have historically affected Southern living in rural areas understanding of their personal, community and environmental health. This course will examine the experiences of poor whites, blacks, Native Americans, women and immigrant groups living in the American South while investigating their attempts to create healthy living spaces and the shortcomings relative to this effort. The legacy of these public health movements will be assessed in an effort to analyze the contemporary state of rural health literacy in the South.

**HIS 431 CURRENT ISSUES IN HISTORY 3 SEM. HRS**

This course is a research intensive senior capstone class where students will engage in archival research, conduct oral interviews, and apply historical methods of conducting research. More specifically, students will analyze the current issues and nuances in the study of the field of history while utilizing theoretical and interdisciplinary approaches to conducting research and studying history. Prerequisite: Senior status courses in History; SOS 335 and ENG 332.

**HIS 432 SURVEY OF AFRICAN HISTORY 3 SEM. HRS**

This course is designed as a survey of African institutions, ideas and personalities providing an intimate glimpse into the African way of life, traditions and institutions. The course emphasizes personalities and forces that shape African history from earliest times, while it gives a meaningful taste of African culture. It also emphasizes the role Africa played in the interconnectedness of the world and how it impacts the continent.

Prerequisite: HIS 231, 334

**HIS 460 INTERNSHIP 6 SEM HRS**

This course provides supervised internship with private and government agencies and organizations. Seminar papers on the internship experience are required. Prerequisite: at least six courses in History.

## **CRIMINAL JUSTICE**

**CRJ 231/SOC 330 INTRODUCTION TO CRIMINOLOGY 3 SEM. HRS**

A survey course designed to provide a general theoretical understanding of the criminal justice system, the source of crime and society's reaction to crime. Students will be able to explain the inter-dependent operations of the major components of the criminal justice system and the political, legal, and ethical environments in which they operate.

**CRJ 232 INTRODUCTION TO LAW ENFORCEMENT AND CORRECTIONS 3 SEM. HRS**

This course focuses on the role and function of police, jails and prisons. Police in contemporary society are examined, the problems arising between citizens and police from the enforcement of laws, the limitations of police and the methodologies used by the police to execute their job will be examined. The composition and social organization of jails and prison populations; detention, conditions of confinement, sentencing and classification will be analyzed.

**CRJ 233 JUVENILE OFFENDERS & JUSTICE 3 SEM. HRS**

This course is designed to examine the juvenile justice system and the handling of juvenile delinquents in the United States. Specific attention is devoted to the history of the juvenile justice system and current police, court and correctional policies and practices and programs pertaining to juvenile

offenders. Prerequisite CRJ 231.

**CRJ 234 FUNDAMENTALS OF CRIMINAL INVESTIGATION 3 SEM HRS**

This course covers the fundamentals of criminal investigations, search, collection, preservation and recording at the crime scene, sources of information, physical and chemical analysis comparison techniques, case preparation and interviewing and interrogation techniques. Prerequisite CRM 233

**CRJ 331 PENOLOGY 3 SEM HRS**

This course provides a survey of theories and practices in penology and programs for the social treatment of criminals. The penal institutions in their physical, educational, and social aspects are discussed. The historical contexts and associated ideologies that gave rise to specific punishment policies, practices, and reforms are examined). Prerequisites CRM 233.

**CRJ 332 CRIMINAL LAW 3 SEM. HRS**

This course introduces the student to the social, political and psychological perspectives of criminal law. It offers an analysis of factors necessary to establish proof of a crime and the limits of the law. Prerequisite CRJ 234.

**CRJ 333 PROBATION AND PAROLE 3 SEM. HRS**

This course will study the structure, organization, and operation of probation and parole services. The processes of probation and parole, in the United States in terms of its historical development, philosophy and standards; attention is focused on the utilization of parole and probation as tools of social control with special emphasis on the implications of the philosophical impact of probation and parole in field practices. Prerequisite: CRJ 332.

**SOCIAL WORK**

**SOW 231 INTRODUCTION TO SOCIAL WELFARE 3 SEM. HRS**

This course examines the historical development and the philosophical underpinnings of social welfare and the profession of social work. It explores the relationship between social welfare as an institution and discipline and its relation to other human services and helping professions with emphasis on positive strategies in the context of core social work values, ethics, practice skills and knowledge base of today's social worker.

**SOW 232 COMMUNITY VOLUNTEERISM IN SOCIAL WORK 3 SEM. HRS**

This course is designed for students considering a major in the social work profession or having an interest in volunteer community service. An introduction to social service agencies and the function of social workers in the local community is provided. Students are provided an opportunity to volunteer in various social service agencies as they explore and survey literature regarding social service systems. Special emphasis is placed on social work fields of practice, the role of the social worker and self-awareness.

**SOW 233 HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT I 3 SEM. HRS**

Theories of human behavior and the social environment are examined. The course examines human behavior from a biological, psychological, social perspective. Human behavior across the life course is with emphasis on micro systems with concern to the influence of diversity and oppression. This course investigates interactions and the development of humans from conception through early adulthood viewing behavior from a social systems perspective. Prerequisite: Bio 130.

**SOW 234 HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT II 3 SEM. HRS**

The development of people from early adulthood through old age, using a social systems perspective and the influence on behavior based on interactions with families, groups, communities and Institutions. The course builds on the Human Behavior and the Social Environment I using a macro and mezzo level of systems theory. Theories are examined using core competencies of ethical principles in social work practice, incorporating diversity and the application related to knowledge of human behavior and the social environment. Prerequisite: SOW 233.

**SOW 330 SOCIAL WELFARE PROBLEMS****3 SEM. HRS**

Social conditions affecting the aggregate population within a society is discussed. The sociological theories that define social problems are considered and the historical perspectives of selected social problems are explored. There is also a careful review of social policies designed to resolve those problems that adversely affect community well-being.

**SOW 331 GENERALIST PRACTICE I****3 SEM. HRS**

Social Work Practice I is the first in a series of three courses. This course explores micro level systems. Practice I introduces professional social work skills with a generalist perspective utilizing theories, methods and practice in working with individuals, and families. It explores the function of social work in relations to the direct delivery of social services. Documentation, assessment, networking, and the development and use of resources are examined with particular emphasis on application of ethical principles and diversity of differences in practice on a micro level. Prerequisite: SOW 233 & 234.

**SOW 332 GENERALIST PRACTICE II****3 SEM. HRS**

Generalist Practice II is the second course in a series of three practice courses. This course explores theories and practice approaches on the mezzo level. Social work skills with particular focus on group dynamics and group settings within the social environment is emphasized from an ecological and systems framework. Mezzo level of practice includes medium sized systems of secondary social systems such as reference, peer and support groups. Exploring the impact of discrimination and oppression on populations at risk along with problem solving and intervention strategies is taught. Students are asked to engage in laboratory work which includes role playing, simulations and videotaping as an integral part of the course. Prerequisite: SOW 331.

**SOW 333 GENERALIST PRACTICE III****3 SEM. HRS**

Generalist Practice III is the third and final course in this series of practice courses. Social work practice with macro level systems is taught from a generalist perspective. With these large size systems emphasis is on theories, methods and techniques of practice skills used in working with communities, organizations, and other large-sized populations for example, neighborhoods, agencies, schools and other programs within a community context. Approaches and change strategies such as mobilization, social action, citizen participation, advocacy and service development is taught. Laboratory work includes structured events, simulations, writing proposals for change and organizing conferences as part of the course requirement. Prerequisite: SOW 332.

**SOW 335 SOCIAL/ HEALTH ISSUES/ELDERLY****3 SEM. HRS**

An assessment of social, psychological, physical and economic needs of aging persons; examination of different social work practice models available for the elderly and their utilization of services. Emphasis is on understanding psychosocial aspects of illness, medical terminology, recording, discharging planning, ethics, team disciplines, end of life care services and community resources.

**SOW 430 FIELD PRACTICUM SEMINAR****3 SEM. HRS**

The course ensures the educational direction of the field experience is directed in relationship to the generalist perspective and entry level for the social work student. Students are provided an opportunity to compare their practice experiences and integrate generalist knowledge, skills and values acquired in foundation courses with the field practicum experience. Prerequisite: SOW 333. Taken with approval of the Social Work Faculty. Must be taken concurrently with SOW 490.

**SOW 431 CURRENT ISSUES IN SOCIAL WORK I****3 SEM. HRS**

This capstone course allows students to engage in critical evaluation of a specific issue in social work. Students identify a research problem and execute a study using the scientific method process of the social sciences. The process promotes the engagement of research informed practice and practice informed research. A research project must be completed that provides the final preparation for a senior thesis paper or project. Prerequisite: SOS 335, Senior status and approval of instructor.

**SOW 432 RURAL SOCIAL SERVICE DELIVERY (ELECTIVE)****3 SEM. HRS**

Methods and skills in the delivery of social services to rural populations. The course teaches students to develop and implement needs assessment in order to promote culturally sensitive intervention programs. An analysis of programs and policies effecting rural communities is introduced. Prerequisite: SOS 431 or by consent of the

instructor.

**SOW 433 SOCIAL WELFARE POLICY**

**3 SEM. HRS**

This course assesses the current social welfare policies related to strategies for change that advances social and economic justice for groups, organizations, and communities. Models for understanding intent, adequacy, effectiveness, costs and equity are examined within contexts and with reference to diverse groups.. The relationship of policies as a cause and potential solution for addressing social ills is examined through analysis of selected social welfare policies. Prerequisite: SOW 231 & 330.

**SOW 434 CHILD WELFARE SERVICES**

**3 SEM. HRS**

Students examine social service systems that exist and those that are needed for children who are dependent, neglected, abused, or delinquent. Assessment of parental and societal responsibility in meeting physical, social, psychological, and legal needs of children and examination of the delivery, policies, systems, and services is emphasized. A seminar for the community is developed by the student and presented. Prerequisite: SOW 333 or by consent of instructor.

**SOW 435 CURRENT ISSUES IN SOCIAL WORK II (ELECTIVE)**

**3 SEM. HRS**

Students having completed SOW 431 with an interest in pursuing additional research on a thesis topic and working toward a paper for a professional presentation or publication are admitted to this course. The purpose of the course is to advance research efforts and improving student writing toward a Social Work issue. Prerequisite SOW 431 or by consent of instructor.

**SOW 437 PROFESSIONAL ETHICS IN SOCIAL WORK**

**3 SEM. HRS**

This course is designed to provide a comprehensive, systematic approach to information relevant to ethical responsibilities in the social work profession. Students will be expected to demonstrate basic competency in practice while reviewing theories and skills based on cumulative knowledge from the social work curriculum. The engagement of student through technologically assisted course work will examine and assess students' skill level. Knowledge based examination of substantive information in social work practices on varied levels (micro, mezzo and macro) will emphasize the development of ethical reasoning, ability to address moral problems and dilemmas and decision making skills. Prerequisite: SOW 333 & 433 or with permission of instructor.

**SOW 490 SOCIAL WORK FIELD PRACTICUM**

**9 SEM. HRS**

This course provides students the opportunity to apply generalist social work practice methods by completing a minimum of 500 hours under the supervision of an agency field instructor. The student learns social work tasks and functions while applying theory to actual social work situations. Learning experiences include direct work with individuals, groups, families, and communities. Students participate in an on-campus seminar with other social work majors during field experience. Prerequisite: SOW 333. Taken with approval of the Social Work Faculty. Must be taken concurrently with SOW 430.

## **FACULTY AND ADMINISTRATIVE CREDENTIALS**

**Ivy R. Taylor, President**

**Dartell Treadwell, PH??????** Special Assistant to the President for Strategic Initiatives, Vice- President of Student Engagement

Tiffani Perry, **MBA???** Chief of Staff

**Ishmeil Edwards, Ph. D.** Vice- President of College Relations

**Daarel Burnette, Ph.D.** Chief Financial Officer,

**Doris J. Ward, PH.D** , Vice-President of Academic Affairs (*Interim*)

### **Division of Business**

**Mr. Richard Frederick**, Interim Chair, and Assistant Professor, ABA, University of Kentucky, BBA, Austin Peay State University, MBA University of Memphis, Additional Doctorial study in Management in Organizational Leadership, University of Phoenix, ABD status

**Mr. Berry Cooper**, Assistant Professor, Information System, BBA, Louisiana State University, MBA, Centenary College of Louisiana, CIA (Certified Internal Auditor), CGFM (Certified Government Financial Manager), Additional graduate study: 21 graduate hours in Computer Science, 21 graduate hours in Accounting, 21 graduate hours in Business Administration

**Mr. Alfred Worthy**, Assistant Professor, Accounting, B.S. Accounting, Chicago State University, M.S. Accounting, Old Dominion University, CPA (Certified Public Accountant)

### **Division of Education**

**Dr. Helen Oliver**, Coordinator of Off-Campus Learning and Associate Professor of Education, EDRS 557 Computer in Education, M.Ed. Educational Psychology, University of Mississippi, M.Ed. Curriculum and Instruction, M.Ed. Educational Psychology

**Mrs. Martha Stovall**, Assistant Professor, Psychology, Graduate, Tennessee State University

**Mr. Stanley Stubbs**, Instructor, Physical Education, B.S., Lane College, Master in Education, Jackson State University

### **Division of Humanities**

**Dr. Margaret Delashmit**, Interim Chair, Professor, English, Ph.D, University of Tennessee, Knoxville, M.A. University of Memphis

**Mrs. Carmen Z. Anderico**, Instructor, Spanish, MA, Foreign Language, Mississippi State University

**Dr. Norman Chapman**, Associate Professor, Music, (PT)(Volunteer), B.M., M.M., University of Kansas, M.A., Memphis State University, M.ED, Memphis State University, B.S., Rust College, Ph.D., Case Western Reserve University

**Mr. Byron Chatman**, B.M.E, Alcorn State University, M.M.E., Jackson State University

**Ms. Sharon Gipson**, M.F.A., Savannah College of Arts and Design

**Dr. Arlandra A. Harvey**, D.M.A., Texas Tech University

**Mrs. Sharron Goodman-Hill**, B.S., Broadcast Journalism, Mississippi State University for Women (1982), M.A., University of Mississippi (1997)

**Mrs. Fergenia Hood**, M.Ed, University of Mississippi (1975) Reading, M.Ed., University of Mississippi (1978) English (PT)

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**Mr. Larry Ray**, B.A., Jackson State University (1985) Spanish, M.A., University of Mississippi (1999) Spanish

**Dr. Sharron Sarthou**, B.A., University of Toronto (1973), M.S.S., University of Mississippi (1975) History, M.A. University (2003) English, Ph.D., University of Mississippi (2009) English

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**Mrs. Sharon White**, B.A., Rust College (2009) English, M.A., University of Mississippi (2013) Broadcast Journalism (PT)

**Dr. Hilda Booker Williams**, B.A., Rust College (1969) English, A.M., University of Illinois, English, M.A., University of Illinois, Ed.D., University of Memphis

#### **Division of Science and Mathematics**

**Dr. Doris Ward**, Chair and Associate Professor, Bio-Chemistry, Atlanta University, Ph.D., (1993)

**Dr. Mian Ashraf**, Associate Professor, Biology,

**Dr. Don Cole**, Professor, Mathematic, University of Mississippi, Ph.D.,(1985)

**Dr. Shawnta Chatman**, Assistant Professor, Chemistry, Jackson State University, Doctor of Philosophy; Chemistry, Jackson State University Master of Science; Chemistry, Alcorn State University; Bachelor of Science; Chemistry

**Dr. Rhonda Kuykindoll**, Assistant Professor, Biology, B.S., Biology, Tennessee State University, Ph.D., Microbiology School of Meharry Medical College, Post-Doctorate Associate in Physiology, University of Tennessee, Memphis, TN

**Mr. Rodney Miller**, Instructor, Mathematic,

**Dr. Wu San Pan**, Assistant Professor, Computer Science, University of Memphis, Doctor of Philosophy, Engineering/Mechanical Engineering, Master of Science, Engineering Technology/Electronics Technology, Master of Science/Statistic

**Mr. Tim Rich**, Instructor, Physics, M.S., Physics, and Mathematic, University of Mississippi

**Ms. Tawana Robinson**, Instructor, Mathematics, Masters of Science/Math Education, Jackson State University

**Dr. William Scott**, Professor, Chemistry (Emeritus), B.S., Chemistry-Math, Rust College (1966), MS Analytical Chemistry University of Iowa (1968), Doctor of Arts in Teaching Chemistry-Interdisciplinary degree that required graduate courses in Biology, Physics, Mathematics, and Education in addition to 40 hours in Chemistry beyond MS degree.

**Mr. Sana Sise, Instructor, Computer Science, B.S. Business Administration/Management, Rust College (1982), M.B.A.**, Jackson State University, Management (1984), M.S., Computer/Management Information System, Jackson State University (1986)

**Dr. Aruna Vangara**, Assistant Professor, Chemistry, Ph.D., Chemistry, Jackson State University. 2019

**Dr. Frank Yeh**, Professor, Chemistry, M.S., Chemistry, University of Kentucky (1972), Ph.D., Pharmaceutical Chemistry Virginia Commonwealth University

**Dr. Jiaqian Zhu**, Associate Professor, Biology, Ph.D., Cornell University, Masters, Hebei Agricultural University, China

#### **Division of Social Science**

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**Dr. Nnamdi Anosike**, Associate Professor, Sociology, Ph.D., University of Kentucky (1988), MS Agricultural Development, Cal Poly (1982), MS Agricultural Economic, University of Kentucky (1985)

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**Ms. Debra Butler**, Chair and Assistant Professor, Social Work, M.S.S.W., University of Tennessee, Knoxville, Social Work

**Ms. LaTanya Foreman**, Assistant Professor, Social Work, B.A., Social Work, Rust College, M.S. Social Work, University of Tennessee

**Ms. Minnie Hoey**, Instructor, Social Work, A.A., Law Enforcement, B.S., Criminal Justice, MSW Social Work, Generalist Practice

**Mr. Kenith Matthews**, Instructor, History, M.A., Southern Studies, University of Mississippi, B.A., History, Tougaloo College

**Dr. James Mock**, Professor, Political Science, Ph.D., Political Science, University of Tennessee, M.P.A., Joint Center

**Dr. Anisi Daniels Smith**, Assistant Professor, Sociology, Ph.D., Sociology, Kent State University, M.A., Sociology, Kent State University, B.A., Psychology, Kent State University

